

654TH MEETING OF SENATE
FRIDAY, MAY 19TH 2023, 2:30 P.M.
MCGREER 100 AND BY VIDEOCONFERENCE

MINUTES

Chair: Principal Michael Goldbloom

Present: Ms. Reena Atanasiadis, Dr. Darren Bardati, Dr. Gregory Brophy,
Dr. Julie Desjardins, Dr. Alexandre Drouin, Dr. Claire Grogan, Dr. Kerry Hull,
Ms. Catherine Lavallée-Welch, Ms. Christina Lépine, Ms. Élodie Lescure,
Ms. Sienna Longo, Dr. Elizabeth Prusak, Mr. Hans Rouleau, Ms. Chelsea Sheridan,
Dr. Jordan Tronsgard, Dr. Marianne Vigneault, Dr. Yanan Wang,
Dr. Andrew Webster, Dr. Brad Willms, Dr. Dawn Wiseman

Regrets: Dr. Hafid Agourram, Ms. Martina Berkers, Ms. Sonoma Brawley, Mr. Julien Collin,
Mr. Bruno Courtemanche, Dr. Jessica Riddell, Dr. Michele Murray, Ms. Cleo Wulder,
Dr. Michael Teed

Guest: Ms. Victoria Marquez-Pacheco, Dr. Catherine Tracy

Secretary: Ms. Denise Lauzière, LL.B.

Principal Goldbloom called the 654th meeting to order at 2:33 p.m.

654/1 AGENDA

The agenda was approved as presented.

654/2 MINUTES

The Minutes of the 652nd meeting of Senate held on March 22, 2023 were approved as presented.

Moved by: Alexandre Drouin

Seconded by: Gregory Brophy

Motion carried.

The Minutes of the 653rd meeting of Senate held on April 14, 2023 were approved as presented.

Moved by: Alexandre Drouin

Seconded by: Gregory Brophy

Motion carried.

654/3 COMMUNICATIONS FROM THE CHAIR

Kwigw8mna

Principal Goldbloom reported that two bids were received for the Kwigw8mna project and they were both within the proposed budget. The next step will be to secure the additional funds from the Quebec Government for the project.

Bureau de coopération interuniversitaire (BCI) PD day for Registrars

On May 17, we welcomed 180 professionals from the registrar's offices of Quebec's universities for a one-day workshop. The Principal thanked Registrar Hans Rouleau for his work in helping to organize the event which was for many participants their first time on Bishop's campus.

New Principal

Principal Michael Goldbloom has been meeting regularly with the incoming Principal, Dr. Sébastien Lebel-Grenier to ensure a smooth transition. Dr. Lebel-Grenier will begin his five-year term as the 19th Principal and Vice-Chancellor of Bishop's University on July 1, 2023.

Convocation 2023 – Honorands

Convocation ceremonies for the Class of 2023 will be held on June 3, 2023.

For their exceptional achievements, honorary Doctor of Civil Law degrees will be conferred on:

- Graham Fraser, O.C., Former Commissioner of Official Languages;
- Margot Heyerhoff, Artist and environmentalist;
- Honourable Michelle O'Bonsawin, Justice of the Supreme Court of Canada; and
- Patrick Pichette, C.Q., Environmentalist and former Chief Financial Officer of Google.

654/4 BUSINESS ARISING

There was no business arising.

654/5 COMMITTEE ITEMS

5.1 ACADEMIC STANDING AND ADMISSIONS POLICY COMMITTEE

The Chair of the Academic Standing and Admissions Policy Committee, Registrar Hans Rouleau reported that the Committee met on May 10th to assess students' academic standing. Mr. Rouleau said that letters would be sent to the students during the week of May 26, 2023 advising students flagged by the assessments of sanctions which would be imposed as a consequence.

5.2 SENATE NOMINATING COMMITTEE

The Chair of the Senate Nominating Committee, Dr. Dawn Wiseman reported on changes to its membership (Document 654/5.2). Dr. Wiseman thanked the outgoing members of the Committee for their support.

