



Bishop's University

MINUTES OF THE 487th MEETING OF SENATE

The 487th meeting of Senate took place on Monday October 23, 2006, at 7:00 p.m. in Tomlinson Hall, McGreer 100.

Present: Dr. J. Rittenhouse in the Chair, Dr. C. Beauchamp, Dr. L. Bentabet, Prof. S. Béquet, Prof. R. Brown, Dr. T. Brüstle, Mr. M. Cestnik, Mr. R. Csernyik, Ms. M. Dumont, Dr. V. Faraoni, Dr. S. Harvey, Mr. Y. Jodoin, Dr. A. Johnson, Ms. C. Lazarova, Mr. B. Lemenchick, Ms. J. Molyneux, , Ms. R. Sheeran, Prof. S. Sheeran, Ms. S. Teasdale, Dr. T. Ugland, Prof. C. Viens, Dr. M. Vigneault, Prof. D. Westman, Dr. G. Wickens, Dr. B. Willms.

Regrets: Dr. T. Fletcher, Dr. R. Poupart, Dr. L. Standing, Dr. C. Valsan

1/487 AGENDA

The Agenda was approved after modifying the title of agenda item 5/487 iii). (Béquet/Sheeran) **Motion Carried**

2/487 MINUTES

The Minutes of the 486th meeting of Senate were approved as amended. (Béquet/Viens) **Motion Carried**

3/487 COMMUNICATIONS FROM THE CHAIR

Referring to the previous Senate Meeting and some concerns expressed afterwards to the Principal, the Vice-Principal spoke about the need to maintain a level of decorum, to operate under Robert's Rules of Order and, finally, that interventions should be addressed to the Chair.

He also mentioned retiring Professor G. Di Lullo generous gift of a significant collection of Italian films to Bishop's library. Senators expressed their thanks to Professor Di Lullo of the Modern Languages Department.

4/487 BUSINESS ARISING

Dean S. Sheeran mentioned the need to send a notice about the missing Tuesday as discussed and agreed upon by Senate in 4/486 ii)

Referring to Senate's previous meeting's discussion on declining enrolment, Dean B. Willms wondered if there shouldn't be a discussion about the document handed out in 8/487 on "Statistics from CREPUQ on Student Enrolment for the Fall Semester" by the Registrar. Dean S. Béquet volunteered to make a presentation at the next Senate meeting. Other issues brought up ranged from the size of the Université de Sherbrooke's Public Relations Department compared to Bishop's, the expansion of the Université de Sherbrooke campus going after Montreal-area students and Bishop's offerings and list of programs. Interest was also shown in discussing the reports of Strategic Planning addressing student recruitment topics when available.

5/487 COMMITTEE ITEMS

Dean A. Johnson assumed the Chair at this point.

i) Academic Integrity

It was moved (Rittenhouse/Béquet) to do a complete Academic Integrity audit next year and that the Committee on Academic Integrity created last year (2005-06) continue this year (2006-07) and make its report to Senate in April 2007. They would do the following:

- Determine the results, if any, of the Task Force's recommendations upon academic practices at Bishop's;
- Make recommendations to Senate, as necessary, concerning academic integrity issues;
- As Bishop's has recently become a member of the Center for Academic Integrity (CAI - a North American organization committed to research on issues related to academic integrity and to the dissemination of best practices in this area) and is able to conduct a full academic integrity audit using materials provided by CAI, familiarize itself with the mechanisms of the audit procedure and make recommendations to Senate as to its implementation at Bishop's in 2007-08. **Motion Carried**

Ms. J. Molyneux named the students that would sit on the Committee on Academic Integrity: Mr. R. Csernyik and Ms. M. Dumont.

ii) Senate Planning Committee Report

After some discussions, it was moved (Rittenhouse/Béquet) to accept the Senate Planning Committee Report with the exception of the TheTeaching and Learning Centre Director recommendation which is deferred until next Senate Meeting.

Motion Carried

Dr. J. Rittenhouse reassumed the Chair

iii) Academic Standing/Admissions Policy Committee –

Whereas student's academic progress or standing is evaluated in conformity with Departmental, Divisional, School or Senate regulations governing courses, programmes, examinations, and degrees.

