

**SENATE OF BISHOP'S UNIVERSITY
541st SENATE MEETING**

Date: Monday, January 23rd, 2012
Time: 7:00 p.m.
Place: Tomlinson Hall, McGreer # 100

REVISED AGENDA

- 541/ 1 Approval of Agenda
- 541/ 2 Approval of Minutes –
540th Senate Meeting
- 541/ 3 Communications from the Chair
- 541/ 4 Business Arising
- 541/ 5 Committee Items
 - 5.1 Senate Planning Committee – part-time credits / M. Childs
- 541/ 6 Other Matters
 - 6.1 Vision, Mission and Values / V. Meikle
 - 6.2 Sessional dates 2012-13 / H. Rouleau
- 541 / 7 Recommendations
 - 7.1 Williams School of Business / S. Harvey
 - 7.2 Arts and Science / B.-A. Bacon
 - 7.2.1 Division of Humanities
Removal of the course LIB 217 “The Scientific Odyssey” from the new Liberal Arts program / B.-A. Bacon

New course proposal: Lib370 – Social Movements and Social Change in Brazil

7.2.2 Division of Natural Sciences and Mathematics

7.2.3 Division of Social Sciences

New course proposal: POL 2xx – Gender & Politics

7.3 School of Education / C. Beauchamp

7.4 Continuing Education

541/ 8 Brief Information



**MINUTES OF THE 541ST MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY**

The 541st meeting of Senate took place on Monday, January 23rd, 2012, at 7:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Madjid Allili, Dr. Benoit-Antoine Bacon, Ms Stephanie Battistin, Dr. Catherine Beauchamp, Dr. Claude Charpentier, Dr. Michael Childs, Dr. Gilbert Gagné, Prof. Chad Gibbs, Mr. Bruno Gnassi, Dr. Trevor Gulliver, Dr. Rebecca Harries, Dr. Steve Harvey, Dr. Kerry Hull, Mr. James Laing, Mr. Justin McCarthy, Dr. Daniel Miller, Dr. Darren Millington, Mr. Dale Miner, Dr. Ross Osmun, Mr. Alexander Rossignol, Mr. Hans Rouleau, Dr. Cranmer Rutihinda, Mr. Daniel Taggart-Hodge, Dr. Trygve Ugland, Dr. Lourdes Zubieta.

Regrets: Ms Jordan Morneau

Secretary: Ms Victoria Meikle

ITEM 541/1: APPROVAL OF AGENDA

Michael Childs moved approval of the agenda; Stephanie Battistin seconded the motion.

Michael Childs asked that item 7.2.3, a new course proposal in Politics, be withdrawn from the agenda as it had not received Departmental approval.

The Agenda was adopted with the removal of item 7.2.3.

ITEM 541/2 APPROVAL OF MINUTES OF THE 540TH MEETING OF SENATE

Daniel Miller moved approval of the minutes of the 540th meeting of Senate; Claude Charpentier seconded.

The minutes were approved as circulated.

ITEM 541/3 COMMUNICATIONS FROM THE CHAIR

Master Plan

The Principal announced that two public meetings would be held on January 26th and 27th to present work on the Campus Master Plan and encouraged members of Senate to attend one of these meetings. The goal is to set a course for the development of the campus over the coming decades, and feedback from members of the Bishop's community is essential.

The Principal reminded members of Senate that the deadline for B.E.S.T. submissions was the first of February. He asked student Senators to spread the word, and faculty Senators to encourage their students to apply.

The Registrar reported that, though final numbers would not be available until the end of the week, registrations of full-time students were on target.

The Principal cautioned Senators about results for the coming academic year, and asked them to support Jock Phippen and his team by helping prospective students understand the advantages of a Bishop's education. Applications from Ontario for 2012-13 were down somewhat, no doubt because of the tuition reduction offered to students from families whose income is under \$160,000 and who register in Ontario universities. On a more positive note, there had been a 20% increase in campus visits over the same date in 2011. These are a significant factor in the decision by prospective students to attend Bishop's.

ITEM 541/4 BUSINESS ARISING

There was no business arising.

ITEM 541/5 COMMITTEE REPORTS

5.1 Report of Senate Planning Committee on Part-time Course Credits

The Vice-Principal Academic introduced document 541/5.1, the Report of Senate Planning Committee on the allocation of part-time credits, by referring Senators to the approval of, and priorities set among, 14 tenure-stream positions in October. Following the announcement of retirements in the Department of English and the Williams School of Business, Senate had approved two additional positions with equal priority at its December meeting.

Under the Statutes that came into force in 2010, the Board of Governors approves tenure-stream hires. The Finance Committee had met in January and considered the recommendation of Senate on tenure-stream positions, and the matter had been placed on the Board agenda for its Friday January 27th meeting.

The analysis of part-time credits and the budget for 243 courses presented to Senate assumed that the Board of Governors would approve ten of the tenure-stream positions recommended by Senate, including a position in the History

Department to replace the CRC Chair, Dr. Cristian Berco. If the Board decision were different, there would be adjustments to the allocation of part-time credits.

Dr. Childs moved approval of the recommendation of Senate Planning Committee for the allocation of part-time credits as follows, provided that the Board approve ten tenure-stream hires, and Rebecca Harries seconded the motion.

Division	Course Credits
General pool (EC, APBU, EWP, etc.)	14.5
School of Education	27
Williams School of Business	38
Division of Humanities	90
Division of Natural Sciences	34
Division of Social Sciences	39
TOTAL	242.5

The motion carried.

During the course of his report, the Vice-Principal updated Senate on the base-funding model under development at Senate Planning Committee to better provide the teaching resources needed to offered programs. He noted that the model is experimental at this point, based on historical data and the assessment of needs by Departmental Chairs, and that it will require fine-tuning going forward.

