

640TH MEETING OF SENATE

FRIDAY, JANUARY 28TH 2022

2:30 P.M.

MINUTES

Chair: Principal Michael Goldbloom

Present: Ms. Reena Atanasiadis, Dr. Darren Bardati, Mr. Branden Bonham, Dr. Gregory Brophy, Mr. Julien Collin, Mr. Bruno Courtemanche, Mr. Mark Gandey, Dr. Claire Grogan, Dr. Anthony Di Mascio, Mr. Mauladad Bashar Doost, Dr. Alexandre Drouin, Dr. Kerry Hull, Ms. Sufia Langevin, Ms. Catherine Lavallée-Welch, Ms. Genny LeClair, Ms. Sydney Marteniuk, Dr. Michele Murray, Ms. Victoria Perak, Dr. Elizabeth Prusak, Dr. Jessica Riddell, Mr. Hans Rouleau, Dr. Jordan Tronsgard, Dr. Miles Turnbull, Dr. Marianne Vigneault, Ms. Doan Duy Vo, Dr. Yanan Wang, Dr. Brad Willms, Dr. Dawn Wiseman

Regrets: Dr. Michael Teed

Guests: Ms. Amy Abe, Ms. Jayme Marotte, Dr. Nicole Riley

Secretary: Dr. Trygve Ugland

The Chair called the 640th meeting to order at 2:32 p.m.

ITEM 640/1 AGENDA

The agenda was unanimously approved as presented.

ITEM 640/2 MINUTES

The minutes of the 639th Senate held on December 10th 2021, were approved as presented.

Moved by: Jessica Riddell

Seconded by: Elisabeth Prusak
Motion carried.

ITEM 640/3 COMMUNICATIONS FROM THE CHAIR

Principal Michael Goldbloom reported that classes for the Winter 2022 semester began on January 12th, with most courses delivered online during that week. The Quebec Government had expressed its expectation that universities and CEGEPs would resume in-person instruction as of Monday, January 17th while accepting that the transition back to in-person classes could take until January 31st.

In determining how best to proceed the Principal said the University was guided by the public health authorities, by feedback from our community and other institutions of higher learning and by the COVID-19 Task Force recommendations. He said that many of the students he had encountered on campus said they were very happy to be taking courses in-person.

Principal Goldbloom reported that the Ad Hoc Committee of the Board of Governors on the Prevention of Sexual Violence had engaged the Canadian Centre for Legal Innovation in Sexual Assault Response (CCLISAR) to carry out an independent external review of the policies, procedures and practices for the prevention of sexual violence at Bishop's University. The final report of the Independent External Review will be tabled at the Board meeting in June 2022.

Principal Goldbloom said that there will be two Donald Lectures in Winter 2022:

- March 16th: Dr. Terry Gibbons, author of *Radical Empathy: Finding a Path to Bridging Racial Divides*, Professor of Political Science at McGill University and the Provost's Academic Lead and Advisor on McGill's Action Plan to Address Anti-Black Racism
- March 30th: Naheed Nenshi, former mayor of Calgary (2010 to 2021), awarded the World Mayor Prize as the best mayor in the world in 2014 by the City Mayors Foundation and an international voice on urban issues including the World Economic Forum in Davos.

Principal Goldbloom congratulated the students and coaches of the Williams School of Business (WSB) for their successes in recent case competitions. A WSB team won a gold medal in the Strategy category at the Jeux du Commerce, the largest competition of its kind in Eastern Canada.

WSB teams also won two medals for their outstanding work at the JDC Central Business Case Competition: a gold in Accounting and a gold in Finance.

Dr. Sunny Lau of the School of Education has been awarded a Canada Research Chair to continue her work on plurilingual pedagogies. The announcement was made on January 12th 2022, by the Honourable François-Philippe Champagne, Minister of Innovation, Science and Industry.

Dr. Andrew MacDonald, recently retired professor from the Department of Music, has been named as a Member of the Order of Canada. Dr. MacDonald won a Juno Award in 1995 for his Violin Concerto and is celebrated for his contributions to contemporary Canadian classical, jazz and electronic music as an educator, composer and performer.

One hundred and sixty-five student-athletes were recognized for their academic achievement (GPA over 80%) by U SPORTS, the *Réseau du sport étudiant du Québec* and the Canadian University Field Lacrosse Association. This is the highest number of All-Canadians and All-Stars in Bishop's history.

The Joint Board and Senate Task Force on Equity, Diversity and Inclusion's first recommendation was that Bishop's hire an Equity, Diversity and Inclusion (EDI) Specialist. Principal Goldbloom invited Ms. Amy Abe '03, the University's Special Advisor: EDI, to address Senate.

