



561ST MEETING OF SENATE

MONDAY, SEPTEMBER 15TH 2014

7:00 P.M.

TOMLINSON HALL, MCGREER 100

AGENDA

561/1 Approval of Agenda

561/2 Approval of Minutes

- 2.1 Minutes of the 559th meeting of Senate, April 14th 2014
- 2.2 Minutes of the 560th meeting of Senate, May 21st, 2014

561/3 Communications from the Chair

561/4 Business Arising

561/5 Committee Items

- 5.1 Report of the Senate Program Academic Review Committee on the Suspension of Reviews during the Academic Analysis Process - Doc 559/5.1 - *M. Turnbull*
- 5.2 Report of the Research Ethics Board 2013-14 - Doc 559/5.2 - *C. Charpentier*
- 5.3 Composition of the Research Ethics Board 2014-15 - No document - *M. Turnbull*
- 5.4 Report of Senate Planning Committee on LED 100 - Doc 561/6.2 - Liberal Education - *M. Turnbull*
- 5.5 Report of Senate Nominating Committee - No document - *G. Gagné*

561/6 Other business:

- 6.1 Academic Report - Doc 561/6.1- *M. Turnbull*
- 6.2 New course proposal Doc 561/6.2 - *M. Murray*

561/7 *Recommendations*

7.1 Arts and Science

7.1.1 Division of Humanities

7.1.2 Division of Natural Sciences and Mathematics

7.1.3 Division of Social Sciences

7.2 School of Education

7.3 Continuing Education

561/8 *Information items*

561ST MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY

MINUTES

The 561st meeting of Senate took place on September 15th 2014, from 7:00 p.m. to 9:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Marie-Josée Berger, Ms Kelly Brown, Dr. Gilbert Gagné, Dr. Bruce Gilbert, Mr. Bruno Gnassi, Ms Tirza Harris, Dr. Sunny Lau, Dr. Jean Manore, Dr. Adrianna Mendrek, Ms Chelsea McLennan, Dr. Michele Murray, Dr. Michael Richardson, Mr. Hans Rouleau, Dr. Cranmer Rutihinda, Mr. Joel Semujanga, Ms Ananya Srivastava, Ms Alessandra Tiano, Dr. Miles Turnbull, Dr. Trygve Ugland, Dr. Marianne Vigneault, Dr. Sylvain Turcotte

Regrets: Dr. Hafid Aggouram, Dr. Darren Bardati, Dr. Laurie Milner, Dr. Francine Turmel

Secretary: Ms Victoria Meikle

The Principal called the 561th meeting of Senate to order at 7:05 p.m. and asked Senators to introduce themselves.

ITEM 561/1: APPROVAL OF AGENDA

Hans Rouleau, Registrar, asked that an information item be added as Item 8.1, additions to and deletions from the 2014 graduation list.

Jean Manore moved approval of the Agenda subject to the requested amendment.

The motion carried.

ITEM 561/2 APPROVAL OF THE MINUTES

2.1 Approval of minutes of 559th meeting

Cranmer Rutihinda moved approval of the minutes of the 559th meeting of Senate as distributed and Jean Manore seconded the motion.

The motion carried.

2.2 Approval of minutes of the 560th meeting

Three corrections were requested:

- i. That Marianne Vigneault be included in the list of Senators present;
- ii. That the resolution in relation to Master's of Science Degrees (Point 7 on page 5) be deleted because there was no Master of Science degree granted;
- iii. That 'Humanities' be replaced by 'Social Sciences' in point 7.2.3 on page 7.

Subject to these corrections, Jean Manore moved approval of the Minutes of 560th meeting.

The motion carried.

ITEM 561/3 COMMUNICATIONS FROM THE CHAIR

Convocation

The Principal reported that Convocation had been a success, thanking Senators who had participated and noting that a high percentage of graduating students had attended.

Meeting with Lise Verreault, the Deputy Minister of Higher Education

The Principal reported that had met with Lise Verreault, Deputy Minister of Higher Education over the summer to introduce her to Bishop's University and to signal that the current funding model does not work for Bishop's.

We had achieved a balanced operating budget for 2013-14, but we would not be able to do so going forward without assistance. The Deputy Minister had expressed interest in working with Bishop's to find solutions to our financial challenges.

Enrolment

Following five years during which Bishop's had met or surpassed enrolment targets for full-time students, enrolment for Fall 2014 was down.

As of the date of Senate, 2323 full-time students were registered. For funding purposes, the number of Full-Time Equivalents (FTEs) is critical, and we were approximately 175 FTEs short of our budget target.

