



648TH MEETING OF SENATE
FRIDAY, NOVEMBER 18TH 2022, 2:30 P.M.
MCGREER 100 AND VIDEOCONFERENCE

MINUTES

Chair: Principal Michael Goldbloom

Present: Dr. Hafid Agourram, Ms Sandra Aneke, Ms Reena Atanasiadis,
Dr. Darren Bardati, Ms Sonoma Brawley, Dr. Gregory Brophy, Mr. Julien Collin,
Mr. Bruno Courtemanche, Dr. Julie Desjardins, Dr. Alexandre Drouin,
Ms Tiffany Farouse, Dr. Claire Grogan, Dr. Kerry Hull,
Ms Catherine Lavallée-Welch, Mr. Gaby Loupiac, Dr. Michele Murray,
Ms Victoria Perak, Dr. Elizabeth Prusak, Dr. Jessica Riddell, Mr. Hans Rouleau,
Dr. Michael Teed, Dr. Jordan Tronsgard, Mr. Nick Veestra,
Dr. Marianne Vigneault, Dr. Yanan Wang, Dr. Andrew Webster,
Dr. Dawn Wiseman

Regrets: Ms Genny LeClair, Dr. Brad Willms

Secretary: Ms Denise Lauzière, LL.B.

The Chair called the 648th meeting to order at 2:32 p.m.

He welcomed new Senators Ms Sandra Aneke and Ms Sonoma Brawley.

648/1 APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

Motion carried.

648/2 APPROVAL OF MINUTES

2.1 MINUTES OF THE 647TH MEETING OF SENATE

The following corrections to the Minutes were requested by Senators Victoria Perak, Michele Murray and Hans Rouleau:

Page 5: Dean of the Williams School of Business Reena Atanasiadis requested that Senate be informed about the concerns brought to Senate by Dr. Michael Teed on inconsistencies between the presentation to Senate on the creation of the PsyD (Clinical Psychology) program ~~PhD program in Clinical Psychology~~ at its meeting on March 25, 2022 and the recent request made to Senate.

Page 7: Add the following sentence to the paragraph which begins 'SRC Vice-President ...':
"Ms Perak requested that a faculty survey be completed to gather the faculty's assessment of the value of a student success week."

Pages 8 and 9: Under the discussion about the pass/fail option, add the following bullet under "Statements expressed by Senators included the following":

- There was a sense that many students had expected that a P/F option would be offered this academic year.

The minutes of the 647th Senate held on November 4, 2022, moved by Michele Murray and seconded by Jordan Tronsgard, were unanimously adopted with these modifications.

648/3 COMMUNICATIONS FROM THE CHAIR

Principal Goldbloom began by reminding Senators of the November 21 Donald Lecture by Holocaust survivor Eva Kuper. This Lecture was rescheduled from November 16th due to the snowstorm. He encouraged everyone to attend.

He also informed Senators that TSN/CTV journalist Rick Westhead would be on campus on November 21st during the Gaiter block to screen a portion of his documentary "**Broken: Inside the Toxic Culture of Canadian Gymnastics**".

On November 25th the University will announce the renewal of Dr. Jason Rowe's funding as a Canada Research Chair. The announcement will be held in Centennial Lobby and all are welcome.

Also on November 25th, we will welcome Paul McKinnon, Deputy Secretary for the Cabinet (Governance) Privy Council who has been partnered with Bishop's University through the University Champions program to support Bishop's at the federal government level. He is also interested in attracting students to the federal civil service. Isabelle Goyette, Vice Principal Finance and Administration is responsible for organizing Mr. McKinnon's visit. She has set up meetings with students, faculty and members of the executive.

648/4 BUSINESS ARISING

There was no business arising.

648/5 COMMITTEE ITEMS

5.1 SENATE COMMITTEE ON ACADEMIC INTEGRITY

Dean of the Williams School of Business Reena Atanasiadis reminded Senate that as requested at the 640th Senate meeting held on January 28, 2022 the Academic Integrity Committee was mandated to review current procedures for educating faculty and students about processing and enforcing matters of academic integrity.

The Committee's work includes a review of the University regulations pertaining to academic integrity as well as benchmarking to ensure Bishop's regulations are in step with other universities.

Dean Atanasiadis explained that an internal survey of all faculty was held and that the results will be presented at the December 2022 Senate meeting.

A literature review was undertaken which indicated that a united front and consistent collaboration and support between faculty and administrative staff, alongside sustained engagement with students, yields significant positive results. Institution-wide protocols for teachers, staff and students should be published and easily accessible to all.

Academic misconduct in the form of cheating, plagiarism and contract cheating is more ubiquitous than may seem apparent. Clear definitions of misconduct are vital, as well as clearly delineated policies in response to misconduct. There are many techniques for preventing different forms of academic misconduct which can have a significant impact on curtailing it.

Some key preventive measures include educating students about integrity and misconduct in a variety of contexts, modifying test and assignment design, actively reviewing student work and utilizing in-person proctoring.

Some key penalties include remedial education, targeted warnings, increasing penalties for repeat infractions, the establishment of a disciplinary committee and the consistent application of punishments where appropriate.

