



UNIVERSITÉ
BISHOP'S
UNIVERSITY
SENATE

DOCUMENT 604/2.1

603RD MEETING OF SENATE
THURSDAY, MAY 23, 2019
2:00 P.M.

MINUTES

Chair: Principal Michael Goldbloom

Present: Mr. Yotam Baum, Dr. Jim Benson, Ms. Aunika Braun, Dr. Jenn Cianca, Dr. Bruce Gilbert, Dr. Corinne Haigh, Ms. Catherine Lavallée-Welch, Dr. Michele Murray, Dr. Robert Palmer, Ms. Angie Petitclerc, Dr. Elizabeth Prusak, Mr. Hans Rouleau, Dr. Maxime Trempe, Dr. Francine Turmel, Dr. Miles Turnbull, Dr. David Webster

Regrets: Dr. Gregory Brophy, Dr. Mary Ellen Donnan, Ms. Norah Exume, Mr. Philippe Gravel, Ms. Isabella Janušonis, Ms. Cassandra Johnson-Desnoyer, Mr. Jack Millbank, Dr. Brad Willms, Dr. Dawn Wiseman

Secretary: Dr. Trygve Ugland

The Principal called the 603nd meeting to order at 2:00 p.m.

ITEM 603/1 APPROVAL OF AGENDA

No changes were requested to the agenda. Dr. Jim Benson moved the approval of the agenda and Dr. Michele Murray seconded the motion.

Motion carried.

ITEM 603/2 APPROVAL OF MINUTES – 602ND MEETING OF SENATE

No corrections or modifications were requested. Dr. Jenn Cianca moved the approval of the Minutes of the 602nd meeting of Senate. Mr. Yotam Baum seconded the motion.

Motion carried.

ITEM 603/3 COMMUNICATIONS FROM THE CHAIR

The Principal reported that the recent announcements of additional grants to the University were part of the 2019-20 provincial budget. The government has recognized the Sherbrooke region by allocating \$2M, of which Bishop's will receive \$1M. These funds are to support the universities' regional socio-economical role.

The Principal remarked that the Chancellor's Dinner for Convocation 2019 is sold out with 715 people expected to attend.

ITEM 603/4 BUSINESS ARISING

There was no business arising.

ITEM 603/5 COMMITTEE ITEMS

5.1 REPORT OF THE SENATE PROGRAM ACADEMIC REVIEW COMMITTEE

Dr. Miles Turnbull spoke to the report. He briefly explained the SPARC review process and a timeline for reviews planned or in progress.

SPARC has received comments from the external reviewers for the departments of Drama, Fine Arts, Religion, and English Writing Proficiency (EWP)/Writing Centre, their respective departments have responded and SPARC has made recommendations.

Senators expressed their satisfaction with the report and SPARC recommendations for the departments of Drama, Fine Arts and Religion and the EWP/Writing Centre.

Dr. Miles Turnbull noted that the EWP/Writing Centre program was last reviewed in a SPARC process in 1995. In response to recommendations made by external reviewers in the 2019 review, the SPARC committee recommended that Senate approve the following three motions:

Motion 1:

Dr. Miles Turnbull moved that the current use of the EWP exam as a graduation requirement be eliminated for students entering the University as of Fall 2020. The motion was seconded by Dr. Jim Benson. Senators remarked that the EWP exam was useful as a diagnostic tool. Dr. Turnbull noted that by Fall 2020 a new diagnostic entrance exam will have been chosen.

Motion carried.

Motion 2:

Dr. Miles Turnbull moved that an ad-hoc Senate Committee be established to

- 1) identify a validated writing exam to be used for diagnostic and placement purposes only;
- 2) make a recommendation about a potential new graduation requirement in academic writing;
- 3) examine the feasibility of identifying writing-intensive courses across the curriculum to ensure that students' academic writing is developed and assessed as part of all academic programs at Bishop's;
- 4) make a recommendation relating to the resources allocated to the Writing Centre, including the possibility of a full-time Coordinator for the Writing Centre.

SPARC recommends that this Committee report back to Senate by February, 2020. The proposed composition of this Committee is:

- The Vice-Principal Academic;
- One academic Dean;
- The Coordinator of the EWP Writing Centre and one other member;
- One representative from each division and school of the University;
- The University Librarian;
- One student Senator.

