

**BOARD OF GOVERNORS**

**DOCUMENT 2015-1-02**

OCTOBER 2<sup>ND</sup> MEETING  
MCGREER 100, 3:00 P.M. TO 6:30 P.M.

**AGENDA**

- |     |   |   |                       |         |
|-----|---|---|-----------------------|---------|
| 1.  | Welcome   |   | R. Hall               |         |
| 2.  | Approval of Agenda  | <i>Document 2015-1-02</i>   | R. Hall               | 2 mins  |
| 3.  | Report of the Nominating Committee  | <i>Document 2015-1-03, attached</i><br><i>For approval</i>  | C. McLean,<br>R. Hall | 5 mins  |
| 4.  | Closed session, <i>plan de redressement</i>                                     |   |                       | 30 mins |
| 5.  | Approval of minutes, June 20th meeting  | <i>Document 2015-1-05, attached</i><br><i>For approval</i>  | R. Hall               | 2 mins  |
| 6.  | Business Arising  | <i>No document</i>  |                       |         |
| 7.  | Principal's Report  | <i>Document 2015-1-07, attached</i><br><i>For information</i>                                       | M. Goldbloom          | 5 mins  |
| 8.  | Academic Report and Enrolment update  | <i>Documents 2015-1-08, 08i, 08ii, 08iii, attached</i><br><i>For information</i>                    | M. Turnbull           | 10 mins |
| 9.  | Report of the Governance and Ethics Committee on the Board Survey               | <i>Document 2015-1-09, attached</i><br><i>For information</i>                                       | C. McLean             | 20 mins |
| 10. | Report of the Audit Committee on the 2014-15 financial results                  | <i>Documents 2015-1-10, 10i, 10ii, 10iii, 10iv, 10v, 10vi, 10vii, 10viii</i><br><i>For approval</i> | I. Goyette            | 10 mins |
| 11. | Report of the V.P. Finance and of the Finance Committee on the 2015-16 forecast | <i>Document 2015-1-11, For information</i>  | I. Goyette            | 10 mins |

12.	Approval of long-term borrowing	<i>Document 2015-1-12 attached For approval</i>	I. Goyette	5 mins
13.	Signing authority for new V.P. Finance and Administration	<i>Document 2015-1-13, attached For approval</i>	V. Meikle	5 mins
14.	Reaffirmation of criteria for membership, Universities Canada	<i>Document 2015-1-14, attached For approval</i>	M. Goldbloom	5 mins
15.	Centennial Theatre a. Update on 2015-16 b. Approval of application for funding	<i>Document 2015-1-15, attached For approval</i>	M. Turnbull	10 mins
16.	Presentation on the Strategic Review of Athletics	<i>No document For information</i>	J. Bailey	45 minutes
17.	Report of the Committee on Life at the University	<i>Document 2015-1-17, attached For information</i>	M. Robinson	5 mins
18.	Other business			
19.	Closed session			40 mins

**BOARD OF GOVERNORS**

**DOCUMENT 2015-4-02A**

OCTOBER 2<sup>ND</sup> 2015 MEETING  
MCGREER 100, 3:00 P.M.

**MINUTES**

- Chair:** Robert Hall
- Present:** Jane Brydges, Michael Goldbloom, Claire Grogan, Kerry Hull  
Deborah Langford, Brian Levitt, Michel Marleau, Nadia Martel,  
Cathy McLean, Matthew Robinson, Ross Osmun, James  
Sweeny, Tova White
- By telephone:** Luce Samoïsette
- Senior Administration:** Nick Andrews, Jackie Bailey, Marie-Josée Berger, France  
Gervais, Isabelle Goyette, Matt McBrine, Michele Murray,  
Francine Turmel, Miles Turnbull
- Secretary:** Victoria Meikle

**ITEM 1: CHAIR'S WELCOME**

The Chair called the meeting to order at 3:05 p.m., and welcomed incoming Governors Tova White and Kerry Hull.

**ITEM 2: APPROVAL OF AGENDA**

The Chair suggested that Item 4: *Plan de redressement*, which would be discussed in closed session, be moved to the end of the open session.

Subject to this change, Kerry Hull moved approval of the agenda and Michel Marleau seconded the motion.

