

SENATE OF BISHOP'S UNIVERSITY
533rd SENATE MEETING

Date: Monday, March 21st, 2011
Time: 7:00 p.m.
Place: Tomlinson Hall, McGreer #100

AGENDA

- 533/ 1 Approval of Agenda
- 533/ 2 Approval of Minutes –
532nd Senate Meeting
- 533/ 3 Communications from the Chair
- 533/ 4 Business Arising
- 533/ 5 Committee Items
 - 5.1 Academic Standing and Admissions Policy / M. Childs
 - 5.2 Revised plagiarism guide / J. Crooks
 - 5.3 Revised exam booklet / J. Crooks
 - 5.4 SPARC – Dean's report – BioChemistry, Modern Languages / J. Crooks
 - 5.5 Research Space Committee Report / M. Childs
- 533/ 6 Other Matters
 - 6.1 Timetable / M. Childs
- 533/ 7 Recommendations
 - 7.1 Williams School of Business / S. Harvey
 - 7.2 Arts and Science / J. Crooks
 - 7.2.1 Division of Humanities
 - 7.2.2 Division of Natural Sciences and Mathematics
 - 7.2.3 Division of Social Sciences
 - 7.3 School of Education / C. Beauchamp
 - 7.4 Continuing Education
- 533/ 8 Brief Information
 - 8.1 Senate dates for 2011-12 / V. Meikle



**MINUTES OF THE 533RD MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY**

The 533rd meeting of Senate took place on Monday, March 21st, 2011, at 7:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Madjid Allili, Dr. Claude Charpentier, Dr. Michael Childs, Dr. Jamie Crooks, Ms Hazeline Delos Trinos, Dr. Gilbert Gagné, Prof. Chad Gibbs, Mr. Yves Jodoin, Dr. Rebecca Harries, Dr. Steve Harvey, Dr. JoAnne Kingsley, Dr. Elisabeth Levac, Dr. Daniel Miller, Dr. Darren Millington, Mr. Dale Miner, Dr. Elizabeth Prusak, Ms Ruth Sheeran, Dr. Lourdes Zubieta.

Regrets: Dr. Catherine Beauchamp, Mr. Félix Hivon-Vaillancourt, Dr. Walter Marcantoni, Mr. Justin McCarthy, Dr. Ross Osmun, Ms Elizabeth Robichaud, Dr Cranmer Rutihinda, Mr. Nicholas Seebruch, Ms Jenna Smith.

Secretary: Ms Victoria Meikle

ITEM 533/1: APPROVAL OF AGENDA

Dr. Daniel Miller moved approval of the agenda; Dr. Claude Charpentier seconded.

The motion carried.

ITEM 533/2 APPROVAL OF MINUTES OF THE 532ND MEETING OF SENATE

Dr. Michael Childs moved approval of the minutes; Dr. Claude Charpentier seconded.

The motion carried.

ITEM 533/3 COMMUNICATIONS FROM THE CHAIR

Quebec Budget 2011

The Principal reported that the Quebec government had brought down its 2011 budget on March 17th, and that it provided additional funding for Universities, through both tuition increases for Quebec students and increased grants, beginning in the 2012-13 academic year.

Tuition increases will be spread over five years rather than the three requested by universities, and even with the new measures, tuition for Quebec students will not have reached the current average tuition in Canada by 2017. The additional government investment is back-end loaded, so universities won't see significant benefits for several years.

Part of the universities' proposal to the government had been increased financial assistance for students in the form of loans and bursaries, and the government has indicated that 35% of new tuition will be directed to financial assistance for students. In addition, the government has enhanced an existing matching programme to attract new philanthropic gifts.

The government's reinvestment will be focused on teaching, which aligns well with our priorities. A portion of this additional funding will be tied to performance measures established through individual agreements between each university and the MELS, and which are likely to focus on such indicators of student success as graduation rates, and on student satisfaction.

B.E.S.T. Awards

The Principal announced that the B.E.S.T. funds for 2011 had been awarded to 11 projects. He noted that the applications were of very good quality, and, in most cases, well supported by faculty. A list of the projects is appended to these minutes.

