

**SENATE OF BISHOP'S UNIVERSITY
545th SENATE MEETING**

Date: Monday, September 10th, 2012
Time: 7:00 p.m.
Place Tomlinson Hall, McGreer # 100

AGENDA

- 545/ 1 Consultation – Ad hoc committee for the review of the Principal and Vice-Chancellor / N. Martel and V. Meikle
- 545/ 2 Approval of Agenda
- 545/ 3 Approval of Minutes – 544 Senate Meeting
- 545/ 4 Communications from the Chair
- 545/ 5 Business Arising
- 545/ 6 Committee Items
 - 6.1 SPARC Report / M. Childs
 - 6.2 Animal Care Committee / M. Childs
 - 6.3 Membership and Chair of the Research Ethics Board / B.A. Bacon
 - 6.4 Membership and Mandate of the Animal Care Committee
- 545/ 7 Other Matters
- 545 / 8 Recommendations
 - 8.1 Williams School of Business / C. Valsan
 - 8.2 Arts and Science / B.-A. Bacon
 - 8.2.1 Division of Humanities
 - 8.2.1.1 New instructor in Drama – Colin Taylor (DRA 331A 01 – Production I)
 - 8.2.2 Division of Natural Sciences and Mathematics
 - 8.2.3 Division of Social Sciences
 - 8.3 School of Education / C. Beauchamp
 - 8.3.1 New instructors, School of Education:
 - a. Kamran Shaikh, M. A., Educational Technology, Concordia – EDU 275, Managing Classrooms and Student Behaviours; EDU 201, Orientation to Teaching
 - b. Claude St. Cyr, Ph.D., Université de Montréal – EDU 401, Quebec Education
 - 8.4 Continuing Education
- 545/ 9 Brief Information



**NOTES OF THE 545TH MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY**

The 545th meeting of Senate took place on Monday, September 10th, 2012, at 7:00 p.m., in McGreer 100.

Chair: Vice-Principal Academic Michael Childs (items 1 and 2)/Principal Michael Goldbloom

Present: Dr. Hafid Aggouram, Dr. Madjid Allili, Dr. Benoit-Antoine Bacon, Dr. Darren Bardati, Dr. Catherine Beauchamp, Dr. Denise Fortier, Dr. Gilbert Gagné, Mr. Bruno Gnassi, Dr. Trevor Gulliver, Dr. Rebecca Harries, Ms Katelyn LeClair, Dr. Daniel Miller, Dr. Darren Millington, Mr. Shawn Poplar, Ms Emily Rhodes, Ms Cedar Swartz-Fisher, Dr. Sylvain Turcotte, Dr. Trygve Ugland, Dr. Calin Valsan.

Regrets: Prof. Chad Gibbs, Dr. Kerry Hull, Dr. Ross Osmun, Mr. Hans Rouleau.

Secretary: Ms Victoria Meikle

ITEM 545/1: APPROVAL OF AGENDA

The Vice-Principal Academic assumed the chair.

The Vice-Principal suggested an amendment to the agenda to put the Consultation in relation to the Principal on the agenda

Gilbert Gagné asked that the report of the Nominating Committee be added as item 6.5.

Gilbert Gagné moved approval of the Agenda as amended, and Madjid Allili seconded the motion.

The motion carried.

ITEM 545/2 CONSULTATION - REVIEW OF THE PRINCIPAL AND VICE-CHANCELLOR

Senate moved into confidential session for the consultation that is part of the statutory process of review of the Principal and Vice-Chancellor. At the conclusion of the consultation, Senate moved out of confidential session into open session.

ITEM 545/3 APPROVAL OF THE MINUTES OF THE 544TH MEETING

The Principal and Vice-Chancellor joined the meeting and assumed the chair.

Gilbert Gagné asked for a correction to the minutes in relation to item 544/1, approval of the agenda of the 544th meeting.

Subject to this correction, the minutes were adopted as circulated.

ITEM 545/4 COMMUNICATIONS FROM THE CHAIR

The Principal welcomed new members of Senate, and asked them to introduce themselves.

Convocation

The Principal reported that Convocation had been a great success, one of the highlights of the year. He expressed his appreciation for the commitment of Bishop's students, the vast majority of whom return to campus to participate in Convocation celebrations. He also thanked faculty members, who had taken part in the part in the ceremony in significant numbers.

