



BOARD OF GOVERNORS

DOCUMENT 2023-09-03

APRIL 26, 2024
BISHOP'S UNIVERSITY
MCGREER 100 AND VIDEOCONFERENCE
MINUTES

<i>Chair:</i>	Robert Hall
<i>Present:</i>	Mark Caduc, Kent Carson, Daniel Fournier, Chris Gokiart, Sébastien Lebel-Grenier, Murielle Lortie, Heather McKeen-Edwards, Jessica Riddell, Sophia Stacey, Calin Valsan, Tova White
<i>Regrets:</i>	Abel Bosum, Pierre Cossette, Suzie O'Bomsawin, Junior Sirivar
<i>Senior Administration:</i>	Nick Andrews, Julie Desjardins, Valerio Faraoni, Isabelle Goyette, Stine Linden-Andersen, Jean Manore, Matthew Peros, Jacqueline Scott, Andrew Webster
<i>Secretary:</i>	Denise Lauzière

ITEM 1: CHAIR'S WELCOME

Chair Robert Hall called the meeting to order at 3:05 p.m.

ITEM 2: APPROVAL OF AGENDA

The agenda was approved as presented.

Moved by: Kent Carson

Seconded by: Tova White

Motion carried.

ITEM 3: APPROVAL OF MINUTES

The minutes of the March 15, 2024 meeting were approved as presented.

Moved by: Tova White
Seconded by: Murielle Lortie

Motion carried.

The minutes of the April 17, 2024 meeting were approved as presented.

Moved by: Kent Carson
Seconded by: Sophia Stacey

Motion carried.

ITEM 4: BUSINESS ARISING

Principal Lebel-Grenier mentioned that the employee engagement meetings are continuing with different employee groups, and that work is still ongoing.

ITEM 5: PRINCIPAL'S REPORT

Principal Sébastien Lebel-Grenier began by highlighting certain topics from his written report.

The total solar eclipse event that took place on campus in the afternoon of April 8, 2024 was a great success. The Principal recognized Dr. John Ruan and Dr. Lorne Nelson who initially raised the idea and ensured that the community was able to experience and appreciate this natural event given the campus was directly in the path of totality. It was a great visibility opportunity for the University and the Principal expressed his appreciation to everyone involved in organizing the day's events.

Board members were reminded to add Convocation weekend to their agenda. It will begin on Friday, May 31 with the Chancellor's Graduation Dinner taking place at the *Centre des Foires*. On Saturday, June 1 two Convocation ceremonies will take place with Education and Business students and the majority of the master's degree students graduating in the morning and the Humanities and Sciences in the afternoon.

Honorands this year will be: Dr. George Siber '66, a world-renowned vaccine scientist; Elisapie, Inuk singer-songwriter, director and activist; and the Eastern Townships Community as a whole. We will recognize the community through the Mobilization Committee made up of Claude Belleau, Louise Bourgault, Yannick Crack, Chantal Lessard and Jean Perrault.

On April 16th, 2024, we celebrated the 125th anniversary of the School of Education. Faculty, staff, current students, supervisors, alumni and friends gathered for an evening filled with great conversations and fun stories. The guests of honour was former (and first) Dean of the School of Education Dr. Cathy Beauchamp '70.

Principal Lebel-Grenier then briefed Governors on issues that are currently being addressed:

Immigration, Refugees and Citizenship Canada (IRCC) has modified its allocation of international student study permits to each province. For Quebec, the number of study permit offers that IRCC will process has increased from 73,000 to 117,000. This is based on the pre-existing rejection rate of applications. In Quebec, about 60% of applicants are rejected. This means that 43,000 is the expected number of study permits that will be granted. The Principal noted that this is in line with the number of study permits that are used in Quebec year in and year out. It seems that concerns raised with regards to the rejection rate of applications had been listened to, and this revised number would accommodate all international students that would like to come to Quebec.