Clarifications were asked about what was meant by:

- i) remedial education (which could mean, for a first offence, having to take a course on academic integrity),
- ii) contract cheating (which could be paying someone to write an essay or exam); and
- iii) using a paraphraser software program (to rephrase existing content).

A suggestion was made to include a session on academic integrity during Orientation Week.

Dean Kerry Hull mentioned that a group is working on graduate-level academic integrity and there could be collaboration with stakeholders at the undergraduate level to develop a common message. Senators were reminded that Information Literacy Critical Thinking labs cover some

academic integrity topics such as cheating and plagiarism and that the Library Learning Commons offers a resource guide.

Dr. Jessica Riddell mentioned that she hoped that in its review of the policies and systems the Committee would include institutional and faculty responsibility and involvement in classroom assessments. Professional development could perhaps be offered to support faculty in their assessment approaches.

Dean Atanasiadis concluded by informing Senate that a Review of academic regulations of the top 31 Canadian universities will be presented to Senate in April 2023 with a Final Report being presented to Senate in May 2023.

5.2 SENATE RESEARCH SPACE COMMITTEE

The Chair of the Committee, Dean of Science Kerry Hull reported that the Senate Research Space Committee had met twice since September.

The Committee proposed a revised mandate and functions:

- ◆ To maintain an inventory of research space on campus and its present utilization
- ◆ To revise, when necessary, recommendations for priorities, criteria and procedures for the allocation of research space
- ◆ To allocate research space, based on clearly defined criteria and procedures

Dr. Hull said that the Committee's current composition included four faculty members and that the Committee proposed a fifth member of faculty be added.

The proposed composition is:

- ◆ Vice-Principal Academic and Research
- ◆ Director of the Office of Research and Graduate Studies
- ◆ One Dean
- ◆ Five faculty members nominated by Senate Nominating Committee, two of whom must be from the Division of Natural Sciences
- ◆ Vice-Principal Finance and Administration or delegate – (non-voting)
- ◆ Director of Buildings and Grounds (non-voting)

Motion: That Senate approves the revised mandate and composition of the Academic Space Committee outlined in Document 648/5.2.

Moved by: Mike Teed
Seconded by: Gaby Loupiac

After discussion it was agreed to add a student actively involved in research to the composition.
Motion carried.

Dr. Hull presented the revised Guidelines, Criteria and Procedures (Document 648/5.2i) which assists the Committee in promoting high-quality research through the strategic allocation of research space, with an emphasis on promoting space sharing and strong connectivity between all individuals involved in research (faculty, research professionals, post-doctoral fellows, graduate students and undergraduate students).

Dr. Hull corrected Procedures section of the document to include the newly added student to the composition of the Committee as well as to include the Vice Principal Finance and Administration, who is already a member of the Committee.

Dr. Hull advised that the annual inventory of research space is almost complete and will be published in the near future.

Applications for research space allocation will be reviewed by the Committee and reported to Senate.

Motion: That Senate approves the Research Space Allocation Guidelines, Criteria and Procedures document as outlined in Document 648/5.2i with the revision of the Procedures to include a student and the Vice Principal Finance and Administration in the composition of the Committee.

Moved by: Gaby Loupiac
Seconded by: Michele Murray
Motion carried.

5.3 ACADEMIC STANDING & ADMISSIONS POLICY COMMITTEE

The Chair of the Academic Standing and Admissions Policy Committee, Mr. Hans Rouleau, explained that the following proposal on graduate course numbering had been included in the ASAP report presented at the 647th Senate meeting on November 4, 2022 but was not brought forward for approval. The proposal introduces a nomenclature for the new personalized master's courses.

Motion: That Senate approves the course numbering convention as outlined in Document 648/5.3i for graduate level individualized programs and for the creation of future graduate level courses where possible.

Moved by: Andrew Webster
Seconded by: Mike Teed
Motion carried with one abstention.

5.4 SENATE PLANNING COMMITTEE (SPC)

Vice-Principal Academic and Research Andrew Webster presented the Committee's recommendation for part-time course allocations for Spring-Summer 2023.

The SPC's recommendation respects the University's commitment to offer at least 30 courses in the Spring-Summer semester of each year which was originally approved by Senate at its 567th meeting on March 16, 2015. The SPC recommendation includes six self-funded courses at the graduate level.

As was noted in the previous SPC report, the budget realities for 2023-24 remain uncertain as the University continues to operate under considerable financial constraints as it emerges from the pandemic.

Motion: That Senate approves the 30 undergraduate courses for the 2023 Spring-Summer session and the six self-funded graduate courses listed in Document 648/5.4.

Moved by: Andrew Webster

Seconded by: Victoria Perak

Motion carried.

Dr. Webster said that the SPC continues to meet at least weekly and expects to make recommendations for part-time courses for the Fall 2023 and Winter 2024 semesters in time for the January 2023 Senate meeting.

5.5 SENATE PROGRAM ACADEMIC REVIEW COMMITTEE (SPARC)

Vice-Principal Academic and Research Andrew Webster presented the list of external reviewers for the Sociology and Computer Science Programs for approval by Senate.