Comings and goings

Nick Andrews joined Bishop's University on August 6th, 2012 as Director of Human Resources. Mr. Andrews, a human resources professional who brings a range of experience in both private and public sectors to Bishop's, comes to us from Royal Roads University.

Scott Duguay took up the position of Director of Enrolment Management at Bishop's on September 10th, 2012, replacing Jock Phippen. Mr. Duguay comes from the University of New Brunswick, his *alma mater*, where he had worked since graduation.

Dave McBride, Director of Advancement, left the University in late August to take up the position of Vice-Principal for Recruitment at Upper Canada College in Toronto. Mr. McBride had served Bishop's University for 18 years.

Financial context

The Board of Governors adopted a balanced budget for 2012-13 on May 4th, 2012. This budget was predicated on tuition increases and on savings that would result

from changes to the Pension Plan for Full-Time Employees that had been agreed to by representatives of the A.P.B.U. and the University.

On September 4th, 2012, a Parti Québécois government was elected in Quebec. The party had campaigned on a promise to roll back the tuition increases contained in the 2011 budget, and Premier Pauline Marois had confirmed her government's intention to implement this campaign promise.

Recommended changes to the Pension Plan had not been ratified by members of the A.P.B.U. in June, so that anticipated savings had not been realised.

Although the Premier had announced that universities would be compensated for revenues lost as a result of her government's decision to roll back tuition increases, as of the date of the 545th Senate meeting the details of compensation were not yet clear. Once the impact of this decision was more clear, the University would have to decide whether to review budget assumptions.

On a more positive note, data indicated that the University was on track to meet the goal for full-time fall enrolment of 2400 students.

Orientation week

The Principal reported that the fall orientation week had been the best in his five years' experience at Bishop's. He paid tribute to the Dean of students, the leadership of the Students' Representative Council and the many faculty members who participated in activities over the course of the week. The overall tone of orientation events had evolved, giving a sense that the culture has changed.

Daniel Miller moved that Senate formally congratulate the Students' Representative Council and the students for Orientation week. Benoit-Antoine Bacon seconded the motion.

The motion carried.

Sports Centre

Preliminary plans for the Sports Centre were close to completion as of the date of the 545th Senate meeting. Detailed plans would be developed for a call for tenders in January, 2013, with construction set to begin the following March. The plan remains to complete the building in September of 2014.

ITEM 545/5 BUSINESS ARISING

There was no business arising.

ITEM 545/6 COMMITTEE REPORTS

6.1 Report of Senate Program Academic Review Committee – M.Childs

The Vice-Principal Academic introduced document 545/6.1, the Report of the Senate Program Academic Review Committee on the external reviews of the Departments of Music and *Études françaises et québécoises*, and of the Williams School of Business.

Department of Music

The review of the Department of Music was positive. Reviewers had found the program to be a strong and attractive one, and had provided an extensive and useful report. The Department of Music had accepted most of the recommendations.

The Vice-Principal noted that the Department has a very complex structure, and that reviewers had suggested that it should have more resources in order to help administer the program. A search was under way to fill a position of an administrative assistant part of whose duties would be to provide support to the Department of Music.

Département d'Études françaises et québécoises

The Vice-Principal noted that there had been procedural issues in the review of the *Département d'Études françaises et québécoises*, both before and after the site visit, including difficulties getting a departmental submission and a departmental response to the recommendations of external reviewers.

Reviewers had raised serious issues about the program, which they perceived as isolated from those offered in other Departments at Bishop's and lacking a vision:

- ♦ too many different programs were offered, given diversity of background and competence in French of Bishop's students;
- ♦ teaching strategies were outdated, as evidenced by the number of students who leave the Department after first year;
- ♦ though there is a great deal of interest in learning French on the part of Bishop's students, the Department is not currently positioned to respond to it.

The Vice-Principal suggested that Senate monitor the departmental response to recommendations through regular reports by the Dean of Arts and Science on progress in implementation. The Principal expressed concern about the seriousness of the issues raised in the report, and asked whether Senate should consider a more detailed follow-up process to meet the concerns raised in the report.

