



Bishop's University

MINUTES OF THE 499th MEETING OF SENATE

The 499th meeting of Senate took place on Monday November 26, 2007 at 7:00 pm in Tomlinson Hall, McGreer 100.

Present: Dr. J. Rittenhouse was in the Chair, Dr. C. Beauchamp, Dr. L. Bentabet, Prof. R. Brown, Dr. T. Bruestle, Dr. V. Faraoni, Dr. T. Fletcher, Dr. R. Harries, Mr. D. Horne, Mr. Y. Jodoin, Dr. E. Levac, Mr. A. P. Martinez, Dr. A. Johnson, Prof. L. McRae, Mr. T. Posie, Ms. A. Rowe, Ms. R. Sheeran, Prof. S. Sheeran, Mr. D. Thomas-Anderson, Dr. T. Ugland, Prof. C. Viens, Dr. M. Vigneault, Mr. J. Wald, Prof. D. Westman, Dr. B. Willms, Dr. L. Zubieta.

Regrets: Prof. S. Béquet, Mr. J. Sangster, Ms. S. Teasdale.

1/499 AGENDA

Remove items from agenda:

- 7.1 Articulation agreements between Williams School of Business and Ontario Colleges
- 7.4 Proposed program changes in Biology

The agenda was approved with these modifications (Fletcher/Wald)

Motion Carried

2/499 MINUTES

The Minutes of the 497th meeting of Senate were approved after removing Dr. C. Beauchamp from the list of attendees. (Posie/ Thomas-Anderson)

Motion Carried

3/499 COMMUNICATIONS FROM THE CHAIR

The Interim Principal, Dr. J.Rittenhouse, said that there wasn't much news to report since the previous week's events and the Special Meeting of Senate.

4/499 BUSINESS ARISING

Dean Johnson noted that the final version of the Strategic Plan was still not on the web.

5/499 COMMITTEE ITEMS

Dean A. Johnson assumed the Chair at this point.

i) SPARC Review of Biochemistry

Dean Willms answered questions about the External Review of Biochemistry. A member said that SPC should take the report into consideration. A motion to receive the report was voted (Wald/Faraoni).

ii) SPARC Review of Religion

Dean Sheeran said the report reinforced the notion that the department should remain a single department. A motion to receive the report was voted. (Sheeran/Harries)

iii) Senate Nominating Committee

Dr. T. Ugland reported the names brought forward for approval on various Senate Committees:

Senate Library Committee:

- Dr. G. Coulter from the Division of Social Sciences
- Mr. D. Bromby from Library
- Mr. Maximillien Machungwa, part-time student

Classroom Renovation Committee:

- Dr. A. Drumheller from Division of Social Sciences

Task Force on Recruitment and Retention:

- Dr. M. Murray from the Division of Humanities

It was moved (Brown/Bruestle) to approve the nominations. **Motion Carried**

iv) Senate Planning Committee

Dr. J. Rittenhouse presented the Senate Planning Committee report about setting clear parameters for tenure-stream positions for departments schools and divisions.

- Ratio 1 (#1) Three-year average of the ratio of full-time majors/honours to tenure-stream positions.
- Ratio 2 (#2) Three-year average of the ratio of full-time students taking courses (CRUs) to tenure-stream positions.
- Ratio 3 (#3) Three-year average of the ratio of full-time students entering to complete a degree to tenure-stream positions.
- Ratio 4 (#4) Reducing the calculation of tenure-stream positions, based on professors receiving grants from major funding agencies.

Dean Willms wondered if graduate students would be counted differently in this formula. Dr. Beauchamp, Director of the School of Education, added that this should apply also to other divisions and schools. It was agreed this matter should be referred to SPC. A long period of questions, clarifications, concerns and answers followed.

It was moved (Rittenhouse/Beauchamp) that Senate approve the following parameters, recommended by SPC, be used when considering tenure-stream positions:

- When ratio #1 is 25:1+ a department(s)/program(s) vacated tenure-stream position will be replaced and/or a department(s)/program(s) may request an additional, new tenure-stream position;
- When ratio #1 is 20-25 a department(s)/program(s) may request a replacement for a vacated tenure-stream position. SPC will evaluate each request giving weight to ratio #1 at twice the value of ratio #2 and ratio #3 and prioritize requests accordingly.
- Further, this process of evaluation be used for the next four years (for 2008 through 2011) or until full-time students reach 2300, whichever comes first.
- Further. Given the circumstances of the difficult financial state of the University, all previously Senate-approved tenure-stream positions will need to be thoroughly reviewed.