Dr. Webster referred to the Appendix of Document 648/5.5 which contained the SPARC review timeline for the next five years. He noted that SPARC reviews should be done every seven years but due to COVID there have been some delays. He stated that the timeline will be updated as some reports had been completed but were not reflected in the document.

Motion: That Senate approves the list of potential reviewers for the SPARC review in Sociology as stated in Document 648/5.5.

Moved by: Andrew Webster

Seconded by: Michele Murray

Motion carried.

Motion: That Senate approves the list of potential reviewers for the SPARC review in Computer Science as stated in Document 648/5.5.

Moved by: Andrew Webster

Seconded by: Mike Teed

After discussion, the list of potential reviewers was revised to exclude the Bishop's graduate as a conflict of interest could be raised.

Motion of the revised list of potential reviewers for the SPARC review in Computer Science carried.

5.6 DEAN OF SCIENCE'S REPORT ON SPARC RECOMMENDATIONS (DEPARTMENTS OF PSYCHOLOGY AND ENVIRONMENT AND GEOGRAPHY)

Dean of Science Kerry Hull summarized her report on the progress of the recommendations provided by the SPARC reviews for the departments of Psychology and of Environment and Geography which had been completed in 2019. In both cases the SPARC reviews were very positive. Dr. Hull reported that both departments had progressed in addressing the recommendations found in the reviews.

Dr. Hull drew Senators' attention to two recommendations at the end of her report: the first, with regards to space allocation, which was addressed in the Research Space allocation report; and the second to consider how Senate planning bodies (particularly the Senate Planning Committee) can promote, support and incentivize curriculum mapping and long-term planning.

Dr. Webster said that it is important to understand how curriculum mapping is tied to learning objectives, to assessment and to learning design. A University-wide conversation about teaching and learning could help us going forward.

648/6 OTHER BUSINESS

6.1 ACADEMIC REPORT

Vice-Principal Academic and Research Andrew Webster said he was pleased to inform Senators that, at its meeting on November 11, 2022, the Board of Governors approved funding for the first three positions on the Senate's list of tenure-stream positions as of July 1, 2023. The positions were:

- Education (1 of 2 requests)
- Psychology (Clinical)
- Business

Dr. Webster said that the Board of Governors had expressed concern about the financial risks but had approved the positions in order to support the ongoing delivery of core academic courses. The Board also referred to the Strategic Enrolment Management (SEM) Plan that will be a core focus of the University over the next 12 to 24 months. Dr. Webster reported that the Board requested that a SEM action plan be presented at its June 2023 Board of Governors Retreat.

Dr. Webster reviewed key elements of the SEM Plan, including an increase of the student body to 3,000 full-time students by the 2027-28 academic year. This projected growth is part of the University's budget forecasting across the next five years. Dr. Webster stated that he thought this objective was ambitious but attainable. He concluded this section of the report by reviewing

some of the definitions of terms and the snapshot of the projected growth over the next five years which includes the Quebec government requirement of 55% of students being residents of Quebec.

In the ensuing discussion an element raised was that the 3,000 full-time student count includes the retention of students. Understanding why students leave is difficult as they often do not want to provide this information. The University may gain some insight by understanding why students come to Bishop's after beginning at another institution.

Principal Michael Goldbloom said that it has been some time since Senate has had a substantive discussion about financial issues given that the University has balanced its budget for the last six years. In some of the past planning exercises which included Senate, the University added new revenue streams, such as increasing its international student population and its offerings for graduate studies.

At its meeting, the Board recognized that Senate's recommendation would increase the Faculty Complement over the minimum of 115 faculty members. However, the Board did approve the three tenure-stream appointments which were predicated on enrolment growth.

The Principal said that it was important to understand the elements the University can control and those it cannot, with regard to revenue and expenses. The Principal also said that the Quebec Government had informed the heads of universities that a review of the government funding model is being undertaken. The last time this happened, Bishop's was actively engaged in the discussions and the Principal said that the University will need be involved this time to ensure that its needs are heard.

Dr. Webster completed his report by updating Senators on the progress of the Academic Administrative Structures Committee and the Ad Hoc Committee for the Review of the University Librarian.

ITEM 648/7 RECOMMENDATIONS

- 7.1 Williams School of Business – no recommendations
- 7.2 Arts and Science
 - 7.2.1 Division of Humanities – no recommendations
 - 7.2.2 Division of Natural Sciences and Mathematics – no recommendations
 - 7.2.3 Division of Social Sciences – no recommendations
- 7.3 School of Education – no recommendations

ITEM 648/8 OTHER DISCUSSION ITEMS

Dean of the School of Education Julie Desjardins stated that her colleagues in the School of Education had asked her to voice their concerns about the University's current approach to the wearing of masks. Her colleagues in the School of Education would like a renewed discussion on the option of requiring the wearing of masks.

The guidelines proposed by the COVID Task Force follow current Public Health guidelines which encourage, but do not require, individuals to wear masks.

The Principal reminded Senate that we are a mask-friendly campus and encouraged all to model this behaviour.

The meeting was adjourned at 4:42 p.m.



Michael Goldbloom, Chair



Denise Lauzière, LL.B. Secretary General
(Interim)