Ms. Abe has over 15 years' experience in change readiness, intercultural competence, Indigenization, decolonization and equity, diversity and inclusion. Ms. Abe said that in her previous employment she worked in change readiness, anti-racism and decolonisation. She said that she was happy to bring her experience to the University and in exploring the best method of including EDI in the University's policies, practices and procedures. Ms. Abe said that she was hoping to help Bishop's become a leader in EDI.

ITEM 640/4 BUSINESS ARISING

There was no business arising from previous meetings.

ITEM 640/5 COMMITTEE ITEMS

5.1 SENATE TIMETABLE COMMITTEE

The Chair of the Senate Timetable Committee, Vice-Principal Academic and Research Miles Turnbull, reported that at the 630th meeting of Senate the Committee was tasked to review the timetabling grid in early 2022 and recommend changes as required for the 2022-23 timetable.

Dr. Turnbull reported that the Committee had reviewed the 2021-22 timetable and had unanimously supported two major revisions to the timetabling practice: a post-COVID timetable grid and a full-year (Fall-Winter) timetable.

Dr. Nicole Riley, Associate Registrar-Student Records, presented a new timetable grid which modifies the existing grid in substantive ways and retains some positive features of the COVID timetable grids such as the < GAITER BLOCK > to facilitate common meeting times for Faculty and students.

Motion:

It is moved that Senate approves the Timetable Grid (Document 640/5.1, Appendix), as explained by Nicole Riley and Jayme Marrotte at the 640th meeting of Senate, which would become effective for Fall 2022 until further notice.

Moved by: Miles Turnbull

Seconded by: Alexandre Drouin

Motion carried.

Principal Goldbloom thanked Dr. Riley for her clear explanation of a very complex procedure.

Dr. Nicole Riley and Ms. Jayme Marrotte, Data Analyst in the Registrar's Office, presented the results of benchmarking for the use of a full-year timetable grid and of the consultation process carried out with faculty.

Dr. Riley explained how the Fall-Winter 2022-23 timetable would be created.

Dr. Bruno Courtemanche asked if returning contract faculty would be able to indicate preferred times in the same way as tenured faculty.

Dr. Riley said that until the contract faculty contracts are signed, the Registrar's Office would not be able to consider an individual contract faculty member's availability. However, the department chair could request specific timeslots for a course knowing that there was a high probability of a specific contract faculty member returning to teach the course.

Mr. Julien Collin asked how departments could recruit contract faculty without knowing when the courses would be offered.

Dr. Turnbull said that the collective agreement is respected by the full-year timetable and there is a process whereby department chairs can indicate preferred timeslots for specific courses.

Dr. Gregory Brophy said that the full-year timetable would enable Bishop's to attract and retain students.

Motion:

It is moved that Senate approves a two-year pilot for the creation of a full-year timetable beginning with Fall-Winter 2022-23. Senate approves that the Timetable Committee will develop and implement pre-, during- and post-assessments of the advantages and challenges related to creating a full year timetable and shall report back to Senate by January 2024, with a recommendation about future timetabling.

Moved by: Miles Turnbull

Seconded by: Elizabeth Prusak

Motion carried.

5.2 SENATE PLANNING COMMITTEE REPORT

The Chair of the Senate Planning Committee, Vice-Principal Academic and Research Miles Turnbull, reported that the Committee met to review the allocation of part-time courses for Fall 2022 and Winter 2023.

Dr. Turnbull said that in the overall governance of the institution, Senate assumes responsibility for academic planning and the Board is responsible for financial stewardship. The Senate, taking advice from its Planning Committee (SPC), determines academic priorities and the Board decides whether and to what extent these priorities are fundable. To make this bi-cameral governance model work requires that these responsibilities merge as the University seeks to determine the mix or balance, in the envelope of a given academic budget, among tenure-stream, sessional and part-time positions and other costs in the academic sector.

Dr. Turnbull reported that given the current projected budget deficit for 2021-22 and after considerable deliberation and analysis of departmental and program submissions, including shortfalls caused by sabbaticals, administrative and research reliefs, accumulated graduate supervisions etc., special considerations for some departments and programs, while respecting the Senate Resource Allocation Policy adopted by Senate in Fall 2018, the Senate Planning Committee unanimously recommended the following allocation of part-time courses across the various divisions and schools of the University:

• Business	11
• Education	17
• Natural Sciences and Mathematics	26
• Humanities	98.5
• Social sciences	57
• Sub-total Total	209.5
• General Pool	28
• Spring and summer (already approved)	35
• Overall total	272.5

Motion 1:

On behalf of the Senate Planning Committee, I move approval of the allocation of 272.5 part-time courses for the 2022-23 Academic year.