The motion was seconded by Ms. Aunika Braun. The VP Academic SRC requested that an additional student be added to the committee. Ideally, this would be a part-time student but to ensure that there is adequate representation of part-time students' needs, Ms. Braun requested that the wording be: One student representative (preference given to part-time student). Dr. Turnbull accepted the friendly amendment making the proposed composition of this Committee:

- The Vice-Principal Academic;
- One academic Dean;
- The Coordinator of the EWP Writing Centre and one other member;
- One representative from each division and school of the University;
- The University Librarian;
- One student Senator;
- One student representative (preference given to a part-time student).

Motion carried.

Motion 3:

Dr. Miles Turnbull moved that the EWP Writing Centre report to the University Librarian, effective August 2019. Dr. Michele Murray seconded the motion. The University Librarian, Ms. Catherine Lavallée-Welch, said that she was willing to accept the task and indicated that she had performed this role in her previous position.

Motion carried.

**5.2 DEAN OF ARTS AND SCIENCE'S REPORT ON SPARC RECOMMENDATIONS
(CHEMISTRY, MATHEMATICS AND SPORTS STUDIES)**

The Dean of Arts and Science, Dr. Michele Murray presented the departments' responses to the SPARC recommendations.

5.3 REPORT OF THE SENATE PLANNING COMMITTEE

Dr. Miles Turnbull discussed the challenges the committee is having with the volume and flow of work. SPC members have met with the Business Office and the Deans to explore alternatives. Departmental and Program Chairs will be surveyed by SPC in the fall of 2019 to further explore alternatives.

Dr. Miles Turnbull and the Registrar, Mr. Hans Rouleau, met with officials from the *Ministère de l'éducation et de l'enseignement supérieur* (MEES) to get clarification on new program approval and implementation.

There is a two-step approval for new programs. The MEES officials confirmed that any new major or honours at the undergraduate level and any new graduate degree would require approval from governmental officials. The Ministry estimates that the entire process takes approximately three years. Mr. Rouleau said that the purpose of the trip was to obtain accurate information so that the University can streamline procedures, forms and approval processes and so that the University is well positioned for new program approval processes.

5.4 REPORT OF THE EXPERIENTIAL LEARNING COMMITTEE

Dr. Miles Turnbull thanked Dean of Arts and Science, Dr. Michele Murray, for her work in overseeing the creation of an inventory of the Experiential Learning opportunities at Bishop's. The report questioned whether the University definition of Experiential Learning Activity is inclusive enough. Dr. Turnbull said that a search of Liberal Arts institutions revealed differing definitions and concluded that ours is more restrictive than some. The committee will further deliberate and come back to Senate with its recommendations, if any.

5.5 REPORT OF THE ACADEMIC STANDING AND ADMISSIONS POLICY COMMITTEE

The Registrar, Mr. Hans Rouleau, presented the report. The committee reviewed practices across the country and proposed an amendment to how the University reconsiders Admissions Decisions in order to align with best practices from other institutions.

Senators discussed the need to have a clearly stated process and wondered how students would be informed of the policy. Mr. Rouleau said that the ASAP committee would determine the best place for the policy to be communicated to students. The ASAP committee proposed the following motion to modify the policy.

Motion: Be it resolved that the following modification to the Bishop's University's Admissions Policy and Procedures be approved, effective immediately (section in yellow is new text):

Moved by: Miles Turnbull

Seconded by: Francine Turmel

Motion carried.

ADMISSIONS POLICIES (from the Academic Calendar)

General

1. Decisions on admissibility, advanced standing and re-admissibility of applicants to undergraduate programs are governed by the admissions policy determined by the Senate of Bishop's University. This policy is administered by the Academic Deans and the Admissions Manager.
2. Decisions made by the Academic Deans concerning admission to the University ~~are not appealable~~ may be reconsidered if the applicant is in a position to provide additional information to the University that would lead it to reverse the initial admissions decision. To request reconsideration of a negative admissions decision, applicants must apply in writing to the Vice-Principal Academic, outlining the rationale for requesting reconsideration of an admissions decision. This request must be within 14 calendar days of receipt of a negative admissions decision.

The Review Committee will consist of the following members of the Academic Standing and Admissions Policy Committee: Academic Deans who have not been involved in the initial admissions decision, the Vice-Principal Academic, the Vice-President Academic of the Student Representative Committee, and the University Ombudsperson.

The decisions of the Review Committee shall be final and are not appealable.

- 2.1. Evaluation of a student's eligibility for admission to the University is based primarily on the student's performance in the most recent year of academic study, although other factors and previous academic performance will be taken into consideration where appropriate.
- 3.2. Students withholding, misrepresenting or supplying incomplete information concerning their previous academic performance or standing may be required to withdraw from the University should that information change the conditions on which their admission to the University was based.
- 4.3. The minimum average required for admission consideration is 70% (High School), 20 R-Score (CEGEP), or equivalent, as calculated by the Admissions Office.

