

604TH MEETING OF SENATE
FRIDAY, SEPTEMBER 20, 2019
2:30 P.M.

MINUTES

Chair: Vice-Principal Academic and Research Miles Turnbull / Dr. Jim Benson

Present: Dr. Hafid Agourram, Mr. Yotam Baum, Dr. Jim Benson, Ms. Aunika Braun, Dr. Gregory Brophy, Dr. Mark Gandey, Mr. Philippe Gravel, Dr. Corinne Haigh, Dr. Kerry Hull, Ms. Isabella Janušonis, Dr. Elizabeth Prusak, Dr. Jessica Riddell, Mr. Hans Rouleau, Dr. Michael Teed, Dr. Marianne Vigneault, Dr. Dawn Wiseman

Remotely: Dr. Mary Ellen Donnan

Regrets: Ms. Reena Atanasiadis, Ms. Cassandra Johnson-Desnoyer, Ms. Norah Exume, Mr. Michael Goldbloom, Dr. Claire Grogan, Ms. Catherine Lavallée-Welch, Dr. David Webster, Dr. Brad Willms

Secretary: Dr. Trygve Ugland

The Chair called the 604th meeting to order at 2:30 p.m.

ITEM 604/1 APPROVAL OF AGENDA

The Vice-Principal Academic and Research requested that item 5.4 be discussed following item 5.1., with the rest of the agenda remaining unchanged. Dr. Gregory Brophy moved the approval of the modified agenda and Dr. Kerry Hull seconded the motion.

Motion carried.

ITEM 604/2 APPROVAL OF MINUTES – 603ND MEETING OF SENATE

No corrections or modifications were requested. Dr. Corinne Haigh moved to approve the minutes of the 603rd meeting of Senate as presented. Mr. Yotam Baum seconded the motion.

Motion carried.

ITEM 604/3 COMMUNICATIONS FROM THE CHAIR

The Chair announced that the University was collecting donations to help students affected by Hurricane Dorian. The University has also established a fund to support students affected by the fire in Lennoxville that destroyed an apartment building in the early morning of September 20, 2019. Many of the residents were Bishop's international students. The efforts to support the students affected by the fire are being co-ordinated by the Red Cross and Bishop's Students' Representative Council. The Chair noted that the students whose lodging and belongings were destroyed in the fire were being housed in on-campus residences.

The Registrar, Mr. Hans Rouleau, said any students affected by the fire, regardless of whether they lived in the burned down building, can contact the Manager of Counselling and Accommodation, Ms. Theresa Gagnon.

The Chair said that the Johnson Labs and Greenhouse opening was well received and extended congratulations to Dr. Kerry Hull for organizing the event. He noted that the first Donald Lecture of 2019-20 would be given by Dr. Charles Taylor on September 26, 2019 and encouraged faculty to attend and to promote the Donald Lectures to their students.

ITEM 604/4 BUSINESS ARISING

There was no business arising from previous Senate meetings.

ITEM 604/5 COMMITTEE ITEMS

5.1 REPORT OF THE NOMINATING COMMITTEE

Dr. Dawn Wiseman, Interim Chair of the Senate Nominating Committee spoke to the report. She introduced the new Nominating Committee members: Dr. Jessica Riddell, Dr. Hafid Agourram, Dr. Marianne Vigneault, Mr. Yotam Baum and Ms. Aunika Braun and briefly

explained the process of populating the Senate Committees. She announced the following additions and changes to the Committee compositions detailed in Document 504/5.1:

- Academic Integrity Committee:
 - Dean Reena Atanasiadis as Academic Officer;
- Academic Standing and Admissions Policy Committee:
 - Both Interim Deans of Arts and Sciences will sit on this committee (Dr. Kerry Hull and Dr. Claire Grogan);
- Research Space Committee:
 - Dr. Kerry Hull has been added;
- Senate Committee on Statistics:
 - Dr. Heather Lawford has been added;
- Senate Committee on Student Accessibility and Accommodation Services:
 - Student Samuell Utrosa has been added;
- E-Learning Sub-Committee:
 - ITS representative Scott Stoddard and Lokender Sarna have been added;
- Ad-hoc Committee on Reconciliation and Decolonization:
 - Student Alicia Moore-Iseroff has been added;
- Ad-hoc committee on the review of the student teaching evaluation instrument
 - Scosha Merovitz has been added;
- Ad-hoc committee for EWP/Writing Centre:
 - Dr. Corinne Haigh and Dr. Patrick McBryne have been added.

Dr. Wiseman made a call for volunteers for the Ad hoc committee on Senate By-Laws and Policies and the Secretary General spoke of the main objectives of this Ad hoc committee. The S.R.C. for the Division of Humanities, Philippe Gravel indicated that he was interested in sitting on the Ad hoc committee on Senate By-Laws and Policies. Dr. Wiseman spoke of the need to find interested Senators to fill vacancies on many Senate Committees.

Motion: To approve the appointments or reappointments to Senate Committees as indicated in Document 604/5.1 with the aforementioned amendments.

Moved by: Dawn Wiseman

Seconded by: Hafid Agourram

Motion carried.