Opening of Johnson Science Labs

The Johnson Science Laboratories were officially reopened in the presence of Quebec Minister of International Relations and MNA for Saint-François Monique Gagnon-Tremblay, and of Senator Pierre-Hugues Boisvenu. The event, in which faculty and students participated, was well covered by the local press.

Funding for Sports and Wellness Centre confirmed

The cost-sharing agreement between the federal and Quebec governments, which is the final step in the confirmation of \$29.5M in funding for the Bishop's Sports and Wellness Centre, has now been signed. Work on the design of the Centre, which had stopped pending final approval of the funding, will now resume.

Memorial Service for David Sorensen

The Principal announced that the memorial service for Professor Emeritus David Sorensen would take place on the 8th of April at Espacio Mexico in Montreal.

Donald Lectures

The Principal asked for the guidance of Senators on how to attract more students to the Donald lectures. Senators suggested several possible avenues, including integrating the lectures into the culture requirements of the Liberal Arts programme, the inclusion of faculty members on the speaker selection committee for Donald speakers and the assignment of responsibility for each lecture to a department.

The Principal undertook to follow up with the Director of Advancement, Dave McBride, on the inclusion of faculty members in the speaker selection committee.

ITEM 533/4 BUSINESS ARISING

4.1 Convocation 2012

The Registrar explained that, when sessional dates for the 2011-12 academic year were approved by Senate at its January 24th, 2011 meeting, the date of Convocation was left open.

The Vice-Principal Academic moved that Convocation 2012 be scheduled on Saturday, May 26th, 2012. Elisabeth Levac seconded the motion.

The motion carried.

ITEM 533/5 COMMITTEE ITEMS

5.1 Report of the Committee on Academic Standing and Admissions Policy – M. Childs

- a. The Vice-Principal Academic moved that the add/drop deadlines for the 2011-12 academic year be moved forward from those adopted by Senate on January 24th, 2011, as follows:
 - that the fall session add/drop deadline be moved forward to Friday, September 16th, 2011 from Tuesday, September 20th; and
 - that the winter session add/drop deadline be moved forward to Thursday, January 19th, 2012 from Monday, January 23rd.

The Vice-Principal Academic further moved that, henceforth, the add/drop deadline be period be set on the eighth day following the first day of classes.

Steve Harvey seconded the motion.

The motion carried.

- b. The Vice-Principal Academic moved that the admission of General Interest/part-time students be limited to residents of the Eastern Townships, as it was when initially established.

Jamie Crooks seconded the motion.

The motion carried.

The General Interest/part-time student category was originally limited to residents of the Eastern Townships. The Vice-Principal explained during discussion that this type of regulation, establishing a category of students from a university's local community who are admitted on a different basis from degree students, is fairly common. Its purpose is often to give mature students, who may not have completed the formal education generally required for admission, an opportunity to return to academic studies.

Experience has demonstrated that the success rate among the Special part-time students at Bishop's from outside the region has not been such as to warrant maintaining unrestricted access to it for students from across Canada.

In response to a question from Hazeline Delos Trinos about the impact of the change in regulations on students currently registered in the Special Part-time category, Dr. Childs explained that when a change in academic regulations takes place, current students are always "grandfathered", but allowed to fall under the new regulation if it is to their advantage.

5.2 Report of the Academic Integrity Committee on proposed revisions to the Plagiarism Guide- J. Crooks

Dean of Arts and Science Jamie Crooks introduced a Guide to Academic Honesty produced by Dr. Catherine Tracy. He moved that Senate endorse the Guide as University policy and recommend that it be posted to the University web site, through a link from the web page containing the University's statement on plagiarism.

Dale Miner seconded the motion.

The Chair requested two amendments to p. 5 of the document:

1. the words 'such as plagiarism received' were be removed from the end of the first sentence in the first paragraph below the bullets; and
2. in the last sentence in the last full paragraph in section 2.2.1, the word 'determining' be added between 'involved in' and 'the penalty'.

Dr. Harvey asked that the citations to other documents be verified to ensure that they are up to date.

Dr. Miller asked that the reference to 'college' in point 9 on page 3 be changed to 'university'.