- 5.4. *The number of admissions is limited and the University is not bound to accept any or all applicants who may possess the minimum admission requirements.*
- 6.5. *Applicants who have demonstrated academic excellence may be admitted to the University on the basis of criteria other than those listed herein.*
- 7.6. *Formal written notification from the Admissions Manager is the only valid statement of a student's admission status. Opinions expressed by or information provided by individuals are not binding unless confirmed in writing by the Admissions Manager or the appropriate Academic Dean.*
- 8.7. *Students may be exempted from an introductory course at the University when they have completed comparable non-university course work elsewhere. No credit will be granted towards their Bishop's degree for the exemption. Any exempted course must be replaced by a Bishop's course of equal credit.*

ITEM 603/6 OTHER BUSINESS

6.1 ACADEMIC REPORT

The Vice-Principal Academic, Dr. Miles Turnbull, presented the Academic Report. He noted that applications and admissions for Fall 2019 are trending positively. The deadline for students to confirm their acceptance is June 1st. Dr. Turnbull reported that the hiring process for the CRC positions is proceeding well and noted the success of a variety of Faculty Research projects.

6.2 APPROVAL OF DEGREES, DIPLOMAS AND CERTIFICATES TO BE AWARDED AT CONVOCATION, JUNE 8, 2019

The Registrar, Mr. Hans Rouleau, presented motions to approve degrees and certificates for 667 graduands. He noted that there are 198 students, approximately 35%, graduating '*with distinction*'.

Undergraduate degrees

It was moved by Dr. Michele Murray that the University Senate receive the list of candidates for the following undergraduate degrees: Bachelor of Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Education, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree(s) at the 191st Bishop's Convocation.

Moved by: Michele Murray

Seconded by: Bruce Gilbert

Motion carried.

Graduate degrees

It was moved by Dr. Corinne Haigh that the University Senate receive the list of candidates for the following graduate degrees: Master of Arts, Master of Education and Master of Science, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree at the 191st Bishop's Convocation.

Moved by: Corinne Haigh
Seconded by: Dawn Wiseman
Motion carried.

Certificates

It was moved by Dr. Francine Turmel that Senate receive the list of candidates for Certificates, Graduate Certificates, and Micro-programs as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded this certificate at the 191st Bishop's Convocation.

Moved by: Francine Turmel
Seconded by: David Webster
Motion carried.

General motion to add or delete candidates after the Senate meeting

It was moved by Dr. Miles Turnbull that the Vice-Principal Academic, the Academic Deans, and the Registrar be authorized by the University Senate to add the names of students to the graduating list, subject to satisfactory completion of program requirements, or to delete candidates who do not meet their program requirements by the date of Convocation.

Moved by: Miles Turnbull
Seconded by: Jenn Cianca
Motion carried.

ITEM 603/7 RECOMMENDATIONS

7.1 Arts and Science

7.1.1 Division of Humanities

Dean of Arts and Science Michele Murray moved that Senate approve Adjunct status for a six-year period (starting June 1, 2019 and ending May 31, 2025) for Dr. Willow Burns, on the recommendation of the division of Humanities. Dr. Murray distributed the curriculum vitae.

Moved by: Michele Murray
Seconded by: Maxime Trempe

Motion carried.

7.1.2 Division of Natural Sciences and Mathematics – no recommendations

7.1.3 Division of Social Sciences – no recommendations

7.2 School of Education – no recommendations

7.3 Williams School of Business – no recommendations

7.4 Continuing Education – no recommendations

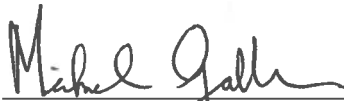
ITEM 603/8 INFORMATION ITEMS

8.1 COURSE CHANGE CODE – STUDY TOUR OF BIBLICAL ISRAEL

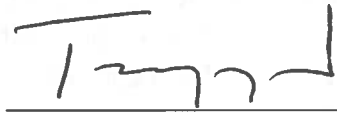
The Dean of Arts and Sciences, Dr. Michele Murray, presented a new course code REL 247 for *Study Tour of Biblical Israel*. The previous course code was REL 205, however this course code is already being used.

The Principal thanked Ms. Angie Petitcherc, Dr. Jerin Cianca and Dr. Bruce Gilbert for their contributions to Senate.

There being no additional business, the meeting was adjourned at 3:15 p.m.



Michael Goldbloom, Chair



Trygve Ugland, Secretary