The Vice-Principal indicated that members of the Senate Program Academic Review Committee and the Dean of Arts and Science continued to work with the *Département d'Études françaises et québécoises* to help develop a response to recommendations. If the Department proposed course and program changes at the November Senate meeting, Senate would have some assurance that recommendations would be implemented. If no proposals for changes to programs were forthcoming in November, Senate could ask the Department to provide it with a plan for implementing the recommendations coming out of the SPARC review.

Williams School of Business

Three reviewers had been appointed to carry out the SPARC review of the Williams School of Business in light of the size of the school and the number of programs offered. The Vice-Principal reported that the review was positive, that the vision for the School is clear, and that reviewers considered that it is likely to be successful in pursuing its vision.

Reviewers identified faculty and administrative resources as an issue in the Williams School of Business, and recommended that the research profile of the School be enhanced.

Following discussion of the reports on the Department of Music, the *Département d'Études françaises et québécoises* and the Williams School of Business, the Vice-Principal moved that Senate accept them. Hafid Aggouram seconded the motion.

The motion carried, none opposed, no abstentions.

Fine Arts Program Review

The Vice-Principal reminded Senators that, exceptionally, a SPARC review of the Fine Arts Program had been scheduled for the fall of 2012, just two years after the previous review. Dr. Childs noted that a consensus exists to the effect that a liberally oriented Fine Arts Program is consistent with Bishop's mission. However, given the inability of the Fine Arts and Art History units to collaborate on a submission, the Committee had been forced to conclude that a review at this time would inevitably have led to a recommendation that the honours and majors programs in Fine Arts be discontinued.

Since the Committee viewed a decision to close a program as a course of absolute last resort, the Senate Program Academic Review Committee had decided to ask Senate to postpone the review scheduled for the fall of 2012.

The Vice-Principal Academic moved that Senate endorse the decision of the Senate Program Academic Review Committee to postpone the review of the Fine

Arts programs, it being understood that the units involved will produce alternative program proposals during the fall 2012 semester. Daniel Miller seconded the motion.

The motion carried, none opposed, no abstentions.

The Vice-Principal Academic undertook to report back to Senate on whether reviewers for the reviews scheduled for the 2012 academic year have been confirmed.

6.2 Report on membership of the Animal Care Committee - M. Childs

The Vice-Principal asked Senate to receive Document 545/6.2, his report on the membership of the Animal Care Committee for the 2011-12 and 2012-13 Academic Years.

Senate agreed to receive the report.

Animal Care Committee for 2011-12:

Names	Role on the ACC
Dr. Estelle Chamoux	Chair
Ms Sylvie Côté	ACC coordinator
Mr. Jeffrey MacDonald	Animal care manager
Ms Evelina Smith	Community representative
Dr. Michel Talbot	Veterinarian
Dr. Laura Mitchell	Faculty member
Ms Stephanie Battistin	Student representative

Animal Care Committee for 2012-13:

Names	Role on the ACC
Dr. Estelle Chamoux	Chair
Ms Eugénie Cadieux Pinsonnault	ACC coordinator
Mr. Jeffrey MacDonald	Animal care manager
Ms Evelina Smith	Community representative
Dr. Michel Talbot	Veterinarian
Dr. Laura Mitchell	Faculty member
Ms Emily Rhodes	Student representative

6.3 Membership and Chair of the Research Ethics Board – B.-A. Bacon

Associate Vice-Principal Research Benoit-Antoine Bacon asked for a motion to approve the membership of the Research Ethics Board for 2012-13, as set out in document 545/6.3, distributed during the course of the Senate meeting, on the understanding that new legal counsel will be nominated to the Committee and that the nomination will be brought to Senate for approval. Michael Childs seconded the motion.

The motion carried.

