



UNIVERSITÉ  
**BISHOP'S**  
UNIVERSITY

SENATE

DOCUMENT 596/2.1

**594<sup>TH</sup> MEETING OF SENATE**

**THURSDAY, MAY 17, 2018, 2:00 P.M.**

**MINUTES**

**Chair:** Principal Michael Goldbloom

**Present:** Dr. Hafid Agourram, Dr. Yotam Baum, Dr. Layachi Bentabet, Dr. Marie-Josée Berger, Dr. Gregory Brophy, Dr. Stephan Bruda, Dr. Jenn Cianca, Mr. Kevin John Chaplin, Dr. Mary Ellen Donnan, Dr. Bruce Gilbert, Dr. Kerry Hull, Ms. Alyson Loach, Mr. Anthony Martin, Mr. Gary McCormick, Dr. Adrianna Mendrek, Dr. Michele Murray, Dr. Robert Palmer, Ms. Angie Petitcher, Ms. Erica Phillips, Dr. Maxime Trempe, Mr. Hans Rouleau, Mr. Charles Rumsby, Dr. Miles Turnbull

**Regrets:** Dr. Sunny Lau, Ms. Helen Tintpulver, Dr. Francine Turmel

**In attendance:** Ms. Julie Frédette, Dr. Cristian Berco, Mr. Jimmy Couturier

**Secretary:** Ms. Marie-Josée Dufour

**Guest:** Dr. Nicole Riley

The Chair called the meeting to order at 2:07 p.m.

The Chair welcomed Ms. Jessica Caputo, newly elected SRC VP Academic for 2018-19.

**Item 1: Approval of Agenda**

The agenda was approved as distributed.

**Item 2: Approval of Minutes**

The Minutes of the 593<sup>rd</sup> meeting of Senate were approved by Dr. Maxime Trempe, following a few minor corrections.

**Item 3: Communications from the Chair**

The Chair informed Senators that the Degree Committee voted to grant an Honorary Degree to the following people:

- Alanis Obomsawin, distinguished Canadian filmmaker, member of the Abenaki Nation
- Alexander Reford, Historian and Director of the Jardins de Métis
- Ron Joyce, Co-founder of Tim Horton's and Philanthropist, he donated 2 million to BU foundation
- Margaret MacMillan, Historian and author

The Chair informed Senators that the 2018-19 budget was approved by the Board of Governors. He also spoke about the Quebec government's new funding formula for universities.

**Item 4: Business Arising**

No business arising.

**Item 5.1: Report of the Senate Timetable Committee**

Dr. Turnbull explained that the Senate Timetable Committee considered feedback from the previous Senate meeting. Following considerable discussion the Committee decided to revise the definition of *Prime Time* so that it would be reviewed every three years.

**Motion 1:** Dr. Miles Turnbull moved, that Senate approve the revised Course Scheduling Policy passed at the March 19<sup>th</sup>, 2018 Senate meeting with a revision to Section 2 of the policy relating to the definition of PRIME TIME in the timetable. The revised definition of PRIME TIME shall read as:

*"Prime time" is defined as the period during which classroom occupancy is highest according to usage statistics compiled by the Registrar's office. This will be tracked annually by the Senate Timetable Committee and formally reviewed every three years. In 2018-19, 2019-20 and 2020-21, prime time will be as follows: MW 2:30 PM-5:30 PM; TUTH 10 AM-5:30 PM.*

Dr. Maxime Trempe seconded the motion

**The motion carried**

Dr. Cianca spoke about the procedure for SPC to approve course and program changes. Dr. Cianca pointed out that some people expressed their concern, at the Humanities Divisional Meeting, about the process for course and program changes. While some Departments were waiting until the following year to make any request for changes, in 2017-18, it appears that some changes were approved throughout the year which doesn't reflect past practice.

**Motion 2:** Jenn Cianca moved that, to equalize and streamline the process of course changes, that the SPC return to accepting course changes only in the Fall meetings of Senate, as is past practice, except under exceptional circumstances.

Kerry Hull seconded the motion

Dr. Turnbull addresses the fact that the changes in the procedure come from the 576<sup>th</sup> Meeting of Senate, where Senators agreed to spread the workload of SPC throughout the year. There were cases where delaying SPC's approval would have delayed recruitment efforts until the following year.

**The motion carried**

***Item 5.2: Report of the Foundation Courses Committee***

Dr. Turnbull submitted a report to Senate and informed Senators that he will bring back an action plan mapping out the implementation of the recommendations proposed by the ad hoc committee. The committee has ended its work.

***Item 5.3: Report of the Experiential Learning Committee***

Dr. Turnbull submitted an annual report to Senate of the Committee's work. The report listed what has been done in 2017-18 and outlined what will be focused on in 2018-19.

***Item 5.4: Motion from the Research Ethics Board***

Miles Turnbull invited the Chair of the committee, Dr. Cristian Berco to explain the steps of an analysis and benchmarking exercise.

Miles Turnbull moved that Senate approves the proposed modifications to the Research Ethics Policy as outlined in Document 594/5.4.

