

ACADEMIC APPEALS COMMITTEE

MANDATE AND FUNCTIONS OF THE ACADEMIC APPEALS COMMITTEE¹

Where an appeal of the decision of the Academic Review Committee has been submitted, the Senate shall either:

- i. Receive and accept the report of the Academic Review Committee.
- ii. Receive the report of the Academic Review Committee and refer the case to the Academic Appeals Committee.

In both cases debate on Senate's decision must be held in camera and any member of Senate who is a party to the case must excuse him- or herself from the discussion. The content of the debate shall be confidential and Senate shall limit itself to discussion of material contained in the report of the ARC and the request for appeal. Members of Senate who are also members of the ARC shall abstain from voting.

COMPOSITION AND MEMBERSHIP OF THE ACADEMIC APPEALS COMMITTEE

The Academic Appeals Committee (AAC) shall consist of three members:

- One (1) faculty member who is not a member of Senate named by Faculty Council,
- One (1) student who is not a member of Senate named by the Students' representative Council (SRC), and
- One (1) Academic Officer of the Senate (Dean or Vice-Principal) named by the Principal.

- Two (2) alternate members shall also be named, one faculty member and one student.

The regulations for the term of office, length of the Committee year, election of the Chairperson, eligibility, extension of term, and replacement of members, shall be the same as those for the Academic Review Committee:

- i. The Committee shall elect annually a Chairperson whose name will be communicated to the Secretary of Senate.
- ii. The Committee year extends from May 1 through April 30 of the following calendar year. The Committee shall remain constituted for the entire year.
- iii. Faculty members shall serve a term of two years, renewable once, after which they must step down for at least one full year. Student members shall serve a term of one year, renewable once. Senate shall make provisions (through its Nominating Committee) for timely replacement of members whose terms are expiring.
- iv. The Committee is authorized by Senate to select which alternate members will replace regular members who must leave the Committee before the end of their term or who are unavailable during the summer months.

¹ <https://www.ubishops.ca/wp-content/uploads/BU-AcCal-2022-23-complete-REV-Sept-19.pdf>

Where an asterisk (*) appears beside a name or position, the position is in the process of being populated or renewed.

Academic Appeals Committee						
			1st Term		2nd Term	
Name	Position	Nominated by:	Year 1	Year 2	Year 1	Year 2
D. Miller	Faculty member – not a member of Senate	Faculty Council	21/22	22/23		
R. Harries	Faculty member – not a member of Senate (alternate)	Faculty Council	21/22	22/23		
L. Chabane	Student member – not a member of Senate	SRC	22/23			
W. Mahmood	Student member – not a member of Senate (alternate)	SRC	22/23			
TBA	Academic officer of Senate	Principal				