

**SENATE OF BISHOP'S UNIVERSITY
531th SENATE MEETING**

Date: Monday, January 24th, 2011
Time: 7:00 p.m.
Place Tomlinson Hall, McGreer #100

AGENDA

- 531/ 1 Approval of Agenda
- 531/ 2 Approval of Minutes –
530th Senate Meeting
- 531/ 3 Communications from the Chair
- 531/ 4 Business Arising
- 531/ 5 Committee Items
 - 5.1 Senate Planning Committee Report / M. Childs
 - 5.2 Senate Research Committee / S. Harvey
 - a. Proposal for Research and Creativity Award
 - b. New Travel Grant Guidelines
 - 5.3 Follow up on SPARC reports for Chemistry, Classics, Drama, English, Études françaises et Québécoises & Mathematics / J. Crooks
- 531/ 6 Other Matters
 - 6.1 Sessional Dates 2011 – 2012 / Y. Jodoin
- 531/ 7 Recommendations
 - 7.1 Williams School of Business / S. Harvey
 - 7.2 Arts and Science / J. Crooks
 - 7.2 .1 Arts & Science Requirements
 - 7.2.2 Division of Humanities
 - 7.2.2.1 Department of Classics – Calendar Copy Changes
 - 7.2.2.2 Department of Philosophy – new course PHI 264
 - 7.2.3 Division of Natural Sciences and Mathematics

- 7.2.4 Division of Social Sciences
 - 7.2.4.1 Proposed Calendar changes to Sport Studies Major
 - 7.2.4.2 New Program in Sport Studies – Minor in Sports Studies
 - 7.2.4.3 New course in Sport Studies

7.3 School of Education / C. Beauchamp

- 7.3.1 Proposed Changes to M.Ed. courses

7.4 Continuing Education

531/ 8 Brief Information



**MINUTES OF THE 531ST MEETING OF THE SENATE
OF BISHOP'S UNIVERSITY**

The 531st meeting of Senate took place on Monday, January 24th, 2011, at 7:00 p.m., in McGreer 100.

Chair: Principal Michael Goldbloom

Present: Dr. Madjid Allili, Dr. Catherine Beauchamp, Dr. Claude Charpentier, Dr. Michael Childs, Dr. Jamie Crooks, Ms Hazeline Delos Trinos, Dr. Gilbert Gagné, Prof. Chad Gibbs, Mr. Yves Jodoin, Dr. Rebecca Harries, Dr. Steve Harvey, Dr. JoAnne Kingsley, Dr. Elisabeth Levac, Mr. Justin McCarthy, Dr. Daniel Miller, Dr. Darren Millington, Mr. Dale Miner, Dr. Ross Osmun, Dr. Elizabeth Prusak, Ms Elizabeth Robichaud, Mr. Nicholas Seebruch, Ms Ruth Sheeran Ms Jenna Smith, Dr. Lourdes Zubieta.

Regrets: Mr. Félix Hivon-Vaillancourt, Dr. Walter Marcantoni, Dr. Cranmer Rutihinda.

Secretary: Ms Victoria Meikle

ITEM 531/1: APPROVAL OF AGENDA

The agenda was approved as proposed.

ITEM 531/2 APPROVAL OF MINUTES OF THE 530TH MEETING OF SENATE

Dr. Daniel Miller asked that the account of his intervention in the last paragraph on Page 6 of the minutes be amended to reflect the fact that the proposed Humanities tenure-stream positions were in bottom half of the prioritised list.

Dean James Crooks pointed out that the references to the Senate Programme Academic Review Committee on pages 5 and 6 of the discussion of the Italian programme should rather be to Senate Planning Committee.

Dean Catherine Beauchamp moved approval of the minutes of the 531st meeting of Senate, subject to these amendments, and Dean Steve Harvey seconded the motion.

The motion carried.

ITEM 531/3 COMMUNICATIONS FROM THE CHAIR

Passing of Dr. Walter Stephan

The Principal expressed the sadness of members of the University community on the passing of Dr. Walter Stephan of the Physics Department, and offered his condolences to Dr. Stephan's family and colleagues.

Review and Search Processes

The Principal noted that reviews of several members of the senior administration by Ad Hoc Review Committees established under new provisions of the Statutes of Bishop's University that came into force in 2010 had come to successful conclusions. The work of other Ad Hoc Committees was in progress, including search committees for a Dean of Arts and Science and for a University Librarian. He indicated that there was consensus among those who had participated in the processes that the new procedures are working well.

Strategic Orientations Process

The Principal gave an overview of work undertaken at the January retreat of the Strategic Orientations Steering Committee, which is playing an advisory role, as we take stock and prepare for a capital campaign.