Hafid Agourram seconded the motion.

General discussion followed regarding the fact that REB would be selecting its own members while other Committees have their members nominated by predetermined Committees. Dr. Turnbull pointed out that a benchmarking exercise has begun regarding the Governance structure of REB Committees in other universities in order to determine the ideal structure for Bishop's in the future.

**The motion carried with one (1) opposition.**

***Item 5.5: Report of the Academic Standing and Admissions Policy Committee***

Hans Rouleau presented the revised 2018-19 Sessional Dates with a modification to the Easter Break dates.

***Item 5.6: Motions from the Senate Committee on Teaching Evaluation***

Dr. Agourram informed Senators that the Senate Committee on Teaching Evaluation has met three times in 2017-18.

**Motion 1** Hafid Agourram moved that Senate strike an Ad Hoc committee composed of faculty involved in the study of teaching, learning, and psychometric evaluation to: 1. review and update the current student teaching evaluation instrument, and 2. report to senate about the potential of conducting student teaching evaluations online.

The STEC proposes the following structure for the members of the ad/hoc committee:

1. The VP Academic
2. The Chair of Stephen A. Jarislowky Chair of Undergraduate Teaching Excellence
3. Two members of the STEC: Dr. Avril Aitken & Dr. Jonathan Carriere
4. One full time faculty member from each division or school
5. Two student representatives
6. Two contract faculty members

Maxime Trempe seconded the motion

A Senator requested to add an additional Contract Faculty member.

**The motion carried with the friendly amendment to add an additional Contract Faculty**

**Motion 2** Hafid Agourram moved that senate establish an ad/hoc committee in order to review/develop the bylaws of the Senate committees. The members would be the Vice-Principal Academic, the Secretary General, the Chair of the Nominating Committee, two Senators and one SRC representative.

Adriana Mendrek seconded the motion.

**The motion carried**

***Item 5.7: Report of the Senate Program Academic Review Committee***

Dr. Turnbull provided a status report for SPARC. Given the volume of reviews to organize, and delays from 2017-18, SPARC will bring forward additional reviews for the 2018-19 academic year at the September Senate meeting.

***Item 6: Other business:***

***Item 6.1: Academic Report***

Dr. Turnbull informed Senators that enrolment continues to progress positively; that a 4<sup>th</sup> CRC position has been allocated in the SHRC domain; and that the recent Sports Studies Forum was a success with over 150 people in attendance.

***Item 6.2: Approval of Degrees, Diplomas and Certificates to be awarded at Convocation, June 2, 2018***

**1- Undergraduate degrees**

- a. It is moved by Dr. Michele Murray that the University Senate receive the list of candidates for the following undergraduate degrees: Bachelor of Arts, Bachelor of Business

Administration, Bachelor of Science and Bachelor of Education, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree(s) at the 190<sup>th</sup> Bishop's Convocation.

Moved by: Michele Murray  
Seconded by: Mary Ellen Donnan  
**The motion carried**

## **2- Graduate degrees**

- a. It is moved by Dr. Marie Josée Berger that the University Senate receive the list of candidates for the following graduate degrees: Master of Arts, Master of Education and Master of Science, as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded their degree at the 190<sup>th</sup> Bishop's Convocation.

Moved by: Marie Josée Berger  
Seconded by: Adrianna Mendrek  
**The motion carried**

## **3- Certificates**

- a. It is moved by Dr. Miles Turnbull that Senate receive the list of candidates for Certificates, Graduate Certificates, and Micro-programs as presented by Mr. Hans Rouleau, Registrar, and that these candidates be awarded this certificate at the 190<sup>th</sup> Bishop's Convocation.

Moved by: Miles Turnbull  
Seconded by: Kerry Hull  
**The motion carried**

## **4- Posthumous Degree**

- a. It is moved by Dr. Hafid Agourram that Senate receive the name of Ben Houtman for the award of a posthumous degree as presented by Mr. Hans Rouleau, Registrar, and that it be presented to his family at the 190<sup>th</sup> Bishop's Convocation.

Moved by: Hafid Agourram  
Seconded by: Michele Murray

## **5- General motion to add or delete candidates after the Senate meeting**

- a. It is moved by Dr. Stefan Bruda that the Vice-Principal Academic, the Academic Deans, and the Registrar be authorized by the University Senate to add the names of students to the graduating list, subject to satisfactory completion of program requirements, or to delete candidates who do not meet their program requirements by the date of Convocation.

Moved by: Stefan Bruda  
Seconded by: Maxime Trempe

**The motion carried**

**Item 7: Recommendations for Program and Course changes**

Item 7.1: Arts and Science

7.1.1: Division of Humanities

7.1.1.1 Department of Liberal Arts - Course Modification - LIB 214

Dr. Michele Murray moved that Senate approves the course modification proposal for the Department of Liberal Arts as set out in document 594/7.1.1.1. Dr. Jenn Cianca seconded the motion.

Dr. Donnan points out that there is a very similar class in Sociology. It is recommended to consult Sociology in order to bring back a revised proposal that overlaps less with the existing Sociology course.