Motion: To approve the appointment of Dr. Dawn Wiseman as Interim Chair of the Nominating Committee.

Moved by: Corinne Haigh

Seconded by: Jessica Riddell

Motion carried.

5.4 ACADEMIC STANDING AND ADMISSIONS POLICY COMMITTEE

The Chair of the committee, Mr. Hans Rouleau, spoke to the report. He explained that the committee mandate had not been revised since the committee was created in 1996 and it no longer reflected the scope of decisions that the ASAP committee is called to make.

The proposed Mandate of the Academic Standing and Admissions Policy Committee (ASAP):

1. To make recommendations to Senate on policies affecting admissions and scholarships, and on the general academic regulations of the University;
2. To determine how specific academic regulations are to be interpreted and/or applied in relation to the academic standing of students;
3. To receive, review and decide upon all student appeals with respect academic standing and / or scholarships.

Mr. Rouleau proposed the following ASAP committee composition to reflect recent changes in the University's structure:

VP Academic & Research (voting)
Dean, Arts & Science (voting)
Dean, WSB (voting)
Dean, School of Education (voting)
SRC – VP Academic (voting)
Registrar & Director of Admissions, Chair (non-voting)
Director, Recruitment & Retention (voting)
Assoc. Registrar – Admissions, Secretary of committee (non-voting)
Ombudsperson (non-voting)
Dean, Student Affairs (non-voting)

Motion: To approve the revised mandate and composition of the Academic Standing and Admissions Policy Committee (ASAP).

Moved by: Kerry Hull

Seconded by: Gregory Brophy

Three abstentions.

None against.

Motion carried.

Mr. Rouleau reminded Senate that Bishop's is co-hosting the ACFAS conference from May 4, 2020 to May 8, 2020. In order to minimize scheduling conflicts and optimize campus resources, the Research & Graduate Studies Office has requested that we delay the start of the Spring and Summer Semesters by one week.

The ASAP Committee met on September 16th 2019 and endorsed the proposed revised Spring /Summer 2019-2020 sessional dates.

Motion: To approve the revised 2019-20 Spring/Summer Sessional Dates as follows:

Spring I 2020

Monday	May 11, 2020	Spring I semester classes begin
Tuesday	May 19, 2020	Last day to add/drop Spring I semester classes
Monday	May 26, 2020	Last day to Withdraw with Permission from Spring I semester classes
Monday	May 18, 2020	National Patriots' Day (University closed)
Friday	June 19, 2020	Make-up Monday for National Patriots' Day

June 22 – 23, 2020 Spring semester Day & Evening examinations

Monday June 29, 2020 NOON: Deadline for instructors to submit Spring I semester grades

Spring II

Monday	July 6, 2020	Spring II beginning of classes
Monday	July 13, 2020	Last day to add/drop Spring II semester classes
Wednesday	July 22, 2020	Last day to Withdraw with Permission from Spring II semester classes
Thursday	August 13, 2020	Last day of regular classes

August 17-18, 2020 Spring II Day & Evening examinations

Friday August 28, 2020 NOON: Deadline for instructors to submit Spring II semester grades

Summer 2020

Monday	May 11, 2020	Classes begin for all day and evening Courses
Tuesday	May 12, 2020	Last day to add/drop courses
Monday	May 25, 2020	National Patriot's Day (University Closed)
Wednesday	June 24, 2020	St. Jean Baptiste Day (University Closed)
Wednesday	July 1, 2020	Canada Day (University Closed)
Monday	July 27, 2020	Last day of regular classes
Friday	July 31, 2020	Make up Wednesday for St. Jean Baptiste Day
Monday	August 3, 2020	Make up Wednesday or Canada Day
Wednesday	August 5, 2020	Summer semester examinations begin
Wednesday	August 12, 2020	Summer semester examinations end
Friday	August 14, 2020	Deadline for instructors to submit Summer semester grades

Moved by: Corinne Haigh
Seconded by: Michael Teed
Motion carried.

Dr. Jim Benson, the most senior faculty member present, took the Chair as Dr. Miles Turnbull presented Items 5.2 through 6.1.

5.2 REPORT OF THE RESEARCH ETHICS BOARD

Dr. Miles Turnbull spoke to the report of the Research Ethics Board (REB) and noted that Bishop's Research Ethics Policy states that "the composition of the REB shall be nominated by the existing REB and approved by The Senate".

The proposed membership of the Research Ethics Board is:

Name	Role	Mandate
Berco, Cristian	Chair	2019-2021
Charpentier, Claude	Faculty member	2019-2021
Drumheller, Andrea	Faculty member	2019-2021
Davis, Svetlana	Faculty member	2019-2021
Lau, Sunny	Faculty member	2018-2020
Wellinger, Letta	Member - Expert in law (Lavery)	2019-2021
Charron, Claude	Community representative	2018-2020
Julie Frédette	Research Office representative, <i>ex officio</i>	n/a

Motion: To approve the Research Ethics Board membership as presented.

Moved by: Dawn Wiseman

Seconded by: Marianne Vigneault

Motion carried.