Motion:

That Senate approves the committee changes as brought forward by the Senate Nominating Committee on May 19, 2023.

Moved by: Dawn Wiseman

Seconded: Reena Atanasiadis

Motion carried.

5.3 SENATE COMMITTEE ON ACADEMIC INTEGRITY

The Chair of the Senate Committee on Academic Integrity, Dean Reena Atanasiadis presented the Committee's final report and recommendations.

The main findings of a literature review of academic integrity practices:

- A united front and consistent collaboration and support between faculty and administrative staff, alongside sustained related engagement with students, yield significant positive results.
- Institution-wide protocols for teachers, staff and students should be published and easily available to all.

The main recommendations from benchmarking practices among 27 Canadian universities include:

- Preventative actions such as:
 - Expand the “Academic Integrity Section” under “University Regulations” to add a new “Academic Code of Conduct” section and link it to the “Code of Student Conduct” along with other codes of conduct.
 - Create a dedicated webpage for academic integrity where the following would be listed:
 - Policies and procedures (students and faculty)
 - Information on academic integrity and dishonesty
 - Education and training material
 - Academic disciplinary process
 - Forms for reporting
 - Support and resources (including support to students found guilty of academic misconduct)
- Procedural changes such as:
 - Expand the “Academic Integrity Section” under “University Regulations” and the “Responsibilities of the Academic Staff to Students” to include:
 - Responsibilities regarding preventing, identification and reporting of academic misconduct (include Teaching Assistants)
 - Guidelines and Forms for the purpose of formal reporting (facilitates tracking offenses)
 - Information and clarification on how to report up the chain of command.

Dean Atanasiadis said that it is essential to provide a clear overview of the penalties assigned for academic misconduct to both students and faculty by:

- Amending the “University Regulations” on penalties to clearly describe the specific penalties associated with different types of academic misconduct
- Adding a “Consequences” section to penalties: “Penalties and consequences”

Senators asked about timelines for implementing the recommendations.

Dean Atanasiadis said that Academic Managers could set the scope of the work that needs to be carried out in Fall 2023. She asked Senators to review the report and to bring any questions back to Senate in the Fall.

5.4 SENATE PROGRAM ACADEMIC REVIEW COMMITTEE

The Chair of the Senate Program Academic Review Committee, Vice-Principal Academic and Research Andrew Webster, presented an update on reviews which are in-progress and proposed an internal reviewer who was inadvertently omitted when the external reviewers were approved for the review of the Department of *Études françaises et québécoises*.

Dr. Jordan Tronsgard recused himself from the vote.

Motion:

That Senate approves the proposed internal reviewer for the review of the Department of *Études françaises et québécoises* (Document 654/5.4).

Moved by: Andrew Webster

Seconded by: Alexandre Drouin

Motion carried.

5.5 SENATE PLANNING COMMITTEE

The Chair of the Senate Planning Committee, Andrew Webster, Vice-Principal Academic and Research, reported that the Committee recommended suspending admission on all new enrolments for two academic programs:

- (i) English for Academic Purposes micro-certificates, EAP I and EAP II
- (ii) Honours and Major in Art History

Motion 1:

That Senate approves that the University implement a freeze on all new enrollments into the English for Academic Purposes micro-certificates EAP I (MCEAP1) and EAP II (MCEAP2) for Fall 2023 and Winter 2024.

Moved by: Andrew Webster

Seconded by: Brad Willms

Motion carried.

Motion 2:

That Senate delegates the Senate Planning Committee to reconsider the future of the English for Academic Purposes entry pathway within the next 12 months, based upon consideration of where this pathway fits within the University's strategic enrolment targets and a reevaluation by the Vice Principal Academic and Research of the likely numbers of prospective students.

Moved by: Andrew Webster

Seconded by: Brad Willms

Motion carried.

Motion 3:

That Senate approves that the University immediately suspends all enrolments into the Honours and Major programs in Art History for the 2023-24 academic year.

Moved by: Andrew Webster

Seconded by: Brad Willms

Motion carried.

