

**APRIL 18, 2024**

**EMAIL CONSENT RESOLUTION RESULTS**

***Participated by Email:*** Abel Bosum, Mark Caduc, Kent Carson, Pierre Cossette, Daniel Fournier, Chris Gokiart, Robert Hall, Sébastien Lebel-Grenier, Murielle Lortie, Heather McKeen-Edwards, Suzie O'Bomsawin Jessica Riddell, Junior Sirivar, Calin Valsan, Tova White

***Regrets:*** Sophia Stacey

***Secretary:*** Denise Lauzière, LL.B.

**CONTEXT**

On March 15, 2024, a project sheet concerning the construction contract for the Coulter Field entrance and Infrastructure renovation project was circulated to the Board of Governors as part of the Sustainable Development and Built Environment Committee report.

At that time, the University anticipated the opening of the bids to be early April 2024. The Board was informed that it would be asked to approve the awarding of the construction contract if an eligible tender was received.

The University issued a call for tenders for this project on March 1, 2024. The construction bids were opened on April 11, 2024. Three contractors submitted conforming tenders. The lowest bid was submitted by Excavation Steve Leblanc and is 23% above the budget estimated by professionals which was presented to the Board in March 2024. The Manager of Procurement has validated the eligibility of the tenderers and the acceptability of the bids.

As per the Act respecting contracting by public bodies, and the Regulation respecting certain service contracts of public bodies, the University must award the contract to the eligible bidder who submitted the lowest compliant tender.

The Board is being asked to approve the additional budget and the awarding of the construction contract this week by email vote instead of waiting for next week's Board meeting as each additional week of work means that the University must pay for expensive traffic controllers and add risks on not

finishing the project on time. The project has a very tight timeline and the University wants the work to be completed before the beginning of the Fall 2024 classes.

Governors were invited to contact Vice-Principal Finance and Administration Isabelle Goyette if they had any questions or concerns. She reported that she had not received any questions.

Governors emailed [secretary.general@ubishops.ca](mailto:secretary.general@ubishops.ca) to indicate their support of the draft resolution. The two first Governors casting votes in favour of the draft resolution were registered as mover and seconder, respectively.

RESOLUTION 2023-07-01  
CONSTRUCTION CONTRACT  
COULTER FIELD ENTRANCE AND INFRASTRUCTURE RENOVATION PROJECT  
AND DELEGATION OF SIGNING AUTHORITY

WHEREAS the Board approved the budget for the Coulter Field entrance and Infrastructure renovation project in the 2023-28 Capital Plan on June 9, 2023;

WHEREAS the Board received the project sheet information at its meeting on March 15, 2024;

WHEREAS the University needs an additional budget of \$780K to complete the project;

WHEREAS this \$780K extra budget will be funded by the *Plan Quinquennal des Investissements* (PQI);

AND WHEREAS the University's Signing Authority Policy requires approval by the Board of Governors for any contract obligating the University where the total amount involved exceeds \$500,000;

BE IT RESOLVED that the Board of Governors approves the revised budget of \$5.1M for the Coulter Field entrance and Infrastructure renovation project.

BE IT RESOLVED that the Board of Governors approves the construction contract for Coulter Field entrance and Infrastructure renovation project with Excavation Steve Leblanc, the contractor who submitted the lowest acceptable bid;

AND BE IT FURTHER RESOLVED that the Board of Governors authorizes two of the signing officers (Principal and Vice Chancellor and the three Vice-Principals), to co-sign the construction contract related to the Coulter Field entrance and Infrastructure renovation project.

Moved by: Tova White  
Seconded by: Abel Bosum

**Motion carried.**



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Robert Hall, Chair



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Denise Lauzière, Secretary