

FEBRUARY 1, 2019

**MINUTES**  
MCGREER 100

- Chair:** Robert Hall
- Present:** Kent Carson, Pierre Cossette, Anthony Di Mascio, Michael Goldbloom, Brian Levitt, Nadia Martel, Alexandra Medalsy, Daniel Miller, Scott Stoddard, Andrew Stritch, James Sweeny
- Remotely:** Jane Brydges, Michel Marleau, Cathy McLean, Tova White
- Senior Administration:** Nick Andrews, Marie-Josée Dufour, Isabelle Goyette, Corinne Haigh, Denise Lauzière, Stine Linden-Andersen, Michele Murray, Jacquie Scott, Francine Turmel, Miles Turnbull
- Guest:** Heather Lawford
- Secretary:** Trygve Ugland

**ITEM 1: CHAIR'S WELCOME**

The Chair called the meeting to order at 3:07 p.m. He welcomed Mr. Kent Carson as a new Board member.

**ITEM 2: SCREENING OF DOCUMENTARY FILM - *WHAT HAPPENED TO SHERMAN PEABODY***

This documentary film tells the story of Sherman Peabody, a Bishop's Science Major, who, during the Second World War, became an RCAF Flying Officer and the pilot of a Lancaster heavy bomber. On July 28, 1944 while taking part in a raid on Stuttgart, his plane was shot down over eastern France by a German night fighter.

The Principal told the Board that Bishop's University was approached by brothers Robert and Jonathan Peck in 2016 to find out what had happened to their distant cousin during WWII. The Peck brothers were hopeful that the project would interest the Department of History and offered funding for the initial research into Peabody's fate.

The results of the students' research were so compelling that the project eventually grew into a documentary film project, directed and executed by Bishop's students, faculty and staff.

Following the viewing, several Board members asked if the film could have a larger circulation, mentioning the possibility of screenings at other universities, high schools or museums.

**ITEM 3: APPROVAL OF AGENDA**

Scott Stoddard asked to add a memo and resolution concerning the Computing Acceptable Use Policy (Item 12i) to the agenda. James Sweeny moved approval of the agenda with the addition of Item 12i. Nadia Martel seconded the motion.

**Motion carried.**

**ITEM 4: APPROVAL OF MINUTES NOVEMBER 16, 2018**

Daniel Miller noted that Item 8.1 should refer to the *Département d'études françaises et québécoises*. He moved approval of the minutes of the November 16, 2018 meeting subject to integrating the requested correction. Pierre Cossette seconded the motion.

**Motion carried.**

**ITEM 4i: APPROVAL OF MINUTES DECEMBER 17, 2018**

No corrections or modifications were requested. James Sweeny moved approval of the minutes of the December 17, 2018 meeting. Daniel Miller seconded the motion.

**Motion carried.**

**ITEM 5: BUSINESS ARISING**

There was no business arising from prior meetings.

**ITEM 6: PRINCIPAL'S REPORT**

The Principal referred to his report and made a special mention of the cross-country ski race that was held the weekend of January 18 - 20. More than 300 elite cross-country skiers competed on our new cross-country ski course to qualify for the World Senior Championship and Canada Games. The Principal congratulated the Club de ski de fond du Parc du Mont-Orford, and Bishop's staff and volunteers for the success of the event. Next year Bishop's will be hosting the Eastern NorAm races with over 700 athletes expected.

**ITEM 7: ACADEMIC REPORT**

The Vice-Principal Academic, Miles Turnbull, presented the Academic report. A sixth tenure-track position has been allocated for 2019-20 due to a retirement announced in December 2018. This tenure-track position has been given to the Williams School of Business in accordance with the priority established by the Senate Planning Committee and endorsed by Senate and the Board in Fall 2018. Dr. Turnbull expressed gratitude that the tenure-track positions were approved much earlier than previous years, allowing departments to advertise earlier and hopefully fill all the positions.

Dr. Turnbull briefly described the eight applications for the two Canada Research Chair (CRC) positions. The CRC applications will be evaluated by the Vice-Principal Academic, the three Deans, and the Director of Research.

Dr. Turnbull reported that five proposals have been received for the Strategic Innovation positions. The Strategic Innovation committee mandated with evaluating the proposals is seeking two Board members to complete the team.

Board members asked for clarification concerning the applicability of the Strategic Innovations positions as well as how the funds would be split between the department and the individual.

