

BOARD OF GOVERNORS

DOCUMENT 2016-6-03

MARCH 24TH 2017
MCGREER 100 AND REMOTELY

MINUTES

- Chair:** Robert Hall (present)
- Present:** Michael Goldbloom, Kerry Hull, Deborah Langford, Nadia Martel, Chelsea McLellan, Ross Osmun, Andrew Stritch, James Sweeny
- Participating Remotely:** Jane Brydges, Michel Marleau, Brian Levitt, Luce Samoissette, Tova White
- Senior Administration:** Nick Andrews, Jackie Bailey, Marie-Josée Berger, France Gervais (remotely), Isabelle Goyette, Michele Murray, Francine Turmel, Miles Turnbull
- Secretary:** Victoria Meikle

ITEM 1: CHAIR'S WELCOME

The Chair called the meeting to order.

ITEM 2: APPROVAL OF THE AGENDA

Chelsea McLellan, President of the Students' Representative Council, asked that a report from on recent SRC activities be added as Item 13. Michel Marleau moved approval of the Agenda subject to the proposed modification, and Nadia Martel seconded the motion.

The motion carried.

ITEM 3: APPROVAL OF MINUTES, FEBRUARY 3RD MEETING

James Sweeny moved approval of the minutes of the February 3rd 2017 meeting as distributed, Chelsea McLellan seconded the motion.

The motion carried.

ITEM 4: BUSINESS ARISING

There was no business arising from the Minutes.

ITEM 5: PRINCIPAL'S REPORT

Government relations

At a dinner meeting with *recteurs*, presidents and principals, the Premier indicated that the university sector would be happy with the 2017 Quebec budget, as there would be additional funding for higher education.

Jarislowsky Chair

Vice-Principal Miles Turnbull reported that the *Jarislowsky Foundation* had endowed Bishop's with a \$1M gift, which would be matched with other funds raised through the Capital Campaign for a total of \$2M to fund the Jarislowsky Chair in Undergraduate Teaching Excellence. Dr. Jessica Riddell of the English Department would be proposed as the first holder of the Chair.

ITEM 6: ACADEMIC REPORT

Dr. Turnbull reported that, with the exception of the B.Ed. program, early admissions numbers for Fall 2017 were somewhat better than at the same date in 2016. While the numbers for the B.Ed. program were expected to improve, they were not expected to reach the target of 60 students.

The Vice-Principal Academic then explained the need for a special sessional position for the Department of Sociology to meet the challenge created by the sudden death of Dr. Gerry Coulter in November of 2016. In response to a question from the Chair of the Finance Committee, he confirmed that the sessional position was cash-flow neutral.

ITEM 7: APPROVAL OF A SESSIONAL POSITION, DEPARTMENT OF SOCIOLOGY

**RESOLUTION APPROVING A SESSIONAL POSITION
IN THE DEPARTMENT OF SOCIOLOGY
FOR THE 2017-18 ACADEMIC YEAR**

WHEREAS on January 11th 2017 the Chair of the Department of Sociology submitted a request to Senate Planning Committee for a special ten-month sessional position to allow the Department to maintain the integrity of course offerings following the untimely passing of Dr. Gerry Coulter;

WHEREAS, at its February 6th 2017 meeting, Senate approved the recommendation of Senate Planning Committee that a special ten-month sessional position be allocated to the Department of Sociology for the 2017-18 academic year:

BE IT RESOLVED THAT the Board of Governors approves the allocation of a special ten-month sessional position to the Department of Sociology for 2017-18.

Moved by: Nadia Martel

Seconded by: Chelsea McLellan

The motion carried.

ITEM 8: REPORT OF THE AUDIT COMMITTEE ON THE 2015-16 AUDIT PLAN

Luce Samoissette, Chair of the Audit Committee, reported that the meeting with the new University auditors to review the audit plan for 2016-17 had gone well. Michel Marleau added that auditors had good credentials for taking on the audit of a university.

ITEM 9: SALE OF LAND FOR THE 410 AUTOROUTE

**RESOLUTION 2016-5-01 AUTHORIZING THE SALE OF LAND
TO THE *MINISTÈRE DU TRANSPORT DU QUÉBEC*
FOR THE EXTENSION OF THE 410 AUTOROUTE**

WHEREAS the University was approached by the *Ministère du Transport du Québec* (MTQ), which wanted to purchase four portions of University land totaling 82,187 square metres to complete the 410 Autoroute;

WHEREAS the Finance Committee has reviewed and discussed the details of the possible sale of these 82,187 square metres of land on several occasions;

AND WHEREAS the University Signing Authority requires that any real estate transactions be approved by the Board of Governors;

BE IT RESOLVED THAT the Board of Governors authorizes the University to sell 82,187 square metres of land to the MTQ to complete the 410 Autoroute at the price of \$1.15 per square metre, with additional compensation of \$3,982, for a total amount of \$98,500;

AND BE IT FURTHER RESOLVED THAT Michael Goldbloom, Principal and Vice-Chancellor, and Victoria Meikle, Secretary General and Vice-Principal Government Relations and Planning, are authorized to sign the necessary paperwork to complete the transaction.

