

**SENATE OF BISHOP'S UNIVERSITY  
527<sup>th</sup> SENATE MEETING**

**Date:** Monday, September 20<sup>th</sup>, 2010  
**Time:** 7:00 p.m.  
**Place** Tomlinson Hall, McGreer #100

**AGENDA**

- 527/ 1 Approval of Agenda
- 527/ 2 Approval of Minutes –  
526<sup>th</sup> Senate Meeting
- 527/ 3 Communications from the Chair
- 527/ 4 Business Arising
- 527/ 5 Committee Items
  - 5.1 Research Ethics Board – Report / M. Childs
  - 5.2 Research Space Allocation – Draft Report / M. Childs
  - 5.3 Senate Nominating Committee / R. Sheeran
  - 5.4 SPARC Fine Arts Report / M. Childs
  - 5.5 SPARC – Winter 2011 / M. Childs
  - 5.6 Criteria for evaluation of Research clusters / S. Harvey
  - 5.7 Animal Care Committee – Information / M. Childs
- 527/ 6 Other Matters
  - 6.1 Nomination of Dr. Heidi Webber for Adjunct Professor status in the Department of Environmental Studies and Geography / E. Levac
  - 6.2 Nomination of Dr. Matthew Peros for Adjunct Professor status in the Department of Environmental Studies and Geography / E. Levac
- 527/ 7 Recommendations
  - 7.1 Williams School of Business / S. Harvey
  - 7.2 Arts and Science
    - 7.2.1 Division of Humanities / J. Crooks
    - 7.2.2 Division of Natural Sciences and Mathematics / J. Crooks
    - 7.2.3 Division of Social Sciences / J. Crooks

7.3 School of Education / C. Beauchamp

7.4 Continuing Education

527/ 8 Brief Information

8.1 List of changes to the list of graduates approved on May 19, 2010.

8.2 Senate meetings dates for 2010-11

C. Doucet  
September 15<sup>th</sup>, 2010

**SENATE OF BISHOP'S UNIVERSITY**

**MINUTES OF THE 527<sup>TH</sup> MEETING OF SENATE**

The 527th meeting of Senate took place on Monday, September 20th, 2010, at 7:00 p.m., in McGreer 100.

**Chair:** Principal Michael Goldbloom

**Present:** Dr. Catherine Beauchamp, Dr. Claude Charpentier, Dr. Michael Childs, Dr. Jamie Crooks, Ms Hazeline Delos Trinos, Dr. Gilbert Gagné, Prof. Chad Gibbs, Dr. Rebecca Harries, Dr. Steve Harvey, Mr. Félix Hivon-Vaillancourt, Mr. Yves Jodoin, Dr. JoAnne Kingsley, Dr. Elisabeth Levac, Dr. Walter Marcantoni, Mr. Justin McCarthy, Dr. Daniel Miller, Dr. Darren Millington, Mr. Dale Miner, Dr. Ross Osmun, Ms Elizabeth Robichaud, Dr. Cranmer Rutihinda, Mr. Nicholas Seebruch, Ms Ruth Sheeran, Ms Jenna Smith.

**Regrets:** Dr. Elizabeth Prusak, Dr. Lourdes Zubieta.

In response to a request from the Chair, new members of Senate Ms Hazeline Delos Trinos, Mr. Félix Hivon-Vaillancourt Mr. Justin McCarthy, Dr. Daniel Miller, Ms Elizabeth Robichaud, Mr. Nick Seebruch, and Ms Jenna Smith introduced themselves.

**AGENDA ITEM 527/1: APPROVAL OF AGENDA**

Dr. Elisabeth Levac moved approval of the Agenda; Dr. Jamie Crooks seconded the motion.

**The motion carried.**

**AGENDA ITEM 527/2 APPROVAL OF MINUTES OF THE 526TH MEETING OF SENATE**

Ms Elizabeth Robichaud moved approval of the Minutes.

**The motion carried, subject to correction of a typographical error.**

**AGENDA ITEM 527/3 COMMUNICATIONS FROM THE CHAIR**

The Chair advised members of Senate that fall registrations would exceed 2,000. Though data was not final, it was likely that registration would be high enough to trigger the reduction of teaching load (or privilege) from 11 courses over two years to ten courses over two years, as provided in the collective agreement.

He noted that while further improvement is no doubt possible, there had been significant improvements to the fall registration process this year.

Bishop's made its triennial appearance before the *Commission de la culture et de l'éducation* of the National Assembly on August 20<sup>th</sup>, 2010. The hearings gave the Principal and Vice-Principals an opportunity to inform members of the *Commission* about Bishop's particular mission, recent developments at the University, and the challenges we face. The submission was well received.

Principal Goldbloom mentioned that members of the Bishop's Community had celebrated the 50<sup>th</sup> anniversary of the Psychology Department.

During the course of his remarks, the Principal noted that Bishop's had hired two new senior administrators, Dr. Jackie Bailey, Dean of Student Affairs, and Ms Victoria Meikle, Secretary General and Vice-Principal Government Relations and Planning, and asking Dr. Bailey and Ms Meikle to introduce themselves.

