

## SRC Interdisciplinary Team Grant Application Form Guidelines

### Team Info

1. Team title
2. Team members (leader, members, collaborators, graduate students)<sup>1</sup>:
3. Project Duration:
  - 1 year
  - 2 years
  - 3 years
4. Does this project involve the use of human participants, animals or biohazards?
  - Human participants: Yes/No
  - Animals: Yes/No
  - Biohazards: Yes/No

### Research and Research-Creation Project

1. Outline, in laymen's terms, the scope and objectives of this research collaboration and the types of projects that team members will carry out.
2. Specify each member's area of expertise and expected contribution.
3. Describe the methodological approaches to be adopted.
4. Outline the expected goals and outcomes of this research collaboration. Outline how this collaboration will increase the likelihood of securing external funding for this team or for individual team members.
5. Outline how this team can contribute to enhancing Bishop's University's existing areas of research expertise or to the emergence of new areas of research expertise for our institution.
6. Provide a timeline of anticipated activities undertaken by this research team.

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<sup>1</sup> Members: continuing members of faculty and continuing librarians (including sabbaticants). Collaborators include contract faculty, external collaborators, graduate students, postdoctoral fellows.

**Budget**

Provide a detailed budget of all foreseen expenses, including human resources, purchase of equipment, scholarship supplements, honoraria for speakers, professional or technical services, travel fees for researchers, research personnel and speakers (*excluding travel related to conferences*), travel to conferences for postdoctoral fellows, dissemination costs, expenses related to a course release for a team leader (a rationale must be provided for this type of expense).

1. Research Personnel:
2. Scholarships:
3. Honoraria for speakers, and professional or technical services:
4. Participants' compensation:
5. Travel, accommodation, per diem for researchers, research personnel, and speakers (*excluding expenses related to conferences*):
6. Registration fees and travel expenses to conferences for postdoctoral fellows:
7. Equipment<sup>2</sup>:
8. Dissemination costs:
9. Course releases for a team leader:
10. Other (specify):

**Research Training Opportunities**

1. How will this project contribute to student training or to training of highly qualified personnel?

**Dissemination and Knowledge Mobilization**

1. Provide a plan for the communication of research results in an academic context.
2. Provide a brief knowledge mobilization plan for the research activities undertaken by this research team and highlight how the proposed project may foster knowledge transfer and the establishment or reinforcement of partnerships with external organizations.

**Attachments**

- CVs for all team members, including team leader (must include at least the following information: previous funding, publications, dissemination of research, student training, previous collaborations)<sup>3</sup>
- If applicable, provide documentation demonstrating support and collaboration from potential partners and/or external organizations
- If applicable, for the purchase of major equipment: provide a quote demonstrating the market value of the equipment that will be purchased through this grant.

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<sup>2</sup> In compliance with Bishop's University's "Policy Respecting the Awarding and Management of Contracts": <https://www.ubishops.ca/procurement/>

<sup>3</sup> CVs not required for collaborators and graduate students