

**663<sup>RD</sup> MEETING OF SENATE**  
**FRIDAY, MAY 17, 2024, 2:30 P.M.**  
**MCGREER 100 AND BY VIDEOCONFERENCE**

**MINUTES**

**Chair:** Principal Sébastien Lebel-Grenier

**Present:** Reena Atanasiadis, Dr. Darren Bardati, Leana Ceresoli, Julien Collin, Bruno Courtemanche, Dr. Anthony Di Mascio, Sophia Driscoll, Dr. Alexandre Drouin, Dr. Valerio Faraoni, Fiona Gaombalet, Catherine Lavallée-Welch, Alex Mador, Dr. Jean Manore, Dr. Matthew Peros, Roser Rise, Hans Rouleau, Dr. John Ruan, Dr. Jordan Tronsgard, Dr. Marianne Vigneault, Dr. Andrew Webster, Dr. Brad Willms, Dr. Dawn Wiseman

**Regrets:** Dr. Hafid Agourram, Sonoma Brawley, Dr. Julie Desjardins, Dr. Patrick McBrine, Dr. Jessica Riddell, Dr. Michael Teed, Dr. Yanan Wang

**Guests:** Dr. Jamie Crooks

**Secretary:** Denise Lauzière

Principal Sébastien Lebel-Grenier called the 663<sup>rd</sup> meeting to order at 2:35 p.m.

663/1 AGENDA

The agenda was approved as presented.

Moved by: Andrew Webster

Seconded by: Julien Collin

**Motion carried.**

663/1.1 MEMORIAL MINUTE — DR. HARVEY WHITE

Dr. Jean Manore invited Dr. Jamie Crooks to read a Memorial Minute for Dr. Harvey White retired Faculty in the Department of Religion.

*Harvey White came to Bishop's Department of Religion in 1978. His COVID-triggered retirement took place in 2020. Harvey's contributions to our University were substantial on all fronts. He was a revered teacher, winning the Turner Award in 2007. Dale Stout introduced him that year at Convocation, informing everyone present that it was, by coincidence, the anniversary of his birth. Fifteen hundred people then spontaneously serenaded Harvey with 'Happy Birthday' – an appropriate expression of communal love. A respected scholar in many areas of Philosophy, I would draw attention in retrospect, especially, to his book on Parmenides' poem – a painstaking and immensely valuable translation and commentary on the text from which all Western Philosophy flows. Harvey was also an ardent (and exacting) patron of music at Bishop's for decades. In 2017, he personally funded the performances of Bach's magisterial Mass in B Minor – an utterly transformative experience for everyone involved. In that case, as in so many others, he put his money where his mouth was.*

*Harvey was perhaps the most fanatical supporter of Bishop's sports teams I've ever met. The sadness of his passing mustn't obscure the fact that referees everywhere (but especially those working the Quebec University basketball circuit) are breathing a sigh of relief. His regular auditing of their calls was, shall we say, boisterous and not profanity-free. In 1998, Harvey went, along with 600 others from Bishop's, to the CIS Men's Basketball Championships in Halifax. During the ecstatic moments after the Gaiters' tournament win, the TSN cameras, scanning the stands, alighted and went close-up on a lone figure, beer in hand, lost in joy. It was Harvey, whose facial expression can only be described as post-coital. I think it's the happiest human face I've ever seen.*

*For those closest to him, though – his students, his colleagues, his friends – it is his spiritual example that is most important and will remain for as long as there are those who were touched by it. He was and is, for me and those others, the epitome of the dignity of the professoriate: passionate about his discipline, always ready to follow reason (in the deepest sense) wherever it leads. Never weary of reflection. In the end, it seems to me, Harvey climbed every rung of Plato's ladder of eros. He loved beautiful bodies and beautiful souls, beautiful institutions and beautiful knowledge. And he made all those modes of love look like the easiest, most natural thing in the world.*

*Anyone who knew Harvey well – certainly students who walked with him for any period of time – will attest that the thinker lodged most inviolably in his heart was Augustine. How many hundreds of Bishop's students received transfusions of the Confessions in his courses over the 42 years of his stay with us? As I imagine for myself now, very reluctantly, the conclusion of Harvey's work – at Bishop's and in life – some funny and beautiful words of Augustine himself seem appropriate. Funny and beautiful in precisely the way Harvey was:*

*"Love God and do what you want."*

The Principal thanked Dr. Crooks and then informed Senators that another member of community had suddenly passed away this week: Barb Custeau, who worked in the Library Learning Commons. He asked Catherine Lavallée-Welch to speak about Barb Custeau.