**AGENDA ITEM 527/4 BUSINESS ARISING**

There was no business arising.

**AGENDA ITEM 527/5 COMMITTEE ITEMS**

**5.1 Report of the Research Ethics Board - M. Childs**

The Vice-Principal Academic, Dr. Michael Childs, presented the report of the Research Ethics Board on research involving human subjects, a copy of which is appended to these minutes, and moved acceptance of the report by Senate. Dr. JoAnne Kingsley seconded the motion.

**The motion carried.**

## 5.2 *Draft Report of the Ad Hoc Committee on the Allocation of Research Space - M. Childs*

The Vice-Principal presented the report of the Ad Hoc Committee on the Allocation of Research Space, a copy of which is appended to these minutes. Dr. Childs reviewed the reasons for establishing the Committee and gave a brief account of its work. He highlighted some of the recommended principles for the allocation of research space:

- ◆ Research space belongs to the University and should be allocated in accordance with priorities determined by the Senate-approved strategic Research Plan.
- ◆ There should be a review of the allocation of research space on a regular basis to ensure alignment with University priorities.
- ◆ Criteria for allocation had been divided into two categories, primary and secondary: primary criteria are linked to attracting research funding, needed to meet the costs associated with research space; secondary criteria concern research productivity, whether the research is externally funded or not.
- ◆ The Ad Hoc Committee recommends that Senate establish a Standing Committee on Research Space, to function as a collegial body that will allocate research space efficiently and fairly on a collegial basis.

Dr. Childs moved that Senate endorse the report, and create a Standing Committee on the allocation of research space, members to be recommended to Senate by Nominating Committee. Dr. Catherine Beauchamp seconded the motion,

**The motion carried, none opposed.**

## 5.3 *Report of Senate Nominating Committee - R. Sheeran*

Ms Ruth Sheeran presented the report of Senate Nominating Committee.

Ms Sheeran, Chair of the Senate Nominating Committee, moved items 1, 2, 4, 5 and 6 of the Report, with Mr. Dale Miner seconding:

- ◆ Senate Nominating Committee: nomination of Mr. Dale Miner, Ms Elizabeth Robichaud and Dr. Cranmer Rutihinda;
- ◆ Academic Appeals Committee: nomination of Mr. Nicholas Seebruch, and of Ms Hazeline Delos Trinos as an alternate;
- ◆ Academic Integrity Committee: nomination of Mr. Justin McCarthy and Mr. Nicholas Seebruch;
- ◆ Academic Review Committee: nomination of Mr. Félix Hivon-Vaillancourt and of Mr. Nicholas Seebruch; nomination of Ms Jenna Smith as an alternate;

- ◆ Academic Standing Committee: nomination of Ms Elizabeth Robichaud;
- ◆ Experiential Learning Committee: nomination of Mr. Justin McCarthy;
- ◆ Library Committee: nomination of Mr. Justin McCarthy;
- ◆ Planning Committee: nomination of Ms Elizabeth Robichaud;
- ◆ Prizes and Scholarships Committee [now the Prize Committee]: nomination of Ms Jenna Smith;
- ◆ Statistics Committee: nomination of Mr. Félix Hivon-Vaillancourt;
- ◆ Students with Special Needs Committee [now the Committee on Students with Disabilities]: nomination of Dr. Corrine Haigh as the School of Education Representative;
- ◆ Teaching Evaluation Committee: nomination of Ms Jenna Smith;
- ◆ Timetable Committee: appointment of Dr. Gerry Coulter as the Social Sciences representative and nomination of Mr. Justin McCarthy;
- ◆ Ad Hoc Committee on Liberal Science: nomination of Ms Hazeline Delos Trinos, Mr. Félix Hivon-Vaillancourt and Mr. Justin McCarthy; and
- ◆ Ad Hoc Search Committee for a University Librarian: nomination of Dr. Daniel Miller.

**The motion carried.**

Ms Sheeran moved item 3 of the Report of Senate Nominating Committee, recommending the dissolution of the Committee on Defining and Promoting Bishop's University, on the grounds that the Committee is no longer needed. Mr. Dale miner seconded the motion.

**The motion carried.**

Ms Sheeran moved the approval Item 7 of the Report of Senate Nominating Committee, changing the name of the 'Prizes and Scholarships Committee' to the 'Prize Committee' and making changes to the mandate of the Committee; Dr. Miller seconded the motion.

Ms Sheeran explained that the Senate Prizes and Scholarships Committee had reviewed its mandate, and recommended that it be limited to the award of proficiency prizes. In response to a question, Dr. Childs explained that the removal of the award of scholarships from the mandate of the Prizes and Scholarships Committee reflects practices that have been in place for some time, whereby scholarships are awarded by the Admissions Office in accordance with University policy.

**The motion carried.**

Ms Sheeran mentioned that the Nominating Committee would be bringing further nominations to the October Senate meeting.

