

577TH MEETING OF SENATE

MONDAY, APRIL 18TH 2016
7:00 P.M.
TOMLINSON HALL, MCGREER 100

AGENDA

577/1 Approval of Agenda

577/2 Approval of Minutes

2.1 Minutes of the 576th meeting of Senate, March 14th 2016, *document to follow*

577/3 Communications from the Chair

577/4 Business Arising

4.1 Drama Department request for change to production course credits

577/5 Committee Items

5.1 Senate Teaching Evaluation Committee Report, *Jade Savage, document attached*

577/6 Other business

6.1 Admissions update, *Miles Turnbull, document attached*

6.2 Report of the Task Force to develop a long-term sustainability model for Bishop's University, *Trygve Ugland, document attached*

577/7 Recommendations

7.1 Williams School of Business

7.2 Arts and Science

7.2.1 Division of Humanities

7.2.2 Division of Natural Sciences and Mathematics

7.2.3 Division of Social Sciences

7.3 School of Education

7.4 Continuing Education

577/8 Information items

8.1 2016-17 Senate meetings



577TH MEETING OF SENATE

MONDAY, APRIL 18TH 2016

MINUTES

The 577th meeting of Senate took place on April 18th, 2016, at 7:04 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Hafid Agourram, Mr. Jean-Phillippe Allen, Dr. Marie-Josée Berger, Ms Kelly Brown, Dr. Stefan Bruda, Dr. Claude Charpentier, Ms Kristen Dobler, Dr. Bruce Gilbert, Ms Tirza Harris, Dr. François Huard, Dr. Kerry Hull, Dr. Sunny Lau, Dr. Jean Manore, Ms Chelsea McLellan, Dr. Adrianna Mendrek, Dr. Michele Murray, Mr. Hans Rouleau, Ms Ananya Srivastava, Dr. Sylvain Turcotte, Dr. Francine Turmel, Dr. Miles Turnbull, Dr. Trygve Ugland, Dr. Marianne Vigneault, Dr. Yanan Wang.

Regrets: Mr. Bruno Gnassi, Dr. Laurie Milner

Secretary: Ms Victoria Meikle

The Principal called the 577th meeting of Senate to order at 7:04 p.m.

577/1 APPROVAL OF AGENDA

The agenda for the 577th meeting was adopted as circulated with the addition of an item from the Senate Nominating Committee.

577/2 APPROVAL OF MINUTES

2.1 Minutes of the 576th meeting of Senate, March 14th, 2016

Claude Charpentier moved approval of the minutes of the 576th meeting of Senate and Adrianna Mendrek seconded the motion.

The motion carried.

577/3 COMMUNICATIONS FROM THE CHAIR

Convocation

The Principal informed Senators of the schedule for 2016 Convocation:

Friday afternoon, June 3rd:

Business and certificate students will graduate.

An honorary degree will be awarded to Ms Sophie Brochu, CEO of Gaz Metro.

Ms Gabrielle Patenaude will give the valedictory address.

Saturday morning, June 4th

Humanities and Education students will graduate.

Honorary degrees will be awarded to:

Mme Monique Gagnon-Tremblay, past Deputy Premier of Quebec and Member of the National Assembly for St-François for over 25 years

M. Xavier Dolan, Quebec actor and film-maker, and producer of a world-famous video for the singer Adele

Mr. Alex Roy will give the valedictory address.

Saturday afternoon, June 4th

Students in the Natural Sciences and Mathematics and in the Social Sciences will graduate.

An honorary degree will be awarded to Chief Abel Bosum, negotiator for the Grand Council of the Cree and leader of the Cree Nation of Oujé-Bougoumou

Ms Anna Rogic will give the valedictory address.

Faculty and staff are invited to attend the Chancellor's dinner, which will take place in the Sports Centre, at the student rate of \$25.

Ancillary fees (frais institutionnels obligatoires)

Principal Goldbloom expressed his thanks to the students who had worked to achieve a vote of support the recommendations of the Students' Representative Council to increase *frais institutionnels obligatoires* (FIO) to help the University balance its operating budget.

Bishop's University Singers

The Principal recognized another excellent performance by the Bishop's University Singers.

Government Relations

The Principal concluded his remarks with a report on a recent meeting with the Deputy Minister of Education on Bishop's financial challenges. Although he was encouraged by the meeting, agreement has not yet been reached on a Recovery Plan.

577/4 BUSINESS ARISING

4.1 *Drama Department request for change to production course credits*

Vice Principal Academic Miles Turnbull advised Senators that the Senate Planning Committee was not ready to bring back a proposal on the credits for drama courses for a vote.

577/5 COMMITTEE ITEMS

5.1 *Senate Teaching Evaluation Committee Report*

The Vice-Principal Academic asked Jade Savage, Chair of Senate Teaching Evaluation Committee, to speak to the Report of the Committee.

Dr. Savage explained that the Committee recommendation would become effective as of the 2016 Spring semester for all undergraduate and graduate courses.

Following the departure of key personnel involved in administering teaching evaluations, the Committee met to develop new strategy to reduce the cost and increase the efficiency of the process for student evaluation of teaching. It was not proposed that the evaluation instrument be changed for the time being.

After reviewing practices at other institutions (current or before they switched to online evaluations), the Committee recommended greater involvement of faculty as well as the student volunteers.

Miles Turnbull moved that Senate approve the following recommendations set out in Document 577/5.1 to revise the procedures for student evaluations of teaching beginning during the spring, 2016 session. Kirsten Dobler seconded the motion.