The new process begins with a determination of the number of courses needed to offer a particular program. This determination is made irrespective of whether courses are taught by tenure-stream, sessional or contract faculty. The number of courses that would be taught by tenured and tenure stream members at full load is then calculated. The next step is to make adjustments for course reliefs in a particular year, including research relief, chairs, sabbaticals, stipends etc. Finally the difference between the number of courses needed to offer the program and the number that can be taught by tenured and tenure-stream faculty in a given year, taking into account relief of various kinds, is calculated.

This model does away with the distinction between ‘regular’ part-time allocations and relief courses assigned, and the application of a divisional multiplier applying to the latter. Dr. Childs noted that every tenure-stream appointment adds to the teaching budget on a recurring basis, even where a sessional position is replaced. Additional costs are offset to some extent by

savings associated with the replacement of senior faculty reaching retirement age by younger faculty at the beginning of their career.

For the 2012-13 academic year, the model results in a reduction of part-time credits from 268 courses to 242.5. Some of this reduction will of course be offset by additional courses taught by tenure-stream hires. Information about which departmental needs Senate Planning Committee took into account in allocating of part-time credits was available to Deans. Decisions as to the allocation of credits among departments would be made at the Divisional level.

Senate Planning Committee is proposing a change in procedures for conversion of seven part-time credits to a sessional position. Chairs would continue to be responsible for recommending such conversions, but Senate Planning Committee is recommending that, going forward, conversions be subject to the approval of the appropriate Dean.

The Principal concluded the discussion by expressing his support for the recommendations in relation to tenure-stream positions and his confidence that the Board will adopt the recommendation that ten tenure-stream positions be approved.

ITEM 541/6 OTHER MATTERS

6.1 Vision, mission values

During the fall of 2010, the Principal struck a Strategic Orientations Steering Committee to review the broad orientations of the University. The Committee which was made up of faculty and staff, students and alumni, had requested that the text of the University's mission be reviewed, and that vision and values statements be developed, and had resulted in the texts contained in document 541/6.1b. Initial discussions and drafting had taken place during the winter term of 2011. Academic Officers and the Executive group were consulted, and a first version of the texts was discussed at the Board retreat held in June of 2011.

A second version of the document was tabled at the August 30th meeting of Senate, and referred to the Divisions. The Secretary General met with each of the Divisions, as well as the Executive of the Students' Representative Council. A number of units within the university administration, including Advancement and Alumni Relations, Athletics, Building and Grounds, the Business Office, Information and Technology Services, the Library and Student Services had all considered drafts of the vision, mission and values, and in most cases had provided feedback. The second version was also posted to the University web site, so that members of the Bishop's community could provide feedback on an individual basis.

A third version, integrating the feedback received during the various stages of the consultation process had been distributed to Senate for approval. Once Senate had endorsed the document, it would be taken to the Board of Governors.

During the course of discussion, it was suggested that the vision, mission and values statements would be set out on the web site and in the calendar, could be part of a package of information given to new hires at Bishop's. Outside reviewers involved in the Senate Planning Academic Review Committee process also regularly ask for a statement of the University's mission to guide their work.

Catherine Beauchamp moved adoption of the vision, mission and values statement set out in document 541/6.1b, and Claude Charpentier seconded the motion.

The motion carried.

6.1.2 *University calendar*

During the course of discussion, Gilbert Gagné moved that the University calendar be streamlined, edited and standardised, including the standardisation of style in relation to the description of faculty qualifications, programs and courses. Michael Childs seconded the motion.

The motion carried none opposed, no abstentions.

6.2 *Sessional dates*

Kerry Hull moved the adoption of sessional dates as proposed by the Registrar in document 541/6.2 and Cranmer Rutihinda seconded the motion, subject to the correction of typographical errors.

The motion carried.

The challenge posed by the requirement that marks be submitted very shortly after the last exam was raised, a challenge that is exacerbated by the fact that large courses are often pushed to the end of the exam schedule. The Principal asked the Registrar to give some thought to other options. He suggested that the submission of marks on a rolling basis be considered, or the establishment of a minimum of at least one working day between the writing of an exam and the day on which marks are due, so that faculty whose exams are scheduled on the last day of the exam period are not penalised to the same degree.

The Registrar pointed out that practices would change with the implementation of the new Student Information System, since faculty would input their own marks.

ITEM 538/7 RECOMMENDATIONS FROM THE DEANS

7.1 *Williams School of Business*

There were no recommendations from the School of Business.

7.2 *Faculty of Arts and Science*

7.2.1 *Division of Humanities*

After some discussion of a proposal that the Course Lib 217 “The Scientific Odyssey” be removed from the list of required courses for the Liberal Arts program, the matter was referred back to the Liberal Arts Committee for additional consideration. There was a consensus that the removal of The Scientific Odyssey did not meet Senate’s request that the science requirement in the Liberal Arts Program be revisited, and that this be done in consultation with the Division of Natural Sciences.

Dean Bacon moved approval of a new course proposal, Lib 370: Social movements and social change in Brazil as contained in the Senate Planning Committee document. James Laing seconded the motion.

The motion carried.

7.2.2 *Division of Natural Sciences*

There were no recommendations from the Division of Natural Sciences.

7.2.3 *Division of Social Sciences*

There were no recommendations from the Division of Social Sciences.

7.2.4 *School of Education*

There were no recommendations from the School of Education.

ITEM 541/8 INFORMATION

There were no information items.

There being no further business, the 541st meeting of Senate adjourned at 8:01 p.m.

Michael Goldbloom, Chair

Victoria Meikle, Secretary