Among the eventual outcomes of the retreat will be a renewed articulation of Bishop's vision, mission and values. Once developed, these will be shared for feedback with different constituent parts of the University, including Senate. They will then be discussed at the June meeting of the Board of Governors.

In addition to initiating a conversation about fundamental orientations, the Strategic Orientations Steering Committee had responded to short-term areas of focus presented by the senior administration. Two areas on which the administration will focus over the coming months are the level of enrolment that will ensure Bishop's ability to fulfil its mission while remaining viable, and the meaning of a liberal education in 2011.

The Principal reported that the early signs for fall 2011 are good, indicating that we will likely attain our revised goal of 2163 full-time students. Among other things, this good news means that we need to consider what size we would like to be. This discussion will involve broad consultation within the University community.

Vice-Principal Academic, Dr. Michael Childs, will lead a discussion of how we define a liberal education for our time. Among the topics he and colleagues will explore is whether there are common learning outcomes that we feel all Bishop's graduates should achieve, regardless of programme.

ITEM 531/4 BUSINESS ARISING

There was no business arising.

ITEM 531/5 COMMITTEE ITEMS

5.1 Report of Senate Planning Committee – M. Childs

The Vice-Principal introduced the report of Senate Planning Committee.

5.1.1 Funding of the Italian programme

The Vice-Principal reported to Senate on discussions on the future of the Italian programme since the December Senate meeting.

Members of Senate Planning Committee had met with the Chair of the Modern Languages Department, Dr. Sophie Boyer, and with Professor Stephen Sheeran to discuss proposals submitted by Professor Sheeran to Senate at the December meeting. Among the Department's proposals was that concentrations in modern languages be linked to majors in other fields, as well as to majors in Modern Languages.

Despite accepting this suggestion, members of Senate Planning Committee were not sufficiently persuaded of the ongoing viability of the Italian programme to make a long-term commitment at this point. Rather, they proposed target registrations for Modern Languages and for the Italian programme for the next three years, as set out below:

	Modern Languages Majors	Italian Concentration
Fall 2011	55	8
Fall 2012	65	15
Fall 2013	70	18

Nine part-time courses will be allocated to Italian on a yearly basis, with Senate Planning Committee assessing their continuance on the basis of these targets.

Dr. Childs moved that Senate fund the Italian programme at a rate of 9 part time courses per year (increased possibly to 10 via the divisional distribution); such funding being reviewed on an annual basis and assessed and renewed or not according to the targeted enrolments. Dale Miner seconded the motion.

The motion carried, none opposed, four Senators abstaining.

During the course of discussion, Dean Crooks expressed his disagreement with the use of registrations as the criterion for programme survival.

5.1.2 Spring and summer programme.

Due to space requirements of the ACFAS conference, there will be 40 classrooms available for spring and summer courses. There have been 50 requests for courses.

Senate Planning Committee had deputized the Vice-Principal Academic to approve spring and summer courses according to his assessment, based on historical data, of the likelihood of reaching 12 registrations.

5.1.3 New courses for 2011-12

The Vice-Principal noted that a number of new courses for 2011-12 which had missed the November deadline for submission had been vetted by Senate Planning Committee, or the Graduate Studies Committee, and would be brought forward by the Deans at the appropriate point in the agenda.

5.1.4 Allocation of part-time positions for 2011-12

The Vice-Principal Academic introduced the allocation of part-time positions recommended by Senate Planning Committee by noting that the Board of Governors would make a decision on the number of the tenure-stream positions at its meeting later that week. In order to deal with the allocation of part-time positions, Senate Planning Committee had made an assumption that six tenure-stream positions would be funded. If the outcome of the Board discussion were not consistent with this assumption, part-time allocations would have to be revisited.

Registrations are a significant factor in determining part-time allocations, but programme viability has been taken into account since 2009. Overall, the University is moving toward base funding, so as to stabilise programme funding. For really small departments with small enrolment, there will be some expectation that cognate courses will be taken into account.

The Vice-Principal introduced the part-time credit allocations in two groups. The first set of allocations aims to compensate for reduced teaching loads. These are in turn divided into two categories, a 'firm' category to replace courses normally

offered by those who had taken on APBU administrative duties, who had become academic officers, and teaching load reductions for those receiving external research funding. A second category of allocations was made to compensate for the impact of reductions in teaching load mandated in the collective agreement, for sabbaticals, and for those who had taken partial retirement. These are allocated on the basis of a Senate-approved formula that takes into account student/faculty ratios.

