



UNIVERSITÉ  
**BISHOP'S**  
UNIVERSITY

BOARD OF GOVERNORS  
DOCUMENT 2022-03-03

NOVEMBER 11<sup>TH</sup> 2022

**MINUTES**

MCGREER AND VIDEOCONFERENCE

- Chair:** Robert Hall
- Present:** Abel Bosum, Mark Caduc, Kent Carson, Michael Goldbloom, Murielle Lortie, Michel Marleau, Heather McKeen-Edwards, Samia Mihoub, Suzie O'Bomsawin, Jessica Riddell, Camilla Rizzi, Calin Valsan, Tova White
- Regrets:** Jane Brydges, Pierre Cossette, Daniel Fournier, Junior Sirivar
- Senior Administration:** Nick Andrews, Reena Atanasiadis, Julie Desjardins, Isabelle Goyette, Claire Grogan, Kerry Hull, Stine Linden-Andersen, Michele Murray, Jacqueline Scott, Andrew Webster
- Guests:** Art Babayants, Tyler Casat, Jamie Crooks
- Secretary:** Denise Lauzière

**ITEM 1: CHAIR'S WELCOME**

Chair Robert Hall called the meeting to order at 3:02 p.m. He thanked the organizers for the tour of the new residence and congratulated everyone who has contributed to a residence that will be a great addition to the campus.

**ITEM 2: APPROVAL OF AGENDA**

The agenda was approved as presented.

Moved by: Michel Marleau

Seconded by: Murielle Lortie

**Motion carried.**

**ITEM 3: APPROVAL OF MINUTES**

Ms. Murielle Lortie asked that 'unqualified' replace 'unmodified' on page four. The minutes of the October 7, 2022 meeting were approved as revised.

Moved by: Murielle Lortie

Seconded by: Mark Caduc

**Motion carried.**

**ITEM 4: BUSINESS ARISING**

There was no business arising.

**ITEM 5: PRINCIPAL'S REPORT**

Principal Goldbloom highlighted the following aspects of his report:

Kwigw8mna

On November 3<sup>rd</sup>, Principal Goldbloom and Vice-Principal Finance and Administration Isabelle Goyette met with MNA Geneviève Hébert to discuss the importance of the Kwigw8mna project and the need for additional funds. Mme Hébert said that she supported the project and that she would do her best to help the University secure the required funding.

On November 17<sup>th</sup>, Ms. Goyette will be meeting the Higher Education Ministry's Assistant Deputy Minister responsible for Infrastructure, to underscore the University's request for additional funding and to inform him of the University's intention to issue a call for tenders early in 2023.

Bill 96 – An Act respecting French, the official and common language of Québec

Interim Secretary General Denise Lauzière has been meeting with the Secretaries General of McGill University and Concordia University to discuss the potential impact of Bill 96 on the three universities.

Funding model for Quebec universities

The *Bureau de coopération universitaire* (BCI) has started to prepare a work plan for the process of reviewing the funding model for Quebec universities. Principal Goldbloom said that it will be important for Bishop's to be actively involved in the discussions to ensure that its needs are not overlooked in the process.

Donald Lecture – Eva Kuper

The second Donald Lecture of the 2022-23 series will be given by Eva Kuper on November 16<sup>th</sup>. Eva Kuper is a Holocaust survivor and educator.

She was born after the start of WWII in Warsaw, Poland and survived the war by a series of miraculous events, but mainly as a result of the courage and humanity of both family and

virtual strangers. Ms. Kuper was the first choice of the students on the Donald Lecture selection committee. Principal Goldbloom said he hoped that many students, alumni, faculty and staff would take advantage of the opportunity to hear her speak.

### Research and Publications

Dr. Simplicie Ayangma Bonoho, Bishop's first Banting Postdoctoral Fellow, has authored a new book entitled *L'OMS en Afrique centrale : Histoire d'un colonialisme sanitaire international (1956-2000)*. The book traces the history of the World Health Organization's (WHO) health policies in central Africa. Available in French from Éditions Karala, the book is a resource for scholars interested in the history of public health, international development and humanitarian aid.

### B.E.S.T

On November 9<sup>th</sup>, the Principal hosted a dinner for the 2022 recipients of the Bishop's Exceptional Student Talent (B.E.S.T.) Project Fund. Principal Goldbloom said that it was a pleasure to hear the students share their project experiences.