Catherine expressed her gratitude for the opportunity to talk about Barb's contributions. A dedicated library staff member since 2001, Barb played a crucial role in library operations, from checking out books to assisting with new arrivals and addressing policy queries. She was known for her reliability, often covering shifts when needed, and for her deep engagement with students and staff alike. Barb's career at Bishop's covered various roles, including at Dewhurst Dining Hall and as a reading tutor. Barb was a talented wood worker, enjoyed music and playing darts. She was a valued presence characterized by authenticity, humor, and a strong competitive spirit in library decorating contests. She was very funny and we will miss her.

Principal Lebel-Grenier thanked Catherine for letting us get to know Barb through her words.

Principal Lebel-Grenier thanked Senators Darren Bardati, Marianne Vigneault, Dawn Wiseman and Jordan Tronsgard for their work on Senate, as this was their last meeting.

#### 663/2 MINUTES

The Minutes of the 662<sup>nd</sup> meeting of the Senate held on April 12, 2024 were approved as presented.

Moved by: Jean Manore

Seconded by: Andrew Webster

**Three abstentions. Motion carried.**

#### 663/3 BUSINESS ARISING

The Chair noted one item in business arising that is being delayed to the first meeting in the fall. The Senate Committee on Academic Integrity's Chair Reena Atanasiadis reported that the corrected and finalized document would not be presented at the current Senate meeting due to a delay. Instead, it will be submitted for information at the first meeting of the fall.

#### 663/4 COMMUNICATIONS FROM THE CHAIR

The Principal addressed several issues. First, he discussed student encampments on campuses related to the conflict in Gaza, involving students from several universities, including Bishop's. He emphasized that our position is that these encampments should be seen as a form of political expression and are to be managed so as to ensure safety of and respect towards all members of our community.

Second, he clarified the university's financial holdings, stating that the University itself does not hold shares in any corporations. Financial holdings are managed through short and medium-term cash placements, with larger funds like the Foundation and the Pension Fund operating separately and in accordance with ESG (Environmental, Social, and Governance) policies.

A suggestion was made to communicate this information to the community. We are in the process of updating our cash management policy, which outlines that the money we hold is in cash. The Principal invited Isabelle Goyette, Vice-Principal Finance and Administration, to speak. She explained that the Board's Sustainable Development and Built Environment Committee has committed to reporting this information and will be posting it in the fall. The Foundation and the Pension Plan are independent entities to the University. Information on their money managers being signatories of the UN PRI will be posted as well.

The Principal then spoke about the additional demands of the encampment organizers, including support for Palestinian refugees. He stated that the University already supports refugees broadly and is open to community initiatives. He emphasized the importance of respectful political discourse on campus but stressed the need to ensure all students feel safe and not targeted or harassed. The Principal highlighted that the University does not take political positions unrelated to its core mission of education and aims to maintain a safe and inclusive campus environment for everyone.

The Principal then explained that recruitment efforts are ongoing. Final decisions by students are expected by June 1st, though numbers may change until September. There are recruitment challenges for graduate programs with significant international student enrollments like Computer Sciences. However, overall undergraduate recruitment is lagging, particularly for students from the rest of Canada.

The Principal then provided an update on the budget and confirmed a projected deficit of \$2.4 million due to enrollment and funding formula challenges that are impacting smaller and regional universities negatively. He explained that the 'boxtops' compensation for the supervision of honours and graduate students represents an important liability and is impacting on the operations budget. Given we are in a deficit situation, we have an obligation to present a plan to return to a balanced budget within a year. We will need to focus on what is core to our mission and what is required for us to succeed in the long term. We will need to cut our expenses and increase our revenues. This will be done thoughtfully with input from community.