Research Ethics Board for 2012-13:

Names	Role on the REB	Term
Dr. Claude Charpentier	Chair	2011-2012 & 2012-2013
Dr. Andrea Drumheller	Member	2011-2012 & 2012-2013
Prof. Mike Teed	Member	2011-2012 & 2012-2013
Dr. Anthony Di Mascio	Member	2012-2013 & 2013-2014
Dr. Cristian Berco	Member	2011-2012 & 2012-2013
Ms. Heather Bowman	Member	2011-2012 & 2012-2013
Vacant	Legal Counsel	
Ms Eugénie Cadieux Pinsonnault	Ex Officio	2012-2013

6.4 Mandate of the Animal Care Committee– B.-A. Bacon

Dean of Arts and Science Benoit-Antoine Bacon moved that that Senate endorse in principle the decision of the Animal Care Committee to enlarge its mandate to cover biosafety, on condition that the detailed composition and mandate of the Committee be brought back to Senate for approval at its October 22nd, 2012, meeting.

Katelyn LeClair seconded the motion.

The motion carried.

6.5 Report of Senate Nominating Committee – G. Gagné

Gilbert Gagné, Chair of Senate Nominating Committee, brought forward a series of thirteen motions on faculty and student membership on Senate Committees, as set out below. Dr. Gagné reported that representatives from the Division of Humanities and the Williams School of Business for some committees were still to be nominated. He undertook to provide the names of nominees to the Secretary General as they became available.

Katelyn LeClair seconded the motions.

The motion carried.

Senate Committees	Nominee(s)	Nominated by	Term	End of Term
Academic Appeals	Mr. Shawn Poppler	SRC	1 st	2013
Academic Integrity	Mr. Shawn Poppler Ms Emily Rhodes Dr. Virginia Stroehler	SRC SRC Natural Sciences	1 st 1 st	2013
Academic Review	Ms Katelyn LeClair Ms Cedar Swartz-Fisher	SRC SRC	1 st 1 st	2013 2013
Academic Standing/ Admissions Policy	Ms Katelyn LeClair	SRC	1 st	2013
Continuing Education	Dr. Kerry Hull	Natural Sciences		*
Experiential Learning	Ms Emily Rhodes	SRC	1 st	2013
Graduate Studies	Dr. Laura Mitchell	Social Sciences		
Library	Dr. Robert Van Hulst Dr. Leo Standing Ms Cedar Swartz-Fisher	Natural Sciences Social Sciences SRC	1 st	2013
Nominating	Ms Katelyn LeClair	SRC	1 st	2013
Planning	Ms Katelyn LeClair Dr. Darren Millington	SRC School of Education	1 st	2013
Prizes	Mr. Shawn Poppler	SRC	1 st	2013
Program Academic Review	Dr. Virginia Stroehler	Natural Sciences		
Research and Publications	Dr. Jade Savage	Natural Sciences	3 rd	
Research Space	Dr. Madjid Allili	Natural Sciences		
Statistics	Mr. Shawn Poppler	SRC	1 st	2013
Teaching Evaluation	Dr. Andrea Drumheller Dr. Sunny Man Chu Lau	Social Sciences School of Education		
Timetable	Prof. Elizabeth Kreuger	School of Education	3 rd	
Ad Hoc Committee on Education for Sustainable Development	Dr. Avril Aitken	School of Education		

** to begin in September of 2013*

ITEM 545/7 OTHER MATTERS

There were no other matters.

ITEM 545/8 RECOMMENDATIONS FROM THE DEANS

8.1 Williams School of Business

Dr. Calin Valsan, Interim Dean of the Williams School of Business, reported that the School had welcomed a new tenure-stream professor in Entrepreneurship, Albert James.

8.2 Faculty of Arts and Science

8.2.1 Division of Humanities

8.2.1.1 Dean Benoit-Antoine Bacon moved the approval of Colin Taylor, professional director and screen writer, to teach DRA 331 - Production I. Rebecca Harries seconded the motion.

The motion carried.

8.2.2 Division of Natural Sciences and Mathematics

There were no recommendations from the Division of Natural Sciences and Mathematics.

8.2.3 Division of Social Sciences

There were no recommendations from the Division of Social Sciences.

8.3 School of Education

8.3.1 Dean Catherine Beauchamp reported that two new Contract faculty are giving courses in the School of Education: K. Shaikh and Claude St-Cyr.

8.4 Continuing Education

There were no recommendations from Continuing Education.

ITEM 545/9 INFORMATION ITEMS

There were no information items.

There being no further business, the 545th meeting of Senate adjourned at 8:25 p.m.

Michael Goldbloom, Chair

Victoria Meikle, Secretary