**The motion carried.**

**ITEM 3: REPORT OF THE NOMINATING COMMITTEE**

*Robert Hall, Nadia Martel and Tova White left the meeting at this point.*

**RESOLUTION FOR THE RENEWAL OF THE MANDATE  
OF THE CHAIR OF THE BOARD OF GOVERNORS**

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term;

WHEREAS the term of the Chair is renewable;

WHEREAS M<sup>c</sup> Robert Hall was appointed Chair of the Board of Governors on June 11<sup>th</sup> 2014;

AND WHEREAS the Nominating Committee recommends the reappointment of M<sup>c</sup> Robert Hall as Chair of the Board of Governors for a one-year term, to expire on October 15<sup>th</sup> 2016.

BE IT RESOLVED THAT the mandate of M<sup>c</sup> Robert Hall is renewed for a one-year term, to expire on October 15<sup>th</sup> 2016.

Moved by: Cathy McLean

Seconded by: James Sweeny

**The motion carried.**

**RESOLUTION FOR THE APPOINTMENT  
OF A VICE-CHAIR OF THE BOARD OF GOVERNORS**

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Vice-Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term;

WHEREAS M<sup>c</sup> Stephen Lloyd, who served as Vice-Chair of the Board of Governors from October 2013 to June 2015, has stepped down from the Board of Governors;

AND WHEREAS the Nominating Committee recommends that M<sup>c</sup> Nadia Martel be named Vice-Chair of the Board for a one-year term, renewable;

BE IT RESOLVED THAT M<sup>c</sup> Nadia Martel be appointed Vice-Chair of the Board of Governors for a one-year term, to expire on October 15<sup>th</sup> 2016;

Moved by: Cathy McLean

Seconded by: James Sweeny

**The motion carried.**

RESOLUTION FOR THE APPOINTMENT OF TOVA WHITE TO THE  
BOARD OF GOVERNORS OF BISHOP'S UNIVERSITY

WHEREAS s. 2.3 of Division I of the Statutes of Bishop's University provides that the Nominating Committee shall identify eligible nominees for the position of External Governors;

WHEREAS the Nominating Committee recommended Ms Tova White as an eligible nominee at its meeting of May 26<sup>th</sup> 2015;

AND WHEREAS Ms White has agreed to join the Board of Governors of Bishop's University;

BE IT RESOLVED THAT that Tova White be appointed to the Board of Governors for a three-year term, to expire on June 30<sup>h</sup> 2018.

Moved by: Cathy McLean

Seconded by: James Sweeny

**The motion carried.**

*Robert Hall, Nadia Martel and Tova White rejoined the meeting at this point.*

The Chair asked for questions on the Report of the Nominating Committee, Document 2015-1-03iii, setting out recommendations for membership on the Board's Standing, Statutory and Ad Hoc Committees.

The following nominations to the Sustainable Development Committee were added for approval:

- ♦ Staff member (1): James Bradley
- ♦ Student's Representative Council (1): Catherine Kentros

It was noted that James Sweeny had been nominated to the Ad Hoc Committee for the Review of the University Librarian by the Library Staff, and not by Staff Council as indicated on page 3 of the Report of the Nominating Committee (Document 2015-1-03iii):

The three following resolutions were moved *en bloc* as circulated:

RESOLUTION RECOMMENDING THE  
REAPPOINTMENT OF THE MEMBERS OF THE  
STATUTORY COMMITTEES OF THE BOARD OF GOVERNORS

WHEREAS s. 3.4 of Division I of the Statutes of Bishop's University provides that members of committees shall sit for a one-year term, which is renewable;

AND WHEREAS the members of the Audit, Governance and Ethics and Human Resources Committees were appointed on September 26<sup>th</sup> 2014;

AND WHEREAS the Secretary General has consulted with External and faculty members of the Board of Governors on their Committee loads;

BE IT RESOLVED THAT the members of the Audit, Governance and Ethics and Human Resources Committees as set out in Document 2015-1-3iv and recommended by the Nominating Committee be appointed or reappointed for a one-year term to end on October 15<sup>th</sup> 2016.