This year's B.E.S.T. projects included:

- A summer internship at the University of Calgary's Libin Cardiovascular Institute, researching the causes and effects of vasovagal syncope (common fainting);
- A teaching internship in an English-language classroom in Guatemala;
- Self-publishing a work of fiction;
- An Abenaki language revitalization project through the transcription of Abenaki resources using an artificial intelligence software program;
- A research internship in a psychology and family medicine laboratory at Université de Sherbrooke, with a focus on self-care programs for patients suffering from anxiety disorders;
- Participating in the New York Academy of Art's summer undergraduate residency program;
- Attending the Green Program at the Iceland School of Energy, which focuses on sustainability, hydro power, geology, bio-fuels and geothermal energy; and
- A research internship at Université du Québec à Montréal to assess the validity of a clinical tool in treating individuals who have suffered a traumatic brain injury.

### **ITEM 6: REPORT OF THE STUDENTS' REPRESENTATIVE COUNCIL PRESIDENT**

The President of the Students' Representative Council (SRC), Ms. Camilla Rizzi, reported on several topics including:

- the positive feed back from our student body on Elisapie Δᑦᑭᑎᑦ, Inuk singer, songwriter and activist's presence on campus as the first Donald Lecturer of 2022-23 year.
- The benefits of discussions with the Maple League Student Union Presidents.
- Compensation for Senior Executives of student unions
- Safe Drive program (to complement the Safe Walk program)

- The installation of an ID Scanner at the GAIT which will be required for admission on GAIT nights.
- The Menstrual Equity Project – the SRC’s goal is to distribute free menstrual products to students.
- Student insurance plan – the SRC sent a communication to the *Association des marchés publiques du Québec* (AMPQ) explaining the SRC position on the need to continue to provide a universal student insurance plan. The AMPQ had requested that the student insurance plan be ‘opt-in’ rather than ‘opt-out’.
- Land-Based Learning – Indigenous students had the opportunity to participate in a moose hide tanning activity. There was also a potluck which included caribou meat, deer meat and freshly caught salmon.

#### **ITEM 7: COVID-19 UPDATE**

The Chair of the COVID-19 Task Force, Dr. Stine Linden-Andersen reported that there were few active cases of COVID-19 among students. In November, the Public Health guidelines changed and the requirement for mandatory isolation has been lifted. Dr. Linden-Andersen said that the new Public Health directives require an individual to wear a mask if they have a fever.

#### **ITEM 8: ACADEMIC REPORT**

Vice-Principal Academic and Research Andrew Webster said that the Strategic Enrolment Management (SEM) Plan has a goal of increasing enrolment to 3000 by 2027-28 and that the goal is achievable but will require strategic planning and significant efforts by faculty, administration and staff.

Chair Robert Hall suggested that Governors review an action plan for the SEM Plan goals at the Board Retreat in June 2023.

Dr. Webster reported that the Senate Planning Committee (SPC) had received requests for 11 tenure-stream positions for 2023-24. In its deliberations the SPC prioritized requests that serviced the University’s baseline need to maintain the delivery of core, ongoing academic business in its major teaching units.

This assessment of need was determined by considering:

- the long-term demonstrated strength of Resource Allocation Model (RAM) scores for the academic unit;
- the size of the academic unit and its contribution to core university business;
- the connection to key university priorities and/or approved initiatives; and
- a desire to support replacement appointments, if possible, in circumstances where the academic unit continues to meet its core targets.

Dr. Webster said that the SPC recognized that the current ranking process does not do enough to support longer-term, coherent strategic planning for both individual academic programs and for the larger disciplinary/divisional areas.

The SPC has started the process of developing a longer-term approach, with proposals developed in collaborative form (including the close involvement throughout of the Vice Principal Academic and Research, Vice Principal Finance and Administration, and the relevant Dean) over a three-to-five-year workforce planning horizon. The longer-term approach would help the University find the necessary balance of faculty replacement, academic program revision or renewal, and support for aspirational and innovative initiatives. Dr. Webster said that the SPC is committed to supporting such an approach for the next round of appointment requests.

Dr. Webster reported that at its meeting on November 4, 2022, Senate considered the recommendations of the SPC and proposed the following positions, in ranked order for approval by the Board of Governors for the 2023-24 budget:

1. Education (1 of 2 requests)
2. Psychology (Clinical)
3. Business
4. Computer Science
5. Arts Administration

**Unranked (6-11)**

- Chemistry and Brewing Science
- Education (1 of 2 requests)
- Environment and Geography (SAFS)
- Psychology (Developmental / Personality)
- Sociology (Social Inequality and Media; Socio-Legal Studies)

**ITEM 9: REPORT OF THE FINANCE AND AUDIT COMMITTEE**

The Chair of the Finance and Audit Committee, Mr. Michel Marleau, reported that the Committee met on September 23, 2022 to review:

- Long term projections;
- Recommendations for 2023-24 tenure-stream positions; and
- Nomination of the University's auditors for 2022-23.