Since September 2013, and in compliance with Bishop's Research Ethics Policy, the review of undergraduate student protocols has been undertaken by the Ethics Review Committee for Student Research (ERCSR). According to Bishop's Research Ethics Policy the composition of the ERCSR is coordinated by the Research Ethics Board.

The proposed membership of the Ethics Review Committee for Student Research for 2019-2020 is:

Name	Role
Jonathan Carriere (2017-2019)	Chair
Malboeuf-Hurtubise, Catherine (2019-2021)	Faculty member
Teed, Michael (2018-2020)	Faculty member
Hood, Suzanne (2019-2021)	Faculty member
Frédette, Julie	Research Office representative, <i>ex officio</i>

Motion: To approve the Research Ethics Board membership as presented.

Moved by: Dawn Wiseman

Seconded by: Marianne Vigneault

Motion carried.

5.3 REPORT OF THE SENATE PLANNING ACADEMIC REVIEW COMMITTEE

The Chair of the Senate Planning Academic Review Committee (SPARC), Dr. Miles Turnbull spoke to the report. The external assessments for SPARC reviews carried out in Winter 2019, for Liberal Arts, English, and Psychology, have been received by the SPARC committee. Work will continue on these reviews and updates will be provided to Senate later in Fall 2019.

The Department of Physics and Environmental Studies and Geography (ESG) are scheduled to be reviewed in Fall 2019. A list of potential reviewers for Physics and ESG was presented to Senate for approval.

Motion: To approve the list of potential reviewers for Physics and ESG as presented.

Moved by: Miles Turnbull

Seconded by: Marianne Vigneault

Motion carried.

ITEM 604/6 OTHER BUSINESS

6.1 ACADEMIC REPORT

The Vice-Principal Academic & Research, Dr. Miles Turnbull, presented the Academic Report. He noted that Orientation activities were well supported by faculty and staff and their presence was very appreciated, both by incoming students and by their parents who were reassured to see such a supportive welcome.

Dr. Miles Turnbull presented the restructured Research Office, now called the Office of Research and Graduate Studies. Dr. Julie Frédette continues to fill the position of Research Officer with expanded responsibilities to include Graduate Studies. She was joined by Dr. Samia Mihoub who was hired as Grant Officer in the summer of 2019. The search for a Director for Research and Graduate Studies is underway.

Bishop's University will be co-hosting, with Université de Sherbrooke, the annual ACFAS Congress in May 2020. This event will bring close to 5000 scholars from all over the world for the largest French-language scholarly exchange and networking event. Dr. Turnbull encouraged faculty to participate in the conference and to promote the event to their undergraduate and graduate students.

Dr. Miles Turnbull resumed the Chair.

ITEM 604/7 RECOMMENDATIONS

7.1 Williams School of Business – no recommendations

7.2 Arts and Science

7.2.1 Division of Humanities – no recommendations

7.2.2 Division of Natural Sciences and Mathematics – no recommendations

7.2.3 Division of Social Sciences

On recommendation of the department of Environmental Studies and Geography, Interim Dean of Arts and Science, Dr. Kerry Hull, presented the *curriculum vitae* of four professors for consideration for Adjunct Professor Status.

Senators asked what the benefits and obligations are for the University and Adjunct Professors when Adjunct Status is conferred. Dr. Miles Turnbull explained the main advantage is that adjunct professors can publish under the Bishop's name or apply for grants or other projects as being affiliated to Bishop's. This may also show the government that Bishop's is committed to the Sustainable Agriculture and Food Systems (SAFS) program even though the approval process for minors, majors and honours is still some time from gaining final government approval.

The cost to the University for bestowing Adjunct status is minor. Adjunct professors receive an email address, access to facilities and some administrative support.

Motion:

To approve Adjunct status for a six-year period (starting September 1, 2019 and ending August 31, 2025) for Dr. Paul Manning, on the recommendation of the Department of Environment and Geography.

Moved by: Kerry Hull

Seconded by: Jim Benson

Motion carried.

Motion:

To approve Adjunct status for a six-year period (starting September 1, 2019 and ending August 31, 2025) for Dr. Helen Jensen on the recommendation of the Department of Environment and Geography.

Moved by: Kerry Hull

Seconded by: Jim Benson

Motion carried.

Motion:

To approve Adjunct status for a six-year period (starting September 1, 2019 and ending August 31, 2025) for Dr. Nicolas Devillers on the recommendation of the Department of Environment and Geography.

Moved by: Kerry Hull

Seconded by: Jim Benson

Motion carried.

Motion:

To approve Adjunct status for a six-year period (starting September 1, 2019 and ending August 31, 2025) for Dr. Leanne Idzerda on the recommendation of the Department of Environment and Geography.

Moved by: Kerry Hull

Seconded by: Jim Benson

Motion carried.

7.3 School of Education – no recommendations

7.4 Continuing Education – no recommendations

ITEM 604/8 INFORMATION ITEMS

There were no information Items.

There being no additional business, the meeting was adjourned at 3:38 p.m.



Miles Turnbull, Chair



Trygve Ugland, Secretary General