## 663/5 COMMITTEE ITEMS

### 5.1 SENATE PLANNING COMMITTEE

Dr. Andrew Webster, Chair of the Senate Planning Committee, presented the requests for limited term appointments for the Sociology Department and for the Williams School of Business to fill gaps in faculty as a result of unpaid leaves of absence that faculty members will be taking during the 2024-25 academic year.

The Sociology Department requested a 10-month limited term appointment (LTA) in the area of Criminology and Deviance for the 2024-25 academic year. Based on the need identified and the availability of funding via the salary footprint from the faculty member on leave without pay, the SPC recommended to the Vice-Principal Academic and Research the immediate approval of a 10-month limited term appointment position for Sociology in the area of Criminology and Deviance. In addition, the SPC will be meeting with the Chair of Sociology and the Dean of Social Science to further discuss the Department's long-term plan.

The Williams School of Business requested a 10-month limited term appointment (LTA) in the area of Accounting for the 2024-25 academic year. This request came following the confirmed unpaid leaves of two faculty members. The request explained that these absences would leave a critical gap in the Accounting concentration course offerings. Based on the needs identified above and the availability of funding via the salary footprint from the two faculty members on leave without pay, the SPC recommended to the Vice-Principal Academic and Research the immediate approval of a 10-month limited term appointment position for the WSB in the area of Accounting.

Motion:

On behalf of the Senate Planning Committee, I move approval of a 10-month limited term appointment in Sociology - Criminology and Deviance.

Moved by: Andrew Webster

Seconded by: Brad Willms

**Motion carried.**

Motion:

On behalf of the Senate Planning Committee, I move approval of a 10-month limited term appointment in the Williams School of Business in Accounting.

Moved by: Andrew Webster

Seconded by: Reena Atanasiadis

**Motion carried.**

Dr. Webster completed his report by outlining the changes to the tenure stream appointment process over the next 24 months. There was a strong desire among department chairs to move the approval process earlier in the academic cycle to allow more time for recruitment. Starting next year, requests for tenure stream appointments beginning in July 2025 will be issued earlier, with applications due in late August. The aim is to finalize decisions by the October Senate meeting, advancing the timeline from previous years. For the 2025-26 cycle, a “split summer” process will be trialed, with preliminary applications due in May and decisions expected by the September 2025 Senate, aiming for appointments to start in July 2026. The possibility of moving the entire approval process before summer is considered for future years, pending successful trials and financial considerations.

## 5.2 ACADEMIC STANDING AND ADMISSIONS POLICY COMMITTEE

Hans Rouleau, Registrar and Director of Admissions, explained that the addition of a new English Language Proficiency Test (LanguageCert Academic) was discussed and endorsed at the Academic Standing and Admissions Policy Committee meeting on April 3, 2024. This test is a recognized English assessment tool used for admissions purposes by other Canadian universities, and we would like to make it available to our students. The proposed change to the English Language Proficiency policy is to add the English Language Proficiency test (LanguageCert Academic) to the list of approved tests.

Motion:

That Senate approves LanguageCert Academic as a recognized English assessment with a minimum band score of 70-74 with no individual score less than 65, effective immediately.

Moved by: Andrew Webster

Seconded by: Bruno Courtemanche

**Motion carried**

Dr. Valerio Faraoni presented three policies for approval.

The Visiting Scholars Policy (an update of an existing Policy) was presented for information to Senate at its December meeting. It has been slightly revised following comments and it has been established that the Senate Research Committee is the appropriate body to present this Policy.

Motion:

THAT Senate approves the proposed Visiting Scholars Policy.

Moved by: Andrew Webster

Seconded by: Leana Ceresoli

**Motion carried**

The Postdoctoral Fellows Policy (an update of an existing Policy from 2017) was presented for information to Senate at its December meeting. It has been slightly revised following comments and it has been established that the Senate Research Committee is the appropriate body to present this Policy.