Long term projections

Vice-Principal Finance and Administration Isabelle Goyette reported that the Board approved a balanced budget for 2022-23. Considering the enrolment of Fall 2022, she said she was confident that the University would reach the enrolment targets upon which the 2022-23 Budget is based.

By achieving the Fall 2022 enrolment targets and maintaining similar expense assumptions as set in the 2022-23 Budget, the University projects to break-even in 2023-24 and in 2024-25.

2023-34 tenure-stream positions

Mr. Marleau reported that based on the most recent long term financial projections and the importance of supporting the University's core academic business, the Finance and Audit Committee recommended that the University fund the first three ranked tenure-stream positions for 2023-24.

Principal Goldbloom said that the University's Executive Team recommended the approval of three positions for 2023-24 as the positions support the University's core business.

Some Governors expressed concern that the University was committing itself to funding positions for which it might not receive sufficient funding.

Chair Robert Hall invited Dr. Jamie Crooks, the President of the Association of Professors of Bishop's University (A.P.B.U.) to address the Board.

Dr. Crooks said that one of the main SEM Plan goals is to increase enrollment by 20% to 3000 by 2027-28. He asked if the University planned to increase staff by the same percentage in order to support the growth of enrollment.

Ms. Goyette said that the University annually holds discussions with departments on their staffing needs.

RESOLUTION 2022-02-01  
TENURE-STREAM POSITIONS FOR THE 2023-24 BUDGET

WHEREAS Senate adopted a resource allocation policy (RAM: the Resource Allocation Model) at its meeting on September 19<sup>th</sup>, 2016 and revised this policy at its meeting on September 17<sup>th</sup>, 2018, to govern the setting of priorities among requests for tenure-stream and sessional positions and the allocation of part-time credits;

WHEREAS the Senate Planning Committee reported to Senate at its November 4, 2022 meeting that eleven of the tenure-stream positions requested by departments, schools and programs met the criteria established for a position and established the following priority among the positions for approval by the Board of Governors for the 2023-24 budget.

1. Education (1 of 2 requests)
2. Psychology (Clinical)
3. Business
4. Computer Science
5. Arts Administration

*Unranked (6-11)*

- Chemistry and Brewing Science
- Education (1 of 2 requests)

Environment and Geography (SAFS)  
Psychology (Developmental / Personality)  
Sociology (Social Inequality and Media; Socio-Legal Studies)

WHEREAS the senior administration has produced a projection for 2023-24 that includes funding for these positions;

AND WHEREAS the Finance and Audit Committee has discussed the University's current financial projections and has supported the Senate's recommendations for the first three tenure-stream positions, in rank order, beginning July 1<sup>st</sup> 2023, without conditions;

BE IT RESOLVED THAT the Board of Governors approves that three tenure-stream positions be allocated as of 2023-24 in accordance with the priorities established by Senate.

Moved by: Michel Marleau  
Seconded by: Heather McKeen-Edwards  
**Motion carried.**

Appointment of the University's Auditors for 2022-23

RESOLUTION 2022-02-02  
REAPPOINTMENT OF THE UNIVERSITY'S AUDITORS FOR 2022-23

WHEREAS the Finance & Audit Committee of Bishop's University recommends the reappointment of RCGT as auditors of the University for the year ending April 30, 2023, in accordance with the mandate outlined in the 2021 call for tender;

WHEREAS the fee for the 2022-23 audit is set at \$74,500 and any additional mandates will be billed separately;

BE IT RESOLVED THAT the Board of Governors approves the reappointment of RCGT as auditors of the University for the year ending April 30, 2023;

AND BE IT FURTHER RESOLVED THAT that Isabelle Goyette, Vice-Principal Finance and Administration, is authorized to sign any and all documents relating to this contract.

Moved by: Michel Marleau  
Seconded by: Murielle Lortie  
**Motion carried.**

**ITEM 10: MINOR IN MINDFUL LEADERSHIP**  
Deans Michele Murray and Reena Atanasiadis presented a new Minor in Mindful Leadership. The Minor in Mindful Leadership draws on theories and evidence from the

divisions of Business, Social Science and the Humanities to allow students to learn about, observe and consciously cultivate qualities of mindful leadership, such as self-awareness, authenticity, openness, creativity and compassion.