Motion carried

Dr. Rittenhouse then explained the part of the document dealing with the parameters for determining workload replacement and extra part-time courses requests

It was moved (Rittenhouse/Beauchamp) that Senate approve the following parameters be used for course replacement when faculty get workload relief:

- When ratio #1 is 25:1+ a division's/school's course replacement for workload relief will be set at 80%, 16.5 credits representing full workload.
- When ratio #1 is 20-25, a division's/school's course replacement for workload relief will be set at 70%, 16.5 credits representing full workload.
- When ratio #1 is 15-20, a division's/school's course replacement for workload relief will be set at 60%, 16.5 credits representing full workload.
- When ratio #1 is 10-15, a division's/school's course replacement for workload relief will be set at 50%, 16.5 credits representing full workload.
- When ratio #1 is below 10, a division's/school's course replacement for workload relief will be set at 40%, 16.5 credits representing full workload.
- Further, this process of evaluation be used for the next four years (for 2008 through 2011) or until full-time students reach 2300, whichever comes first.
- Further, requests for additional part-time courses will be allocated on a divisional/school basis.

Motion carried

It was moved (Faraoni/Bruestle) that SPC factors in the student counts the different funding formulas for undergraduates and graduates, and updates them regularly. **Motion carried**

At this point, Dr. Rittenhouse went back to chairing the meeting.

iv) Senate Research Committee

Whereas the Senate Research Committee hopes to assist the Research Office by becoming more intentionally active in the development of research at Bishop's, and not merely fill the role of an adjudication and promotions committee;

Whereas the Senate Research Committee unanimously recommends to that Senate modify the mandate of the committee as follows;

Dean Willms moved, seconded by Prof. McRae that Senate approved the modified mandate of the Senate Research Committee:

“The purpose of the Senate Research Committee (SRC) is to support, encourage, and develop research within the Bishop’s University academic community. One particular task of the SRC is to hold open and objectively adjudicated competitions for the allocation of available funds. These funds are supplied mainly by the Bishop’s Foundation, with some support from SSHRC. The SRC interacts with the Vice-Principal’s Office in matters relating to the development of research. The SRC is composed of one representative from each division and school, one dean, one librarian and the Director of Research Services. A Publications Subcommittee is composed of two SRC members plus the dean.”

Motion Carried

6/499 OTHER MATTERS

i) Admissions Policies for Inter-Departmental Programs

It was moved (Vigneault/Posie) that ASAP review the proposal that students be permitted to inter-departmental programs in their admissions application.

Motion Carried

ii) Registrar’s Report on Instances of Academic Dishonesty

The Registrar presented briefly his 2006-07 academic year report noting a decline in reported cases of academic dishonesty. It was moved (Viens/Posie) that Senate receive the report. **Motion Carried**

iii) Experiential Learning Group Report

Whereas the Experiential Learning Group has been meeting to establish links, plans and actions to develop these types of activities on campus

It was moved (Rittenhouse/Johnson) that Senate approve the following:

- Experiential Learning Lab (ELL 200) prerequisite: Approval of the Instructor
- Experiential Learning Internship/Placement (ELI 300) prerequisite: ELL 200 or Approval of the Instructor

Motion Carried

7/499 RECOMMENDATIONS

7.1 Williams School of Business

7.2 Division of Humanities

New Courses in English:

It was moved (Sheeran/Brown) that Senate approve the following courses:

- ENG252 English-Canadian Literature to the First World War;
- ENG253 English-Canadian Literature from the First World War to the Present;
- ENG352 Canadian Literature and Theories of Globalization;
- ENG353 American Literature and the “New Woman”;
- ENG358 Approaches to Indigenous Literary Culture in Canada;
- ENG359 Approaches to Canadian Culture (Canadian Studies)

Motion carried

7.3 Division of Natural Sciences and Mathematics

New Courses in Biology:

It was moved (Willms/Bruestle) that Senate approve the following courses:

- BIO133 Human Anatomy;
- BIL133 Anatomy Lab;
- BIO354 Insect Biodiversity;
- BIO349 Medical and Veterinary Entomology.

Motion carried

7.4 Division of Social Sciences

7.5 School of Education

7.6 Continuing Education

Sabbatical Reports Available for Consultation at the University Secretary's Office from:

Dr. L. Czernis, Dr. H. Agourram, Dr. M. Murray, Prof. B. Robson, Dr. F. Huard, Dr. K. Hull, Dr. N. Jones, Dr. A. MacDonald, Dr. K. McLean, Dr. G. Wickens

The SPC asked that the next Senate meeting be delayed until Wednesday December 12, 2007 at 7:00 pm.

The Registrar indicated the minutes of this meeting would be approved at the January meeting of Senate.

The meeting adjourned at 9:03 pm

Dr. Jonathan Rittenhouse, Chair

Mr. Yves Jodoin, Secretary