Motion 4:

That Senate further approves the following five recommendations:

- a) That the University contact all currently enrolled students in all Art History programs to assure them that they will be able to graduate as expected in their enrolled program, and to confirm with each of them an appropriate path of study to complete that program.
- b) That the University immediately contact the three prospective students currently listed as "will attend" for commencement in the Art History Major in Fall 2023, to inform them that enrolment into the Major has been paused and to advise them of other related options for study at Bishop's.
- c) That there be a full review of the Art History program, to be led by the Vice Principal Academic and Research and to include all stakeholders within the Faculty of Humanities and other dependent programs, on the best future of Art History as a program.
- d) That this review be completed by January 2024, and include a full assessment of all available data on the program, including the SPARC review from Winter 2023, and taking into account the curriculum needs of all programs regarding courses in the discipline of art history.
- e) That the outcome of this review be presented to the Senate Planning Committee, so that it may put a recommendation to Senate.

Moved by: Andrew Webster

Seconded by: Brad Willms

Motion carried.

5.6 SENATE LIBRARY COMMITTEE

The Chair of the Senate Library Committee, Ms. Catherine Lavallée-Welch provided a summary of the Senate Library Committee's meeting held during the year.

5.7 SENATE AD HOC COMMITTEE FOR EWP / WRITING CENTRE

The Co-Chair of the Senate Ad hoc Committee for EWP / Writing Centre, Ms. Catherine Lavallée-Welch reported that discussions were held about the EWP exam for students enrolled before Fall 2020.

Ms. Lavallée-Welch said that there are approximately 24 students who have not met the graduation requirement to date.

A plan to have these students meet the requirement by December 2023, either through the English Writing Proficiency (EWP) exam or by taking the EWP 115 course, is being finalized.

The Committee felt it could not make a recommendation on a potential new graduation requirement in academic writing or the operationalization of a full-fledged writing-intensive course system without knowing the opinion of the persons concerned. A survey will be conducted in Fall 2023 with faculty, students and recent alumni to collect information.

654/6 OTHER BUSINESS

6.1 ACADEMIC REPORT

Vice-Principal Academic and Research Andrew Webster reported that Fall 2023 enrollment was trending well and in line with targets.

Dr. Webster encouraged Senators to read his report for more information on publications, research projects and research grants obtained by faculty and their students.

6.2 CONTENT ADVISORIES IN THE CLASSROOM

Vice-Principal Academic and Research Andrew Webster, reported that a document on content advisories prepared by the Sexual Culture Committee was initially presented to Senate for discussion and feedback on February 24, 2023.

A modified version of that document was presented to Senate on April 14, 2023. There were some concerns among Senators as to whether this document was meant to be considered as prescriptive or as advisory. There was also a question under which policy and guideline it should fall.

Senate accepted a proposal made by the Vice-Principal Academic and Research that a small working group should be convened to clarify the language of a new motion to Senate that more precisely located this document as advice to faculty on content advisories in their courses.

Dr. Andrew Webster, Dr. Gregory Brophy, Mr. Hans Rouleau, Senator Sonoma Brawley and members of the Sexual Culture Committee Ms. Virginia Rufina Marquez-Pacheco and Ms. Caroline Homet met on April 24, 2023.

Subsequent to that meeting, additional work was undertaken to clarify language within the resource document, including a more specific statement on academic freedom, and to draft several amendments to the University's Course Outline Policy (Document 654/6.2i). The revised resource document entitled Recommendations for the Use of Content Advisories in University Courses (Document 654/6.2ii) was presented.

