

569TH MEETING

**WEDNESDAY, MAY 13, 2015
3:00 P.M.
TOMLINSON HALL, MCGREER 100**

AGENDA

569/1 Approval of Agenda

569/2 Approval of Minutes

- 2.1 Minutes of 567th Meeting of Senate, *to follow*
- 2.2 Minutes of 568th Meeting of Senate, *to follow*

569/3 Communications from the Chair

569/4 Business Arising

569/5 Committee Items

- 5.1 Changes to the Composition of the Senate Committee on Graduate Studies (SCGS).
Docs 569/5.1 (Memo) – *Miles Turnbull*
- 5.2 Teaching and Learning Committee. Docs 569/5.2 – *Miles Turnbull*
- 5.3 Approval of the revised Policy on Responsible Conduct of Research.
Docs 569/5.3 (Memo), 5.3a (Revised Policy) – *Miles Turnbull*

569/6 Other business

- 6.1 Approval of Degrees, Diplomas and Certificates to be awarded at Convocation, June 5 and 6, 2015. Doc 569/6.1 – *H. Rouleau*
- 6.2 Academic Analysis Data. Doc 569/6.2 *to follow*– *Miles Turnbull*

569/7 *Recommendations*

7.1 Williams School of Business

7.2 Arts and Science

7.2.1 Division of Humanities

7.2.2 Division of Natural Sciences and Mathematics

7.2.3 Division of Social Sciences

7.3 School of Education

7.4 Continuing Education

569/8 *Information items*



569TH MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY

MINUTES

The 569th meeting of Senate took place on May 13th 2015, at 3:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Hafid Aggouram, Dr. Marie-Josée Berger, Ms Kelly Brown, Dr. Stefan Bruda, Dr. Gilbert Gagné, Dr. Bruce Gilbert, Mr. Bruno Gnassi, Ms Tirza Harris, Kerry Hull, Dr. Jean Manore, Ms Chelsea McLennan, Dr. Adrianna Mendrek, Dr. Michele Murray, Dr. Michael Richardson, Mr. Hans Rouleau, Dr. Cranmer Rutihinda, Mr. Joel Semujanga, Ms Alessandra Tiano, Dr. Francine Turmel, Dr. Miles Turnbull, Dr. Marianne Vigneault

Regrets: Dr. Sunny Lau, Dr. Laurie Milner, Ms. Ananya Srivastava, Dr. Sylvain Turcotte, Dr. Trygve Ugland

Secretary: Victoria Meikle

The Principal called the 569th meeting of Senate to order at 3:05 p.m.

ITEM 569/1 APPROVAL OF AGENDA

Subject to the addition of a recommendation under Item 569/7.4, Continuing Education, the agenda was approved as circulated.

ITEM 56/2 APPROVAL OF MINUTES

2.1 Minutes of 567th Meeting of Senate

Adrianna Mendrek moved the approval of the Minutes of the 567th Meeting of Senate and Jean Manore seconded the motion.

The motion carried.

2.2 Minutes of 568th Meeting of Senate.

Francine Turmel moved the approval of the Minutes of the 568th Meeting of Senate and Marianne Vigneault seconded the motion.

The motion carried.

ITEM 569/3 COMMUNICATIONS FROM THE CHAIR

Chancellor's Convocation Dinner

The Principal invited Senators to join the honorands for 2015 at the Chancellor's dinner on Friday, June 5th 2015:

- ♦ The Right Honourable Beverley McLachlin, P.C., Chief Justice of Canada;
- ♦ Ms Clayton Spencer, President of Bates College in Lewiston, Maine; and
- ♦ Mr. Louis Vachon, President and CEO of the National Bank of Canada.

ITEM 569/4 BUSINESS ARISING

There was no business arising.

ITEM 569/5 COMMITTEE ITEMS

5.1 Changes to the Composition of the Senate Committee on Graduate Studies

In order to better address the needs of graduate students, the Vice-Principal Academic moved that Senate revise the composition of the Senate Committee on Graduate Studies as set out in Document 569/5.1. Adrianna Mendrek seconded the motion.

