

**SENATE OF BISHOP'S UNIVERSITY  
543<sup>rd</sup> SENATE MEETING**

**Date:** Monday, April 23<sup>rd</sup>, 2012  
**Time:** 7:00 p.m.  
**Place** Tomlinson Hall, McGreer # 100

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**AGENDA**

- 543/ 1 Approval of Agenda
- 543/ 2 Approval of Minutes –  
542 Senate Meeting
- 543/ 3 Communications from the Chair
- 543/ 4 Business Arising
- 543/ 5 Committee Items
  - 5.1 SPARC Report – ESG and SOC / M. Childs
- 543/ 6 Other Matters
  - 6.1 Policy on Responsible Conduct of Research / M. Childs and S. Harvey
  - 6.2 Research Ethics Policy / S. Harvey
  - 6.3 Proposed Amendments to the Statutes / V. Meikle
- 543 / 7 Recommendations
  - 7.1 Williams School of Business / S. Harvey
  - 7.2 Arts and Science / B.-A. Bacon
    - 7.2.1 Division of Humanities
    - 7.2.2 Division of Natural Sciences and Mathematics
    - 7.2.3 Division of Social Sciences
  - 7.3 School of Education / C. Beauchamp
  - 7.4 Continuing Education
- 543/ 8 Brief Information



**MINUTES OF THE 543<sup>RD</sup> MEETING OF THE SENATE  
OF BISHOP'S UNIVERSITY**

The 543<sup>rd</sup> meeting of Senate took place on Monday, April 23<sup>rd</sup>, 2012, at 7:00 p.m., in McGreer 100.

*Chair:* Vice-Principal Academic Michael Childs

*Present:* Ms Stephanie Battistin, Dr. Catherine Beauchamp, Dr. Claude Charpentier, Dr. Gilbert Gagné, Prof. Chad Gibbs, Mr. Bruno Gnassi, Dr. Trevor Gulliver, Dr. Rebecca Harries, Dr. Steve Harvey, Dr. Kerry Hull, Mr. James Laing, Mr. Justin McCarthy, Dr. Daniel Miller, Mr. Dale Miner, Ms Jordan Morneau, Dr. Ross Osmun, Mr. Hans Rouleau, Dr. Sylvain Turcotte, Dr. Trygve Ugland, Dr. Lourdes Zubieta.

*Regrets:* Dr. Madjid Allili, Dr. Benoit-Antoine Bacon, Principal Michael Goldbloom, Dr. Darren Millington, Mr. Alexander Rossignol, Dr. Cranmer Rutihinda, Mr. Daniel Taggart-Hodge,.

*Secretary:* Ms Victoria Meikle

**ITEM 543/1: APPROVAL OF AGENDA**

Gilbert Gagné asked that the report of the Nominating Committee be added as item 5.2.

Dale Miner moved approval of the Agenda with the addition of Item 5.2, and Claude Charpentier seconded the motion.

**The motion carried.**

**ITEM 542/2 APPROVAL OF MINUTES OF THE 542<sup>ND</sup> MEETING OF SENATE**

Daniel Miller moved approval of the minutes of the 542<sup>nd</sup> meeting of Senate as circulated and Lourdes Zubieta seconded the motion.

**The motion carried.**

### **ITEM 543/3 COMMUNICATIONS FROM THE CHAIR**

#### *SRC Representatives for 2012-13*

The Vice-Principal asked Katelyn Leclair, incoming V.P. Academic of the Students' Representative Council and Emily Rhodes, incoming Senator for the Division of Natural Sciences, to introduce themselves. Ms Leclair reported that Shawn Poppler would be student Senator for the Williams School of Business, and Cedar Swartz-Fisher would be Senator for the Division of Social Sciences, and that two additional elections had to be run.

#### *Implementation of Student Information System*

Implementation of the new Student Information System was progressing well toward the go-live date in June. Some 'bridges' to other systems would not be implemented until the fall.

#### *Impact of mobilisation étudiante*

The Vice-Principal noted that continuing boycotts of classes by Cégep and university students could ultimately have an impact on revenues from tuition fees budgeted for 2012-13.

#### *Hiring processes*

With one exception, hiring processes under way to fill the 9.5 tenure stream positions approved by Senate Planning Committee and the Board of Governors, were going well. A large number of qualified candidates had been interviewed, and offers had been made to fill 8.5 positions. The Department of Sociology had been unable to agree on a candidate, so the positions in that Department would be re-advertised.

### **ITEM 543/4 BUSINESS ARISING**

There was no business arising.

### **ITEM 543/5 COMMITTEE REPORTS**

#### ***5.1 Report of Senate Planning Committee: Departments of Environmental Studies and Geography and Sociology - M.Childs***

*Dr, Lourdes Zubieta assumed the Chair for this item.*

The Vice-Principal Academic introduced document 543/5.1, the Report of Senate Planning Committee.

#### *Environmental Sciences and Geography*

Dr. Childs noted that a departmental mission statement has been developed by the Department of Environmental Sciences and Geography and recommended that all departments do the same. He supported the idea of a strategic plan, but suggested that three-years might make more sense than five.

Despite the recommendation of the Review Committee, the Department plans to maintain the Environmental History program. This is an area in which the Department can grow enrolment, and Dr. Matthew Peros, Canada Research Chair in Climate and Environmental Sciences, is well positioned to contribute to this program.