Motion 1

That the Senate approves the updated version of the *Course Outline Policy* (Document 654/6.2i), which includes only the following specific additions:

Under **Article 6: Additional statements**, add a further dot point in the list of items that are suggested to faculty that identifies content advisories, as follows:

"Where appropriate course outlines should also include statements on:

- A clear statement on academic misconduct
- Student accessibility & accommodation services
- Access to help centers
- Harassment Statement
- Classroom etiquette
- The use of electronic devices
- A clear statement of what device(s) are or are not permitted during class, tests, examinations
- E-proctoring
- Medical notes and absences (in and outside COVID times and flu season)
- **Content advisories**

Under **Article 8: Suggested additional statements**, add the suggested text providing faculty with sample statements for inclusion in their course outlines of content advisories, as follows:

“Content Advisories

Content advisories are important to inform students of distressing, dehumanizing, or problematic content that will be covered in the course. An advisory prepares students to actively engage in distressing lectures, readings, viewings, and conversations in class. A content advisory can be placed in the syllabus, on Moodle, in an email, or delivered verbally. It can look like this:

'In class, we will be discussing [distressing topic], so please prepare yourself for a difficult conversation. Remember that our classroom is a brave space, so exercise empathy and kindness towards your peers during our discussions.'

For more information on and examples of content advisories, please consult this reference document: [\[link to webpage\]](#).”

Moved: Andrew Webster

Seconded: Dawn Wiseman

Motion carried.

Ms. Victoria Marquez-Pacheco said that the Sexual Culture Committee would continue to ensure that the ‘Content Advisories in the Classroom’ document is reviewed regularly.

Motion 2

That the Senate encourages the Vice-Principal Academic and Research to circulate an update to all faculty on the *Course Outline Policy*, noting the value of the additional statements of information that can be included in course outlines and calling attention to the *Recommendations for the Use of Content Advisories in University Courses* as a new resource available on content advisories.

Moved by: Andrew Webster
Seconded by: Alexandra Drouin

Motion carried.

6.3 LATIN ON DIPLOMAS

Registrar Hans Rouleau said that he and Denise Lauzière, Interim Secretary General, discussed the need to revise the Latin on the diplomas to be more inclusive.

At the invitation of Denise Lauzière, Dr. Catherine Tracy and Dr. Patrick McBrine were asked to propose gender and age neutral wording on the diplomas. Dr. Catherine Tracy was in attendance at Senate to answer any questions about the modifications to the Latin on the diplomas.

Motion:

Upon the recommendation of the Registrar and the Interim Secretary General,

THAT Senate approves the gender and age-neutral Latin words on diplomas that are included in document 654/6.3.

Moved by: Andrew Webster
Seconded by: Jordan Tronsgard

Motion carried.

6.4 POLICY ON ACADEMIC FREEDOM

Dr. Andrew Webster said that at its February 24, 2023 meeting, Senate struck a Working Group on the development of a Policy on Academic Freedom in response to the Quebec government's *An Act respecting academic freedom in the university sector*. Each University in the province is required under the language of this Act to develop and adopt a stand-alone policy on academic freedom no later than June 8, 2023.

The Working Group is composed of the following:

- | | |
|--|---|
| • Vice-Principal Academic and Research (Chair) | Dr. Andrew Webster |
| • A Faculty Senator | Dr. Brad Willms |
| • A Student Senator | Ms. Christina Lépine |
| • Two representatives of Faculty Council | Dr. Alexandre Drouin and
Dr. Catherine Tracy |
| • The Ombudsperson | Dr. Shawn Malley |
| • A representative of the APBU | Dr. Rebecca Harris |
| • The Vice Principal Student Affairs | Dr. Stine Linden-Andersen |
| • The Interim Secretary General | Ms. Denise Lauzière |

Dr. Webster asked Senators to review the draft Policy on Academic Freedom (Document 654/6.4) and to provide comments on it to the Interim Secretary General by May 26, 2023. The final version will be brought to Senate for approval in June.

6.5 APPROVAL OF DEGREES, DIPLOMAS AND CERTIFICATES TO BE AWARDED AT THE JUNE 2023 CONVOCATION

Registrar Hans Rouleau requested the correction of text in the first paragraph of his memo, which should have read:

By the Royal Charter of 1853, Queen Victoria bestowed upon the institution the status of a University with a degree granting Convocation.

Mr. Rouleau said that the 494 students who completed their programs in Winter 2023 have had their transcripts reviewed by their respective Chairpersons, Deans and the Registrar's Office to ensure that they meet the regulations for graduation as outlined in the Academic Calendar and by the University Senate.