The Vice-Principal moved that Senate Planning Committee approve the allocation of 97.5 part-time courses in the teaching load reduction pool for 2011-12 as follows:

- ◆ General pool (APBU, EC, etc.): 20.5 courses
- ◆ Williams School of Business: 6 firm + 8 calculated @ 80% for a total of 13 courses
- ◆ School of Education: 4 firm + 3 calculated @ 80% for a total of 7 courses
- ◆ Division of Social Sciences: 7 firm + 16 calculated @ 70% for a total of 18 courses
- ◆ Division of Humanities: 8 firm + 19 calculated @ 60% for a total of 18 courses
- ◆ Division of Natural Sciences: 12 firm + 15 calculated @ 60% for a total of 21 courses

Dean Harvey seconded the motion.

Dean Crooks took the position that there weren't enough courses allocated in Arts and Science, and predicted that class size would become an issue in larger departments. He also noted the adverse impact of the multipliers on the allocation for Arts and Science.

The motion in relation to part-time allocations to compensate for reduced teaching loads carried , two Senators opposed, three abstaining.

The second group of part-time allocations is the 'regular' allocation to support programme delivery. The Vice-Principal noted that, if the University does move toward a base funding model, the 'regular allocation' will no longer be regular.

On the assumption that the Board would approve 6 tenure-stream positions at its January 28th meeting, Senate Planning Committee proposed 151 courses as follows:

- ◆ Williams School of Business: 10 courses

- ◆ School of Education: 17 courses
- ◆ Division of Social Sciences: 25 courses
- ◆ Division of Humanities: 79 courses
- ◆ Division of Natural Sciences: 20 courses

The Vice-Principal moved that Senate approve the Part time Credit Allocation set out above, PROVIDED that the SPC assumptions on tenure stream recommendations occurs, failing which the appropriate adjustments will be made to divisional allocations. Nicholas Seebruch seconded.

The motion carried, one Senator opposed, one abstaining.

The Vice-Principal reminded Senators that departments could choose to convert these allocations into sessional appointments at the rate of seven part-time allocations per sessional position.

He also noted that the academic budget has been allocated. If there are additional resources, the University will look at making them available, either through the budget process or when enrolments are finalised. High enrolment service courses and exceptional programme needs will be prioritised in the allocation of any additional resources that become available.

5.2 Report of Senate Research Committee - S. Harvey

5.2.1 Proposal for Research and Creativity Award

Associate Vice-Principal Research Steve Harvey introduced a proposal for a Research and Creativity Award by noting that recognition for research achievements is overdue. Given the size of the University, Senate Research Committee recommended one award, which would include a monetary award equivalent to the teaching award. Senate Research Committee would be charged with adjudicating the award.

Dr. Harvey moved the creation of the Research and Creativity Award, and Elizabeth Robichaud seconded the motion.

The motion carried, none opposed, no abstentions.

5.2.2 New Travel Grant Guidelines

Travel Guidelines needed updating to take into account increased costs, to rationalise provisions. The revised policy would remove the \$800 minimum expenditure to qualify for reimbursement, establish a \$1000 maximum on reimbursement, establish a per diem of \$125 for accommodation and food, and provide compensation for car travel at the going rate.

The Associate Vice-Principal moved approval of the proposed policy, and Dean Catherine Beauchamp seconded the motion.

The motion carried, none opposed, no abstentions.

During the course of discussion Dr. Harvey acknowledged that it would be appropriate to examine the need to provide some reimbursement for travel expenses for graduate students.

5.3 Follow-up on SPARC Reports for Chemistry, Classics, Drama, English, Études françaises et québécoises & Mathematics - J. Crooks

Dean Crooks noted that decanal reports on follow-ups to SPARC reviews had fallen behind during the previous administration, and that he had undertaken to bring them up to date before the end of his deanship in June 2011.

He then reviewed the progress made by each of the departments individually, noting that in all cases a majority of the recommendations of the SPARC review had been at least partially implemented.

One issue remaining relates to Master's programmes that had not received external accreditation. These programmes are supported on a trial basis, on condition that they seek CREPUQ accreditation. Computer Science had had their Master's programme accredited, the Department of Physics was prepared to apply for accreditation. Dean Crooks indicated that he expected the Graduate Studies Committee to ask the Department of Chemistry to move forward on this accreditation. Some recommendations for additional positions, space and equipment had not been implemented because resources simply weren't available.

In response to a question from the Principal, Dean Crooks indicated that the SPARC process works well, and that recommendations are taken seriously by departments. He noted the frequent recurrence of recommendations for additional positions and student lounges.

SPARC guidelines were modified seven or eight years ago to require reviewers to address explicitly how programmes contribute to the achievement of the University's mission of liberal education. The Vice-Principal suggested that, going forward, he would look to ensure that this point is more consistently addressed in SPARC reports.