There is still a requirement that the Quebec government link an applicant to a specific university in the applicant's attestation letter. This leaves the door open for the Government to direct students away from certain universities. The English-speaking universities have had conversations with different ministers who have said that this is not their intent. We continue to follow both elements of the international student permit issue closely.

Principal Lebel-Grenier then continued with an overall recruitment report with Will Attends still trending well but flattening out. Some disciplines such as computer science graduate students are tracking lower than last year. When comparing undergraduate student applications to last year we are higher but, given there is a significant bump in international applications, it allows for more uncertainty. There are a few important milestones: June 1st is the date for students to accept their offers. The add/drop date in September will also be a key date which informs us on the final number of students who are in attendance. There is a lot more uncertainty this year than in a normal year, which can be attributed to the current context. We are focussing great efforts on conversion by reviewing how we can remove any barriers to students accepting our offer.

The Principal continued by reporting that as optimistic as he was at the last meeting about renewed financial support by the Quebec government through fairer access to funding envelopes, he does not have good news to report. There is no real new funding. There is a 1.6% overall increase in budget. A detailed report will be presented by the Finance and Audit Committee on how this translates specifically for Bishop's. Overall, we are losing \$2 million with the claw back on international students and the Government has instituted a new funding formula which basically shifts money around. There is an increase in the fixed subsidies we get and a decrease in the variable subsidies which means that for every new student we will no longer receive 100% of the funding we had received in the past. New funding for additional students will equal to about 2/3 of the former amount. Since the budget was tabled, we have had conversations with the deputy ministers and the Minister, and there have been some readjustments. For example, we were granted a recurring Indigenous student support envelope of \$250,000.

The Principal then informed Governors that we will be presenting to them for approval a provisional budget for the next fiscal year with a substantial deficit. This means that we will have to submit to Government a '*plan de redressement*' (recovery plan) to return to a balanced budget by the end of the 2024-25 year. This will entail having difficult discussions about both sides of the equation, that is revenue and expenses.

The Principal completed his report by introducing the upcoming strategic planning process. It is going to be important to state and plan for what it really means to be a sustainable institution going forward while remaining true to our identity and social purpose. At the upcoming Board retreat we will discuss the general structure of the strategic planning process, and offer the Board an overview of the Executive Committee's analysis of where we stand now, what has changed, what the possibilities are and what is important looking to the future for the university. This presentation should then feed into a conversation about how we will shape the exact steps we are going to take for the strategic planning process to be finished by the end of 2024.

ITEM 6: STUDENTS' REPRESENTATIVE COUNCIL PRESIDENT'S REPORT

SRC President Sophia Stacey highlighted elements of her report to the Board:

On March 27th the menstrual equity project was launched. This is a really special initiative that the SRC has worked on for the past couple of years. A town hall was held in the Library Learning Commons to talk about the issue and to introduce various products. The distribution of sustainable products then followed in the Gait.

Sophia Stacey updated Governors on the progress of the Safe Drive project. Three trial runs have gone very well this semester. The intent is to purchase a permanent vehicle over the summer and introduce a fully fledged ride service to students in September.

As is custom, the incoming President, Drew Henkel has been chairing the Valedictorian Selection Committee. The valedictorians will be announced soon.

The transition retreat has just taken place with the incoming SRC Executive taking office on May 1, 2024.

President Stacey thanked everyone for the enriching year she has had as part of the Board. Both Chair Bob Hall and President Lebel-Grenier thanked Sophia Stacey for her inspiring leadership during this year and in particular during the fall semester when our existence was in peril.

ITEM 7: ACADEMIC REPORT

Vice-Principal Academic and Research, Dr. Andrew Webster, provided a summary of his report.

The Senate Planning Committee (SPC) has continued with its work of advising Senate on key items regarding the resourcing of academic activities. Since December, however, there has also been an ongoing discussion at Senate on revisions to the mandate of the SPC, combined with the writing of new guidelines to direct the SPC's annual tasks of recommending the allocation of new tenure-stream positions and the allocation of part-time courses for the following academic year. As a consequence, draft versions of three documents were presented to the Senate at its meeting on April 12: 'Mandate of the Senate Planning Committee', 'Guidelines on Allocation of Full Time Faculty Positions', and 'Guidelines on Allocation of Part Time Courses'. Revised versions of these documents will be submitted to the Senate for final approval at its meeting on May 17.