Aside from slight increases in natural Sciences and international students, enrolment was down across the board, geographically and across Divisions. Dan Seneker, Director of Enrolment Management, was undertaking an analysis of the factors that might have accounted for the drop in registrations. Students who decided not to attend would be surveyed, and those who decided to come would be asked to participate in focus groups to determine what had influenced their decision.

Two issues need to be addressed quickly: first, we need to understand why our numbers are down and secondly, we need to revise our predictive model.

Capital Campaign

The Capital Campaign would be launched on Saturday September 27th at 4:00 p.m. in the John Bassett Memorial Library. The Principal urged Senators to attend.

The internal campaign, led by Justina Brown and Jamie Crooks, was off to a very strong start.

Divinity

On the advice of engineers, the building, which has an historical and sentimental value for the Bishop's community, would be completely vacated for safety reasons by the end of 2014. A process would be undertaken to determine whether to renovate or rebuild. Factors including the availability of government funding for construction and annual operation costs as well as the Campus Master Plan would come into play in making a decision. Members of the Bishop's community would be given an opportunity to express their views on the future of Divinity.

ITEM 561/4 BUSINESS ARISING

There was no business arising.

ITEM 561/5 COMMITTEE ITEMS

5.1 Report of the Vice-Principal Academic on the Suspension of SPARC reviews during the Academic Analysis Process

The Vice-Principal moved that academic units scheduled to complete a SPARC review during the 2014-15 academic year be given the option to complete this review in 2014-15 or 2015-16, and that units be asked to report their decision to him by October 15, 2014. Bruce Gilbert seconded the motion.

The motion carried.

5.2 Report of the Research Ethics Board 2013-14

The Vice-Principal Academic tabled the Report of the Research Ethics Board for information.

It was suggested that the name of the investigator be added to the list of approved projects.

5.3 Composition of the Research Ethics Board, 2014-15

The Vice-Principal Academic moved that Senate approve the membership of the Research Ethics Board and of the Ethics Review Committee for Student Research for the 2014-15 academic year. Sylvain Turcotte seconded the motion.

The motion carried.

The members of the REB for 2014-2015 are:

Name	Role
Charpentier, Claude	Chair
Berco, Cristian	Faculty member
Di Mascio, Anthony	Faculty member
Drumheller, Andrea	Faculty member
Stonebanks, Christopher	Faculty member
Teed, Mike	Faculty member
Éric Lavallée	Expert in law
Jonathan Tondreau-Lord	Community representative
Sylvie Côté	Research Office representative, <i>ex officio</i>

During the course of discussion, a question was raised about the need to replace Andrea Drumheller on the Research Ethics Board during her sabbatical. Dr. Turnbull undertook to look into the matter and report back to Senate in October.

The members of the ERCSR for 2014-2015 are:

Name	Role
Drumheller, Andrea – sabbatical from January to June 2015. Replaced by Christopher Stonebanks as interim chair	Chair
Haigh, Corinne	Faculty member
Lee, Kyung Young	Faculty member
Sirois, Fuschia – sabbatical from July to December 2014. Replaced by Adrianna Mendrek as interim member.	Faculty member
Sylvie Côté	Research Office representative, <i>ex officio</i>

5.4 Report of Senate Planning Committee on LED 100

See point 6.2

5.5 Recommendations of Senate Nominating Committee on Nominations to Senate Committees

Gilbert Gagné, Chair of Senate Nominating Committee, moved the appointment of student Senators and members of faculty to various Senate Committees as set out below. Adrianna Mendrek seconded the motions en bloc.

The motions carried.

Senate Committee	Nominee(s)	Nominated by	Term	End of Term
Academic Appeals	Ananya Srivastava	SRC	1 st	2015
	Tirza Harris	SRC	1 st	2015
Academic Integrity	Tirza Harris	SRC	1 st	2015
	Alessandra Tiano	SRC	1 st	2015
	Chelsea McLellan	SRC	1 st	2015
	Nathalie Hivert	Business	1 st	2016
	Andrea Drumheller	Social Sciences	1 st	2016
	Christopher Stonebanks	Education	1 st	2016
Academic Review	Kelly Brown	SRC	1 st	2015
	Joel Semujanga	SRC	1 st	2015
	Chelsea McLellan	SRC	1 st	2015