The Minor in Mindful Leadership (24 credits) includes:

- One (1) Foundation course (Business/Drama) – 3 credits
- Three (3) Business courses – 9 credits
- Three (3) Humanities/Social Science courses – 9 credits
- One (1) Experiential Learning (EL) Capstone course – 3 credits

The Foundation courses for the Minor in Mindful Leadership are:

- ‘Acting for Non-Actors’ (Drama)
- ‘Top Leadership Styles and How to Apply Them’ (Business)

Chair Robert Hall said that in the private sector, self-awareness training is highly sought after for young leaders.

#### **ITEM 11: MUSICAL THEATRE**

Dean Michele Murray introduced Dr. Art Babayants the Director of the Musical Theatre concentration and Tyler Casat a fourth-year music student in the musical theatre concentration.

Dr. Babayants is a multilingual artist-scholar. His directing credits include musicals, contemporary Canadian drama, opera and collectively devised performances. He holds a PhD in Theatre and Performance Studies from the University of Toronto and publishes on the issues of stage multilingualism, diasporic/immigrant theatre, queer dramaturgy, applied theatre and contemporary musical theatre.

Dr. Art Babayants spoke of the joy he experienced when the lights dimmed after the first number of the first musical theatre production at Bishop’s. The cast was infected with the audience’s palpable excitement.

Dr. Babayants said that Bishop’s has a love for the genre of musical theatre and has a solid pool of amazing actors and singers.

Tyler Casat said that at Bishop’s any student can be included in any production whereas at most other universities students are only included in final year productions. Tyler Casat said that learning all aspects of the production – on stage, side stage, backstage – provides very valuable experience.

Dr. Babayants said that the next Musical Theatre production will be held during Convocation Week in June 2023 so that more families and friends can attend.



Governors expressed their appreciation for the presentation and said they were looking forward to seeing the new musicals.

**ITEM 12: CAMPUS LANDSCAPE AND BUILT ENVIRONMENT DEVELOPMENT COMMITTEE**

Mr. Michel Marleau, Chair of the Campus Landscape and Built Environment Development Committee, presented a brief status update on ongoing projects and for those planned for 2022-23.

Mr. Marleau reported that the Committee reviewed an updated Housing Plan and recommended that the Norton Hall residence bathrooms be renovated so that the students can continue to use the building comfortably and safely.

In the 2022-2027 Capital Plan approved by the Board on June 10, 2022, the cost of renovating bathrooms in Norton Hall was evaluated at \$500K. In the recent Housing Plan update, the project budget was increased to \$650K.

The Committee recommended that the University develop detailed plans for the Norton Hall bathroom renovations so that the project specifications will be ready when the University issues a call for tenders for the project, after the funding for the Kwigw8mna project has been secured.

RESOLUTION 2022-02-03  
FOR AN INCREASE OF THE BUDGET TO  
RENOVATE THE NORTON HALL BATHROOMS

WHEREAS the Board approved the initial budget of \$500K for the renovation of the Norton Hall bathrooms in the 2022-2027 Capital Plan at its June 10, 2022 meeting;

WHEREAS the University needs an additional budget of \$150K to complete the project;

WHEREAS this \$150K extra budget will be funded by the Residences' Capital Reserve;

AND WHEREAS the project was recommended by the Campus Landscape and Building Environment Development Committee;

BE IT RESOLVED that the Board of Governors approves the revised budget of \$650K to complete the project.

Moved by: Michel Marleau

Seconded by: Mark Caduc

**Motion carried.**

The *Ministère de l'Enseignement supérieure* has given universities the opportunity to submit an update to their 2022-2027 Capital Plan to reflect the budget increases due to the current construction labour and material costs.

The University requested an increase to eight project budgets:

- Kwigw8mna
- SAFS farm building
- Norton bathroom renovations
- Buildings & Grounds workshop and storage renovations
- Mackinnon Hall demolition
- Clinic for consultations (Clinical PsyD program)
- Cafeteria renovation

The Committee was unanimous in recommending that the Board approve the revised Capital Plan for the eight projects.

RESOLUTION 2022-02-04  
APPROVAL OF THE REVISED 2022-2027 CAPITAL PLAN

WHEREAS the *Ministère de l'Enseignement Supérieur (MES)* has given universities the opportunity to update projects included in their 2022-2027 Capital Plan to reflect the budget increases due to the current construction labour and material costs

WHEREAS the *Ministère de l'Enseignement Supérieur (MES)* requires the approval by the Board of Governors of the revised 2022-2027 Capital Plan for the eight projects as detailed in Document 2022-02-12ii;

WHEREAS the Campus Landscape and Built Environment Development Committee of the University has discussed the revised 2022-2027 Capital Plan for the eight projects as well as the associated risks;

AND WHEREAS all contracts exceeding \$500,000 will be submitted to the Board of Governors for approval even if the Board has approved them in the Capital Plan as per the Signing Authority outlined in the University's Statutes;

BE IT RESOLVED that the Board of Governors approves the revised 2022-23 Capital Plan for the eight projects as presented by the Vice-Principal Finance and Administration.

