

## **SENATE COMMITTEE ON GRADUATE STUDIES**

### **MANDATE AND FUNCTIONS OF THE SENATE COMMITTEE ON GRADUATE STUDIES<sup>1</sup>**

The mandate of the Senate Committee on Graduate Studies (SCGS) is to support Bishop's in the development and maintenance of graduate programs.

The committee, chaired by the Vice-Principal Academic and Research, will provide guidance, context and resources, and promote and advocate for graduate programs across campus for Bishop's University.

The tasks of the committee include:

- Reviewing, revising and developing University-wide policies for graduate studies with the goal of excellence in programming and delivery.
- Developing, reviewing and revising general graduate studies components of the Academic Calendar.
- Reviewing and assessing graduate program proposals to provide feedback, advice and guidance to departments/schools/divisions before their approval by the Senate Planning Committee and Senate.
- Developing and promoting funding opportunities for graduate students, such as internal and external graduate awards, scholarships, and prizes, mentoring and peer-teaching and funds for conferences.
- Advocating with the Foundation for funds for graduate students.
- Providing a liaison role between Bishop's University and any internal working group at the divisional level.
- Providing a liaison role between Bishop's University and external working such as (but not limited to) the Canadian Association for Graduate Studies (CAGS), and the Association des doyens des études supérieures au Québec (ADESAQ).
- Advocating, supporting, and developing policies that encourage, recognize, and support graduate research at Bishop's University.
- Reviewing and moving the approval of individualized M.A./M.Sc.

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<sup>1</sup> As revised at the 643<sup>rd</sup> meeting of Senate held on May 20<sup>th</sup> 2022.

## COMPOSITION AND MEMBERSHIP OF THE SENATE COMMITTEE ON GRADUATE STUDIES<sup>2</sup>

- Vice-Principal Academic & Research (Chair, ex officio, voting member)
- Registrar (ex officio, voting member)
- Director of Research and Graduate Studies (ex officio, voting member)
- Graduate program coordinators (or delegate) from Divisions/Schools with graduate programs; Divisions/Schools without graduate programs may nominate someone to act as a divisional representative on the Committee (voting members)
- One graduate student from a course-based program enrolled at Bishop’s University named by the Students’ Representative Council (voting member)
- One graduate student from a thesis-based program enrolled at Bishop’s University named by the Students’ Representative Council (voting member)

Senate Committee on Graduate Studies						
			1 <sup>st</sup> Term		2 <sup>nd</sup> Term	
Name	Position	Nominated by:	Year 1	Year 2	Year 1	Year 2
A. Webster	VP Academic & Research	<i>Ex officio</i> , Chair				
H. Rouleau	Registrar	<i>Ex officio</i>				
C. Rutihinda	Divisional GPC or rep (where this is no GPC): WSB	Nominating Cttee	21/22	22/23		
L. Taylor	Divisional GPC or rep (where this is no GPC): SOE	Nominating Cttee	21/22	22/23		
J. Crooks	Divisional GPC or rep (where this is no GPC): Humanities	Nominating Cttee	21/22	22/23		
T. Brüstle	Divisional GPC or rep (where this is no GPC): NSM	Nominating Cttee	23/24	24/25		
A. Miltsov	Divisional GPC or rep (where this is no GPC): Social Sciences	Nominating Cttee	22/23	23/24		
S. Aneke	Graduate Student course-based	Nominating Cttee	22/23			
J. Houle	Graduate Student research-based	Nominating Cttee				
K. Hull (Acting)	Director of Research and Graduate Studies (or designate)	<i>Ex officio</i>				

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