Whereas Unless prohibited by a specific committee policy, a student may request a review of any academic decision or a re-evaluation of any course component(s), including examinations.

It was moved (Sheeran/Beauchamp) to approve the proposed revision to Calendar on Academic Review:

Unless prohibited by a specific committee policy, a student may request a review of any academic decision or a re-evaluation of any course component(s), including examinations, subject to the following guidelines.

1. If the issue pertains to a specific course, the student shall first discuss the issue with the course instructor. This must be done as soon as possible, and no later than one month after the beginning of the next regular term of the University following the academic decision.
2. If the issue cannot be directly resolved between the faculty member and the student, the student may take the matter to the Dean of the Division in which the course was offered (or the Vice-Principal in the case of Education courses) within thirty days of the initial meeting with the faculty member. If the matter does not concern a specific course, the student must appeal directly to the Dean/Vice-Principal in charge of the Division or School in which he or she is enrolled.
3. If the Dean/Vice-Principal decides that the issue has no merit the student may either accept that decision or appeal to the Academic Review Committee.
4. If the Dean/Vice-Principal determines that the issue has merit, he or she will proceed, within two weeks, to seek a resolution informally through discussion with the student, the faculty member, and/or the Chair of the Department in question. If the issue cannot be thus resolved by the Dean/Vice-Principal, he or she may impose a solution. In the case of a dispute over a grade, the Dean/Vice-Principal may authorize the re-evaluation of any course

component(s) by an impartial examiner (Fee: \$55.00, reimbursed if the re-evaluation results in a higher mark). In certain situations, the Dean/Vice-Principal may recommend that the student appeal to the Academic Review Committee. In the case of a re-evaluation of a course component, the grade assigned by the reviewing examiner shall become the official grade for that component and the final course grade adjusted accordingly.

5. In this context, any decision of a Dean/Vice-Principal may be appealed to the ARC by the student, given clear grounds for such an appeal.

Motion Carried

6/487 OTHER MATTERS

i) Division of Social Sciences Survey on Fall Break at Thanksgiving.

Dean A. Johnson reported that a vote at Social Sciences Division was 11 to 10 about maintaining the Fall Break. There was discussion about the length and timing of the break. The Registrar made a cross-Canada survey of university registrars : 22 universities had some break, usually later, 29 universities had no break amongst those who replied. It was suggested that Deans make a survey of their division and that SRC do the same with students.

ii) Ombuds Report (2005-2006)

Ms. J. Molyneux expressed concerns about appeals to the Visitor being treated in a timely fashion. Questions arose about which appropriate body (Senate or Executive Committee) should handle such an issue.

It was moved (Teasdale/Brüstle) to receive the report

Motion Carried

It was agreed that the Ombusperson speak to the report at the next meeting of Senate.

7/487 RECOMMENDATIONS

7.1 Williams School of Business

7.2 Division of Humanities

7.3 Division of Natural Sciences and Mathematics

7.4 Division of Social Sciences

7.5 School of Education

i) Change of Course Code –

It was moved (Beauchamp/Teasdale) to approve the new 6 credits course EDU328 Professional Practice Practicum (Elementary) starting in the Winter Session 2007. **Motion Carried**

It was moved (Beauchamp/Teasdale) to approve the new 6 credits course EDU329 Professional Practice Practicum (Secondary) starting in the Winter Session 2007. **Motion Carried**

ii) It was moved (Beauchamp/Teasdale) to approve a new version of a 3 credits course - EDU315 Professional Practice Practicum (Secondary). This course remains into effect until the end of the year. **Motion Carried**

It was moved (Beauchamp/Teasdale) to approve a new version of a 3 credits course - EDU316 Professional Practice Practicum (Elementary). This course remains into effect until the end of the year. **Motion Carried**

7.6 Continuing Education

8/487 BRIEF INFORMATION

i) Statistics from CREPUQ on Student Enrolment for the Fall Semester [Registrar]

The meeting was adjourned at 8:09 pm

Dr. Jonathan Rittenhouse, Chair

Mr. Yves Jodoin, Secretary