Moved by: Michel Marleau

Seconded by: Murielle Lortie

**Motion carried.**

**ITEM 13: SHORT-TERM FINANCING AGREEMENT**

Vice-Principal Finance and Administration Isabelle Goyette said that at its meeting on January 27, 2022, the Board approved a Line of Credit Agreement (*Convention de marge de crédit*) which is valid until December 31, 2022, allowing the University to borrow by line of credit from *Financement-Québec* for the short-term financing of projects funded by the *Plan quinquennal d'investissements universitaires* (PQI).

On September 1, 2022, Nathalie Parenteau, Sous-ministre adjointe à la performance, au financement, aux interventions régionales et au soutien à la gestion at the *Ministère de l'Enseignement supérieur* (MES) informed the University that a revised agreement was required.

RESOLUTION 2022-02-05  
LINE OF CREDIT AGREEMENT WITH *FINANCEMENT-QUÉBEC*

WHEREAS changes to the Financial Administration Act - *Regulation respecting borrowings made by a body* (CQLR, chapter A-6.001, r.3), require that all short-term borrowing for PQI projects be made through *Financement-Québec*;

WHEREAS Bishop's University is subject to the *Financial Administration Act*;

WHEREAS the terms and conditions of the short-term borrowing for PQI projects are set out in the *CONVENTION DE MARGE DE CRÉDIT* (Document 2022-02-13i);

AND WHEREAS the maximum amount for the line of credit for the period of September 1, 2022 to May 30, 2023 is set at \$28,581,000;

BE IT RESOLVED THAT the Board of Governors approves the line of credit resolution with *Financement-Québec* as set out in Document 2022-02-13i;

BE IT FURTHER RESOLVED THAT the Board of Governors authorizes two of the signing officers of Bishop's University (the Principal and Vice-Chancellor, the Vice-Principal Finance and Administration, the Vice-Principal Academic and Research and the Vice-Principal Student Affairs) to co-sign any and all documents required to complete the *CONVENTION DE MARGE DE CRÉDIT*;

BE IT FURTHER RESOLVED THAT the Board of Governors authorizes one of the following representatives of Bishop's University (the Principal and Vice-Chancellor, the Vice-Principal Finance and Administration, the Vice-Principal Academic and Research, the Vice-Principal Student Affairs and the Manager of Financial Services) to sign any transactional records related to the lines of credit, as outlined in Document 2022-02-13i.

AND BE IT FURTHER RESOLVED THAT the present motion replaces any previous resolutions adopted for the same purpose.

Moved by: Michel Marleau  
Seconded by: Camilla Rizzi  
**Motion carried.**

**ITEM 14: SEARCH COMMITTEE UPDATES**

14.1 Principal and Vice-Chancellor

Chair Robert Hall reported that the Ad Hoc Search Committee for a Principal and Vice-Chancellor met several times over the summer. The University has hired Odgers, a recruitment firm, to propose a short list of individuals to be interviewed. Odgers has indicated that there were many requests for information.

14.2 Secretary General

Chair Robert Hall reported that that an announcement for the position of Secretary General would be posted soon. The Committee hoped to begin holding interviews for the position early in the new year.

**ITEM 15: IN-PERSON ATTENDANCE**

Chair Robert Hall expressed his opinion that it is important to meet in person after the long pandemic. He said that he understands that there are different comfort levels with regard to meeting in person and that some individuals prefer to limit their exposure to COVID due to health concerns for themselves or people close to them.

Chair Hall said that the two winter Board meetings (December and February) are already planned as videoconferences and suggested that the fall and spring meetings be held in person.

Chair Hall proposed that Governors attend at least half of the Board meetings in person.

He asked Governors for their thoughts about the importance of meeting in person rather than virtually and asked if anyone was uncomfortable meeting in person.

Several Governors voiced their support for in-person meetings. No Governors voiced any concerns over in-person meetings.

The open session ended at 5:09 p.m.

The meeting ended at 5:46 p.m.



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Robert Hall, Chair

  

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Denise Lauzière, Secretary