Moved by: James Sweeny

Seconded by: Deborah Langford

The motion carried.

ITEM 10: ENTENTES D'AIDE FINANCIÈRE, SIF FUNDING

**RESOLUTION 2016-5-02 AUTHORIZING THE SIGNATURE OF
A CONVENTION D'AIDE FINANCIÈRE FOR FUNDING FROM THE
STRATEGIC INVESTMENT FUND FOR POSTSECONDARY INSTITUTIONS**

WHEREAS the Board of Governors authorized the University to apply for funding from the Strategic Investment Fund for Postsecondary Institutions for two projects, the renovation of the labs in the Johnson Science Building and the transformation of the John-Basset Memorial Library into a learning commons;

WHEREAS the funding for these two projects is now approved and secured;

AND WHEREAS the *Ministère de l'Éducation et de l'Enseignement supérieur* requires that the University sign a *convention d'aide financière* for the two projects;

BE IT RESOLVED THAT the Board of Governors authorizes the University to sign the *convention d'aide financière* appended to these minutes for the two projects appended to these minutes;

AND BE IT FURTHER RESOLVED THAT Michael Goldbloom, Principal and Vice-Chancellor, is authorized to sign the necessary document.

Moved by: Nadia Martel

Seconded by: Cathy McLean

The motion carried.

**ITEM 11: AD HOC COMMITTEE FOR THE OVERSIGHT OF THE LEARNING COMMONS AND
JOHNSON LABS PROJECTS**

The Principal introduced the motion to create an Ad Hoc Committee for the oversight of the laboratory and learning commons renovation projects, indicating that the proposed membership would be brought back to the Board for approval.

**RESOLUTION FOR THE ESTABLISHMENT OF AN
AD HOC OVERSIGHT COMMITTEE FOR THE JOHNSON LAB RENOVATIONS
AND THE LEARNING COMMONS PROJECT**

WHEREAS the Statutes of Bishop's University provide in section 3.1 of Division I that the Board may of its own motion create such ad hoc committees and delegate to them such powers as it may deem appropriate;

AND WHEREAS the Principal has recommended the establishment of an Ad Hoc Committee to provide governance oversight for the renovation of the Johnson Labs and the construction of the Learning Commons;

AND WHEREAS the mandate of the Ad Hoc Committee will consist of ensuring that comprehensive, comprehensible, accurate and timely information is presented to the Board in relation to:

- ♦ compliance with budget parameters and timelines in the renovation of the Johnson labs and in the design, renovation and equipment of the Learning Commons;
- ♦ risk assessment in relation to major elements of each of the projects, including budgets, schedules, contracts with professionals, contracts with contractors, project management and legal aspects; and
- ♦ compliance with procedures established under funding programmes, University policy and other relevant internal procedures.

BE IT RESOLVED THAT the Board of Governors approves the creation of an Ad Hoc Committee to provide governance oversight for the renovation of labs in the Andrew S. Johnson Science Building and for the design, building and equipment of the Learning Commons, with the above mandate;

AND BE IT FURTHER RESOLVED THAT the Ad Hoc Oversight Committee will be dissolved on completion of the work of renovating the Johnson Labs and transforming the John-Bassett Memorial Library into a Learning Commons.

Moved by: Michael Goldbloom

Seconded by: Chelsea McLellan

The motion carried.

ITEM 12: AD HOC COMMITTEES FOR THE REVIEW OF THE ACADEMIC DEANS

Kerry Hull moved the striking of three Ad Hoc Committees for the review of the Academic Deans, and James Sweeny seconded the motion.

The motions carried.

MANDATE OF THE COMMITTEES FOR THE REVIEW/ SELECTION OF THE ACADEMIC DEANS

If an incumbent Academic Dean indicates an interest in continuing in his or her position, the review will be carried out during the final semester of the penultimate year of the incumbent's contract. If the incumbent declines to continue, the review committee shall be converted to a search committee in accordance with the provisions of Subsection 5.7 of the Statutes.

The committee will review the position description, mandate, goals and objectives of the position as established at hiring or following the most recent performance review. The incumbent will be invited to prepare a written submission to the review committee. Written and signed submissions will be solicited from individuals in all sectors of the University community.

