

BOARD OF GOVERNORS

DOCUMENT 2011-5-02

APRIL 5TH, 2012
8:00 A.M.

MCGREER 100 AND BY TELECONFERENCE

AGENDA

- | | | | | |
|----|--|---|-------------|---------|
| 1. | Welcome | | R. Gordon | 2 mins |
| 2. | Approval of Agenda | <i>Document 2011-5-02</i> | R. Gordon | 2 mins |
| 3. | Approval of the 2012-13 capital plan and budget | <i>Document 2011-5-03, 3i attached
For approval</i> | H. St-Amand | 15 mins |
| 4. | Coulter Field Bleachers – approval of renovation project and authority to sign contracts | <i>Document 2011-5-04, attached
For approval</i> | | |
| 5. | McGreer Roof – approval of replacement project and authority to sign contracts | <i>Document 2011-5-05, attached
For approval</i> | H. St-Amand | 10 mins |
| 6. | Sports Centre – authority to sign contract for architects' professional services | <i>Document 2011-4-06, attached
For approval</i> | H. St-Amand | 10 mins |
| 7. | Other business | | | |



BOARD OF GOVERNORS

DOCUMENT 2011-6-03A

MEETING OF APRIL 5TH, 2012, 8:00 A.M.

MCGREER 100 AND BY TELECONFERENCE

MINUTES

- Chair:* Robert Gordon
- Present:* Claude Charpentier, Taylor Johnston, Deborah Langford, Michele Murray, William Robson
- Participating by phone:* Michael Goldbloom, Scott Griffin, Drew Leyburne, Stephen Lloyd, Kelly Murumets, Elaine Roper, Luce Samoissette, James Sweeny
- Senior Administration:* Benoit-Antoine Bacon, Catherine Beauchamp, Michael Childs, Bruno Gnassi, Steve Harvey, Hélène St-Amand
- Regrets:* Gesner Blenkhorn, Nadia Martel, Royal Orr
- Secretary:* Victoria Meikle

ITEM 1: CHAIR'S WELCOME

Dr. Gordon asked Hélène St-Amand, the Vice-Principal Finance and Administration, to present the items for approval.

ITEM 2: APPROVAL OF AGENDA

The Agenda was approved as distributed. .

ITEM 3: APPROVAL OF THE 2012-13 CAPITAL PLAN AND BUDGET

Ms St-Amand introduced the Capital Plan and Budget set out in documents 2011-5-03 and 2011-5-03i. The \$62M plan, which covers current projects as well as projects planned for the next four years, had been reviewed by the Building Committee. The overall capital plan includes \$22M in *Plan quinquennal d'investissement* (PQI) spending, as well as the \$29.5M for the Sports Centre.

The Capital Plan is intended to give a sense of the University's direction in relation to capital projects, but it may evolve over the next few years. Individual projects worth over \$500,000 will be brought forward to the Board for approval when the University is ready to commit funds to them.

There was some discussion of the mechanism used to fund capital projects. Once the projects are approved by the Board and the *ministère de l'Éducation, du Loisir et du Sport* (MELS), the University borrows the funds and the MELS guarantees the loan and reimburses it. Loans for capital projects appear on the University's balance sheet rather than on the Government's. While it was agreed that there are risks associated with this mechanism, there was no alternative evident to provide funding for capital projects for the current year.

James Sweeny moved approval of the 2012-13 Capital Plan and Budget and Elaine Roper seconded the motion.

The motion carried.

ITEM 4: COULTER FIELD: RENOVATION OF BLEACHERS

Ms St-Amand explained that the renovation proposed in document 2011-5-04 is intended to improve existing bleachers and ensure that they remain safe. The University is committed to having bleachers in place on Coulter Field for the 2013 Canada Games.

Luce Samoisette moved approval of the project set out in document 2011-5-04; she further moved that the Board authorize the University to sign any and all contracts relating to the project as long as the \$1,000,000 budget is respected.

Michele Murray seconded the motions.

The motions carried.

ITEM 5: MCGREER ROOF REPLACEMENT

Ms St-Amand reported that a call for tenders for the replacement of the McGreer Roof, as described in Document 2011-5-05, had been issued, and that the project would cost about \$1.2M.

James Sweeny moved approval of the project as described in Document 2011-5-05; he further moved that the University be authorized to sign any and all contracts relating to the project as long as the total project budget is respected.

Scott Griffin seconded the motions.

The motions carried.

ITEM 6: SPORTS CENTRE: AUTHORITY TO SIGN CONTRACT

Ms St-Amand explained that, following a public call for tenders, the Consortium of *Archi Tech Design inc. et les architectes FABG* had been selected to complete the Sports Centre Project. She noted that the Architects had provided a submission indicating both that their professional services can be provided within the budgets allowed and that the project can be completed within the deadlines set by the agencies providing funding.

Bill Robson moved that the University be authorised to sign a contract for professional services with the winning consortium. Elaine Roper seconded the motion.

The motion carried.

RESOLUTION 2011-5-03

**APPROVING THE SIGNATURE OF A CONTRACT FOR PROFESSIONAL SERVICES
IN RELATION TO THE SPORTS AND WELLNESS CENTRE**

WHEREAS Bishop's University has received funding totalling \$29.5 million to renovate and expand the John H. Price Sports and Recreation Centre;

AND WHEREAS Bishop's University has conducted a public call for tenders for professional services in architecture for the renovation and expansion of the Sports and Wellness Centre consisting of Phase A (renovation and expansion of the Sports and Wellness Centre corresponding to the \$29.5 million funding) and Phase B (additional renovation projects as required with funding from the PQI or other sources);

AND WHEREAS Bishop's University received offers of professional architectural services for the project from eight consortiums;

AND WHEREAS the selection committee has selected the *Consortium Archi Tech Design inc. et les architectes FABG* based on quality criteria and recommends that they be retained as the architects for the Sports and Wellness Centre project, in accordance with the public call for tender;

AND WHEREAS the contract for professional architectural services was included in the public call for tender documents posted on the SEAO website;

BE IT RESOLVED THAT the University be authorized to issue a contract for professional services in architecture relating to Phase A of the project to *Consortium Archi Tech Design inc. et les architectes FABG* for the Sports and Wellness project;

AND THAT Michael Goldbloom, Principal and Vice-Chancellor, and H  l  ne St-Amand, Vice Principal Finance and Administration, be authorized to sign jointly the professional architectural contract and all other required documents.

Moved by: William Robson

Seconded by: Elaine Roper

ITEM 7: ADJOURNMENT OF THE OPEN SESSION

There being no further business, the Board meeting adjourned at 9:00 a.m.



Robert Gordon, Chair



Victoria Meikle, Secretary