



571ST MEETING OF SENATE

MONDAY, SEPTEMBER 14TH 2015

7:00 P.M.

TOMLINSON HALL, MCGREER 100

REVISED AGENDA

571/1 Approval of Agenda

571/2 Approval of Minutes

2.1 Minutes of the 569th meeting of Senate, May 13th 2015 (*to follow*)

2.2 Minutes of the 570th (extraordinary) meeting of Senate, May 26th 2015

571/3 Communications from the Chair

571/4 Business Arising

4.1 Mandate and Timeline of the E-Learning Sub-Committee (Undertaking made at the 569th Meeting of Senate) - MJ Berger

571/5 Committee Items

5.1 Report of the Research Ethics Board 2014-2015 - Doc 571/5.1 - *C. Charpentier*

5.2 Composition of the Research Ethics Board 2015-2016 - Doc 571/5.2 - *M. Turnbull*

5.3 Modifications to the Mandate of the Senate Graduate Studies Committee. Doc 571/5.3 - *M. Turnbull*

5.4 Modifications to the composition of the Senate Research Space Committee. Doc 571/5.4 - *M. Turnbull*

5.5 Communications from the Chair of the Senate Nominating Committee. Doc 571/5.5 - *H. Aggouram*

5.5.1 Membership of the Senate Nominating Committee

5.5.2 Membership of the Senate Planning Committee

5.5.3 New procedure for updating the membership of all Senate Committees

571/6 *Other business:*

- 6.1 Academic Analysis Final Report and a discussion about Phase 2 task force for recovery Plan. Docs 571/6.1(Final Report), 6.1A (Results Summary), 6.1B (Letter from Committee), 6.1C (Drama Report), 6.1D (Departmental submissions), 6.1E (*Cover letter to follow*) – M. Turnbull

571/7 *Recommendations*

7.1 Arts and Science

7.1.1 Division of Humanities

7.1.1.1 Adjunct status for a three-year period for: Lisa Mask (psychology). *C.V. to follow* – M. Murray

7.1.2 Division of Natural Sciences and Mathematics

7.1.3 Division of Social Sciences

7.2 School of Education

7.2.1 Calendar copy changes. Doc 571/7.2.1 – M.J. Berger

7.2.1.1 GSL 549 Building Oral Competencies (Course Description)

7.2.1.2 GSL 582 Building Oral Competencies (Course Title)

7.3 Continuing Education

571/8 *Information items*



571ST MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY

MINUTES

The 571st meeting of Senate took place on September 14th 2015, at 7:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Hafid Agourram, Mr. Jean-Phillippe Allen, Dr. Marie-Josée Berger, Ms Kelly Brown, Dr. Stefan Bruda, Dr. Claude Charpentier, Ms Kristen Dobler, Dr. Bruce Gilbert, Mr. Bruno Gnassi, Ms Tirza Harris, Dr. François Huard, Dr. Kerry Hull, Dr. Sunny Lau, Dr. Jean Manore, Ms Chelsea McLennan, Dr. Laurie Milner, Dr. Michele Murray, Mr. Hans Rouleau, Ms. Ananya Srivastava, Dr. Sylvain Turcotte, Dr. Francine Turmel, Dr. Miles Turnbull, Dr. Trygve Ugland, Dr. Marianne Vigneault, Dr. Yanan Wang, Dr. Brad Willms

Regrets: None

Secretary: Ms Victoria Meikle

The Principal called the 571st meeting of Senate to order at 7:05 p.m. and asked new Senators to introduce themselves.

ITEM 571/1 APPROVAL OF AGENDA

The agenda was approved as circulated.

ITEM 571/2 APPROVAL OF MINUTES

2.1 Minutes of 569th Meeting of Senate, May 13th 2015

Hafid Agourram moved approval of the Minutes of the 569th Meeting of Senate, subject to a correction to show that Laurie Milner had regretted the meeting, and Marie-Josée Berger seconded the motion.

The motion carried.

2.2 Minutes of 570th (extraordinary) Meeting of Senate, May 26th 2015.

Bruno Gnassi moved approval of the Minutes of the 570th Meeting of Senate as circulated, and Chelsea McLennan seconded the motion.

The motion carried.

ITEM 571/3 COMMUNICATIONS FROM THE CHAIR

Orientation week

Orientation week continues to improve, with the 2015 edition raising the bar yet again. The Principal thanked the student leadership for their role in enhancing the Orientation program for new students.

Academic Success Archway Program

Dean of Arts and Science Michele Murray reported on the Academic Success Archway Program, a four-day intensive university transition program designed to help students gain practical skills, competencies and confidence that will assist them in succeeding at Bishop's University. Twenty-eight students registered, twenty of whom had been admitted at Bishop's on condition that they participate.