RESOLUTION RECOMMENDING THE APPOINTMENT AND  
REAPPOINTMENT OF THE MEMBERS OF THE  
STANDING COMMITTEES OF THE BOARD OF GOVERNORS

WHEREAS s. 3.4 of Division I of the Statutes of Bishop's University provides that members of committees shall sit for a one-year term, which is renewable;

AND WHEREAS the members of the Sustainable Development and Finance Committees and the Committee on Life at the University were appointed on September 26<sup>th</sup>, 2014;

AND WHEREAS the Secretary General has consulted External members of the Board of Governors on their Committee loads

AND WHEREAS the Students' Representative Council has nominated Matthew Robinson as student representative on the Board of Governors;

BE IT RESOLVED THAT the members of the Sustainable Development and Finance Committees, and the Committee on Life at the University, as set out in Document 2015-1-3v and recommended by the Nominating Committee are appointed or reappointed for a one-year term, to expire on October 15<sup>th</sup>, 2016.

RESOLUTION RECOMMENDING THE  
REAPPOINTMENT OF THE MEMBERS OF THE  
AD HOC COMMITTEES OF THE BOARD OF GOVERNORS

WHEREAS s. 3.4 of Division I of the Statutes of Bishop's University provides that members of committees shall sit for a one-year term, which is renewable;

WHEREAS the members of the Ad Hoc Committees for the Oversight of the Sports Centre and for the Sustainability of the Pension Plan were reappointed on September 26<sup>th</sup> 2014;

WHEREAS the members of the Ad Hoc Committee for the Review of the University Librarian were reappointed on March 27<sup>th</sup> 2015;

AND WHEREAS the Secretary General has consulted External members of the Board of Governors on their Committee loads:

BE IT RESOLVED THAT the members of the Ad Hoc Committees for the Oversight of the Sports Centre, the Review of the University Librarian and for the Sustainability of the Pension Plan, as set out in Document 2015-1-3vi and recommended by the Nominating Committee, are reappointed for a one-year term, to expire on October 15<sup>th</sup>, 2016.

The three moved by: Robert Hall

The three seconded by: Nadia Martel

**The three motions carried.**

**ITEM 4: CLOSED SESSION, PLAN DE REDRESSEMENT**

This item was deferred to the end of the meeting.

**ITEM 5: APPROVAL OF MINUTES OF THE JUNE 20<sup>TH</sup> MEETING**

The following correction was noted on page 5, Item 9, in relation to the funding for Centennial Theatre:

"The first application relates to a supplemental funding for the ~~2014-15~~ 2015-16 fiscal year and the second application concerns the 2016-17 fiscal year."

Subject to this correction, Michel Marleau moved the approval of the minutes of the June 20<sup>th</sup> meeting and Cathy McLean seconded the motion.

**The motion carried.**

**ITEM 6: BUSINESS ARISING**

There was no business arising.

## ITEM 7: PRINCIPAL'S REPORT

### *Enrolment*

The Principal reported an increase in the number of students attending Bishop's University. Despite this increase, we anticipated falling short of our goal for total course registrations, which determines our revenues. This revenue shortfall could be as high as \$500,000.

### *Donald Lecture Series*

The Donald Lecture series, made possible through the generous support of Bishop's alumnus John Donald, '60, is offered free of charge to our community and to the community-at-large.

The lineup for the eighth edition is as follows:

- ♦ Paul Wells, political editor and senior columnist for Maclean's magazine, was scheduled to speak to the Bishop's community just 48 hours after the federal election on October 21<sup>st</sup>.
- ♦ Edward Snowden would visit the campus virtually from Moscow on November 2<sup>nd</sup>. Mr. Snowden, a former intelligence officer with the CIA, NSA, and DIA who alleged that the NSA was seizing billions of private records without cause, would discuss mass surveillance, secrecy and democracy.
- ♦ Noted author and social activist Naomi Klein would round out the series on January 27<sup>th</sup>, discussing the connection between capitalism and climate change.