Education for Sustainable Development	Robert Palmer	Business	3 rd	2016
	Brad Willms	Natural Sciences	1 st	2016
	Gary McCormick	Library	1 st	2016
	Sarah-Myriam Martin-Brûlé	Social Sciences	1 st	2016
Academic Standing / Admissions Policy	Chelsea McLellan	SRC	1 st	2015
Continuing Education	Chelsea McLellan	SRC	1 st	2015
Experiential Learning	Joel Semujanga	SRC	1 st	2015
	Charlene Marion	Business (staff member)	3 rd	2016
Institutional Repository	Ananya Srivastava	SRC	1 st	2015
	Kyung Young Lee	Business	1 st	2016
	Lisa Taylor	Education	3 rd	2016
	Laurie Milner	Contract Faculty	1 st	2016
Library	Kelly Brown	SRC	1 st	2015
	Chelsea McLellan	SRC	1 st	2015
	Thomas Brustle	Natural Sciences	1 st	2016
Nominating	Chelsea McLellan	SRC	1 st	2015
	Bruce Gilbert	Humanities	1 st	2016
Ombudsman Selection	Chelsea McLellan	SRC	1 st	2015
Planning	Chelsea McLellan	SRC	1 st	2015
Prizes	Chelsea McLellan	SRC	1 st	2015
	Lorne Nelson	Natural Sciences	1 st	2016
	Heather McKeen-Edwards	Social Sciences	1 st	2016
Program Academic Review	Avril Aitken	Education	1 st	2016
Research Space	Estelle Chamoux	Natural Sciences	1 st	2016
	Trevor Gulliver	Education	3 rd	2016
	Maxime Trempe	Social Sciences	1 st	2016

Statistics	Joel Semujanga	SRC	1 st	2015
Students with Disabilities	Alessandra Tiano	SRC	1 st	2015
	Chelsea McLellan	SRC	1 st	2015
	Svetlana Davis	Business	1 st	2016
	Corrine Haigh	Education	3 rd	2016
Timetable	Chelsea McLellan	SRC	1 st	2015
	Gerry Coulter	Social Sciences	3 rd	2016
	Elizabeth Kreuger	Education	4 th	2016
Teaching Evaluation	Alessandra Tiano	SRC	1 st	2015
	Chelsea McLellan	SRC	1 st	2015

ITEM 561/6 OTHER MATTERS

6.1 Report of the Vice-Principal Academic

The Steering Committee for the Program Analysis process had met on September 12, 2014 and was planning an update to Faculty Council for later in the month of September. The Committee would continue to provide updates on progress to the Bishop’s community via the Moodle site for the process.

Higher Education Strategy Associates was working with Isabelle Goyette and Hans Rouleau to collect and synthesise data, with a view to completing this first phase of the process by the end of the Fall term.

6.2 New course proposal – LED 100

The Dean of Arts and Science spoke to document 561/6.2, moving approval of an interdisciplinary course introducing students to a range of disciplines open to them at Bishop’s which would eventually be open to students across all Divisions.

Following discussion of a number of concerns, including the capacity of senior students to lead seminar groups in all of the different areas covered by the course and some practical concerns in relation to the administration of the course, Jean Manore asked that the motion be amended to approve the new course, *LED 100 Liberal education 100*, as a pilot project to be offered in the 2015 Winter term, with the stipulation that the cross-Divisional Advisory Committee that had developed the course report to Senate on the experience.

Marianne Vigneault seconded the motion as amended.

The motion carried, one opposed and three abstentions.

ITEM 561/7 RECOMMENDATIONS

7.1 Williams School of Business

There were no recommendations from the Williams School of Business.

7.2 Arts and Science

7.2.1 Division of Humanities

There were no recommendations from the Division of Humanities.

7.2.2 Division of Natural Sciences and Mathematics

There were no recommendations from the Division of Natural Sciences and Mathematics.

7.2.3 Division of Social Sciences

There were no recommendations from the Division of Social Sciences.

7.3 School of Education

There were no recommendations from the School of Education.

7.4 Continuing Education

There were no recommendations from Continuing Education.

ITEM 561/8 INFORMATION

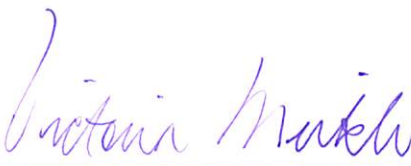
8.1 Additions to and deletions from the 2014 graduation list

The Registrar reported on additions and deletions to the graduation list for June 2014.

There being no further business, the 561st meeting of Senate adjourned at 9:00 p.m.



Michael Goldbloom, Chair



Victoria Meikle, Secretary