



SENATE

DOCUMENT 597/2.1

## 596<sup>TH</sup> MEETING OF SENATE

MONDAY, SEPTEMBER 17, 2018, 7:00 P.M.

### MINUTES

**Chair:** Principal Michael Goldbloom

**Present:** Dr. Jim Benson, Dr. Gregory Brophy, Ms. Jessica Caputo, Dr. Jenn Cianca, Ms. Kassandra Johnson-Desnoyer, Dr. Bruce Gilbert, Dr. Corinne Haigh, Mr. Gary McCormick, Dr. Michele Murray, Ms. Angie Petitclerc, Dr. Maxime Trempe, Mr. Hans Rouleau, Mr. Ryan Small, Ms. Helen Tintpulver, Dr. Francine Turmel, Dr. Miles Turnbull, Mr. Graham Williams, Dr. Brad Willms, Dr. Dawn Wiseman

**Regrets:** Dr. Hafid Agourram, Dr. Madjid Allili, Dr. Layachi Bentabet, Mr. Yotam Baum, Dr. Mary Ellen Donnan, Dr. Robert Palmer

**Secretary:** M<sup>e</sup> Marie-Josée Dufour

The Chair called the meeting to order at 7:00 p.m.

**Item 1: Approval of Agenda**

The agenda was approved as distributed.

**Item 2: Approval of Minutes**

Maxime Trempe moved the approval of the Minutes of the 594<sup>th</sup> meeting of Senate with the following correction: Helen Tintpulver sent her regrets for and did not attend the 594<sup>th</sup> meeting of Senate, but she was recorded as present in the Minutes. Jenn Cianca seconded the motion. **The motion carried.**

The Minutes of the 595<sup>th</sup> meeting of Senate were approved as distributed. **The motion carried.**

**Item 3: Communications from the Chair**

The Principal welcomed the new Senators.

The Principal reported that as of the add/drop deadline of September 14<sup>th</sup>, 2018, the University was on track for the enrolment targets included in the 2018-19 budget. Miles Turnbull provided a few additional details and indicated that the final numbers would be presented at a later meeting.

The successful launch of the new Library Learning Commons was highlighted.

The Principal praised the organizers of Orientation Week. Faculty presence at the session with the parents was well appreciated and received.

The Principal reminded the Senators of the 2018-19 Donald Lecture series, and encouraged faculty, students, staff, and community members to attend.

The Principal reported that during the current semester, the Maple League was offering a course on "Time" taught by one faculty member from each of the four universities. Michele Murray from the Department of Religion represents Bishop's.

The Principal reminded the Senators that a joint meeting of the Board and Senate would take place on September 28<sup>th</sup>. The topic of the meeting would be freedom of expression on university campuses.

The University is in the process of revising/updating the Campus Master Plan, and the Principal reported that there would be a consultation with the wider Bishop's community.

The Principal reminded the Senators that the current strategic plan expires in 2018. The process of producing a new strategic plan has started, and the community will be widely consulted in this process.

**Item 4: Business Arising**

**Item 4.1: Senate Meeting Time**

Tabled to next meeting. A memo and a proposal will be submitted.

**Item 5.1: Report of the Nominating Committee**

Maxime Trempe thanked the entire committee for their hard work and then proceeded to present the report of the Senate Nominating Committee.

**Motion:** Motion to approve the appointments or reappointments for a second term to Senate Committees as indicated in Document 596/5.1 with the following amendments:

- To appoint Jingjing Nie as the representative of the Graduate Students from the School of Education on the Continuing Education Committee;
- To correct Ms. Belikova's first name on the Experiential Learning Committee. Change 'L' to 'E';
- To remove Philippe Paupe from the Senate Committee on Student Accessibility and Accommodation Services as he currently is not registered. The Nominating Committee will seek a replacement and report back.

Moved by: Dr. Maxime Trempe  
Seconded by: Dr. Bruce Gilbert  
**The motion carried. 1 abstention**

The membership of the Continuing Education Committee will be validated as there is currently no Contract Faculty representative on the committee. Miles Turnbull will verify with the archivist and report back.