Motion:

THAT Senate approves the proposed Postdoctoral Fellows Policy.

Moved by: Andrew Webster

Seconded by: Jean Manore

**Motion carried**

The Adjunct Professor Policy is a new policy which was presented for information to Senate at its December meeting. It has been revised following comments and it has been established that the Senate Research Committee is the appropriate body to present this Policy.

Motion:

THAT Senate approves the proposed Adjunct Professors Policy.

Moved by: Andrew Webster

Seconded by: John Ruan

**Motion carried**

Dr. Valerio then presented on behalf of the Senate Research Committee its new Strategic Research Plan (SRP). It is a requirement of funding agencies that universities have a strategic research plan and that they submit it to the agencies. Our current Strategic Research Plan expires in June 2024. Given that the University is undertaking a strategic planning process, it was felt that we would update the current SRP and reassess in the fall once the University's strategic plan is more fully articulated.

Prior to putting the motion to a vote, a friendly amendment was introduced by Reena Atanasiadis, Dean of the Williams School of Business, to add an action in support of the Business School's accreditation process with the AACSB.

THAT Senate approves the proposed Strategic Research Plan with the revision to STRATEGIC PRIORITY 2: Recognize and value all excellent research at Bishop's University:

By adding **Key Action #4: The Dean of the Williams School of Business, supported by the Vice Principal Academic and Research and the Associate Vice Principal Research, to continue to cultivate a culture of impactful research across the business school to meet AACSB standards.**

And the following **Key Performance Indicator #4: Successful completion of the Initial Self-Evaluation Report (iSER) by 2027 with positive feedback on research impact.**

Moved by: Reena Atanasiadis

Seconded by: Andrew Webster

The Chair opened the floor for questions. Having none, a vote was taken on the friendly amendment.

**Motion carried.**

A vote was taken on the motion to approve the strategic plan including the friendly amendment

Moved by: Andrew Webster

Seconded by: Jean Manore

**Motion carried.**

#### 663/5.4 SENATE PROGRAM ACADEMIC REVIEW COMMITTEE

Dr. Andrew Webster began by reminding Senators that the revised SPARC mandate and procedure was presented to Senate for discussion at its April meeting. As a reminder, the revisions were proposed to align our internal procedures with the *Bureau de Coopération interuniversitaire (BCI)* new framework for the periodic evaluation of university programs adopted in December 2023 by the *Comité des Affaires académiques*. The proposed revisions deal mainly with process clarifications. Following feedback and minor adjustments to clarify ambiguities, the revised mandate focuses on embedding process changes made over the past year. The Committee now presents a final report with an action plan to Senate for approval, marking a shift from purely informational reporting. The timeline for reporting back to Senate has been extended to 24 months, allowing for comprehensive review and implementation of curriculum changes. Additionally, there is a commitment to ongoing checks on the action plan every two years at the divisional level through the Dean. The revised SPARC Mandate and Procedure Document is now presented to Senate for approval.

Motion:

On behalf of the Senate Program Academic Review Committee (SPARC), I move approval of the SPARC mandate and procedure as presented in Appendix 2.

Moved by: Andrew Webster

Seconded by: Jean Manore

**Motion carried.**

Dr. Webster continued by presenting to Senate for approval the proposed reviewers for the departments of Mathematics and Sports Studies. The SPARC Committee has reviewed and approved the recommendations, noting that both departments provided thorough justifications for their chosen reviewers, aligning well with the committee's expectations.

Motion:

That Senate approves the proposed reviewers as presented in **Appendix 3** for the Departments of:

- Mathematics
- Sports Studies

Moved by: Andrew Webster

Seconded by: Reena Atanasiadis

**Motion carried.**

The last part of the report by Dr. Webster was the final report from Sociology, presented to Senate for information. The new approach by SPARC includes producing a summary report that outlines the review process, recommendations from the program review committee and proposed action plans. While the report technically requires approval under a newly adopted policy, it is currently presented for information. Moving forward, starting in the fall, all such reports will be formally submitted with motions for approval to Senate.