The motion carried, subject to these amendments, none opposed, no abstentions.

5.3 Report of the Academic Integrity Committee on revisions to procedures in relation to absences from the exam room

Dean Crooks moved that item #6 of the regulations for examinations be amended to read as follows, in order to discourage academic dishonesty and assist instructors in detecting it:

Students wishing to leave the room to visit the washroom must first raise their hand and obtain the permission of the invigilator. The invigilator will then draw a line under the work in their exam booklet, and record the times at which they leave the room and return.

Daniel Miller seconded the motion.

The motion carried, one Senator opposed, one abstention.

During the course of discussion, Senators raised a number of challenges faced in ensuring the proper invigilation of exams. Dean Crooks suggested that Senators forward suggestions for improving invigilation practices to him, so that he could take them to the Academic Integrity Committee.

5.4 Report of the Dean of Arts and Science on the implementation of Senate Programme Academic Review Committee (SPARC) recommendations - J. Crooks

The Dean spoke to written reports on the implementation of SPARC recommendations made by the departments of Modern Languages, Philosophy, Religion and Biochemistry.

a. Modern Languages

Dean Crooks noted that the relatively large number of recommendations (22) of the external reviewers who visited the Department in 2009 was a reflection of their enthusiasm. Nine of the recommendations cannot be implemented without additional resources. The recommendation that an additional tenure-stream position be created in Hispanic Studies has been implemented.

b. Philosophy

Though steps had been taken to implement a number of the recommendations of the external reviewers, no faculty positions have been added. The Philosophy Department is now the smallest Department at Bishop's, with 1.5 faculty positions.

c. Religion

Steps had been taken to implement most of the recommendations. Recruitment information is now delivered via web sites and other electronic means, so the Department will not implement the development of a recruitment brochure. Differences in pedagogical approach and areas of faculty expertise between Bishop's Department of Religion and the *Faculté d'études religieuses de l'Université de Sherbrooke* make extensive collaboration between the two unlikely.

d. Biochemistry

An external review in 2007 led to nine recommendations. The Dean reported that the Department had undertaken the recommended programme review, that the relationship with the Chemistry Department had improved significantly, and that the joint supervision of Honours students with the *Université de Sherbrooke* was working well.

5.5 Report of the Ad Hoc Committee on Research Space – M. Childs

At its September 20th, 2010 meeting, the Ad Hoc Committee on Research Space reported to Senate, recommending the establishment of a Standing Senate Committee on Research Space.

In order to deal with the immediate need to allocate research space for 2011-12, the Vice-Principal Academic moved that:

1. the Ad Hoc Committee on Research Space be mandated to allocate research space for 2011-12 and report to Senate on this matter in April; and
2. That a Standing Committee on Research Space, with members to be recommended by Senate Nominating Committee in the normal course, be established with the following composition:
 - a. the Vice Principal Academic;
 - b. the Associate Vice-Principal Research or, in the absence of such a position, a Dean;
 - c. the Director of Research Services; and
 - d. four faculty members nominated by Senate Nominating Committee, two of whom must be from the Division of Natural Sciences.

Elizabeth Prusak seconded the motion.

The motion carried, none opposed, no abstentions.

ITEM 533/6 OTHER MATTERS

6.1 *Timetable – M. Childs*

The rules used to assign classrooms currently provide that 1.5-hour Monday/Wednesday classes cannot be scheduled between 11:30 a.m. and 1:30 p.m. in order to allow for the scheduling of one-hour Monday/Wednesday/Friday classes. Experience has demonstrated that there are only a very small number of classes taught on a three-day-a-week basis, and as a result of the operation of the rule, badly needed classroom space is remaining empty between 11:30 a.m. and 1:30 p.m. on Monday and Wednesday.

The Vice-Principal Academic moved that the rules for assigning classrooms be amended to allow the Records Office to schedule 1.5-hour Monday/Wednesday classes between 11:30 a.m. and 1:30 p.m., with the proviso that one-hour classes taught three days a week would have priority in these time slots.

JoAnne Kingsley seconded the motion.