Enrolment

Bishop's welcomed 840 new full-time students in Fall 2015, an increase over Fall 2014. Despite this increase, the indications were that total enrolment was down. The Director of Enrolment Management anticipates being short of our goal for total course registrations, which determine government grant, tuition and student services revenues.

Financial Challenges

The Principal reported that he had met with staff, faculty and managers to review the highlights of the 2014-15 academic year and to outline the financial challenges faced by Bishop's University. It was important that, in making the very difficult decisions that lay ahead, members of the Bishop's community be guided by the fundamental values and highest interests of the University.

ITEM 569/4 BUSINESS ARISING

4.1 Mandate and Timeline of the E-Learning Sub-Committee

Associate Vice-Principal, Continuing Education Marie-Josée Berger reported that the E-Learning Sub-Committee would meet once members had been appointed by Senate, and that a mandate and timeline would subsequently be submitted to Senate.

Laurie Milner moved that a member of the contract faculty be added the composition of the E-learning Sub-Committee approved at the May 13th meeting of Senate, and Bruce Gilbert seconded the motion.

The Committee will be composed as follows:

- ♦ The Associate Vice-Principal, Continuing Education (Chair)
- ♦ One faculty member from each of the Divisions and Schools
- ♦ One undergraduate student
- ♦ One graduate student
- ♦ One member of the contract faculty
- ♦ The Registrar

The motion carried.

ITEM 569/5 COMMITTEE ITEMS

5.1 Report of the Research Ethics Board 2014-2015 – Doc 571/5.1

Claude Charpentier, Chair of the Research Ethics Board (REB), spoke to the Report:

- ♦ The members of the REB met once a month over the course of the 2014-2015 academic year, while the members of the Ethics Review committee for Student Research (ERCSR) met seven times.
- ♦ Thirty-one projects were approved by the REB, and 16 student projects were approved by the ERCSR.

5.2 Membership of the Research Ethics Board and the Ethics Review committee for Student Research 2015-2016 – Doc 571/5.2

Vice-Principal Academic Miles Turnbull moved approval of the membership of the REB and the ERCSR for the 2015-2016 academic year as set out below, and Jean Manore seconded the motion.

The motion carried.

Research Ethics Board for 2015-2016

Name	Role	Mandate
Charpentier, Claude	Chair	2015-2017
Berco, Cristian	Faculty member	2015-2017
Di Mascio, Anthony	Faculty member	2015-2017
Drumheller, Andrea	Faculty member	2015-2017
Stonebanks, Christopher	Faculty member	2015-2017
Davis, Svetlana	Faculty member	2015-2017
Lavallée, Éric	Member - Expert in law	2014-2016
Smith, Evelina	Community representative	2015-2017
Frédette, Julie	Research Office representative, <i>ex officio</i>	n/a

Ethics Review Committee for Student Research for 2015-2016

Name	Role
Drumheller, Andrea	Chair
Aitken, Avril	Faculty member
Lee, Kyung Young	Faculty member
Carriere, Jonathan	Faculty member
Frédette, Julie	Research Office representative, <i>ex officio</i>

5.3 Senate Graduate Studies Committee: Modifications to the Committee Mandate, Doc 571/5.3

The Vice-Principal Academic moved approval of the revised mandate and composition of the Senate Committee on Graduate Studies as set out in *Document 571/5.3*, and Marianne Vigneault seconded the motion.

The motion carried.

5.4 Senate Research Space Committee: Modifications to the composition of the Committee, Doc 571/5.4

The Vice-Principal Academic moved approval of the revised composition of the Senate Research Space Committee as set out in *Document 571/5.4* and Jean-Philippe Allen seconded the motion.

The motion carried.

5.5 Report Senate Nominating Committee, Doc 571/5.5

Hafid Agourram, Chair of the Senate Nominating Committee, moved approval of the membership on the Senate Nominating Committee and the Senate Planning Committee as set out below. Laurie Milner seconded the motion.

The motion carried.

Senate committee	School/Division	Representative	Term 1 (2 years)	Term 2 (2 years)
Senate Nominating Committee	Humanities	B. Gilbert	14/15, 15/16	
	Business	H. Agourram	13/14, 14/15	15/16
	Natural Sciences	F. Huard	15/16	
	Education	S. Lau	14/15, 15/16	
	Social Sciences	C. Charpentier	15/16	
	University Librarian	B. Gnassi	*(Term 3) 15/16	
	Contract faculty	L. Milner	14/15, 15/16	
	Full time Student	C. McLellan	14/15, 15/16	
Senate Planning Committee	VP Academic, <i>ex officio</i>	M. Turnbull		
	Humanities	B. Gilbert	15/16	
	Business	R. Palmer	13/14, 14/15	15/16
	Natural Sciences	E. Prusak	13/14, 14/15	15/16
	Education	T. Gulliver	13/14, 14/15	15/16
	Social Sciences	A. Drumheller	13/14, 14/15	15/16
	Full time Student	C. McLellan	14/15, 15/16	

5.5.3 Procedure for updating the membership of Senate Committees

The Chair of the Senate Nominating Committee moved that the list of all those who serve on Senate Committees be updated, completed and approved in the last Senate meeting of each academic year. Sunny Lau seconded the motion.