Dr. Webster introduced the document submitted by the Department of Mathematics to Senate for information. It is responding to Recommendation #4 from the external SPARC Review of the William School of Business. The submission was approved by the Faculty of Natural Sciences and Mathematics; it addresses concerns regarding the factual accuracy of the William School of Business' response to the recommendation and presents a rebuttal for Senate's information.

Dean Reena Atanasiadis explained the rigorous process of curriculum mapping in the WSB, which will undergo a review in about 18 months as per AACSB standards. She highlighted revisions made to Math requirements within Economics during the last curriculum review, acknowledging its impact on the Mathematics department. She emphasized conducting extensive surveys among stakeholders, including current students, graduates and industry partners, to ensure math competencies align with professional program needs. Reena Atanasiadis mentioned restarting the HR concentration and reaching out to HR associations in Canada and the US, that confirmed no calculus requirement for HR managers. Similar outreach was done for accounting, receiving feedback from the *Ordre des CPA du Québec* questioning the necessity of calculus for accountants. The CFA Institute affirmed calculus's importance for finance, influencing the curriculum for finance concentrations. She expressed ongoing collaboration with the Mathematics department to develop applied math courses supporting business strategies and data-driven decision-making. They mentioned past efforts to establish an actuarial science minor, which was discontinued due to low enrollment, suggesting future exploration of applied math courses like game theory.



#### 663/5.5 AD HOC EWP/WC COMMITTEE

Catherine Lavallée-Welch, Chair of the Committee, provided a summary of the Committee's Activity Report. The Committee as a whole has met three times since the last annual progress report to Senate in June 2023. Subcommittees met as needed throughout the year.

There are three subcommittees:

- 1) Writing Assessment: for issues regarding writing assessment, placement testing, other writing courses, etc.
- 2) Writing Across the Curriculum: looking at Writing Intensive courses, their criteria depending on discipline, their identification, their use as a graduating requirement, faculty development, etc.
- 3) Resource Allocation for the Writing Centre: benchmarking other writing centres, leadership/governance structure, sources of other revenue, etc.

Catherine Lavallée-Welch concluded by saying that she is very hopeful that by November or December the Committee will present its final recommendations to Senate.

#### 663/5.6 NOMINATING COMMITTEE

Dawn Wiseman, Chair of the Nominating Committee, reported that two Senate committees, SPC and Nominating Committee, undertake work over the spring/summer period and require approved membership for those periods. Members are listed below.

For the Nominating Committee, current members will continue work through July 1, 2024 to support incoming members. The renewal and replacement of membership for all Senate committee has already begun, with the goal of completing the work for the first Senate meeting of 2024-25.

Dawn Wiseman thanked all the members of the Nominating Committee for their persistent and consistent work and support over the last six years. In particular, outgoing members Marianne Vigneault and Yanan Wang, and returning members, Brad Willms, long-term member Daniel Bromby, and all of the SRC VP Academic Affairs she had the pleasure of working with.

Dr. Andrew Webster thanked Dawn Wiseman for her dedication to this Committee over the past six years as her term on Senate is coming to an end.

### Summary of new terms and renewals

Page	Committee	Unit	Representative
4	Nominating Committee	NSM Soc Sci WSB SOE SRC	B. Willms (renewal) H. Lawford (new term) M. Teed (new term) E. Bures (new term) R. Rise (new term)
11	Senate Planning Committee (SPC)	Soc Sci SRC	J. Carrière (renewal) R. Rise (new term)

Motion:

That Senate approve committee changes as brought forward by the Senate Nominating Committee Report on May 17, 2024.

Moved by: Dawn Wiseman

Seconded by: Andrew Webster

**Motion Carried.**

#### 663/6 OTHER BUSINESS

##### ITEM 663/6.1 ACADEMIC REPORT

Dr. Andrew Webster began by highlighting the Contract Faculty Evaluation Committee's recent in-person awards ceremony which acknowledged our outstanding contract faculty members, including Senator Julien Collin. He thanked Dean Julie Desjardins for her leadership and expressed the intent to institutionalize such recognition ceremonies going forward to honor the significant teaching contributions of contract faculty.