**Motion withdrawn.**

7.1.1.2 Department of English

7.1.1.2.1 New Course Proposal - ENG 281

Dr. Michele Murray moved that Senate approves the new course proposal from the Department of English as set out in document 594/7.1.1.2.1. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

7.1.1.2.1 New Course Proposal - ENG 384

Dr. Michele Murray moved that Senate approve the new course proposal from the Department of English as set out in document 594/7.1.1.2.2. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

7.1.1.2 Recommendations for Adjunct Professors

i. Dr. Osire Glacier in the Department of Religion

Dr. Michele Murray spoke about Dr. Osire Glacier's experience and moved that Senate approves the appointment of Dr. Osire Glacier as adjunct professor for 6 years. Dr. Kerry Hull seconded the motion.

**The motion carried**

j. Dr. Louis-George Harvey in the Department of History

Dr. Michele Murray spoke about Dr. Louis-George Harvey's experience and career at Bishop's and moved that Senate approve him as adjunct professor for 6 years. Dr. Kerry Hull seconded the motion.

**The motion carried**

7.1.2: Division of Natural Sciences and Mathematics

7.1.2.1 Recommendations for Adjunct Professors

i. Dr. Kelsey Hoffman in the Department of Physics  
Dr. Michele Murray spoke about Dr. Kelsey Hoffman's experience and moved that Senate approve the appointment of Dr. Kelsey Hoffman as adjunct professor for 6 years. Dr. Stefan Bruda seconded the motion.

**The motion carried**

i. Dr. Rostom Mabrouk in the Department of Computer Science  
Dr. Michele Murray spoke about Dr. Rostom Mabrouk's experience and career at Bishop's and moved that Senate approve the appointment of Dr. Rostom Mabrouk as adjunct professor for 6 years. Dr. Stefan Bruda seconded the motion.

**The motion carried**

- 7.1.3: Division of Social Sciences
- 7.1.3.1 Department of Psychology
- 7.1.3.1.1 New Graduate Certificate Proposal – Knowledge Mobilization

Dr. Michele Murray moved that Senate approves the new graduate certificate in the Department of Psychology as set out in document 593/7.1.3.1.1. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

- 7.1.3.1.2 New Course Proposal – KMB 510

Dr. Michele Murray moved that Senate approves the new course proposal in the Department of Psychology as set out in document 593/7.1.3.1.2. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

- 7.1.3.1.3 New Course Proposal – KMB 520

Dr. Michele Murray moved that Senate approves the new course proposal in the Department of Psychology as set out in document 593/7.1.3.1.3. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

- 7.1.3.1.4 New Course Proposal – KMB 530

Dr. Michele Murray moved that Senate approves the new course proposal in the Department of Psychology as set out in document 593/7.1.3.1.4. Dr. Adrianna Mendrek seconded the motion.

**The motion carried**

**Item 7.2: School of Education**  
*No recommendation*

**Item 7.3 Williams School of Business**

- 7.3.1 Curriculum Documents
- 7.3.1.1 New Program Proposal – Major in Management

Dr. Hafid Agourram moved that Senate approves the new program proposal in the Williams School of Business as set out in document 593/7.3.1.1. Dr. Kerry Hull seconded the motion.

**The motion carried**

7.3.1.2 New Course Proposal – BUS 200

Dr. Miles Turnbull moved that Senate approves the new course proposal in the Williams School of Business as set out in document 593/7.3.1.2. Dr. Hafid Agourram seconded the motion.

**The motion carried**

7.3.1.3 New Course Proposal – BUS 201

Dr. Miles Turnbull moved that Senate approves the new course proposal in the Williams School of Business as set out in document 593/7.3.1.3. Dr. Hafid Agourram seconded the motion.

**The motion carried**

***Item 7.4 Continuing Education***

*No recommendation*

***Item 8 Information Items***

**8.1 Senate Meeting Dates**

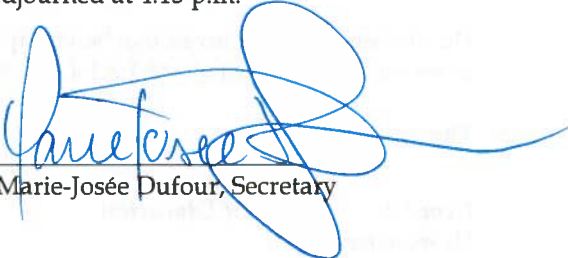
To accommodate students, it is decided that Senate Meetings will remain on Mondays at 7:00 p.m. in 2018-19, but that other options will be looked at for 2019-20.

**8.2 Board of Governors – VPA Review**

The Chair informed Senators that the Board of Governors and the Faculty Council have both named two people to sit on the Committee for the Review of the Vice-Principal Academic. Senate must name two Senators.

There being no further business, the 594<sup>th</sup> meeting of Senate was adjourned at 4:15 p.m.

  
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Michael Goldbloom, Chair

  
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Marie-Josée Dufour, Secretary