The Senate Committee on Academic Integrity has, over the course of the 2023-24 academic year, presented a series of new measures to the Senate for discussion. At its April 12th meeting Senate approved a policy on Academic Code of Conduct and Disciplinary Procedures. It will be included in the Academic Calendar for 2024-25.

The Senate Program Academic Review Committee (SPARC) presented the Senate with the final report from the most recent program review, for the Williams School of Business. The next set of reviews currently underway are for Music and for Biology and Biochemistry. During the 2024-25 academic year, five programs will be reviewed: Politics and International Studies; Philosophy; Chemistry; Mathematics; and Sports Studies. The SPARC continued its work to update the process used by Bishop's for its program reviews, to ensure they remain compliant with the expectations of the *Commission de vérification de l'évaluation périodique* (CVEP). A revised procedure, including new reporting templates and the requirement for more explicit action plans from each department following a review, was presented to Senate on April 12.

Given that Professor Reena Atanasiadis is stepping down as the Dean of the Williams School of Business as of June 30, 2024 the process for the appointment of her permanent replacement has begun, including with the creation of the selection committee. In the meantime, a call to current faculty for expressions of interest in the Interim Dean role was sent out and the Vice-Principal Academic and Research is in the final steps of concluding an appointment.

ITEM 8: RESEARCH REPORT

Dr. Matthew Peros, Interim Associate Vice-Principal Research and Dean of Social Sciences Highlighted elements of his written report including research being undertaken by Juan Francisco Nunez and others on Lean and Green Manufacturing in operations strategy: cases from the automotive industry. *Operations Management Research*; and FRQSC *Bourse d'initiation à la recherche 1er cycle* scholarship awards to students: Danny De Quoy (Psychology); Juliana Frassetto (Fine Arts); Karen Pellerin (Psychology); Leana Ceresoli (Sociology); and Loïc Arguin-Mercier (Psychology). In addition, the following students received scholarships from SSHRC: Victoria Benny (Psychology); Mélanie Letendre-Jauniaux (Psychology) and from NSERC: Patrick Hollarville (Physics & Astronomy); Victoria Benny (Psychology); Mélanie Letendre-Jauniaux (Psychology).

Dr. Peros concluded by informing Governors that the Senate Research Committee is working on updating the Strategic Research Plan which must be submitted to Government by the end of June. This interim plan will be presented to Board for approval in June then it will be aligned with the University Strategic plan when it is finalized.

ITEM 9: REPORT OF THE FINANCE AND AUDIT COMMITTEE

Murielle Lortie, Chair of the Finance and Audit Committee, informed Governors that last week's Finance and Audit Committee meeting was devoted to going through the 2024-25 budget which is presenting a deficit of \$2.4 million. She explained that the largest risk with regards to the budget is the number and the mix of students and the impact of the budget rules established by the Quebec government, with some rules being preliminary whereas others are final. Clarifications to the rules were received on Wednesday, April 24, which require further analysis. The Committee is presenting a provisional budget and will present a final budget for approval in June. Given the deficit budget we will need to prepare a recovery plan to return to a balanced budget.

