

Bishop's University Residence

Emotional Support Animal Agreement

Student Name:
Residence Hall:

Student ID:
Room Number:

Animal Name:
Animal Breed:
Veterinarian Name:

Animal Type:
Animal Description:
Veterinarian Phone:

Please review each area and initial each paragraph to indicate your understanding

___: Emotional support animals are not permitted in any area of residence, except the student's personal living space.

___: The animal cannot pose a direct threat to the health or safety of others. If the animal is deemed to pose a physical threat to others, action may be taken to remove the animal from university property.

___: The animal must be housebroken. The resident is responsible for proper containment and disposal of all animal waste. Indoor animal waste must be placed in a sturdy bag and tied securely before being disposed of in outside trash dumpsters. Outdoor animal waste must be immediately retrieved by the resident, placed in a plastic bag and securely tied before being disposed of in outside trash dumpsters.

___: The resident must effectively control the animal at all times (voice command, leash, or otherwise). If the resident cannot effectively control the animal, permission to keep the animal in university housing will be rescinded until such time that the problem is rectified. All animals must be leashed at all times while outdoors.

___: Routine care for the animal is expected for health and safety reasons, and includes: flea and tick prevention, de-worming, rabies, other routine vaccinations and annual examinations. Bishop's University Residence Life has the right to request documentation relevant to these health and safety concerns at any time during the animal's stay in residence.

___: The cost of care, arrangements and responsibilities for the well-being of an emotional support animal are the sole responsibility of the resident at all times. The animal cannot be left in the care of other residents while the resident is away unless the situation is unforeseen or deemed an emergency. The person Bishop's University Residence Life staff can contact to care for the animal in case of an emergency is _____.

___: If any animal neglect is suspected, a meeting with the Director of Residence and Conference Services will be required. Possible sanctions will be applied at the discretion of the Director of Residence Life and Conference Services. The student is solely responsible for the health and safety of the animal. The animal should not be left alone in the residence for unreasonably long periods of time. Based on the type of animal, the resident and Bishop's University agree that a reasonable amount of time for the animal to be left alone is _____ hours.

___: When the resident is not present (e.g. in class) the animal must be crated or otherwise contained within the residence and remain in the assigned residential space. Anytime the resident requires Housing or Facilities/Maintenance to enter their room, they must make arrangements in advance so they will be present and in control of their animal during the visit.

___: All animals must have a tag with the animal's name and a contact phone number for the resident, in case of emergency. The tag does not need to have any identifying information on it besides the animals name and residents name and phone number.

___: The student is responsible for instructing others on appropriate interactions with the animal. The student is financially responsible for the actions of the animal including bodily injury, property damage, replacement of furniture, carpet, blinds, etc. The student is expected to cover all costs of returning the unit to the same condition as move-in. This may include cleaning all carpets and furniture to remove pet odors, dander, hair, etc.

___: I understand that at the discretion of the Director of Residence and Conference Services members of the Residence Life Team (including student staff), and Campus Security might be made aware of this accommodation.

___: If the student violates any provision of this document, he or she may be required to immediately remove the animal from residence.

I have read and agree to all of the terms of the Bishop's University Emotional Support Animal Agreement. I understand that if I have questions, concerns, or need assistance, I will contact the Director of Residence and Conference Services.

Student Signature/Date

Director of Residence and Conference Services Signature/Date