Dan Seneker was invited to present the enrolment numbers, where we stand with regards to the targets set in 2017 and how the Fall 2019 enrolment numbers compare with those of Fall 2018 at the same time last year.

Dr. Turnbull remarked that the Foreman Art Gallery is one of the best university art galleries in Canada and encouraged everyone to drop in and visit the current exhibit called "Dataesthetics".

**ITEM 8: POLICY FOR THE PREVENTION OF HARASSMENT**

The General Counsel, M<sup>e</sup> Marie-Josée Dufour, informed the Board that changes in Québec's civil code require Bishop's Policy for the Prevention of Harassment to be updated. The recent Québec civil code decision extends the amount of time that plaintiffs have to file a complaint from 90 days to two years.

**RESOLUTION 2018-7-01**

**FOR THE AMENDMENT OF THE BISHOP'S POLICY FOR THE PREVENTION OF HARASSMENT**

WHEREAS the Board of Governors approved a revised Policy for the Prevention of Harassment on November 25<sup>th</sup>, 2016;

WHEREAS the Quebec government has revised the time limit for filing a complaint of psychological or physical harassment to two years;

AND WHEREAS the University follows the Quebec government guidelines;

BE IT RESOLVED THAT the Policy for the Prevention of Harassment is amended as follows:

**6.1 Initiating a Complaint**

A formal complaint may be filed in conformity with the procedures outlined below.

A formal complaint of harassment (the "Complaint") must be submitted to the Assessor using the Complaint Form provided.

By filing a Complaint, the Complainant authorizes the disclosure of the contents and of his or her identity to the Respondent and to any other person involved in handling the Complaint.

The Assessor shall refuse to take any further action where:

- ◆ a Complaint appears abusive or patently unfounded or is filed more than *two years* after the event that forms the basis of the Complaint (or, in the case of a series of events, more than *two years* from time the last event in the series of events occurred);
- ◆ a Complaint is formulated with the intent to harm or to mislead;
- ◆ another recourse has been exercised in relation to the incidents that form the basis of the Complaint.

The *two-year* time limit may be extended at the discretion of the Assessor upon being satisfied that the delay was incurred in good faith and that no substantial prejudice will result to any person affected by the delay.

Moved by: Brian Levitt  
Seconded by: Scott Stoddard

**Motion carried.**

**ITEM 9: FINANCE COMMITTEE REPORT**

The Chair of the Finance Committee, Michel Marleau, reported on the Finance Committee meeting held January 21<sup>st</sup>, 2019. The committee discussed the 2018-19 operating forecast, the 2018-19 cash flow, the draft financing strategy and the new CO-OP bookstore.

Isabelle Goyette clarified that the budgeted reserve of \$700K will not be required in 2018-19. Therefore, it will be applied to reduce the accumulated deficit.

**ITEM 10: AD HOC COMMITTEE ON THE HOUSING PLAN REPORT**

Cathy McLean, Chair of the Ad Hoc Committee on the Housing Plan Committee, presented the upcoming projects and targeted delivery dates. She reported that the Kuehner residence renovation is essentially complete and the Munster renovation is progressing. A preliminary feasibility study was undertaken to assess the possibility of renovating the Norton-Pollack residence and the results will be shared as soon as they are received. A new 100-bed residence will be built across from the Dewhurst Dinning Hall with work starting sometime in 2020.

The Principal noted that a Campus Master Plan consultation was held on January 31<sup>st</sup> and was attended by approximately 90 people. He said that the full presentation of the Updated Campus Master Plan would be available on-line and feedback was encouraged.

**ITEM 11: GOVERNANCE & ETHICS COMMITTEE - CONFLICT OF INTEREST DECLARATION**

Nadia Martel, Chair of the Governance & Ethics Committee, presented the Disclosure of Conflict of Interest Statement. She collected completed forms and encouraged all Board members to complete the disclosure form as promptly as possible.

**ITEM 12: COMPUTING ACCEPTABLE USE POLICY**

The Manager of IT Support Services, Scott Stoddard, presented a draft of the Computing Acceptable Use Policy and answered questions from the Board. He explained that the Information Technology Services (ITS) has to protect against an ever-increasing number of cyberattacks from a wide variety of entry points.

Mr. Stoddard explained the key differences between this policy and the previous policy regulating computer use:

1. Users have an active role in protecting the University's data;
2. Heightened password security.

Board members asked if training would be offered to staff and faculty on information technology security. The SRC President requested that training also be offered to the SRC. Mr. Stoddard explained that training was already offered to some departments and will continue.

