

JUNE 13<sup>TH</sup> AND 14<sup>TH</sup> BOARD MEETING  
MCGREER 100, JUNE 13<sup>TH</sup>, 4:00 P.M. TO 5:30 P.M.  
CLEGHORN ROOM, JUNE 14<sup>TH</sup>, 1:30 P.M. TO 2:30 P.M.

AGENDA

- |     |   |  |              |         |
|-----|---|--|--------------|---------|
| 1.  | Welcome, June 13 <sup>th</sup>  |  | R. Gordon    | 2 mins  |
| 2.  | Approval of Agenda  | <i>Document 2013-7-02</i>                                  | R. Gordon    | 2 mins  |
| 3.  | Approval of minutes of the May 9 <sup>th</sup> meeting                        | <i>Document 2013-7-03, to follow<br/>For approval</i>      | R. Gordon    | 2 mins  |
| 4.  | Business Arising  | <i>No document</i>   |              |         |
| 5.  | Principal's Report  | <i>Document 2013-7-05, to follow<br/>For information</i>   | M. Goldbloom | 10 mins |
| 6.  | Academic Report   | <i>Document 2013-7-06, attached<br/>For information</i>    | M. Turnbull  | 5 mins  |
| 7.  | Report of the Nominating Committee  | <i>Document 2013-7-07, to follow<br/>For approval</i>      | R. Gordon    | 10 mins |
| 8.  | Update by the V.P Finance and Administration on the 2013-14 financial results | <i>No document<br/>For information</i>                     | H. St-Amand  | 5 mins  |
| 9.  | Approval of Copibec Agreement   | <i>Documents 2013-7-09, 09i, attached<br/>For approval</i> | V. Meikle    | 5 mins  |
| 10. | Presentation on strategic review of Athletics                                 | <i>No document</i>   | J. Bailey    | 30 mins |
| 11. | Report of the V.P. Finance and Administration on 2014-15 Capital Budget       | <i>Document 2013-7-11, attached<br/>For approval</i>       | H. St-Amand  | 15 mins |

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|-----|---|--|-------------|---------|
| 12. | 2014 Board Retreat<br><br>June Board meeting resumes on<br>June 14 <sup>th</sup> at 1:30 p.m. | <i>See overall agenda</i>                                      |             |         |
| 13. | Approval of the 2014-15<br>Operating Budget   | <i>Document 2013-6-08,<br/>attached<br/><br/>For approval</i>  | H. St-Amand | 10 mins |
| 14. | Revised Strategic Priorities  | <i>Document 2013-7-14, to<br/>follow<br/><br/>For approval</i> | V. Meikle   | 20 mins |
| 15. | Other business  |  |             |         |



**BOARD OF GOVERNORS**

DOCUMENT 2014-1-03B

MEETING OF JUNE 13<sup>TH</sup> AND 14<sup>TH</sup> 2013 <sup>2014</sup>  
MCGREER 100, 16H

**MINUTES**

- Chair:* Robert Gordon
- Present:* Claude Charpentier, Michael Goldbloom, Claire Grogan, Robert Hall, Kim Huet, Deborah Langford, Brian Levitt, Cathy McLean, Nadia Martel, Luce Samoisette, James Sweeny
- Regrets:* Stephen Lloyd
- Senior Administration:* Avril Aitkens, Nick Andrews, Jackie Bailey, Scott Duguay, Bruno Gnassi, Michele Murray, H el ene St-Amand, Miles Turnbull, Calin Valsan
- Secretary:* Victoria Meikle

**ITEM 1: CHAIR'S WELCOME**

The Chair welcomed Governors and called the meeting to order at 4:07. He welcomed Alex Roy, the incoming President of the Students' Representative Council, to the Board.

**ITEM 2: APPROVAL OF AGENDA**

James Sweeny moved approval of the Agenda as proposed.

**The motion carried.**

**ITEM 3: REPORT OF THE NOMINATING COMMITTEE**

*a. Appointment and reappointment of members of the Board of Governors*

Robert Gordon moved, and James Sweeny seconded, the appointment of Jane Brydges and Michel Marleau to the Board of Governors, and the reappointment of Nadia Martel, all for three-year terms ending on June 30<sup>th</sup> 2017.

Dr. Gordon further moved, and James Sweeny seconded, the reappointment of Stephen Lloyd to the Board for a one-year term ending on June 30<sup>th</sup> 2015.