Ms Lortie asked Vice-Principal Finance and Administration, Isabelle Goyette to present the elements of the Committee's report. Ms Goyette began by referencing a new liability which has been included in this year's financial reporting and which will be a recurring one. The liability (internally called 'boxtops') is remuneration professors receive for the supervision of undergraduate honours students and for graduate students. Professors have been able to accumulate these course releases which, over the years, have not been declared to the Finance department. These amounts which can be claimed at any time should be accounted for as a liability in our financial statements. This has not been the case. The liability is \$2.1 million. Ms Goyette is confirming with the auditors whether we will have to restate past financial statements or not to include this information. Given the negative impact on this year's budget and, should we end the year with a deficit budget, there is a legal requirement to present a recovery plan within 60 days of the end of the fiscal year, we will transfer reserves to be able to end the year with a balanced budget. Vice-Principal Academic and Research Andrew Webster intervened to explain that this practice has been ongoing for many years at the University. Going forward we will ensure that work that is done is paid out in the given year to ensure that an accurate picture of costs will be accounted for. But to do this we need to clear out the backlogs with cash payouts to the professors.

The Vice-Principal Finance and Administration then continued by presenting the provisional operating budget for 2024-25 for approval. The presentation was followed by the following motion:

Draft resolution 2023-08-01

Motion to approve the 2024-25 Provisional Operating Budget:

WHEREAS the Board of Governors is required by the *Ministère de l'Enseignement supérieur* (MES) to approve the annual Operating Budget;

WHEREAS the University's Statutes require approval by the Board of Governors of the annual Operating Budget;

AND WHEREAS the Finance and Audit Committee has reviewed and discussed the 2024-25 Operating Budget;

Be it resolved that the Board of Governors approves the 2024-25 Provisional Operating Budget as presented by the Vice-Principal Finance and Administration and set out in the 2024-25 Provisional Operating Budget presentation (Document 2023-08-09i);

And be it further resolved that the Board of Governors approves the French version of this resolution which will be submitted to the MES (Document 2023-08-09ii).

Moved by: Kent Carson

Seconded by: Murielle Lortie

Motion carried.

The next item presented was the Compulsory Student Fee list with the following motion:

Draft resolution 2023-08-02

Motion to approve the Compulsory Student Fee (FIO) list

WHEREAS the Board of Governors is required by the *Ministère de l'Enseignement supérieur* (MES) to approve the Compulsory Student Fee (FIO) list;

WHEREAS the SRC has approved the 15% increase in admission fee starting in the Winter 2025 semester and that the University's remaining 2024-25 proposed fee increases do not exceed the 3% ceiling set by the MES;

AND WHEREAS the Finance and Audit Committee has reviewed and discussed the 2024-25 FIO lists,

BE IT RESOLVED THAT the Board of Governors approves the increases and the resulting listing of FIOs for 2024-25;

AND BE IT FURTHER RESOLVED that the Board of Governors approves the French version of this resolution in which will be submitted to the MES (Document 2023-08-09ii).

Moved by: Murielle Lortie

Seconded by: Jessica Riddell

Motion carried.

The 2024-25 Cash Flow budget was then presented.

Draft resolution 2023-08-03

Motion to approve the 2024-25 Cash Flow Budget:

WHEREAS the University expects to present a balanced Operating Budget for the 2023-24 fiscal year and a deficit Operating Budget in the 2024-25 fiscal year which have been incorporated in the cash flow projections;

AND WHEREAS the Finance and Audit Committee has reviewed and discussed the 2024-25 Cash Flow Budget;

BE IT RESOLVED THAT the Board of Governors approves the 2024-25 Cash Flow Budget as presented by the Vice-Principal Finance and Administration and set out in the 2024-25 Cash Flow presentation (Document 2023-08-09iii).

Moved by: Murielle Lortie
Seconded by: Kent Carson
Motion carried.

Vice-Principal Finance and Administration Isabelle Goyette then explained that the Conditional Grant is the percentage of the Operating Grant which, under section 5.8 of the Budget Rules, the MES is authorized to withhold if a university runs an annual deficit without providing a recovery plan to return to a balanced budget. Universities are required to produce a board resolution by June 30 of each year to the MES confirming the commitment to provide a recovery plan in case of running an operating deficit at year-end. In order to respond to the request of the MES, the Finance and Audit Committee recommends the adoption of the resolution concerning the commitment of the University to provide the MES with a recovery plan if the 2023-24 University budget is a deficit.