Next, he provided an update on ongoing discussions with McGill, Concordia and the Ministry of Higher Education regarding the implementation of French language expectations for undergraduates. He reiterated the decision not to impose a French language requirement for individual student graduation but to aim for an 80% cohort target for French competency across graduating classes. He spoke of a collaborative approach with McGill and Concordia, emphasizing pre-assessment measures upon entry and diverse assessment methods throughout students' academic journeys to gauge French proficiency. He emphasized ongoing discussions about funding with the provincial government, stressing the need for adequate support.

Dr. Webster congratulated both Senators Sonoma Brawley and Dr. Heather Lawford for each being awarded a 3M National Fellowship.

Lastly, Dr. Webster mentioned the upcoming Convocation weekend and encouraged faculty participation in celebrating with graduating students.

##### ITEM 663/6.2 MANDATE OF THE SENATE PLANNING COMMITTEE

Dr. Andrew Webster addressed the Senate Planning Committee's mandate and presented three documents for approval. These documents had undergone revision based on extensive feedback from various stakeholders including Senate members, deans and faculty.

The mandate of the Senate Planning Committee had been amended to include considerations of alignment with university goals, strategic plans and broader planning objectives. Dr. Webster highlighted the importance of maintaining transparency and collaboration in the committee's assessment and decision-making processes, particularly in relation to faculty position allocations.

Several changes were noted in the guidelines for the allocation of full-time faculty positions, focusing on broadening criteria to include impacts on research, scholarship, creativity and teaching innovation. The Committee also introduced provisions for addressing vacancies in faculty positions through limited-term appointments without requiring Senate confirmation, contingent upon available funding.

Overall, the Mandate and the Full-time Faculty documents were presented with updates reflecting collaborative efforts and ensuring alignment with university strategic priorities and values.

Dr. Webster then summarized the updates to the Guidelines for the allocation of part-time courses, including: Course Releases for Full-Time Faculty; Additional Part-Time Courses, and Annual Process Guidelines.

These updates aim to enhance transparency and efficiency in faculty course allocations while maintaining alignment with University policies and operational needs.

Dr. Webster then introduced the motions:

Motion:

That Senate approves the revised Mandate of the Senate Planning Committee.

Moved by: Andrew Webster

Seconded by: Leana Ceresoli

**Motion carried.**

Motion:

That Senate approves the Guidelines on Allocation of Full-Time Faculty Positions.

Moved by: Andrew Webster

Seconded by: Roser Riser

**Motion carried.**

Motion:

That Senate approves the Guidelines on Allocation of Part-Time Courses.

Moved by: Andrew Webster

Seconded by: Roser Riser

**Motion carried.**

#### ITEM 663/6.3 RESEARCH AND GRADUATE STUDIES REPORT

The Interim Associate Vice-Principal Research Matthew Peros referred to his written report and added that he wanted to highlight recent achievements and research activities within the faculty:

Dr. Art Babayants directed "Wine in Halva," a production in Montreal focused on Canadian Immigrant Theatre, reflecting recent arts research.

Dr. Jamie Crooks published "Bach's Architecture of Gratitude: On the Genius of the Mass in B Minor," through McGill-Queen's University Press.

Dr. Maria Aoun and collaborators secured nearly \$1 million in research funding for studying the use of selective and hydrophobic netting in raspberry and strawberry production at Bishops Educational Farm.

Dr. Tavis Smith received \$56,000 for research on sport, recreation, and physical activity in communities affected by wildfires and floods.

Dr. Vivian Valencia obtained \$50,000 for a project on sustainable food systems, focusing on ecological boundaries and issues like land use, water resources, biodiversity, and climate change.

Dr. Sarathi Weraduwage received close to \$200,000 from NSERC's Discovery Grants program for research aimed at enhancing leaf area growth to increase whole plant carbon gains, contributing to climate change mitigation efforts through vegetation.

Dr. Peros referred Senators to his report for more information on the work being accomplished by the Office of Research and Graduate Studies.