**The motion carried.**

RESOLUTION 2013-7-01  
APPOINTING OR REAPPOINTING  
FOUR GOVERNORS

WHEREAS, at its April 30<sup>th</sup> meeting, the Nominating Committee recommended the appointment of Jane Brydges and Michel Marleau as External Governors;

WHEREAS at its June 11<sup>th</sup> meeting the Nominating recommended the reappointment of two External Governors:

- ♦ Stephen Lloyd for a one-year term ending on June 30<sup>th</sup> 2015;
- ♦ Nadia Martel for a three-year term ending on June 30<sup>th</sup> 2017

BE IT RESOLVED THAT the following individuals are appointed or reappointed to the Board of Governors of Bishop's University for terms ending on June 30<sup>th</sup> of the year indicated below:

<b>Governor</b>	<b>Term ending</b>	<b>Nominated by</b>
Jane Brydges	2017	Nominating Committee
Stephen Lloyd	2015	Nominating Committee
Michel Marleau	2017	Nominating Committee
Nadia Martel	2017	Nominating Committee

Dr. Kerry Hull, elected to the Board of Governors by Faculty Council, was going on sabbatical for the Fall 2014 term, and had decided to step down from the Board as of June 30<sup>th</sup> 2014. Dr. Ross Osmun had been elected to the Board by Faculty to replace Dr. Hull, for a three-year term to end on June 30<sup>th</sup> 2017.

RESOLUTION 2013-7-02  
FOR THE RENEWAL OF THE MANDATE  
OF THE VICE-CHAIR OF THE BOARD OF GOVERNORS

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Vice-Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term.

WHEREAS the term of the Vice-Chair is renewable;

WHEREAS M<sup>c</sup> Stephen Lloyd was appointed Vice-Chair of the Board of Governors on October 4<sup>th</sup> 2013;

AND WHEREAS the Nominating Committee recommended at its June 11<sup>th</sup> meeting that M<sup>c</sup> Lloyd be elected as Vice-Chair of the Board of Governors for a one-year term ending on June 30<sup>th</sup> 2015;

BE IT RESOLVED THAT the Nominating Committee recommends to the Board of Governors that the mandate of M<sup>c</sup> Stephen Lloyd be renewed for a one-year term, to expire on June 30<sup>th</sup> 2015.

Moved by: Robert Gordon

Seconded by: James Sweeny

*b. Election of a Chair*

After seven years' service as Chair of the Corporation of Bishop's University and as the first Chair of the Board of Governors, Dr. Gordon had decided to step down in June 2014.

Dr. Gordon moved that the Board accept the recommendation of the Nominating Committee that M<sup>c</sup> Robert Hall be elected Chair for 2014-15 and James Sweeny seconded the motion.

**The motion carried.**

RESOLUTION 2013-7-03  
FOR THE APPOINTMENT OF A  
CHAIR OF THE BOARD OF GOVERNORS

WHEREAS s. 1.4 of Division I of the Statutes of Bishop's University provides that the Chair of the Board of Governors "shall, upon the recommendation of the Nominating Committee, be elected from among the External Governors" to serve in such capacity for a one-year term;

WHEREAS Dr. Robert Gordon was appointed Chair of the Board of Governors on October 4<sup>th</sup> 2013;

WHEREAS Dr. Gordon has decided to step down as Chair of the Board as of the end of the 2013-14 academic year;

WHEREAS M<sup>c</sup> Robert Hall has indicated his willingness to serve as Chair;

AND WHEREAS the Nominating Committee recommended at its June 11<sup>th</sup> meeting that M<sup>c</sup> Hall be elected as Chair of the Board of Governors for a one-year term ending on June 30<sup>th</sup> 2015;

BE IT RESOLVED THAT M<sup>c</sup> Robert Hall is elected Chair of the Board for a one-year term, to expire on June 30<sup>th</sup> 2015.

Moved by: Robert Gordon

Seconded by: James Sweeny

**ITEM 4: APPROVAL OF MINUTES**

The approval of the minutes of the May 9<sup>th</sup> 2014 meeting of the Board of Governors was deferred to the September 26<sup>th</sup> meeting of the Board.

**ITEM 5: BUSINESS ARISING**

There was no business arising.

**ITEM 6: PRINCIPAL'S REPORT**

*Convocation*

The Principal reported that Convocation had been a great success, and thanked Governors who had participated.

*Chambre de Commerce de Sherbrooke*

The Principal addressed the *Chambre de Commerce de Sherbrooke* on May 29<sup>th</sup> on progress and challenges at the University, and came away understanding that many members of the local community did not know much about Bishop's. He thanked those who had attended, including M<sup>c</sup> Luce Samoïsette, *rectrice* of the *Université de Sherbrooke*, and M<sup>c</sup> Nadia Martel.