Draft resolution 2023-08-04

Motion to approve the commitment of the University to provide the MES with a recovery plan if the 2023-24 University budget is a deficit

WHEREAS the University is subject to budget rule 5.8 of the *Règles budgétaires et calcul des subventions de fonctionnement aux universités du Québec*;

WHEREAS the *Ministère de l'Enseignement supérieur* (MES) requests a commitment from the Board of Governors to send the *Ministère*, by June 30, 2024, in the event that a balanced budget is not achieved in 2023-24, a list of actions undertaken if recovery is expected to occur within the next year, or a recovery plan if recovery is expected to occur in the longer term;

WHEREAS in the event that a balanced budget is not achieved in 2023-24, these measures or this recovery plan will be sent to the MES within 60 days of the transmission of the SIFU for the fiscal year ended April 30, 2024;

BE IT RESOLVED THAT the Board of Governors confirms that if the University's 2023-24 budget results in a deficit, the University will send the MES by June 30, 2024, a recovery plan to return to a balanced budget;

AND BE IT FURTHER RESOLVED THAT the Board of Governors approves the French version of this resolution in which will be submitted to the MES (Document 2023-08-09ii).

Moved by: Kent Carson
Seconded by: Heather McKeen-Edwards
Motion carried.

The final resolution pertains to Budget Rule 5.11, conditions governing the remuneration of senior management personnel of universities.

Draft resolution 2023-08-05

Motion to approve the commitment of the University to provide documents required by the MES to comply with budget rule 5.11

WHEREAS the University is subject to budget rule 5.11 of the *Règles budgétaires et calcul des subventions de fonctionnement aux universités du Québec*;

WHEREAS the *Ministère de l'Enseignement supérieur* (MES) requests the Board of Governors to send the *Ministère*, by June 30, 2024, a resolution attesting the University's commitment to submit information required by budget rule 5.11;

BE IT RESOLVED THAT the Board of Governors confirms the University will submit the information required by budget rule 5.11;

AND BE IT FURTHER RESOLVED THAT the Board of Governors approves the French version of this resolution in which will be submitted to the MES (Document 2023-08-09ii).

Moved by: Mark Caduc

Seconded by: Tova White

Motion carried.

To conclude, Vice Principal Finance and Administration Isabelle Goyette provided information on accumulated deficits of Quebec universities. While our accumulated deficit has been reduced in total dollars, Bishop's ranks second to last in terms of accumulated deficit in proportion to its annual operating grant (0.3) and second to last for its deficit per students FTE (\$4,809). The University is continuing to monitor closely how other universities address their deficits and will continue discussions with the MES to encourage it to consider assisting universities in reducing their accumulated deficits.

ITEM 10: SUSTAINABLE DEVELOPMENT AND BUILT ENVIRONMENT COMMITTEE

Vice-Principal Finance and Administration Isabelle Goyette presented the Committee's report on behalf of Committee Chair Suzie O'Bomsawin. The construction project involves the renovation of several classrooms in Nicolls and is divided in two parts. This project was included in the 2023-2028 Capital Plan which the Board approved at its June 9, 2023 meeting.

MULTIMEDIA CLASSROOM UPGRADE

The multimedia equipment currently installed in some of the ground floor Nicolls' classrooms is obsolete and replacement parts are not available. The University has committed to upgrade the multimedia of ten classrooms per year (five-year classroom renovation project). The University is taking advantage of this opportunity to carry out some additional renovations to these classrooms.

NEW PSYCHOLOGY PROGRAM REQUIREMENTS

To support the new Psychology Clinical Doctorate (PsyD) program, which is starting in September 2024, Nicolls 315a, 315b and 316 will be entirely renovated and reorganized to create a viewing room, a research lab, and a conference/seminar room.