ITEM 663/6.4 APPROVAL OF DEGREES, DIPLOMAS AND CERTIFICATES TO BE AWARDED AT THE JUNE 2024 CONVOCATION

The Registrar and Director of Admissions, Hans Rouleau presented for approval the names of students for graduation and for the conferral of their respective degrees at the next Convocation Ceremony.

Four hundred and sixty students completed their programs and are seeking the University Senate's approval to graduate. The breakdown is as follows:

Degree	Count of Students
BA	231
BBA	74
BBH	1
BED	64
BSC	64
CER	5
GCE	5
MED	1
MPG	1
MSC	14
<b>Grand Total</b>	<b>460</b>

## **Motions:**

### **1- Undergraduate degrees**

It is moved by Dean Atanasiadis that the University Senate receive the list of candidates for the following undergraduate degrees: Bachelor of Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Education, as presented by the Registrar, and that these candidates be awarded their degree(s).

Seconded by: Dawn Wiseman

**Motion carried**

### **2-Graduate degrees**

It is moved by the Chair of the Education, Dawn Wiseman that the University Senate receive the list of candidates for the following graduate degrees: Master of Arts, Master of Education and Master of Science, as presented by the Registrar, and that these candidates be awarded their degree.

Seconded by: Jean Manore

**Motion carried**

### **3-Certificates**

It is moved by Vice-Principal Academic and Research, Dr. Webster, that Senate receive the list of candidates for Certificates, Graduate Certificates, and Micro-programs as presented by the Registrar, and that these candidates be awarded this certificate.

Seconded by: Bruno Courtemanche

**Motion carried**

### **4- General motion to add or delete candidates after the Senate meeting**

It is moved by Dean Manore, that the Vice-Principal Academic and Research, the Academic Deans, and the Registrar be authorized by the University Senate to add the names of students to the graduating list, subject to satisfactory completion of program requirements, or to delete candidates who do not meet their program requirements by the date of Convocation.

Seconded by: Andrew Webster

**Motion carried**

## **ITEM 663/6.5 ACADEMIC ACTIVITIES PLANNING CALENDAR**

Dr. Andrew Webster began by reminding Senators of a previous request from the Division of Natural Science and Mathematics to Senate seeking a more structured approach from the Vice-Principal's portfolio regarding scheduling and planning for regular academic activities and operational work. Dr. Webster expressed appreciation for the Institutional Data Planning team led by Nicole Riley within the Registrar's Office, highlighting their extensive consultation and effort in developing a comprehensive calendar. This progress was set to be presented to Senate, aligning with the initial request from the division and reflecting broader faculty chair perspectives.

Nicole Riley provided an overview of the development of an academic activities planning calendar geared towards academic departments. The process involved three phases: an initial email distribution in February-March to collect content, followed by April meetings with chairs, deans, and administrative staff for consultation and feedback incorporation. Phase 3, currently ongoing, involves the imminent release

of the calendar on MyBU, aimed at facilitating department workflow management and planning. The calendar, accessible via the Registrar's Office page, will be updated annually in April (though May for the current year), outlining weekly activities without specific dates, which will be communicated separately via email. Feedback on the calendar is encouraged through a linked Microsoft Forms survey to enhance its utility over time.

#### 663/7 RECOMMENDATIONS

#### 663/7.5 SCHOOL OF EDUCATION

Dr. Dawn Wiseman, on behalf of Dean Julie Desjardins, presented the modifications to certain courses with regards to a ministerial requirement to pass an English exam for Teacher certification as well as the approval of a new course.

#### **Motion:**

On behalf of the School of Education, that Senate approve the new course and courses modifications included in documents 663/7.5.1 to 7.5.13

Moved by: Dawn Wiseman

Seconded by: Leana Ceresoli

**Motion carried.**

Principal Sébastien Lebel-Grenier thanked Senators for the thoughtful discussions and wished everyone a good summer.

The meeting was adjourned at 5:06 p.m.



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Sébastien Lebel-Grenier, Chair  
Vice-Chancellor and Principal



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Denise Lauzière, Secretary General  
(Interim)