1- Undergraduate degrees

It is moved by Dean Atanasiadis that the University Senate receive the list of candidates for the following undergraduate degrees: Bachelor of Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Education, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree(s).

Seconded by: Dawn Wiseman

Motion carried.

2-Graduate degrees

It is moved by Dean Desjardins that the University Senate receive the list of candidates for the following graduate degrees: Master of Arts, Master of Education and Master of Science, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree.

Seconded by: Alexandre Drouin

Motion carried.

3-Certificates

It is moved by Vice-Principal Academic and Research, Dr. Webster, that Senate receive the list of candidates for Certificates, Graduate Certificates, and Micro-programs as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded this certificate.

Seconded by:

Motion carried.

4- General motion to add or delete candidates after the Senate meeting

It is moved by SRC Vice-President of Academic Affairs, Christina Lépine, that the Vice-Principal Academic and Research, the Academic Deans, and the Registrar be authorized by the University Senate to add the names of students to the graduating list, subject to satisfactory completion of program requirements, or to delete candidates who do not meet their program requirements by the date of Convocation.

Seconded by: Jordan Tronsgard

Motion carried.

6.6 EXCEPTION TO THE RESIDENCY REQUIREMENT FOR GRADUATION

Dean Kerry Hull presented a request on behalf of Dean Michele Murray that the residency requirement for graduation be lifted for medical reasons for Jules Benson.

Motion:

That Senate approves the eventual graduation of Jules Benson, History and Global Studies, without his meeting the minimum 50% residency standard.

Moved by: Andrew Webster

Seconded by Jordan Tronsgard

Motion carried.

ITEM 654/7 RECOMMENDATIONS

7.1 Williams School of Business - No recommendations.

7.2 Arts and Science

7.2.01 New Micro-certificate in Death and Dying

On behalf of the Dean of Arts, Dean Kerry Hull presented a new micro-certificate in Thanatology: The Study of Death & Dying.

Motion

Upon the recommendation of the Dean of Arts, the Dean of Science requests that Senate approve this new Micro-certificate *Thanatology: The Study of Death and Dying*.

Moved by: Andrew Webster

Seconded by: Dawn Wiseman

Motion carried.

7.2.1 Division of Humanities - No recommendations.

7.2.2 Division of Natural Sciences and Mathematics

7.2.2.1 Adjunct Professor – Dr. Fahmi Jaafar

The Dean of Science, Dr. Kerry Hull, reported that Dr. Fahmi Jaafar will be co-supervising, with Dr. Yasir Malik, students in the Master's Degree in Computer Science (thesis option).

Motion:

That Senate approves, on the recommendation of the Division of Science, that Dr. Fahmi Jaafar be granted the Adjunct Professor Status in the Department of Computer Science for a period of six years (September 1st, 2023 – August 31st, 2029).

Moved by: Brad Willms

Seconded by: Jordan Tronsgard

Motion carried.

7.2.3 Division of Social Sciences

7.2.3.1 Academic calendar update - Doctor of Psychology (PsyD), Clinical Psychology Profile program

Dean Kerry Hull presented the addition to the Academic Calendar for the Doctor of Psychology (PsyD), Clinical Psychology Profile program.

Motion

That Senate approves, on the recommendation of the Division of Science, the proposed calendar copy for the Doctor of Psychology (PsyD), Clinical Psychology Profile program. (Document 654 / 7.2.3.1)

Moved by: Andrew Webster

Seconded by: Julie Desjardins

Motion carried.

7.3 School of Education - No recommendations.

ITEM 654/8 INFORMATION ITEMS

8.1 SENATE MEETING

Denise Lauzière, Interim Secretary General informed Senate that there would be a meeting of Senate on June 7th at 2:30 p.m.

The meeting was adjourned at 4:23 p.m.



Michael Goldbloom, Chair
Vice-Chancellor and Principal



Denise Lauzière, LL.B. Secretary General
(Interim)