### *Top 10 After 10*

The fourth class of Bishop's *Top Ten After Ten*, featuring alumni from '94 to '03, was inducted at a lunch in their honour held just prior to the Board meeting. Current students had been invited to attend. The group is:

#### **Leslie Biles '97**

Director, Venue and Event Management  
Arts Commons  
Calgary, AB

#### **Jason MacDonald '94**

Vice President, Deputy National  
Practice Leader, Corporate  
Communications  
Hill + Knowlton Strategies  
Ottawa, ON

#### **Chris Gokiart '94**

President  
Critical Mass  
Calgary, AB

#### **Laura McElwain '98**

Chief Operating Officer, Global  
Banking  
HSBC Securities (Canada) Inc.  
Toronto, ON

#### **Drew Hamblin '97**

President  
Supermarine Holdings Ltd.  
Toronto, ON

#### **Roy Millen '96**

Partner  
Blake, Cassels & Graydon LLP  
Vancouver, BC



**Tara Holland '03**  
Science Teaching and Learning  
Fellow/Lecturer  
University of British Columbia  
Vancouver, BC

**François Rivard '97**  
President & CEO  
Innocap Investment Management  
(National Bank and BNP Paribas)  
Town of Mount Royal, QC

**Trevor Lovig '96**  
Vice President of Human Resources  
CAE Inc.  
Montreal, QC

**Jessica Roselli '94**  
Sergeant  
Peel Regional Police  
Orangeville, ON

### *Syrian Refugee Crisis*

Through the efforts of the Bishop's University/Champlain College Student Refugee Sponsorship Committee and the support of the broader Bishop's community, two Syrian refugee students would be sponsored in 2015-16, in addition to the two students sponsored every year.

The University waives tuition for refugee students for the first year and provides a room in residence. Sodexo provides a free meal plan and the Committee engages in fundraising to provide support for the students.

### *Commission de la culture et de l'éducation of the National Assembly*

Chair of the Board Robert Hall, Principal Michael Goldbloom, Vice-Principal Academic Miles Turnbull, Vice-Principal Finance and Administration France Gervais and Secretary General and Vice-Principal Government Relations and Planning Victoria Meikle appeared before the *Commission de la culture et de l'éducation* of the National Assembly on August 20<sup>th</sup> 2015, as required by Law. Vice-Chair Nadia Martel complimented the University on the quality of the presentation.

### **ITEM 8: ACADEMIC REPORT AND ENROLMENT UPDATE**

University Registrar Hans Rouleau reported that 2,357 full-time students had registered in Fall 2015.

The breakdown of full-time student by area of origin was:

- Quebec: 49%
- Ontario: 25%
- Atlantic Canada: 4%
- Western Canada: 4%
- International: 18%

The breakdown of full-time students by Division was:

- Social Sciences: 32.5%
- Business: 23.7%
- Humanities: 18.2%

- Natural Sciences: 13.7%
- Education: 12%

The University exceeded its target for new full-time students and surpassed the numbers of new full-time students achieved in Fall 2014 and Fall 2013. In terms of total full-time student enrolment, we surpassed our Fall 2014 number, but fell short of our target by 33 students.

When total registrations (full-time and part-time) are converted to the Full-time equivalent students (FTE/EETP), the basis of which we are funded, we fell short of our target by 97.

Overall, Bishop's experienced a 15.2% increase in new full-time enrolment compared to Fall 2014 and total full time enrolment increased 2.1% over Fall 2014. Our new enrolment data analyst had been asked to look into any retention issues we might have.

#### **ITEM 9: REPORT OF THE GOVERNANCE AND ETHICS COMMITTEE ON THE BOARD SURVEY**

Cathy McLean, Chair of the Governance and Ethics Committee, reviewed the mandate of the Committee and summarised the results of the Survey of Board members administered in June of 2015.

##### *Survey Results*

Governors and members of the senior administration had been surveyed on the performance of the Board in fulfilling its mandate and the effectiveness of the University's governance structure and processes. The survey results would help ensure continued strong governance for the University and a rewarding experience for all Governors.

Feedback from Governors indicated that there could be improvement in three areas:

1. Board orientation and education:
  - ♦ A campus tour would be added to the fall orientation session.
  - ♦ The following topics would be addressed in Board education sessions:
    - i. Academic structures and life at University
    - ii. Government education policies and funding
    - iii. University financial and HR matters
    - iv. Risk management
2. Committee Mandates and Practices:
  - ♦ The following steps would be taken by the Governance and Ethics Committee or by the Board:
    - i. Committee work should be better integrated at the Board level by establishing processes for annual goal setting and timing of reports to Board.
    - ii. The mandates of the H.R. and Finance Committees and the Committee on Life at University should be reviewed.