The committee will interview the incumbent, and will meet with such other individuals as may be appropriate. Prior to the interview, the incumbent will be provided with copies of all documents submitted by others to the committee, with any identifying indicators removed, as well as summaries of any oral presentations.

The proceedings of the committee will be kept confidential, in accordance with the Confidentiality Policy established by the Board.

Reappointment

The Principal and Vice-Chancellor advises the Board of Governors of the conclusions of the review process and recommends, when applicable, the reappointment of the Academic Dean. The reappointment of the Academic Dean shall require the affirmative vote of a majority of the Board members present at the meeting at which such reappointment is proposed.

Conversion to a Search Committee and Process

Where [...] the position becomes vacant, the review committee shall be converted to a search committee mandated to conduct a search for a new Academic Dean. The committee shall solicit input from the University community on the qualities, skills and abilities sought in the Academic Dean.

Final Consultation and Appointment

The search committee shall present its preferred candidate to the Principal and Vice-Chancellor. Following consultation with the Senate, the Principal and Vice-Chancellor shall make a recommendation concerning the appointment of the candidate to the Board of Governors. The appointment of an Academic Dean shall require the affirmative vote of a majority of the Board members present at the meeting at which such appointment is proposed.

COMPOSITION OF THE COMMITTEE FOR THE REVIEW/ SELECTION OF A DEAN OF ARTS AND SCIENCE

The members of the ad hoc committee for the selection of a Dean of Arts and Science are:

- ◆ the Vice-Principal Academic, as Chair;
- ◆ three (3) continuing faculty members, being composed of one (1) from each Division, named by the faculty of their respective Divisions;
- ◆ three (3) continuing faculty members chosen at large from and by the faculty of Arts and Science;

- ♦ one (1) contract faculty member of Arts and Science, chosen by the contract faculty of Arts and Science;
- ♦ one (1) External member of the Board of Governors or External community member named by the Board of Governors; and
- ♦ the Vice-President Academic of the Students' Representative Council or such other member of the Students' Representative Council as may be named by that body.

The Principal and Vice-Chancellor shall participate in the committee in a non-voting capacity.

**COMPOSITION OF THE COMMITTEE FOR THE REVIEW/
SELECTION OF A DEAN OF THE SCHOOL OF EDUCATION**

The members of the ad hoc committee for the selection of a Dean of the School of Education are:

- ♦ the Vice-Principal Academic, as Chair;
- ♦ five (5) continuing faculty members, chosen from and by the faculty of the School of Education;
- ♦ one (1) contract faculty member, chosen from and by the contract faculty of the School of Education;
- ♦ one (1) External member of the Board of Governors or External community member named by the Board of Governors; and
- ♦ the Vice-President Academic of the Students' Representative Council or such other member of the Students' Representative Council as may be named by that body.

The Principal and Vice-Chancellor shall participate in the committee in a non-voting capacity.

**COMPOSITION OF THE COMMITTEE FOR THE REVIEW/
SELECTION OF A DEAN OF THE WILLIAMS SCHOOL OF BUSINESS**

The members of the ad hoc committee for the selection of a Dean of the Williams School of Business are:

- ♦ the Vice-Principal Academic, as Chair;
- ♦ five (5) continuing faculty members, chosen from and by the faculty of the Williams School of Business;
- ♦ one (1) contract faculty member, chosen from and by the contract faculty of the Williams School of Business;
- ♦ one (1) External member of the Board of Governors or External community member named by the Board of Governors; and
- ♦ the Vice-President Academic of the Students' Representative Council or such other member of the Students' Representative Council as may be named by that body.

The Principal and Vice-Chancellor shall participate in the committee in a non-voting capacity.

During the course of discussion, the Principal undertook to come back to the Board with a list of those positions in the senior administration for which a review is required.

ITEM 13: REPORT OF THE PRESIDENT OF THE SRC

Chelsea McLellan, President of the Students' Representative Council, reported on the latest developments:

- ◆ the voting system used for SRC elections had been changed to a preferential voting system;
- ◆ Students at Bishop's had voted to join an umbrella student organization, the *Union étudiante du Québec*;
- ◆ a referendum on a revised constitution, revised by-laws and operating policies was scheduled for February 5th 2017.

ITEM 14: MEETING DATES FOR 2017-18

Meeting dates for 2017-18 would be distributed at a later date.

ITEM 15: OTHER BUSINESS

There was no other business.

ITEM 14: CLOSED SESSION

There being no further business for the open session, the meeting moved into closed session.



Robert Hall, Chair



Victoria Meikle