Moved by: Miles Turnbull

Seconded by: Jessica Riddell

Motion carried.

Motion 2:

On behalf of the Senate Planning Committee, I move approval of one 10-month sessional position (or appropriate part-time courses) to replace the Dean of Student Affairs.

Moved by: Miles Turnbull

Seconded by: Yanan Wang

Motion carried.

Motion 3:

On behalf of the Senate Planning Committee, I move that academic departments and programs be required to make a formal request to SPC for approval of conversion of seven part-time courses from this allotment to a 10-month sessional position on a yearly basis. Should departments or programs request a 12-month sessional, the academic unit would be required to cash in the actual cost of a 12-month sessional.

Moved by: Miles Turnbull

Seconded by: Reena Atanasiadis

Motion carried.

Dr. Gregory Brophy said that there is a scarcity of Humanity professors and that often contract faculty are secured with the offer of full-time sessional positions. He asked about the process of converting seven part-time courses into a 10-month sessional position and noted the additional work involved both for departments and for the Senate Planning Committee.

Dr. Turnbull said that the process for converting part-time courses into sessionals had been in place for the past eight years and that the Senate Planning Committee generally expedites requests for converting part-time courses to sessional positions.

Dr. Darren Bardati congratulated the Senate Planning Committee on granting the department requests for part-time credits despite the projected deficit.

5.3 ACADEMIC STANDING AND ADMISSIONS POLICY COMMITTEE REPORT

The Chair of the Academic Standing and Admissions Policy (ASAP) Committee, Registrar Hans Rouleau, reported that the Committee met on November 29, 2021 and discussed:

- Full-year Timetable
- Winter 2022 Add/Drop date
- Tracking of student progress
- Student Appeal
- Withdraw with Permission Sessional date
- 2022-23 Sessional Dates
- COVID exceptional measures

Registrar Hans Rouleau reported that while the ASAP Committee recognized that the topic of the

timetable is not within its mandate, it wanted to indicate its strong support for the Timetable Committee's pilot project for a two-semester timetable for Fall 2022/Winter 2023.

Mr. Rouleau on behalf of the ASAP Committee asked that the Senate Committee on Academic Integrity be populated and be reconvened to review current procedures for processing, and enforcing matters of academic integrity.

The Chair of the Senate Nominating Committee, Dr. Dawn Wiseman, said that Senate Committee on Academic Integrity had not met in many years. Secretary General Trygve Ugland said that the membership of the committee was complete.

Motion:

To align the withdraw with permission (WP) deadline with the last day of classes.

Moved by: Julien Collin

Seconded by: Dawn Wiseman

Motion carried.

Registrar Rouleau presented the 2022-23 Sessional Dates which were drafted using the Senate approved guidelines (Document 640/5.3, Annex 1).

Motion:

That Senate approves the 2022-23 Sessional Dates as presented in Document 640/5.3, Annex 2.

Moved by: Branden Bonham

Seconded by: Victoria Perak

Motion carried.

Dr. Darren Bardati asked if ASAP could revise the language used to describe the Spring I / Spring II and Summer dates as Summer session starts before Spring I which can confuse some students.

At its 629th meeting held on December 11th 2020 Senate passed the following motion:

"That the University Senate endorses the elimination of all penalties for students who report to their course instructor that they are experiencing COVID-like symptoms - effective immediately with the Fall 2020 Final Examinations and until further notice. Professors may not require students to produce a medical note to justify an absence from class or from upcoming exams, class assignments, and/or presentations. This shall also apply to Education students during practicum in schools. For Education practicum students, students must contact their supervisor and the Teaching Office as well as their associate teachers. Students are expected to communicate with their course instructor before the beginning of the scheduled class or assessment activity."

Registrar Rouleau informed Senate that the motion would be communicated to the Bishop's community.

Students' Representative Council (SRC) Vice-President Academic Affairs Sufia Langevin said that the SRC has taken the stance to support students as they navigate the return to in-person classes while advocating for flexibility and accommodation for those who are struggling or who cannot come to campus. She said the SRC is informing students as to how they can receive appropriate accommodations by drafting a decision tree or flowchart for them to know when to isolate and who to reach out to. The SRC also provides templates for students which indicate the information required to complete a request for accommodations.

Ms. Langevin said that the SRC had received positive feedback from students about professors allowing students to attend class online via Teams or through recordings of the class, and for providing engaging asynchronous content.