CALL FOR TENDERS – RESULTS

The University issued a call for tenders for this project on March 21, 2024 and opened the bids on April 25, 2024. The Manager of Procurement validated the eligibility of the tenderers at the opening of the bids:

- **Les Constructions Yves Lessard Inc.: \$480,580**
- Procova Inc: \$587,300
- Construction Turco: \$608,700
- Grondin Marois Inc: \$633,600

BUDGET

The April 25, 2024 budget presented below is that of the lowest compliant bidder.

ITEM	ESTIMATED COST APRIL 19, 2024	ESTIMATED COST – APRIL 25, 2024
Construction cost (including construction contingency)	\$664,200	\$500,000
Professional fees and experts	\$100,000	\$130,000
Multimedia desk and fixed equipment	\$ 30,000	\$ 50,000
Classroom furniture	\$ 25,000	\$ 50,000
TOTAL CONSTRUCTION BUDGET (before tax)	\$819,200	\$730,000
Sales tax that cannot be recuperated (non-rebate sales tax)	\$57,400	\$70,400
TOTAL PROJECT BUDGET (incl. non-rebate sales tax)	\$876,600	\$800,400

The increases in costs included in the April 25th estimate are mainly due to:

- Professional fees for engineers and asbestos specialists that were received after the April 19th estimate (increase of \$20K);
- Classroom furniture budget increased by \$25K to accommodate additional student seating;
- Supplies and equipment required for ITS to install multimedia, including wiring and cables, which were not included in the initial estimate (\$20K).

The budget in the 2023-2028 Capital Plan was \$2.5M to renovate all classrooms over five years. In light of the classroom renovations the University is carrying out this summer, the overall classroom budget will be reviewed in the 2024-2029 Capital Plan.

FUNDING

This project will be funded by PQI¹ and capital reserves:

ITEM	Initial Funding APRIL 19, 2024 (includes the non- rebate sales tax)	Initial Funding APRIL 25, 2024 (includes the non- rebate sales tax)
Provincial (PQI) ⁽¹⁾	\$849,850	\$746,300
Capital reserves	\$26,750	\$54,100
Total	\$876,600	\$800,400

TIMELINE

Once the contract is approved, the selected contractor will start working on-site in early May 2024. The work is planned to be completed before the beginning of the Fall 2024 semester.

CONTRACT APPROVAL

DRAFT RESOLUTION 2023-08-06
FOR THE APPROVAL OF THE
CONTRACT FOR THE NICOLLS CLASSROOM RENOVATIONS (2023-0549-012) AND
DELEGATION OF SIGNING AUTHORITY

WHEREAS the Board approved the budget for the renovation of Nicolls classrooms (2023-0549-012) as part of the 2023-28 Capital Plan on June 9, 2023;

WHEREAS the project was reviewed by the Sustainable Development and Built Environment Committee which recommended its adoption;

AND WHEREAS the University's Signing Authority Policy requires approval by the Board of Governors for any contract obligating the University where the total amount involved exceeds \$500,000;

BE IT RESOLVED that the Board of Governors approves the contract with Les Constructions Yves Lessard Inc., the eligible tenderer which submitted the lowest acceptable bid;

AND BE IT FURTHER RESOLVED that the Board of Governors authorizes two of the following signing officers (the Principal and Vice-Chancellor and the three Vice-Principals), to co-sign the contractor contract related to this project.

¹ Plan quinquennal des investissements

Moved by: Tova White
Seconded by: Kent Carson
Motion carried.

ITEM 11: UPDATE ON AD HOC SEARCH COMMITTEES

The search processes for the Associate Vice-Principal, Recruitment, Marketing and Communications is almost complete and the searches for the Secretary General and for the Vice-Principal Student Affairs are ongoing.

ITEM 12: AD HOC WORKING GROUP TO REVIEW THE SEARCH PROCESS FOR THE PRINCIPAL AND VICE-CHANCELLOR

The Chair of the Working Group, Tova White, informed Governors that much preliminary work including collecting feedback from various constituents, members of the Search committee, other individuals as well as benchmarking of other university presidential search processes had been undertaken prior to the formal meeting of the Working Group. At its recent meeting, a draft document including recommendations was presented for discussion. The intent is to present the final document to Board in June.