ITEM 531/6 OTHER MATTERS

Yves Jodoin, University Registrar, proposed Term and Convocation dates for 2011-12.

There was some discussion of May 26th, 2012 as the date of Convocation, on the grounds that it may be too early. June 2nd was not an alternative because some students from the Williams School of Business would be writing CFA exams. June 9th was suggested as a possibility.

The Registrar undertook to come back to the February Senate meeting with additional information on dates.

ITEM 530/7 RECOMMENDATIONS FROM THE DEANS

7.1 *Williams School of Business*

Dean Harvey had no recommendations.

7.2 *Arts and Sciences*

7.2.1 *Arts and Science Divisional Requirements*

Dean Crooks introduced a motion to establish course requirements across Divisions. He noted that these recommendations follow from a request to consider requirements across Divisions made in the fall of 2008. An Ad hoc committee made up of Dr. Andrea Drumheller, Dr. Jack Eby and Dr. Dale Wood, as well as student Senators, had reported on the matter in the winter of 2009.

Dean Crooks moved that the Divisional Requirements be amended as follows: Professor Chad Gibbs seconded the motion.

Division of Humanities

In order to encourage students enrolled in the Division of Humanities to broaden the scope of their education, all majors and honours students are required to complete at least three credits in the Division of Natural Sciences & Mathematics. While these requirements will not in themselves ensure against excessive specialization, it is hoped that they will lead students to find and pursue various areas of interest.

Division of Natural Sciences

In order to encourage students enrolled in the Division of Natural Sciences & Mathematics to broaden the scope of their education, all majors and honours students are required to complete at least three credits in either the Division of Humanities or the Division of Social Sciences. While this requirement will not in itself ensure against excessive specialization, it is hoped that it will lead students to find and pursue various areas of interest.

Division of Social Sciences

In order to encourage students enrolled in the Division of Social Sciences to broaden the scope of their education, all majors and honours students are required to complete at least three credits in the Division of Natural Sciences & Mathematics. While this requirement will not in itself ensure against excessive specialization, it is hoped that it will lead students to find and pursue various areas of interest.

In each case, students whose programme requirements exceed 72 credits will be exempt from the new Divisional requirements.

Concerns were expressed about the impact on recruitment of students to Bishop's in cases where analogous programmes at other universities do not have such requirements, and about the timing of the recommendation, in light of the Strategic Orientations process undertaken by the University.

The motion carried, three Senators abstaining.

7.2.2 Division of Humanities

7.2.2.1 Department of Classics

The Dean of Arts and Science moved a number of Housekeeping amendments to the calendar copy for the Classics Department. Dr. Rebecca Harries seconded the motion.

The motion carried.

7.2.2.2 Department of Philosophy

Dean Crooks moved the creation of a new course on Marx, PHI 264; Dale Miner seconded the motion.

The motion carried.

7.2.4 Division of Social Sciences

7.2.4.1 Amendments to the Major in Sport Studies

Dean Crooks moved amendments to the Major in Sport Studies; Dr. Daniel Miller seconded the motion.

The motion carried.

7.2.4.2 Sport Studies Minor

Dean Crooks moved the establishment of a minor in Sports Studies; Elizabeth Robichaud seconded the motion.

The motion carried.

7.2.4.3 New course in Sport Studies

Dean Crooks moved the establishment of SPO 403: Advanced Seminar in Sport Studies; Dr. JoAnne Kingsley seconded the motion.

The motion carried.

7.3 School of Education: Proposed Changes to M.Ed. courses

Dean Catherine Beauchamp distributed a document outlining proposed changes to the M.Ed. programme that have been approved by the Graduate Studies Committee.

7.3.1 Research Methods

The School of Education proposed combining two existing Research methods offerings, GSE 512, Research Methods (3 credits) and GSE 516, Action Research (3 credits), into Parts A and B of a 6-credit Research Methods course.

7.3.2 Special Topics in Special and Inclusive Education

The School also proposed changing the name of GSE 520, Selected Topics in Special Education to GSE 520, Special Topics in Special and Inclusive Education.

7.3.3 Educational Theory

Finally, the School of Education proposed adding the course GSE 534, Selected Topics in Educational Theory to provide the student with opportunities to explore various theories of education. Specific topics will be chosen for each course by the professor.

Dean Beauchamp moved that Senate approve these changes; Jenna Smith seconded the motion.

The motion carried.

There being no further business, the 531st meeting of Senate adjourned at 8:55 p.m.

Michael Goldbloom, Chair

Victoria Meikle, Secretary