The Committee will consist of:

- ♦ the Vice-Principal Academic, *ex officio*, (Chair);
- ♦ the Registrar, *ex officio*;
- ♦ one representative from each Division or School, nominated by the Senate Nominating Committee;
- ♦ one graduate student from a course-based program, nominated by the Nominating Committee;

- ♦ one graduate student from a research-based program, nominated by the Nominating Committee; and
- ♦ the Director of Research Services, *ex officio*.

The motion carried.

5.2 Teaching and Learning Committee

The Vice-Principal Academic moved the recognition of the Teaching and Learning Centre Initiative as a Senate Committee, with the composition proposed in Document 569/5.2. Bruno Gnassi seconded the motion.

The motion carried.

Corinne Haigh and Jessica Riddell gave a brief overview of the Teaching and Learning Center Initiative.

The term for members of the Committee other than the Community member will be two years, renewable once, in conformity with general practice for Senate Committees. The term of the Community member will be one year, renewable on the recommendation of the Teaching and Learning Centre Initiative Committee. As a transitional matter, current members would stagger their terms, serving one or two years in order to ensure continuity. Senate would approve new appointments at the end of the terms of members of the transition group.

The Chair of the Committee will be named by the members of the Committee. The Members had selected Dr. Jessica Riddell as Chair.

Membership of the Teaching and Learning Centre Initiative Committee

Composition	Nominated by:	Member	Term
Tenure-stream or tenured faculty member	The Williams School of Business	Michael Teed	15/16 *1 year only
Tenure-stream or tenured faculty	The Division of Humanities	Jessica Riddell	15/16
Tenure-stream or tenured faculty	The Division of Natural Sciences	Dale Wood	15/16
Tenure-stream or tenured faculty	The Division of Social Sciences	Heather McKeen Edwards (Heather Lawford has been named for 16/17 and 17/18)	15/16 *1 year only

Tenure-stream or tenured faculty	The School of Education	Anthony DiMascio (replacing Corinne Haigh on mat leave)	15/16 *1 year only
Part-time faculty	Faculty Council	Dana Broadbent	15/16
Two additional full-time faculty members	Faculty Council		
Full-time student	SRC VP Academic or the representative designated by the SRC	Chelsea McLellan	15/16 *1 year only
Community member	Chosen by consensus by the Committee	Cathy Beauchamp	15/16
Tenure-stream or tenured librarian	Named by the librarians	Eliza McKnight	15/16
Vice-Principal Academic, non-voting	<i>Ex officio</i>	Miles Turnbull	
Academic Dean, non-voting	Executive Group		
ITS Manager or designate, non-voting	<i>Ex officio</i>		
University Librarian, non-voting	<i>Ex officio</i>	Bruno Gnassi	

5.3 *Approval of the revised Policy on Responsible Conduct of Research*

The Vice-Principal Academic moved that Senate approve the revised Policy on the Responsible Conduct of Research, Document 569/5.3a, and Kerry Hull seconded the motion.

The motion carried.

ITEM 569/6 OTHER BUSINESS

6.1 *Approval of Degrees, Diplomas and Certificates to be awarded at Convocation, June 5 and 6, 2015*

The Registrar reported to Senate that all 633 candidates presented for graduation had been vetted by Chairs, Deans and the Registrar's office. The breakdown of students eligible to graduate was as follows:

- ♦ 158 students would graduate at the first ceremony on Friday, June 5, with the degrees of B.A. Business, B.B.A., B.C.S. and certificates.
- ♦ 224 students would graduate at the ceremony on Saturday morning, June 6, with the degrees of B.A. Humanities, B.A. Education, B.Sc. Education,

B.Ed. and M.Ed.

- ♦ 251 students would graduate at the ceremony on Saturday afternoon, June 6, with the degrees of B.A. Social Sciences, B.A. Natural Sciences, B.Sc. and M.Sc.

1. *Bachelor of Arts in Business*

Francine Turmel, Dean of the Williams School of Business, moved and Hafid Aggouram seconded that Senate receive the list of candidates for the degree of Bachelor of Arts in Business, as presented by Hans Rouleau, Registrar, and that these candidates be awarded this degree at Convocation on June 5, 2015.

The motion carried.