RESOLUTION 2018-7-02  
FOR THE APPROVAL OF  
THE COMPUTING ACCEPTABLE USE POLICY

WHEREAS the Vice-Principal of Finance and Administration and the Manager of IT Support Services have consulted members of the Bishop's community on the proposed Computing Acceptable Use Policy, and integrated their feedback to the extent possible;

WHEREAS the Executive Group has endorsed the proposed Policy and recommended that it be brought forward to the Board for approval;

BE IT RESOLVED THAT the Computing Acceptable Use Policy is approved.

Moved by: Nadia Martel  
Seconded by: Kent Carson

**ITEM 13: LONG-TERM DEBT UPDATE**

Vice-Principal of Finance and Administration, Isabelle Goyette, explained that the Board is being asked to approve a new amount of maximum long-term debt due to the government changing the maximum allowable long-term debt on November 8<sup>th</sup>, 2018. She explained that the reduction does not affect Bishop's ability to function.

RESOLUTION 2018-7-03  
FOR THE APPROVAL OF  
THE MODIFICATION OF MAXIMUM LONG TERM DEBT

***Motion***

WHEREAS on September 28, 2018, the Board of Governors of Bishop's University authorized a maximum long-term borrowing of up to \$17,629,072 for the purposes of refinancing matured debts and financing capital expenditures under the PQI not yet funded by long-term borrowing;

WHEREAS on November 8, 2018, the *Ministre de l'Éducation et de l'Enseignement supérieur* revised the maximum amount of long-term borrowing from \$17,629,072 to \$10,494,628;

AND WHEREAS the terms and conditions of the modification to long-term borrowing are set out in the motion contained in Appendix I, RÉSOLUTION RELATIVE À UNE MODIFICATION AU RÉGIME D'EMPRUNTS À LONG TERME (identified as Item 13ii);

BE IT RESOLVED THAT the Board of Governors approves the borrowing of \$10,494,628 in accordance with the letter from the *Ministre de l'Éducation et de l'Enseignement supérieur* dated the 8<sup>th</sup> of November, 2018 (identified as Item 13i);

BE IT FURTHER RESOLVED THAT the conditions outlined in Resolution 2018-4-01 and accepted by the Board of Governors on September 28, 2019 (identified as Item 13iii), remain valid except where modified by this motion.

Moved by: Pierre Cossette

Seconded by: James Sweeny

**Motion carried.**

**ITEM 14: REPORT FROM THE PRESIDENT OF THE SRC**

The President of the SRC, Alexandra Medalsy, presented her report. She reported on the potential impact of a recent Ontario government decision to make students' contributions to their Student Union optional instead of mandatory.

Ms. Medalsy noted that the SRC Elections, to be held on February 19<sup>th</sup> and 20<sup>th</sup>, seem to be generating interest as she has been approached by several students intent on running for election. In response to a question from the Board, Ms. Medalsy replied that non-students can attend events like Winterfest (held this year between January 31<sup>st</sup> to February 2<sup>nd</sup>).

**ITEM 15: DR. HEATHER LAWFORD, CANADA RESEARCH CHAIR ON YOUTH DEVELOPMENT**

The Vice-Principal Academic, Miles Turnbull, and the Dean of Arts and Sciences, Michele Murray, introduced Dr. Heather Lawford the Canada Research Chair on Youth Development.

Dr. Lawford's research centres on how today's youth perceive the concept of generativity or the readiness of an individual to undertake actions in order to be remembered by future generations. Previously, it was assumed that only more mature (mid-life) adults would think of generativity. She spoke to the Board about the exciting collaborative interactions she has had with universities across the country. Dr. Lawford thanked the University for its support and encouragement.

Board members asked if the concept of generativity included altruism. Dr. Lawford explained that altruism, or the selfless concern for the well-being of others, is not an integral part of generativity. Dr. Lawford is curious as to what role youth engagement has in either encouraging or discouraging generativity in youth.

The Chair and the Principal thanked Dr. Lawford for her leadership and her exceptional contribution to her discipline and to the University.

**ITEM 16: OTHER BUSINESS**

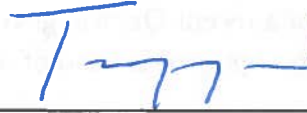
There was no other business.

Open session ended at 5:17 p.m.



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Robert Hall, Chair



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Trygve Ugland, Secretary