1. Each term, instructors will receive envelopes containing blank evaluation forms, blank agreement release forms and clear instructions for the administration of these documents.
2. Instructors will decide on a date and time (during the last three weeks of the regular term or one and half weeks of the spring/summer term) for in-class evaluations. They will also need to fill out agreement release forms for each course and place each one in a sealed and signed envelope marked with the course number.
3. On the selected date, a student volunteer will proctor the evaluation while the faculty member leaves the classroom (as in past practice) after handing in the sealed release form to the student. Proctor duties will entail distributing the blank forms, collecting the agreement form and the completed evaluations and placing them in an official envelope that he/she will seal, sign, and promptly return to the appropriate administrative assistant.
4. Procedures for transcription of comments, data analysis and timing of data release (after course grades have been submitted) will remain unchanged for the time being and continue to be coordinated by the Vice-Principal Academic's office. However, it was recommended that evaluation results be transmitted to instructors by emails (in PDF form).

The motion carried.

Following the spring 2016 semester, the Committee will consider the results of a pilot project involving the online administration of teaching evaluations for online courses, including seeking legal advice about the use of scores under the Collective Agreement. It will return to Senate in the Fall of 2016 with a set of recommendations for a long-term plan for the administration of teaching evaluations

During its 2016-2017, the Committee will form a working group to evaluate and possibly revise the content and format of the current student teaching evaluation forms.

577/6 OTHER BUSINESS

6.1 Admissions update

The Vice-Principal Academic provided an update on applications and admissions. He noted that Bishop's is implementing a new scholarship program. The Director of Enrolment Management will track the impact of the program on decisions to attend.

6.2 Report of the Task Force to develop a long-term sustainability model for Bishop's University

Trygve Ugland, Chair of the Task Force, introduced the members of Task Force's present at Senate: Jean Manore, Michele Murray, Robert Palmer, Miles Turnbull and Brad Willms. The other members of the Task Force were Nick Andrews, Anthony Di Mascio and France Gervais. He thanked Denise Lauzière for her assistance in producing the final report.

In introducing the recommendations, Dr. Ugland noted that Senate would play an important role in implementing many of them, and that it was important to see the recommendations in relation to each other.

The Task Force recommends a new curricular model beyond majors and honours intended to define a liberal education at Bishop's. The curricular model will serve to guide students and provide them with a common experience while fostering mergers, collaborations and realignments among Departments to help ensure the sustainability of the University.

Dr. Ugland then summarised the conclusion of the Task Force that Bishop's faces a 'systemic dilemma' in offering too many courses for the number of students enrolled at the University. The Task Force had addressed this challenge by developing the 'Z-score', and recommending that it inform the decisions of Senate Planning Committee and be used to monitor the financial sustainability of Departments and programs.

Dr. Ugland closed his review of the Task Force report by recommending that the exercise be repeated on a regular cycle, perhaps 2019-20 toward the end of the current Recovery Cycle. He urged a broad discussion of the recommendations, since sustainability cannot be achieved without participation from the whole Bishop's community.

Senators thanked Dr. Ugland and the entire Task Force for their work.

Hafid Agourram moved that an Ad hoc Committee of Senate be struck to consider and develop recommendations for the foundational courses that make up the first component of the

curriculum reform that is the second recommendation of the Task Force. Kerry Hull seconded the motion.

Senate Nominating Committee will nominate the members of the Ad Hoc Committee on Foundational Courses, which will be composed as follows:

- ♦ The Vice-Principal Academic (Chair), *ex officio*;
- ♦ A faculty member from each of the Schools and Divisions;
- ♦ Two students; and
- ♦ One member of the contract faculty.

The mandate of the Committee will be:

- ♦ to debate component 1 of recommendation number 2 of the Task Force on Foundation courses,
- ♦ to encourage and receive recommendations and ideas from the Divisions, Faculty Council and other members of the Bishop's community; and
- ♦ to report back to Senate in time for the Fall cycle of new course and program approvals.

The motion carried.

In thanking the members of the Task Force, the Principal stated that the excellent work that they had done augured well for the University's future.

François Huard and Marianne Vigneault and left the meeting at this point.

577/7 RECOMMENDATIONS FROM THE DIVISIONS

7.1 *Williams School of Business*

There were no recommendations from the Williams School of Business.

7.2 *Arts and Science*

7.2.1 Division of Humanities

There were no recommendations from the Division of Humanities.

7.2.2 Division of Natural Sciences and Mathematics

There were no recommendations from the Division of Natural Sciences and Mathematics.

7.2.3 Division of Social Sciences

There were no recommendations from the Division of Social Sciences.

7.3 *School of Education*

There were no recommendations from the School of Education.

7.4 *Continuing Education*

There were no recommendations from Continuing Education.

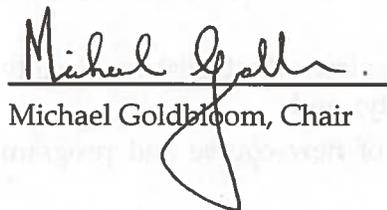
577/8 INFORMATION ITEMS

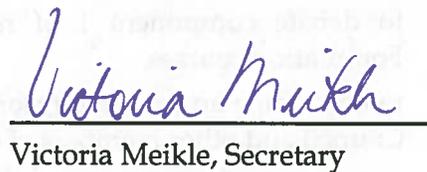
8.1 2016- 17 Senate meetings

Secretary-General Victoria Meikle presented the proposed 2016-17 Senate meeting dates.

Dr. Hafid Aggouram, Chair of the Senate Nominating Committee, informed Senators that there would shortly be a call for nominations for Committees.

There being no further business, the 577th meeting of Senate adjourned at 8:57 p.m.


Michael Goldbloom, Chair


Victoria Meikle, Secretary