2. *Bachelor of Arts in Education*

Marie-Josée Berger, Dean of Education, moved and Chelsea McLennan seconded that Senate receive the list of candidates for the degree of Bachelor of Arts in Education as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

3. *Bachelor of Arts in Humanities*

Michele Murray, Dean of Arts and Science moved and Marianne Vigneault seconded that Senate receive the list of candidates for the degree of Bachelor of Arts in Humanities, as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

4. *Bachelor of Arts in Natural Sciences and Mathematics*

The Dean of Arts and Science moved, and Stefan Bruda seconded, that Senate receive the list of candidates for the degree of Bachelor of Arts in Natural Sciences and Mathematics, as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

5. *Bachelor of Arts in Social Sciences*

The Dean of Arts and Science moved and Adrianna Mendrek seconded that Senate receive the list of candidates for the degree of Bachelor of Arts in Social Sciences, as presented the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

6. *Master of Education*

The Dean of Education, moved and Bruno Gnassi seconded that Senate receive the list of candidates for the degree of Master of Education as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

7. *Master of Science*

The Dean of Arts and Science moved and Kerry Hull seconded that Senate receive the list of candidates for the degree of Master of Science as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

8. *Bachelor of Business Administration*

The Dean of the Williams School of Business, moved and Michael Richardson seconded that Senate receive the list of candidates for the degree of Bachelor of Business Administration as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 5, 2015.

The motion carried.

9. *Bachelor of Science*

The Dean of Arts and Science moved and Hafid Aggouram seconded that Senate receive the list of candidates for the degree of Bachelor of Science as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

10. *Bachelor of Education*

The Dean Education moved and Chelsea McLennan seconded that Senate receive the list of candidates for the degree of Bachelor of Education as presented by the Registrar, and that these candidates be awarded this degree at Convocation on June 6, 2015.

The motion carried.

11. *Certificates*

Miles Turnbull, Vice-Principal Academic, moved, and Marianne Vigneault seconded that Senate receive the list of candidates for Certificates as presented by

the Registrar, and that these candidates be awarded this certificate at Convocation on June 5, 2015.

The motion carried.

12. General motion to add or delete candidates after the Senate meeting

Miles Turnbull moved and Jean Manore seconded that the Vice-Principal Academic, the Deans, and the Registrar be authorized by Senate to add the names of students to the graduating list, subject to satisfactory completion of program requirements, or to delete candidates who do not meet their program requirements by the date of Convocation.

The motion carried.

6.2 Academic Analysis

Miles Turnbull, Vice-Principal Academic, gave a brief presentation on the results of the quantitative analysis that is part of Phase One of the Academic Analysis process, urging Senators to provide feedback and to share information with colleagues. The Secretary General was asked to schedule an extraordinary meeting of Senate to discuss the documents.

ITEM 569/7 RECOMMENDATIONS

7.1 Williams School of Business

There were no recommendations from the Williams School of Business.

7.2 Arts and Science

7.2.1 Division of Humanities

There were no recommendations from the Division of Humanities.

7.2.2 Division of Natural Sciences and Mathematics

There were no recommendations from the Division of Natural Sciences and Mathematics.

7.2.3 Division of Social Sciences

There were no recommendations from the Division of Social Sciences.

7.3 School of Education

There were no recommendations from the School of Education.

7.4 Continuing Education

Marie-Josée Berger, Dean of the School of Education and Associate Vice-Principal, Continuing Education, moved that Senate approve the creation and

composition of an e-Learning sub-committee of the Continuing Education Committee of Senate.

The mandate of the sub-committee would be to look broadly into the potential for on-line education at Bishop's University, including evaluating an existing report on the matter, investigating the technological supports available, and examining opportunities for attracting students. Senate asked that the Associate Vice-Principal bring a one-pager describing the mandate more precisely and confirming the timeline for the Committee's work.

The e-Learning Subcommittee of the Continuing Education Committee would be composed of:

- ♦ the Associate Vice-Principal, Continuing Education, *ex officio* (Chair);
- ♦ one faculty member from each of the Divisions and Schools, nominated by Senate Nominating Committee;
- ♦ one undergraduate student, nominated by Senate Nominating Committee;
- ♦ one graduate student, nominated by Senate Nominating Committee;
- ♦ the Registrar, *ex officio*;
- ♦ the University librarian, *ex officio*;
- ♦ a representative of Information Technology Services.

The motion carried.

ITEM 569/8 INFORMATION ITEMS

There were no information items.

There being no further business, the meeting adjourned at 4:30 p.m.



Michael Goldbloom, Chair



Victoria Meikle, Secretary