**ITEM 6: ACADEMIC REPORT**

*Fall 2014 recruitment*

Vice-Principal Academic Miles Turnbull reported that, as of June 13<sup>th</sup>, the University was tracking well to reach the enrolment target set for the 2014-15 budget. The Recruitment Office would continue to work over the summer to consolidate conversions.

The Recruitment Office has been given funding for a Tomlinson Intern, who would spend some time following up with candidates who had decided not to attend Bishop's to understand the reasons for their decision.

It was suggested that the University should look into standards regarding the number of applications required to yield the target number of students who qualify for admission and accept our offer.

*Tenure stream hiring*

The tenure-stream hiring process had been completed successfully.

*Director of Enrolment Management*

Three candidates had been interviewed on June 11<sup>th</sup> for the position of Director of Enrolment Management, and the Vice-Principal stated that he would be in a position to make an announcement shortly.

**ITEM 8: COPIBEC AGREEMENT**

Brian Levitt moved approval of the renewal of the agreement with Copibec, Document 2013-7-9i and Nadia Martel seconded the motion.

**The motion carried.**

**ITEM 9: STRATEGIC REVIEW OF ATHLETICS**

Benoit Girardin presented the parameters for a Strategic Review of Athletics proposed by the Dean of Student Affairs in the context of the University's review of all operations. The review would focus on Bishop's varsity teams, and would address alignment with the University's overall strategy. While the infrastructure available to athletes on those teams would be relevant, the use of facilities by the community would not be part of the review.

**ITEM 10: UPDATE ON 2013-2014 FINANCIAL RESULTS**

Vice-Principal Finance and Administration H el ene St-Amand reported that the funding rules for the 2013-14 fiscal year had been modified once again, and this last modification occurred after the close of the fiscal year.

On June 12<sup>th</sup>, universities learned that they would not be allowed to run a deficit in 2013-14 without putting their Conditional Grants at risk. As of June 13<sup>th</sup>, Bishop's University

forecast having to use the *bascule* in order to balance our budget, like most other universities.

Brian Levitt moved approval of the use the *bascule* to balance the budget, and Jim Sweeny seconded the motion.

**The motion carried.**

**ITEM 11: 2014-15 CAPITAL BUDGET**

The Vice-Principal Finance and Administration presented the capital budget, Document 2014-7-11, for approval, and reviewed the process for setting priorities among projects.

The proposed capital budget for the 2014-15 fiscal year list projects valued at \$19,384,389. Ms St-Amand reminded Governors that any projects worth over \$500,000 would be brought back to the Board for approval, and those worth over \$300,000 would be brought for information.

Robert Hall moved approval of the capital budget set out on page 3 of Document 2013-7-11 as proposed and Nadia Martel seconded the motion.

**The motion carried.**

*[The Open Session of the Board meeting adjourned at this point, and resumed on June 14<sup>th</sup> following the Board retreat.]*

**ITEM 13: APPROVAL OF THE 2014-15 OPERATING BUDGET**

*Kerry Hull joined the meeting at this point.*

*Robert Hall assumed the Chair.*

RESOLUTION 2013-7-05  
FOR THE APPROVAL OF THE  
2014-2015 OPERATING BUDGET

WHEREAS the University's Statutes require the approval of the Board of Governors for the annual operating budget;

BE IT RESOLVED THAT the Board of Governors approves the 2014-2015 Operating Budget as presented by the Vice-Principal Finance and Administration and as set out in the attached document.

Moved by: James Sweeny

Seconded by: Brian Levitt



**The motion carried.**

**ITEM 14: STRATEGIC PLAN**

The Secretary General and Vice-Principal Government Relations and Planning reported to the Board on responses to the draft Strategic Plan from the Bishop's community. Feedback had been integrated into the Plan to the extent possible. She then requested Board approval for the revised Strategic Plan, on the understanding that it was a living document whose purpose was to guide senior administrators but that would evolve over the five-year period that it covers. It was stated that implementation of the Plan would depend on the availability of resources.

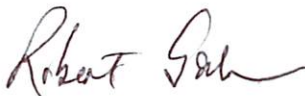
James Sweeny moved approval of the Strategic Plan.

**The motion carried.**

**ITEM 15: OTHER BUSINESS**

There was no other business.

There being no further business, the meeting of the Board of Governors adjourned.



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Robert Gordon, Chair, Items 1 to 12



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Robert Hall, Chair, Items 13 to 15



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Victoria Meikle, Secretary