On behalf of the SRC, Ms. Langevin thanked faculty for their flexibility and accommodations in the beginning of Winter 2022 and for all their hard their hard work as it is really appreciated.

5.2 SENATE GRADUATE STUDIES COMMITTEE REPORT

The Chair of the Committee, Vice-Principal Academic and Research Miles Turnbull, reported that the Senate Committee on Graduate Studies had met four times in 2021-22. At its meeting on January 20, 2021, the Committee reviewed its mandate and composition and unanimously recommended modifications to the mandate, to include equity, diversity and inclusion, and to its composition to clarify the voting rights of the members.

Motion:

That Senate approves the revised mandate and composition of the Senate Graduate Studies Committee as detailed in Document 640/5.4 Appendix I.

Moved by: Miles Turnbull

Seconded by: Reena Atanasiadis

Motion carried.

ITEM 640/6 OTHER BUSINESS

6.1 ACADEMIC REPORT

Vice-Principal Academic and Research Miles Turnbull reported that Anthony Sanogo was awarded a \$13,000 scholarship by the Fondation Arbour to pursue an MSc. in Computer Science at Bishop's. La Fondation Arbour supports Master's and Doctoral students in the academic disciplines of Engineering, Computer Science, and Business Administration, which the Foundation considers fundamental to the health and vibrancy of the economy of Quebec. Anthony Sanogo was an ideal candidate, and he is the first Bishop's student to be awarded a prestigious Fondation Arbour scholarship.

The 2021-2022 academic year marks the final year of the University's current Strategic Research Plan. In order to align the future directions of research activities with the University's overall strategic initiative, the Senate Research Committee is considering an extension of the current Strategic Research Plan for two years which would align with the dates of the University's Strategic Framework.

Two virtual Town Halls on January 11th and January 26th were held to review the University's Research objectives and determine the next steps in planning the Strategic Research Plan. The following months will involve collection of the ideas provided by the community and further consultations with Academic Deans and specific community members as required.

Dr. Turnbull provided an update on the Winter 2022 enrolment and said that overall for 2021-22, the University is 102 full-time equivalent students (FTEs) below the 2021-2022 FTEs goal. This decrease of 102 FTEs represents an estimated MES grant and tuition revenue shortfall of \$1M. The University has already implemented cost-savings identified in the Fall 2021 budget forecast. These savings should allow the University to balance the 2021-22 operating budget.

Dr. Turnbull reported that Fall 2022 Undergraduate applications were higher in January 2022 compared to the past two years at the same point in the admissions cycle. A big factor for this increase is likely the application fee being waived from November 1, 2021 to January 10, 2022.

6.2 APPROVING OF DEGREES

Registrar Hans Rouleau presented the lists of students who had applied for graduation at Convocation 2022 and who had fulfilled all the requirements.

Motions

It is moved by Dean of the Williams School of Business Reena Atanasiadis that the University Senate receive the list of candidates for the following undergraduate degrees: Bachelor of Arts, Bachelor of Business Administration, Bachelor of Science and Bachelor of Education, as presented by the University Registrar, and that these candidates be awarded their degree(s).

Moved by: Reena Atanasiadis

Seconded by: Jessica Riddell

Motion carried.

It is moved by Interim Dean of the School of Education Anthony Di Mascio that the University Senate receive the list of candidates for the following graduate degrees: Master of Arts, Master of Education and Master of Science, as presented by the University Registrar, and that these candidates be awarded their degree.

Moved by: Anthony Di Mascio

Seconded by: Victoria Perak

Motion carried.

It is moved by Dean of Arts Michele Murray that Senate receive the list of candidates for Certificates, Graduate Certificates, and Micro-programs, as presented by the University Registrar, and that these candidates be awarded this certificate.

Moved by: Michele Murray

Seconded by: Elisabeth Prusak

Motion carried.

ITEM 640/7 RECOMMENDATIONS

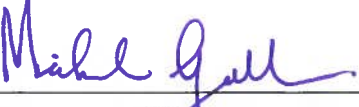
- 7.1 Williams School of Business – no recommendations
- 7.2 Arts and Science
 - 7.2.1 Division of Humanities – no recommendations
 - 7.2.2 Division of Natural Sciences and Mathematics – no recommendations
 - 7.2.3 Division of Social Sciences – no recommendations
- 7.3 School of Education – no recommendations
- 7.4 Continuing Education – no recommendations

ITEM 640/8 OTHER BUSINESS


8.1 2022-23 SENATE MEETING DATES

The 2022-23 Senate meeting dates were shared.

The meeting was adjourned at 4:12 p.m.



Michael Goldbloom, Chair



Trygve Ugland, Secretary General