Reviewers noted that learning outcomes in departmental programs need to be made more explicit, in line with the work that had been done by the Ad Hoc Senate Committee on the Liberal Education.

### *Sociology*

Reviewers suggested that the tenure-stream position in Sociology be filled by a candidate with a theoretical approach to issues in criminology, including crime and deviance. The Senate Program Academic Review Committee supported recommendations that the research culture in the Department be enhanced and that the Department undertake a review of concentrations with a view to eliminating those that aren't viable. Dr. Childs indicated that SPARC would give further consideration to a recommendation that the size of classes be limited, and closed by noting that policy on course releases is a matter for collective bargaining.

### *SPARC reviews, 2012-13*

Dr. Childs moved approval of the 2012-13 schedule for SPARC Reviews, as follows:

- Fall term 2012: Department of Classics, School of Education, Department of Fine Arts;
- Spring term 2013: Departments of Biochemistry, Chemistry, Philosophy and Politics & International Studies.

Trevor Gulliver seconded the motion.

**The motion carried, none opposed, one abstention.**

The Vice-Principal added that a three-person Committee would be convened for the review of the Fine Arts Department, including one member with experience in academic administration and program design from a discipline other than Fine Arts. The FIN Major and Honours programs arising from major would be reviewed. The Art History Concentration in Liberal Arts would not be reviewed.

## ***5.2 Senate Nominating Committee - Gilbert Gagné***

*The Vice-Principal Academic resumed the Chair.*

Gilbert Gagné, Chair of Senate Nominating Committee, moved that Dr. Rebecca Harris be reappointed to the Academic Review Committee, that Dr. Trygve

Ugland be appointed as the second faculty member if the Committee, and that Dr. Kerry Hull be appointed as alternate.

He further moved that Senate authorise the Chair of Senate, the Chair of the Review Committee Dr. Cathy Beauchamp, and the Chair of the Nominating Committee, Dr. Gilbert Gagné, to appoint two student members and one alternate to the Committee with a preference to incoming student Senators if they are available to serve.

Daniel Miller seconded the motions.

**The motions carried, none opposed, no abstentions.**

During the course of discussion, it was noted that the web site needed to be updated to include the names of current members of the Academic Review Committee, and that the Policy needed to be reviewed so as to make it clear that members must be available to serve in May.

#### **ITEM 543/6      OTHER MATTERS**

##### ***6.1 Policy on the Responsible Conduct of Research***

Steve Harvey, Associate Vice-Principal Research, introduced amendments to the Policy on the Responsible Conduct of Research contained in document 543/6.1. He explained that these changes were mandated by amendments to Tri-Council policies. Among the changes are:

- ♦ the designation of the Associate Vice-Principal Research as the person to whom concerns about breaches of the policy should be addressed;
- ♦ procedures for investigation in the case of anonymous allegations; and
- ♦ new deadlines for different parts of the investigative process.

Steve Harvey moved approval of the amended Policy and Cranmer Rutihinda seconded the motion.

**The motion carried, none opposed, no abstentions.**

##### ***6.2 Research Ethics Policy***

Associate Vice-Principal Harvey introduced amendments to the Research Ethics Policy developed by the Research Ethics Board and set out in Document 543/6.2. He explained that the Research Ethics Board is responsible to Senate under this policy.

Changes mandated by amendments to Tri-Council policies include a clarification of roles and responsibilities under the policy and the exclusion of Librarians, who do not engage in research on humans or animals, from service on the Board.

It was noted that, going forward, teaching exercises at Bishop's would be approved by one Committee, though large Departments could make arrangements for the authority to approve teaching exercises to be delegated.

Dr. Harvey moved approval of the policy and Chad Gibbs seconded the motion.

**The motion carried, none opposed, no abstentions.**

### ***6.3 Amendments to the Statutes***

The Secretary General introduced document 543/6.3, setting out eight amendments to provisions of the Statutes that require approval by Senate. The May 15, 2010 resolution of the Corporation of Bishop's University adopting the Statutes mandated a review of their effectiveness after one year. This review was undertaken by the Governance and Ethics Committee of the Board of Governors, and notice had been given that modifications would be brought to the Board for approval at its June 8, 2012 meeting.

Steve Harvey moved approval of the changes recommended in items 1 to 8 of document 523/6.3 and Daniel Miller seconded the motion.

**The motion carried, none opposed, no abstentions.**

## **ITEM 543/7 RECOMMENDATIONS FROM THE DEANS**

### ***7.1 Williams School of Business***

There were no recommendations from the Williams School of Business.

### ***7.2 Faculty of Arts and Science***

#### ***7.2.1 Division of Humanities***

There were no recommendations from the Division of Humanities.

#### ***7.2.2 Division of Natural Sciences and Mathematics***

There were no recommendations from the Division of Natural Sciences and Mathematics.

#### ***7.2.3 Division of Social Sciences***

There were no recommendations from the Division of Social Sciences.

### ***7.3 School of Education***

There were no recommendations from the School of Education.

### ***7.4 Continuing Education***

There were no recommendations from Continuing Education.

**ITEM 543/8      INFORMATION**

There were no information items.

There being no further business, the 543<sup>rd</sup> meeting of Senate adjourned at 8:10 p.m.

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Michael Childs, Chair

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Victoria Meikle, Secretary