The motion carried, none opposed.

ITEM 533/7 RECOMMENDATIONS FROM THE DEANS

7.1 *Williams School of Business*

Dean Harvey had no recommendations.

7.2 *Faculty of Arts and Science*

7.2.1 *Arts and Science*

Dean Crooks had no recommendations for the Faculty of Arts and Science.

7.2.2 *Division of Humanities*

Dean Crooks had no recommendations for the Division of Humanities.

7.2.3 *Division of Natural Sciences*

Dean Crooks had no recommendations for the Division of Natural Sciences.

7.2.3 *Division of Social Sciences*

Dean Crooks had no recommendations for the Division of Social Sciences.

7.3 *School of Education*

Dean Beauchamp had no recommendations.

8. Information

The Secretary General circulated the dates for Senate meetings for the 2011-12 academic year. It was noted that eight meetings had been scheduled for 2011-12, rather than the nine scheduled during the 2010-11 academic year. The Statutes of Bishop's University provide for a minimum of six meeting of Senate per year. Agendas for the 2010-11 meetings indicated that Senate business could be accomplished in eight meetings. If necessary, an additional meeting of Senate can be scheduled.

There being no further business, the 533rd meeting of Senate adjourned at 8:15 p.m.

Michael Goldbloom, Chair

Victoria Meikle, Secretary

BISHOP'S EXPERIENTIAL AND SERVICE TERM AWARDS, 2011

Kai Barker is a graduating student from Victoria B.C. who will graduate next May with Honours in Drama and a Minor in Fine Arts. Kai has worked on productions at Bishop's with the Chair of our Drama Department, Dr. Rebecca Harries. She will use her B.E.S.T. award to pursue an internship as a Production Assistant with the Manhattan Theatre Club in New York City, part of the Paul A. Kaplan Theatre Management Program. The internship will provide Kai with on-the-job training in the Club's artistic and administrative departments, where she will gain experience in all areas of stage management: scheduling, rehearsal set-up, taking blocking notes, and prompting and running shows.

A native of Halifax, Nova Scotia, **Brittany Cameron** is currently in the third year of a Bachelor of Science, working towards a double major in Biology and the Pre-Medicine program. Under the direction of Dr. Estelle Chamoux, Brittany plans to use B.E.S.T. funding to investigate potential links between everyday stress and the onset of osteoporosis. Findings from her study will be presented at the International Bone and Mineral Research Annual Meeting, to be held in Minnesota in the fall of 2012.

Montrealer **Marco De Benedictis** entered Bishop's as a Biology major and is currently enrolled in the Pre-Medicine programme. He plans to become a general practitioner. The goal of his B.E.S.T. research project, "Onychomycosis Surgical Ablation and Regeneration Treatment", is to draw a full description of the pathology and build a theoretically possible treatment based on current knowledge of tissue regeneration in humans. Dr. Estelle Chamoux will act as mentor for the project, and the results will be presented at a conference in September.

Adam Johnson is a third-year student from New Glasgow, Nova Scotia, working towards a B.A. with Honours in Piano Performance and Music Theory, and a Minor in German Studies. Upon graduation, Mr. Johnson plans to pursue his education in Music Theory at the Masters and doctoral levels, with a view to an academic career. With the mentorship of Drs. Jamie Crooks and Jack Eby, he has been offered a place in the Sarteano Choral Conducting Workshop, a week-long workshop held during the summer in Siena, Italy. His B.E.S.T. award will cover the costs of attending the workshop, as well as conducting practice in Montréal and Halifax prior to his trip to Italy.

Samantha Juraschka, a third-year Business student majoring in Finance and Marketing, came to Bishop's from Waterdown, Ontario. Her B.E.S.T. award will assist her in becoming an entrepreneur through the launch of her first business, WhoUKnow.ca. The aim of Samantha's web business is to help students present themselves professionally, connecting them with alumni for advice, mentoring, and assistance in entering the job market. With the guidance of David Monty, Director of the Dobson Lagassé Centre, Human Resources specialist Mike Teed, and the Bishop's University Advancement Office, Ms Jurschka will work toward launching WhoUKnow.ca for Bishop's students in conjunction with Homecoming 2011.