- iii. An Ad Hoc Committee on University Housing should be established.
  - iv. The Board should be updated periodically on the Strategic Plan to assess whether priorities should shift given current conditions and financial constraints.
3. Board Meeting Management
- ♦ The following actions were proposed by the Governance and Ethics Committee:
    - i. That time at Board meetings be managed in a more relaxed fashion to ensure maximum participation in discussion.
    - ii. That options for improving teleconferencing and document management capacity be explored.

**ITEM 10: REPORT OF THE AUDIT COMMITTEE ON THE 2014-15 FINANCIAL RESULTS**

Assistant Vice-Principal Finance and Operations Isabelle Goyette presented the 2014-15 audited financial results, noting that the differences between internal results and results had been reviewed by the Audit Committee and were summarised in the Audit Committee Report, Document 2015-1-10. Ms Goyette then turned to Chantal Lessard of Raymond Chabot Grant Thornton (RCGT).

Ms Lessard reported that the University auditors had issued an unqualified opinion for the fiscal year ending April 30<sup>th</sup> 2015 and stated that there were no unrecorded material variances. She then reviewed highlights of the 2014-15 audited financial statements.

RESOLUTION 2015-1-01  
APPROVING THE AUDITED FINANCIAL STATEMENTS OF BISHOP'S UNIVERSITY  
FOR THE FISCAL YEAR ENDING APRIL 30<sup>TH</sup> 2015

WHEREAS the Audit Committee met on September 9<sup>th</sup> 2015 with members of the University administration and with the Auditors to review the draft audited financial statements for the Fiscal Year ending April 30<sup>th</sup>, 2015;

WHEREAS the Auditors provided a clean, unqualified audit opinion and stated that there were no unrecorded material variances;

WHEREAS the Audit Committee recommends the approval of the audited financial statements for the Fiscal Year ending April 30<sup>th</sup>, 2015;

WHEREAS the Audit Committee further recommends the authorization of a net inter-fund transfer of \$3,687,000, as set out in the financial statements;

AND WHEREAS a note 21 is included in the audited financial statements for the Fiscal Year ending April 30<sup>th</sup>, 2015 regarding new long-term debt assumed following the end of the fiscal year:

## 21- ÉVÉNEMENT POSTÉRIEUR À LA DATE DU BILAN

*Après la fin de l'exercice, l'Université a contracté une nouvelle dette à long terme dans le fonds d'immobilisations au montant de 2 381 656\$, portant intérêt au taux de 2,576%, remboursable par versements annuels de 273 195\$ et échéant en octobre 2025. Cette dette a servi à financer les projets d'immobilisations corporelles et à rembourser une partie du découvert bancaire et la facilité de crédit. Le service de cette dette à long terme est assuré (capital et intérêts) par le ministère des Affaires municipales et de l'Occupation du territoire.*

BE IT RESOLVED THAT the Board of Governors approves the audited financial statements for the year ended April 30<sup>th</sup> 2015 as amended by note 21.

AND BE IT FURTHER RESOLVED THAT the net inter-fund transfer of \$3,687,000 included in the financial statements is authorized, as per the requirements of the *Ministère de l'Éducation, de l'enseignement supérieur et de la recherche (MEESR)*.

Moved by: Michel Marleau

Seconded by: Nadia Martel

**The motion carried.**

## RESOLUTION REAPPOINTING RAYMOND CHABOT GRANT THORNTON AS UNIVERSITY AUDITORS FOR THE 2015-16 FISCAL YEAR

WHEREAS the Audit Committee recommends that the Board of Governors reappoint Raymond Chabot Grant Thornton as University auditors for the year ending April 30<sup>th</sup> 2016, in accordance with the mandate outlined in the 2011 call for tenders for audit services.

AND WHEREAS the Audit Committee further recommends that Isabelle Goyette, Assistant Vice-Principal Finance and Administration, be authorized to sign any and all documents relating to this contract.