***Item 5.2: Research Ethics Board + Ethics Review Committee for Student Research Membership***

Miles Turnbull presented the proposed membership of the Research Ethics Board and of the Ethics Review Committee for Student Research.

**Motion:** Motion to approve the membership of the Research Ethics Board and of the Ethics Review Committee for Student Research as indicated in Document 596/5.2.

Moved by: Dr. Miles Turnbull  
Seconded by: Dr. Bruce Gilbert  
**The motion carried.**

Miles Turnbull will work with the Chair of the REB on the benchmark exercise relating to REB Committee governance at a future meeting of Senate.

***Item 5.3: Report of the Senate Planning Academic Review Committee (SPARC)***

Miles Turnbull provided updates from SPARC. A recurrent challenge remains the response rate from students and alumni on the surveys. The VP Office is organizing a better tracking system for future reviews and will involve Chairs in the distribution of the surveys.

***Item 5.4: Report of the Senate Planning Committee***

Miles Turnbull presented the report of the Senate Planning Committee. The report contains revised forms for curricular modifications and new programs/courses. The revisions are based on multiple suggestions from departments and the SPC over the past two years.

The Senate Planning Committee seeks feedback to improve and spread out its workflow and timelines. Miles Turnbull will contact department Chairs and Senators to seek explicit feedback on this issue in time for the December Senate meeting.

General discussion regarding the new SPC forms, SPC's workflow and timelines.

**Motion:** Whereas Motion 3 of the Senate Planning Committee's Resource Allocation Policy, passed on September 16, 2016 and reaffirmed on May 18, 2017, Senate shall review this policy by September, 2019 at the latest. Motion that the highlighted section from the Addendum to Document 586/5.4 be revised to read as suggested in the Addendum to Document 586/5.4.

Proposed by: Dr. Miles Turnbull  
Seconded by: Dr. Bruce Gilbert  
**The motion carried. 1 abstention**

General discussion about the revised policy follows.

Turnbull committed to bringing to SPC the point raised by Maxime Trempe regarding consideration of external and internal research grants/faculty when ranking tenure-stream requests.

**Item 6: Other business:**

**Item 6.1: Academic Report**

Miles Turnbull apologized as the Senators had received the wrong version of the Academic Report. His assistant, Jimmy Couturier will send the revised version to the Senators as soon as possible.

Turnbull informed Senators that a discussion had begun with Université de Sherbrooke about potentially piloting the delivery of a course between the two institutions using videoconference technology. Turnbull encouraged interested Departments to reach out to him.

Turnbull reported on the recent research achievements at Bishop's.

Turnbull thanked Michele Murray for the celebration of teaching excellence winners from Contract Faculty in each Division.

**Item 7: Recommendations for Program and Course changes**

**Item 7.1: Arts and Science**

No recommendation

**Item 7.2: School of Education**

No recommendation

**Item 7.3 Williams School of Business**

No recommendation

**Item 7.4 Continuing Education**

No recommendation

**Item 8 Information Items**

**Item 8.1 Consultation re: appointment of a Secretary-General and Vice-Principal Government Relations and Planning**

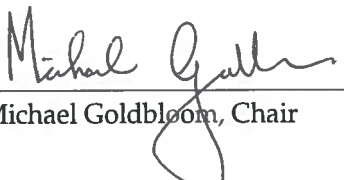
**Motion:** To endorse the appointment of Trygve Ugland as Secretary General and Vice-Principal Government Relations and Planning.

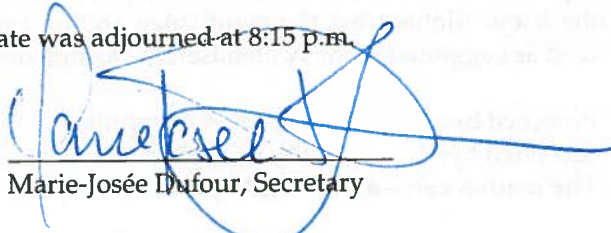
Proposed by: Dr. Maxime Trempe

Seconded by: Dr. Jenn Cianca

**The motion carried.**

There being no further business, the 596<sup>th</sup> meeting of Senate was adjourned at 8:15 p.m.

  
Michael Goldbloom, Chair

  
Marie-Josée Dufour, Secretary