#### **5.4     *SPARC Report on the Fine Arts Department and the Art History Programme - M Childs***

The Vice-Principal introduced the report of the Senate Programme Academic Review Committee on the Fine Arts Department and the Art History Programme, a copy of which is appended to these minutes. Dr. Childs spoke briefly to each of the recommendations of the External Review Committee, outlining the reasons for the SPARC response to them.

The SPARC review concluded that a number of steps needed to be taken by the Fine Arts Department and Art History Programme in order to ensure compliance with national standards, to strengthen and increase the coherence of programmes, and to improve the clarity of learning outcomes. The Review Committee recommended a second review two years hence, and SPARC endorsed this recommendation. The purpose of the review in two years time is to examine progress on all of the recommendations of the external reviewers. This review should be conducted by a three-person panel, one of member of which is external to both the Department of Fine Arts and the Art History Programme. Dr. Childs emphasised the need for Senate to make a decision on the viability of Fine Arts and Art History programmes following the review proposed for the 2012-13 academic cycle.

A suggestion by Dr. Rebecca Harries that the technician in the Department be consulted during the next review was accepted.

During the course of discussion, Dr. Jamie Crooks, Dean of Arts and Sciences, suggested that there are three reasons to think that progress is possible: steps taken during the 2009-10 academic year to improve administration have had positive results; there is a directive in the recommendations of the External Review Committee, endorsed by SPARC and accepted by the Department of Fine Arts itself, to rearticulate the programme and how it works; and there is a directive to revamp departmental and programme procedures, including improving communications.

Dr. Childs moved acceptance of the SPARC report, including the recommendation for a further review of the Fine Arts Department and Art History Programme in two years; Dr. Crooks seconded the motion.

**The motion carried, none opposed, two abstentions.**

**5.5      *SPARC Report on programme evaluations for Winter term, 2011 - M. Childs***

The Vice-Principal moved the approval of the SPARC report recommending the evaluation of four programmes in winter term, 2011: Biology, Computer Science, Economics and Environmental Studies; Ms Robichaud seconded the motion.

**The motion carried.**

**5.6      *Report of the Senate Research Committee on criteria for the evaluation of Research clusters - S. Harvey***

Dr. Steve Harvey, Dean of the Williams School of Business, presented the report of the Senate Research Committee on the criteria for evaluation of research clusters, a copy of which is appended to these minutes. Dr. Harvey provided a brief history of the creation of the clusters, and an account of the consultation process. He then spoke briefly to the nine criteria proposed, based on the objectives of the research clusters.

Dr. Harvey moved, seconded by Dr. Gilbert Gagné:

Motion 1: That the criteria proposed by the Senate Research Committee for the periodic evaluation of clusters be adopted; and

Motion 2: That the Senate Research Committee propose a process by which the clusters could conduct every second evaluation (i.e., each sixth year) with input from central evaluations. The Committee should report back to Senate by September 2011.

During the course of discussion, Dr. Harvey explained that the evaluation of individual researchers was best left to the clusters themselves. In response to a question from the Chair, he acknowledged that some staggering of reviews might be necessary, when the time came to carry out external evaluations, in order to ensure the capacity to review all clusters.

**The motions carried, none opposed, no abstentions.**

**5.7      *Composition of Animal Care Committee/M. Childs***

The Vice-Principal explained that this Committee on Animal Care is mandated by the Canadian Council on Animal Care, a federal agency.

He then moved the establishment membership for the 2010-11 academic year: Dr. Michael Richardson (chair), Dr. Claude Charpentier, Dr. Estelle Chamoux, Ms Sylvie Côté, Director of Research, Mr. Jeffrey Macdonald, biology technician, Mr. Justin McCarthy, Ms Evelina Smith, community member, and Dr. Michel Talbot, veterinarian.



**The motion carried, none opposed, no abstentions.**

**AGENDA ITEM 527/6 OTHER MATTERS**

Dr. Elisabeth Levac moved the nomination of Dr. Heidi Webber as Adjunct Professor in the Department of Environmental Studies and Geography. The motion was seconded by Dr. Crooks.

**The motion carried, none opposed, no abstentions.**

Dr. Levac then moved the nomination of Dr. Matthew Peros, candidate for a Canada Research Chair in Multi-scale Climate and Environmental Change, as Adjunct Professor in the Department of Environmental Studies and Geography; the motion was seconded by Dr. Crooks. Dr. Childs suggested that the motion be amended to make Dr. Peros's appointment effective July 1, 2010.

**The motion carried as amended, none opposed and no abstentions.**

**AGENDA ITEM 527/7 RECOMMENDATIONS FROM THE DEANS**

There were no recommendations from the Deans.

**AGENDA ITEM 527/8 INFORMATION ITEMS**

**8.1 *Changes to the list of graduates approved on May 19, 2010.***

**8.2 *Senate meeting dates for 2010-11 are appended to these minutes.***

There being no further business, the 527<sup>th</sup> meeting of Senate adjourned at 8:31 p.m.

  
Michael Goldbloom, Chair

  
Victoria Meikle, Secretary