ITEM 13: LA TRIBUNE

Vice-Principal Finance and Administration Isabelle Goyette informed the Board that local media outlet La Tribune is once again changing its legal structure. A few years ago, it restructured and solicited financial support from organizations which was transferred to 10,000 shares in the organization. It is now becoming a charitable organization and therefore has to divest itself of the shares in the organization. They are asking whether we want the return of the \$10,000 the University contributed, or if we accept to give them the funds. We believe local media is instrumental in our capacity to communicate with the local community, and given that regional media are struggling we will not ask for the return of the \$10,000.

ITEM 14: NOMINATING COMMITTEE

The Chair of the Board Robert Hall presented the Nominating Committee's report on behalf of Yolande James who could not attend.

Mr. Kent Carson left the meeting.

**DRAFT RESOLUTION 2023-08-07
FOR THE REAPPOINTMENT OF AN EXTERNAL GOVERNOR**

WHEREAS the Nominating Committee has recommended the reappointment of Kent Carson for a three-year term beginning on July 1st, 2024 and ending on June 30th, 2027;

BE IT RESOLVED THAT Kent Carson be reappointed to the Board of Governors of Bishop's University for a three-year term ending on June 30th, 2027.

Moved: Murielle Lortie

Seconded: Mark Caduc

Motion carried.

Mr. Kent Carson returned to the meeting.

**DRAFT RESOLUTION 2023-08-08
FOR THE REAPPOINTMENT OF AN EXTERNAL GOVERNOR**

WHEREAS the Nominating Committee has recommended the reappointment of Suzie O'Bomsawin for a three-year term beginning on July 1st, 2024 and ending on June 30th, 2027;

BE IT RESOLVED THAT Suzie O'Bomsawin be reappointed to the Board of Governors of Bishop's University for a three-year term ending on June 30th, 2027.

Moved: Jessica Riddell

Seconded: Heather McKeen-Edwards

Motion carried.

Ms Murielle Lortie left the meeting.

**DRAFT RESOLUTION 2023-08-09
FOR THE APPOINTMENT OF A
CHAIR OF THE BOARD OF GOVERNORS**

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term;

WHEREAS M^e Robert Hall was appointed Chair of the Board of Governors on June 14, 2014;

WHEREAS Me Hall has decided to step down as Chair of the Board as of the end of the 2023-24 academic year;

WHEREAS Madame Murielle Lortie has indicated her willingness to serve as Chair of the Board of Governors;

AND WHEREAS the Nominating Committee has proposed that Murielle Lortie be appointed Chair of the Board for a one-year term, renewable;

BE IT RESOLVED THAT the Board of Governors appoints Murielle Lortie as Chair of the Board for a one-year term, to expire on June 30th, 2025.

Moved by: Tova White
Seconded by: Kent Carson
Motion carried.

Ms Murielle Lortie was invited back to the meeting. Robert Hall, Chair of the Board thanked her for having accepted to stand and congratulated her on her appointment as Chair.

**DRAFT RESOLUTION 2023-08-10
FOR THE REAPPOINTMENT OF A
VICE-CHAIR OF THE BOARD OF GOVERNORS**

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Vice-Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term;

WHEREAS Junior Sirivar was appointed Vice-Chair of the Board of Governors in June 2022;

WHEREAS Junior Sirivar has indicated his willingness to continue to serve as Vice-Chair of the Board of Governors;

AND WHEREAS the Nominating Committee has proposed that Junior Sirivar be reappointed Vice-Chair of the Board for a one-year term, renewable;

BE IT RESOLVED THAT the Board of Governors appoints Junior Sirivar as Vice-Chair of the Board of Governors for a one-year term to expire on July 1st, 2025.

Moved by: Kent Carson
Seconded by: Murielle Lortie

The open session ended at 4:55 p.m.
The meeting ended at 5:35 p.m.



Robert Hall, Chair



Denise Lauzière
Interim Secretary General