

DECEMBER 6, 2019

MINUTES
MCGREER 100

Chair: Robert Hall

Present: Kent Carson, Michael Goldbloom, Marilyn Hardy, Charlene Marion, Heather McKeen-Edwards, Daniel Miller, Scott Stoddard

Remotely: Jane Brydges, Pierre Cossette, Brian Levitt, Michel Marleau, Cathy McLean, Tova White

Regrets: Calin Valsan

Senior Administration: Nick Andrews, Reena Atanasiadis, Marie-Josée Dufour, Isabelle Goyette, Claire Grogan, Corinne Haigh, Kerry Hull, Denise Lauzière, Stine Linden-Andersen, Jacqueline Scott, Miles Turnbull

Secretary: Trygve Ugland

ITEM 1: CHAIR'S WELCOME

The Chair called the meeting to order at 3:00 p.m.

ITEM 2: APPROVAL OF AGENDA

A motion was made to approve the agenda as presented.

Moved by: Kent Carson

Seconded by: Daniel Miller

Motion carried.

ITEM 3: APPROVAL OF MINUTES OF THE NOVEMBER 8, 2019 MEETING

No modifications were requested. A motion to approve the minutes as presented was made.

Moved by: Kent Carson

Seconded by: Daniel Miller

Motion carried.

ITEM 3I: APPROVAL OF MINUTES OF THE NOVEMBER 21, 2019 EMAIL CONSENT

No modifications were requested. A motion to approve the minutes as presented was made.

Moved by: Kent Carson

Seconded by: Daniel Miller

Motion carried.

ITEM 4: BUSINESS ARISING

There was no business arising from prior meetings.

ITEM 5: PRINCIPAL'S REPORT

The Principal noted that December 6, 2019 marked the 30th anniversary of the *École Polytechnique* shooting where fourteen women died at the hands of a self-proclaimed anti-feminist. The Principal said that the event needs to be remembered and that the vigil organized by the Office of the Dean of Student Affairs in St. Mark's chapel had offered a moving reminder.

The Principal congratulated the Advancement team for the success of the 2019 Giving Tuesday. Last year was the first year the University participated in Giving Tuesday and the event raised over \$67K. This year the event raised \$144K, more than double the initial goal of \$70K, with \$130K directly supporting mental health and wellness resources on campus. Chair Robert Hall thanked Governors for their support on Giving Tuesday.

The first Donald Lecture of 2020 will be given on January 14th by Xiuhtezcatl Martinez, an Indigenous climate activist. The Principal encouraged everyone to attend.

ITEM 6: ACADEMIC REPORT

Vice-Principal Academic and Research, Dr. Miles Turnbull presented the report which included research highlights and an expanded definition of Experiential Learning. He said that there has been a continuous increase in research funding since 2014.

Dr. Turnbull announced that the Selection Committee for the position of Director of Research and Graduate Studies unanimously selected Dr. Amy Svotelis who will begin in January 2020.

Dr. Turnbull presented the Senate Experiential Learning Committee reflections on expanding the definition of Experiential Learning.

ITEM 7: REPORT OF THE AD HOC OVERSIGHT COMMITTEE FOR THE CREATION OF AN INDIGENOUS STUDENTS GATHERING SPACE AND RESOURCE CENTRE

The Chair of the Committee, Ms. Charlene Marion, presented the report. The \$6.9M budget includes \$5.9M from the *Ministère de l'éducation et de l'enseignement supérieur* as well as a \$1M commitment from the Bishop's Foundation. The project is on schedule and Associate Vice-Principal Advancement, Ms. Jacqueline Scott, indicated that fundraising for the project would begin in January 2020.

ITEM 8: REPORT OF THE AUDIT COMMITTEE

The Chair of the Audit Committee, Mr. Michel Marleau, said that the Audit Committee reviewed the Risk Management Plan and recommended its approval by the Board.

The Vice-Principal Finance and Administration, Ms. Isabelle Goyette, presented the draft Risk Management Plan and explained the steps involved in creating it. Mr. Marleau said that the Plan is a living document and will be monitored and updated annually with the Audit Committee receiving input from all stakeholders and reporting to the Board annually.

ITEM 9: HAMILTON RENOVATION CONTRACT

The Vice-Principal Finance and Administration presented information concerning the awarding of a contract for the Hamilton renovation. The tenders will be opened on December 13, 2019 and the next scheduled Board meeting is February 14, 2020. The Manager of Capital Planning and Projects will need to contact the winning contractor as quickly as possible to plan the work schedule. The Chair of the Board suggested that the Board proceed with an electronic vote once the acceptable tenderer with the lowest tender has been identified.

ITEM 10: STRATEGIC FRAMEWORK - PROGRESS

Progress on Objective 7.1 Strategic Enrollment Management Plan

The Vice-Principal Academic and Research reported on progress that the Strategic Enrollment Management (SEM) team has made in setting measurable objectives. Some short-term goals include growing enrolment of Quebec students and developing effective retention strategies. A report on the SEM Planning process will be presented at the Board Retreat in June, 2020.

Progress on Priority 4 Enhance Student Experience

The Dean of Student Affairs, Dr. Stine Linden-Andersen, reported that the team met to assess and monitor the progress made towards an enhanced student experience. Their next step is to consult with key stakeholders about the proposed action plan. A final list of actions and progress assessment tools will be presented to the Board at the retreat next June.

ITEM 11: SPORTS CENTRE CUSTODIAL SERVICE CONTRACT

Dr. Linden-Andersen reported that the tenders received for the Sports Centre custodial service all exceeded the available budget. She said that the University is evaluating the best way forward and that she would bring an update to the next Board meeting.

ITEM 12: MEMO MUSICAL THEATRE APPOINTMENTS COMMITTEE

Interim Co-Dean of Arts and Science, Dr. Claire Grogan, requested the support of an External Governor to join the Appointments Committee for Musical Theatre, in accordance with a Letter of Intent (LOFI 2018-14) signed by the Association of Professors of Bishop's University (APBU) and the University on December 20, 2018.

Mr. Kent Carson indicated his interest and the following motion was proposed:

The Board nominates Mr. Kent Carson to the Appointments Committee for Musical Theatre.

Moved by: Michel Marleau
Seconded by: Michael Goldbloom
Motion carried.

ITEM 13: REPORT OF THE SRC PRESIDENT

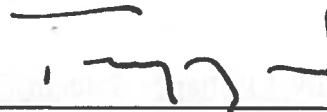
The President of the Students' Representative Council (SRC), Ms. Marilyn Hardy, reported that the SRC Vice-President External, Ms. Naomie Mazzola, was in Montreal to represent Bishop's students at the Memorial services for the *École Polytechnique* shooting.

Ms. Hardy said that the SRC is in the process of obtaining accreditation under the terms of the *Act Respecting Accreditation and Financing of Students' Associations (Chapter A-3.01)*.

Open session ended at 4:02 p.m.



Robert Hall, Chair



Trygve Ugland, Secretary