The motion carried.

ITEM 569/6 OTHER BUSINESS

6.1 Final Report on the Academic Analysis Process and Phase 2 Task Force for the Recovery Plan. Docs 571/6.1, 6.1A, 6.1B, 6.1C, 6.1D, 6.1E

The Vice-Principal Academic introduced the final documents from Phase I of the Academic analysis process. The mandate of Phase I of the Academic Analysis had been to collect and analyse data.

He noted that:

- ♦ In general, the data collected would be useful in helping put the University on a sustainable footing.
- ♦ Application and retention trends would be informative for the Enrolment Management Office.
- ♦ Research data would be examined by the Senate Research Committee.
- ♦ Descriptive data is informative, and could be used for recruitment purposes.
- ♦ Any decisions based on the data collected would be made through regular governance channels.

During the course of discussion Senators commented that the Steering Committee's efforts to consult, listen and respond had allayed concerns about the process.

As of the date of the 571st meeting of Senate, no decision had been made on how the second phase of the Academic Analysis process would be structured.

The Vice Principal indicated that the Senate Program Academic Review Committee (SPARC) would resume its work in 2015-16, and might use the data gathered during the Academic Analysis process. Departments would have an opportunity to address the data in the descriptive component.

Senate Planning Committee might also consider whether to integrate information about government funding into the process of evaluating priorities for academic hiring.

The Principal expressed his appreciation to those who had participated in the Academic Analysis process. He noted that many had acquired a better understanding of government funding rules over the course of the process, an understanding which would be critical as members of the community worked together to develop a recovery plan.

ITEM 569/7 RECOMMENDATIONS

7.1 Arts and Science

7.1.1 Division of Humanities

There were no recommendations from the Division of Humanities.

7.1.2 *Division of Natural Sciences and Mathematics*

There were no recommendations from the Division of Natural Sciences and Mathematics.

7.1.3 *Division of Social Sciences*

The Dean of Arts and Science moved approval of adjunct status for a three-year period, June 1, 2015 to May 31, 2018, for Dr. Lisa Mask, a sessional appointment in Psychology. Hafid Agourram seconded the motion.

The motion carried.

7.2 *School of Education*

7.2.1 *Calendar copy changes. Doc 571/7.2.1 – M.J. Berger*

7.2.1.1 *GSL 549, Building Oral Competencies, 3-3-0, Course Description*

Dean of Education Marie-Josée Berger moved approval of a change to the Course Description from the existing description:

This course will address issues related to the development of listening and speaking skills in second language learners, including those related to pronunciation. In addition, it will focus on varieties of oral communication in different contexts and the different levels and ages of learners.

To:

Through this course, participants will discuss issues related to development of oral communication skills for second language learners and explore strategies to promote students' pronunciation, listening, speaking, and overall communicative competence pronunciation. Participants will also have the opportunity to sharpen their communication skills for effective teaching.

Chelsea McLellan seconded the motion.

The motion carried.

7.2.1.2 *GSL 582 Building Oral Competencies (Course Title)*

Dean Berger moved approval of a change in course title, **from** that contained on p. 70 of the 2014-2015 Academic Calendar of, "GSL 582 Building Oral Competencies 3-3-0" to "GSL 582 Teaching English to Adults 3-3-0". Chelsea McLellan seconded the motion.

The motion carried.

During the course of discussion, Jean Manore noted that there did not seem to be a structure for certificate programs, and asked that Senate discuss what these programs should be. It was agreed that this item would be added to the agenda for the next Senate meeting.

7.3 Continuing Education

The Associate Vice-Principal, Continuing Education announced that Bishop's University will establish a Senior Academy for life-long learning. An application to the *Ministère de l'Éducation, de l'Enseignement supérieur et de la Recherche* for funding had been successful, and Bishop's will receive \$100,000 a year for five years to establish the Academy.

7.4 Williams School of Business

There were no recommendations from the Williams School of Business.

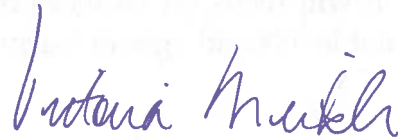
ITEM 569/8 INFORMATION ITEMS

The Principal shared with Senators his fond memories of Dr. Stanley Hoffman, his thesis advisor at Harvard University, who had died on September 13th. Dr. Hoffmann was born in Vienna in 1928. After escaping Nazi persecution, he pursued an academic career in the United States, founding Harvard's Center for European Studies in 1968.

There being no further business, the 571st meeting of Senate adjourned at 8:30 p.m.



Michael Goldbloom, Chair



Victoria Meikle, Secretary