BE IT RESOLVED that the Board of Governors reappoints Raymond Chabot Grant Thornton as University auditors for the fiscal year ending on April 30<sup>th</sup>, 2016, in accordance with the mandate outlined in the 2011 call for tenders, and that Isabelle Goyette is authorised to sign any and all documents relating to this contract.

Moved by: Jane Brydges

Seconded by: Michel Marleau

**The motion carried.**

RESOLUTION FOR THE APPROVAL OF  
THE AMENDED PROCUREMENT POLICY

WHEREAS the Quebec Treasury Board requires that a University procurement policy and any amendments be approved by the Board of Governors;

WHEREAS the Audit Committee met on September 9<sup>th</sup> 2015 with the Manager of Procurement, Josée Lamoureux, to review modifications required following changes in Treasury Board's departmental policy;

WHEREAS the Audit Committee recommends the approval of amended procurement policy as proposed;

BE IT RESOLVED THAT the Board of Governors approves the amended procurement policy as proposed.

Moved by: James Sweeny

Seconded by: Nadia Martel

**The motion carried.**

**ITEM 11: REPORT OF THE V.P. FINANCE AND OF THE FINANCE COMMITTEE ON THE 2015-16 FORECAST**

Michel Marleau, Chair of the Finance Committee, mentioned that although the 2015-16 forecast included an increase in spending, work has been done to control expenses. The increase was mainly due to uncontrollable factors, such as the creation of new reserves and the basic salary increase.

Isabelle Goyette spoke to the 2014-15 financial results and the updated forecast for 2015-16 (Document 2015-1-11):

*2014-15 Actual vs 2014-15 Budget (Internal Results)*

The final operating result of 2014-15 is a deficit of \$4.2M. This deficit includes the negative impact of the conditional grant of \$2.1M withheld by the government. The conditional grant should be released when the University obtains approval from the Ministry for a recovery plan showing a balanced budget within five years.

*The 2015-16 Forecast update*

The only risk for 2015-16 was in relation to revenue. We missed our target of Full-time equivalent students (FTEs/EETPs) by 97, which represents an estimated revenue shortfall of \$500,000. However, the budget reserve of \$200,000 and the reserve from an uncorrected misstatement in 2013-14 would completely compensate for this shortfall.

**ITEM 12: APPROVAL OF LONG-TERM BORROWING**

RESOLUTION 2015-1-03  
FOR THE APPROVAL OF LONG-TERM BORROWING

WHEREAS the University Statutes require Board of Governors approval for all contracts or agreements to borrow money;

WHEREAS the *Plan quinquennal d'investissement* (PQI) capital grant from the government of Quebec is funded by having the University taking out short-term loans that are periodically converted into long-term loans to cover expenditures under the PQI program;

AND WHEREAS this long-term debt contracted by the University under the PQI program is serviced (principal and interest) by the Government of Quebec as outlined the long term borrowing plan document (*Régime d'emprunt à long terme*) attached to this resolution;

BE IT RESOLVED THAT the Board of Governors authorizes the University to borrow \$4,500,000 as per the terms and conditions set out in the attached document.

AND BE IT FURTHER RESOLVED THAT the Board authorizes the Principal and Vice-Chancellor and the Vice-Principal Finance and Administration to co-sign any and all documents required to complete this transaction, as outlined in the attached document.

Moved by: Nadia Martel

Seconded by: Jane Brydges

**The motions carried**

**ITEM 13: SIGNING AUTHORITY FOR NEW V.P. FINANCE AND ADMINISTRATION**

RESOLUTION APPOINTING SIGNING OFFICERS  
FOR ALL TYPES OF BANK TRANSACTIONS

WHEREAS a Resolution approving two of the Principal, the Vice-Principal Finance and Administration and the Vice-Principal Academic as signing officers of the University for all types of bank transactions was approved by the Board of Governors of Bishop's University on April 29, 2011 in the form requested by RBC Royal Bank;

WHEREAS, in order to ensure the timely signing of cheques, the University administration would like to add Assistant Vice-Principal Isabelle Goyette as a signing officer for all types of bank transactions;

WHEREAS RBC Royal Bank has advised us that it is necessary for the Board to reapprove the signing officers approved in April of 2011;

AND WHEREAS the Master Client Agreement with the Royal Bank authorizes two Officers of the University to sign on behalf of the University in relation to all types of

bank transactions, including borrowing money and obtaining credit from the bank, or mortgaging or creating a security interest in property;

BE IT RESOLVED THAT any two of the following Officers may sign on behalf Bishop's University for all types of bank transactions:

The Principal

The Vice-Principal Finance and Administration

The Vice-Principal Academic

The Assistant Vice-Principal Finance and Operations

BE IT FURTHER RESOLVED THAT this authorization take effect on October 3<sup>rd</sup> 2015, and replaces all previous authorizations.