Alsu Kurbanova is an international student in the second year of a B.B.A. in Finance and Economics at the Williams School of Business. Alsu, whose first languages are Tatar and Russian has proposed a B.E.S.T. project to establish a 'Language Tandem' programme, in which participants are matched on the basis of information submitted through a web site. Information about languages that participants speak well, and those they would like to practice, will be used to match partners, enabling a smooth transition into the Bishop's community for international students. Alsu will work with the Modern Language Department and the International Students' Association (BUISA) to build the web site, which will also serve as a source of additional resources, sustainable beyond her time at Bishop's.

Marie-Pier Laplante was born and grew up in the city of La Pocatière, Quebec. Since undertaking a major in Environmental Studies and Geography and a minor in Hispanic Studies in 2009, she has lived in Cookshire-Eaton near Lennoxville. Marie-Pier, who plans to work in environmental education or wildlife management, will use her B.E.S.T. funding to do a month-long internship in a wildlife rehabilitation centre in Spain in the spring of 2011. She will work in every aspect of rehabilitation with a team of biologists, veterinarians and volunteers, to rehabilitate injured or orphaned animals and release them back into their natural habitat. Marie-Pier's mentors for this project are Professors Heidi Webber (ESG), and Jordan Tronsgard (Spanish language).

A student from Trois-Rivières, Quebec, **Gabrielle Massicotte** will graduate in 2011 with a double-major in Environmental Studies and Economics. Gabrielle's B.E.S.T. project concerns the perception of the risk associated with drilling for shale gas in different populations in Quebec. Professor Tom Fletcher, an environmental justice expert, will act as Gabrielle's mentor for this project, which is directly linked to both her majors, as well as the field in which she proposes to pursue graduate studies. Gabrielle plans to publish the results of her research in an academic journal and organize a talk on the subject at Bishop's during the winter semester of 2011. In addition, she will to make a

short video on shale gas drilling in Quebec for use by the Environmental Studies Department.

Anne Lena Ouellet, a second-year Education student with a concentration in Teaching English Second Language and Secondary Education, came to Bishop's from Lévis, Quebec. Anne Lena plans to teach English in different parts of the world, beginning with her B.E.S.T. project, which will have her teach at Hope Secondary School in Tanzania for six weeks. In addition to teaching and mentoring students to prepare them for final exams, Anne Lena will work with other teachers at Hope Secondary School to develop second language teaching strategies. Her mentors are Muhingo Muhingo in Tanzania, Director of the school, Bishop's professor Trevor Gulliver and alumnus and Governor Royal Orr. Anne Lena plans on sharing her learning with Bishop's community via a presentation in September on challenges encountered, and lessons learned.

Maxime Pelletier grew up in Saint-Basile-le-Grand, on Montreal's south shore, and studied journalism at the Cégep de Jonquière. While pursuing an Honours programme in Political Studies and a Minor in Economics, he is working as a freelance journalist for *La Tribune* and *Les Affaires*, and contributing to the television show *Cafe Internet* on TV Cogeco. Maxime plans to undertake a Master's in Public Administration, with a view to becoming a policy analyst for the government of Quebec. His B.E.S.T. project will take him on a three-week study tour of the European Union, with stops in Strasbourg, Frankfurt, Brussels and Luxemburg. Maxime plans to analyse more than 70 speeches by individuals working for the E.U., and report back during the fall of 2011 to a class given by his mentor, Dr Trygve Ugland.

Adam Young is enrolled in the concurrent B.Ed./B.A. English/Secondary Education programme at Bishop's University. Originally from Prince Albert, Saskatchewan, he now resides in Sherbrooke. Adam's B.E.S.T. project involves exploring Swedish teaching methods in the area of education for sustainable development in Canada. He will travel across Sweden to different schools to interact with, and interview, students and teachers. Adam's itinerary will take him to the major cities of Gothenburg and Stockholm, as well as rural Gotland and the smaller city of Visby, from mid-August to mid-September. He will then return to Bishop's to share observations with an Education class given by his mentor, Dr. Avril Aitken.