

559TH SENATE MEETING

MONDAY, APRIL 28TH 2014

7:00 P.M.

TOMLINSON HALL, MCGREER 100

AGENDA

559/1 Approval of Agenda

559/2 Approval of Minutes

2.1 Minutes of the 558th meeting of Senate (document to follow)

559/3 Communications from the Chair

559/4 Business Arising

4.1 Fall study break

4.2 Inventory of sustainability education across the curriculum

559/5 Committee Items

559/6 Other business:

6.1 Enrolment update from Scott Duguay (document attached)

6.2 Update on hiring (no document)

6.3 Academic program analysis – acting on the strategic plan (documents 6.3a and 6.3b, attached)

Guest presentation by Alex Usher, President of Higher Education Strategy Associates

559/7 Recommendations

7.1 Arts and Science

7.1.1 Division of Humanities

7.2.2 Division of Natural Sciences and Mathematics

7.2.3 Division of Social Sciences

7.3 School of Education

7.4 Continuing Education

559/8 *Information items*



DOCUMENT 561/2.1

**559TH MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY**

MINUTES

The 559 meeting of Senate took place on April 28th, at 7:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Avril Aitken, Dr. Darren Bardati, Dr. Gilbert Gagné, Mr. Bruno Gnassi, Dr. Trevor Gulliver, Dr. Kerry Hull, Dr. Jean Manore, Ms Chelsea McLellan, Dr. Laurie Milner, Dr. Michele Murray, Mr. Hans Rouleau, Dr. Cranmer Rutihinda, Dr. Sylvain Turcotte, Dr. Trygve Ugland, Dr. Calin Valsan, Dr. Miles Turnbull, Dr. Marianne Vigneault

Regrets: Dr. Hafid Aggouram, Dr. Bruce Gilbert, Dr. Michael Richardson, Dr. Adrianna Mendrek

Secretary: Ms Victoria Meikle

The Principal called the 559th meeting of Senate to order.

ITEM 559/1: APPROVAL OF AGENDA

The agenda was adopted as circulated.

ITEM 559/2 APPROVAL OF MINUTES OF 558TH MEETING

The Secretary General indicated that approval of the minutes of the 558th meeting would be deferred to the 560th meeting, scheduled for May 21st 2014.

ITEM 559/3 COMMUNICATIONS FROM THE CHAIR

April 2014 flood

The Principal thanked all members of the University community who had worked to deal with the consequences of the 2014 flood, including the Vice-Principal Academic, the Registrar, the Director of Residence and Conference Services and members of the faculty.

Appointment of a Dean of Arts and Science

The Principal reported that he would make a recommendation to the Board of Governors on May 9th for the appointment of a Dean of Arts and Science.

April 7th Quebec election

A new government had been elected on April 7th 2014. While the Minister of Higher Education had demonstrated openness to hearing from universities, the message that public finances were in dire straits was clear, and additional cuts in the public sector were to be expected.

Bishop's would present its 2014-15 operating budget to the Board of Governors at their May 9th meeting. The University faces significant financial challenges in the short to medium term, and would undertake a comprehensive process of looking at all options for optimizing revenues and reducing expenditures with a view to developing a sustainable model.

There had been some indications that the Quebec government was open to reviewing tuition for international students, including the issue of exemptions for French students. It was unclear whether universities would be allowed to retain any additional fees.

ITEM 559/4 BUSINESS ARISING

4.1 Fall study break

The Vice-Principal Academic reported that Academic Standing and Admissions Policy Committee had considered the question of whether there ought to be a break in the Fall term, but had not reached consensus on a recommendation.

4.2 Inventory of sustainability education across the curriculum

The Vice-Principal Academic reported that an inventory of sustainable education across the curriculum had been carried out in 2011.

ITEM 559/5 COMMITTEE ITEMS

There were no Committee Items.

ITEM 559/6 OTHER BUSINESS

6.1 Enrolment update from the Director of Enrolment Management

The Vice-Principal Academic spoke to Document 559/6.1, an update on enrolment projections as of April 1st 2014 provided by Scott Duguay, Director of Enrolment Management. In his April 1st update, Scott Duguay reported that meeting the budget target of 2440 students would be challenging. On the basis of projected graduations and recent experience with attrition of students eligible to return, he projected that Bishop's would need to register 834 new students for Fall 2014 in order to meet the budget target. As of April 1st 2014, we were on target to meet that number.

6.2 Update on tenure stream hiring

The Vice-Principal reported that five of the six hiring processes in Arts and Science were nearing completion, with the process in the Biology Department still in earlier stages. The tenure stream position in the Williams School of Business had been filled.

6.3 Academic program analysis – acting on the strategic plan

The Vice-Principal Academic introduced Alex Usher of Higher Education Strategy Associates. He explained that, since 2008, Bishop's University has been looking at increasing revenues and controlling expenses. In order to collect data on programs and/or Departments to better inform decisions about the allocation of resources among competing needs, the senior administration was proposing that an academic program analysis be carried out with the support of Mr. Usher and his team.

Senators discussed the advantages and risks associated with this type of analysis, and the pros and cons of asking an existing Senate Committee to act as the Steering Committee for the analysis.

At the conclusion of the discussion, the Vice-Principal Academic moved:

1. That Senate endorse the undertaking of a program analysis as outlined in Document 559/6.3b, and that Higher Education Strategy Associates be contracted to support the collection and analysis of data needed to carry out the Program Analysis. Kerry Hull seconded the motion.

The motion carried, one opposed, no abstentions.

And:

2. That a Steering Committee, composed of the Vice-Principal Academic, one representative of each Division, one student, and the three Academic Deans be formed to steer the data collection process and report regularly to Senate on the progress of the analysis. Trevor Gulliver seconded the motion.

The motion carried, one abstention.

ITEM 559/7 RECOMMENDATIONS

7.1 *Williams School of Business*

7.2 *Arts and Science*

7.2.1 *Division of Humanities*

There were no recommendations from the Division of Humanities.

7.2.2 *Division of Natural Sciences and Mathematics*

There were no recommendations from the Division of Natural Sciences and Mathematics.

7.2.3 *Division of Social Sciences*

There were no recommendations from the Division of Social Sciences.

7.3 *School of Education*

There were no recommendations from the School of Education.

7.4 *Continuing Education*

There were no recommendations from the Continuing Education.

ITEM 559/8 INFORMATION

There were no information items.

There being no further business, the 559th meeting of Senate adjourned at 9:40 p.m.



Michael Goldbloom, Chair



Victoria Meikle, Secretary