Moved by: James Sweeny

Seconded by: Mathew Robinson

**The motion carried.**

**ITEM 14: REAFFIRMATION OF CRITERIA FOR MEMBERSHIP, UNIVERSITIES CANADA**

RESOLUTION FOR THE REAFFIRMATION OF ADHERENCE  
TO CRITERIA FOR MEMBERSHIP IN  
THE ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC)

WHEREAS Bishop's University joined the Association of Universities and Colleges of Canada in 1916, as an institutional member;

WHEREAS members of the Association of Universities and Colleges of Canada are required to meet certain criteria of eligibility in relation to their powers, governance structures, academic mission, academic quality assurance and programme evaluation, the adequacy of financial resources, and the promotion of academic freedom and integrity, as set out in Appendix I to this document;

WHEREAS members of the Association of Universities and Colleges of Canada are asked to reaffirm their adherence to these criteria of eligibility from time to time;

AND WHEREAS Bishop's University last reaffirmed our adherence to these criteria in 2010;

BE IT RESOLVED THAT the Board of Governors of Bishop's University endorses the principles set out in Appendix I, attached, and endorses the signature of the document entitled Reaffirmation of Adherence to Criteria for Membership as set out in Appendix II, attached.

Moved by: Cathy McLean

Seconded by: Michel Marleau

**The motion carried.**

**ITEM 15: CENTENNIAL THEATRE**

RESOLUTION FOR THE APPROVAL OF  
AN APPLICATION FOR FUNDING FOR CENTENNIAL THEATRE

WHEREAS it is understood that Miles Turnbull will sign a financial agreement with le *Réseau indépendant des diffuseurs d'événements artistiques unis* (RIDEAU) only if RIDEAU confirms, in writing, that it will not require reimbursement of a grant if the vocation of Centennial Theatre were to change.

BE IT RESOLVED THAT, subject to the said written confirmation by RIDEAU, the Board of Governors authorizes Miles Turnbull to sign a financial agreement with RIDEAU for a special one-time grant of \$68,065 for the purchase of updated digital equipment for Centennial Theatre.

Moved by: Nadia Martel

Seconded by: Michel Marleau

**The motion carried.**

**ITEM 16: PRESENTATION ON THE STRATEGIC REVIEW OF ATHLETICS**

Dr. Jackie Bailey, Dean of Student Affairs, reported that three principles had guided the Strategic Review of Athletics:

- ♦ Excellence, understood as competing for league championships
- ♦ Financial feasibility, understood as the financial impact and strategic value of varsity athletics for Bishop's
- ♦ Value of Varsity Athletics, including the broad impact of varsity athletics on recruitment and retention, brand awareness, pride in the institution and building community

Next steps will be to:

- ♦ Review data with coaching staff from each sports program.
- ♦ Work with coaches to develop plans to achieve excellence.
- ♦ Receive sport-specific excellence recommendations from consultant.
- ♦ Consult with alumni who have been involved in the review process,
- ♦ Develop recommendations.
- ♦ Present recommendations to Board.



**ITEM 17: REPORT OF THE COMMITTEE ON LIFE AT THE UNIVERSITY**

Matthew Robinson, President of the Student Representative Council, spoke to Document 2015-1-17, the Report of the Committee on Life at the University. Orientation week and the collaboration with the academic leadership had been very positive. The Principal noted that Mr. Robinson and his team had done a remarkable job in improving the Orientation week by providing a greater diversity of social activities and reducing the prevalence of alcohol.

**ITEM 18: OTHER BUSINESS**

There being no further business, the Board of Governors moved into close session at 6:00 p.m.



Robert Hall, Chair



Victoria Meikle, Secretary

