

BISHOP'S UNIVERSITY

MINUTES OF THE 470TH MEETING OF SENATE

The 470th meeting of Senate took place on Monday 22 November 2004, at 7:00 p.m. in Tomlinson Hall, McGreer 100.

Present: Dr. R. Poupart, in the Chair; Dr. H. Agourram, Prof. C. Beauchamp, Ms. P. Cove, Prof. P. Cunningham, Dr. A. de Man, Mr. E. Desrosiers, Prof. R. Drolet, Dr. A. Drumheller, Mr. E. Favelle, Dr. C. Grogan, Dr. K. Hull, Mr. C. Léveillé, Ms. J. Molyneux, Ms. A. Montgomery, Dr. J. Rittenhouse, Dr. C. Rose, Ms. S. Teasdale, Prof. S. Sheeran, Mr. R. Sowerby, Dr. W. Stephan, Dr. A. Stritch, Prof. C. Viens, Dr. G. Wickens, Dr. B. Willms, Prof. J. Wilson, Dr. R. Yeats

Absent: Ms. V. Liston, Prof. B. Robson

1/470 AGENDA

4/470 Dr. Yeats asked that an item (v) "Report to the National Assembly" be added.

6/470 (ii) "New Academic Awards" was deleted by Mr. Léveillé.

7/470 7.2 (i) wording change: "Credits for previous studies"; add ii(c) SOC 291/FIN 392

The agenda was approved as amended (Léveillé/Hull).

2/470 MINUTES

The minutes of the 469th meeting of Senate were approved (Yeats/Teasdale).

3/470 COMMUNICATIONS FROM THE CHAIR

Dr. Poupart informed Senators that the date of Bishop's appearance before the *Commission parlementaire de l'éducation* has been set for Tuesday 8 February 2005.

4/470 BUSINESS ARISING

i) 4/466/iii Task Force on Academic Integrity. Senators were advised that Dr. Jean Manore will chair this Task Force, and that Prof. Eva Bures will represent the School of Education.

ii) 7/469/7.2/ii Notice of Motion re Timetable Modifications.

Prof. Sheeran referred to a document he had circulated on this issue following the last meeting, and indicated that he had received a number of comments and suggestions. He moved, seconded by Prof. Cunningham, that Senate approve the following standard schedule for Monday/Wednesday/Friday morning classes:

MW 8:30 to 10:00, 10:00 to 11:30
MWF 11:30 to 12:30, 12:30 to 1:30
F 8:30 to 11:30

Dr. Stritch commented that the diverse teaching needs of faculty in different disciplines were clearly not being met by the present schedule, as evidenced by the number of courses being taught outside of the grid. He argued for a flexible schedule that could be adapted to a variety of pedagogical models. He proposed an amendment (seconded by Dr. de Man) to provide that the MWF 8:30 to 11:30 time slots be designated as “open”, so that departments could choose a pattern that best suits their needs, and that this should be tried on a trial basis for one year.

Senators generally supported the idea of a more flexible timetable, but were not sure what would be the best way to achieve it. It was emphasized that timetabling is a complex process and that care should be taken not to create additional problems with access to timeslots or classrooms. It was agreed that an *ad hoc* committee consisting of Dr. Agourram, Dr. Hull, Prof. Sheeran and Dr. Stritch would look at the issue as it would affect the different Divisions and Schools, and would come back to Senate with a proposed model.

With this agreement, it was moved (Stritch/Hull) that the motion regarding timetable modifications be tabled. **Motion carried.**

iii) 7/469/7.2/iii Courses Offered Outside Quebec. Senators were reminded of a policy adopted in December 1998 (6/411/2) governing the approval and administration of such courses.

iv) 6/468/iv Policy for Managing Intellectual Property.

Dr. Rittenhouse referred to the proposed Policy which had been tabled at the June meeting of Senate and sent to the Divisions for review. He reported having received no feedback either for or against, and therefore moved, seconded by Dr. Agourram, that the policy as outlined in the document 6/468/iv be approved by Senate. In response to a question, Dr. Rittenhouse said that the government requires universities to adopt a policy

on the management of intellectual property. The collective agreement covers this matter for faculty and professional librarians, but does not deal with intellectual property produced by other types of researchers (students, professionals, research assistants, etc.). The present proposal is similar to those in effect at other Québec institutions.

The motion was **carried**, subject to minor modifications to be agreed upon between Dr. Rittenhouse and Dr. Willms.

v) Report to the National Assembly.

Dr. Yeats asked for clarification with regard to a section of the Bishop's University report to the *Commission parlementaire* dealing with the pension fund and the solvency test; it was suggested that he refer his question to the Vice-Principal Finance and Administration.

5/470 COMMITTEE ITEMS

i) SPARC.

It was moved by Dr. Rittenhouse, seconded by Prof. Cunningham, that Senate approve the list of proposed reviewers and alternates for the Winter 2005 SPARC review of the programme in *Études françaises et québécoises*. **Motion carried.**

It was moved by Dr. Rittenhouse, seconded by Ms. Cove, that Senate approve the list of proposed reviewers and alternates for the Winter 2005 SPARC review of the programme in Philosophy. **Motion carried.**

ii) Senate Planning Committee.

Dr. Rittenhouse reminded Senators that in 2003 they had adopted in principle a three-year plan for tenure stream appointments, but that only the appointments for Year 1 had been approved for submission to the Executive Committee. He now asked Senate to confirm its intention for Year 2, and moved, seconded by Dr. de Man, that Senate recommend to the Corporation the following four tenure-stream positions for 1005-2005, listed in order of priority: Sociology and Anthropology (Social Justice); Psychology (Behavioural and Child Psychology); Fine Arts; and Biology (Special Lab Instructor).

Dr. Rittenhouse noted that the position in Fine Arts would ideally be a cross-appointment with Liberal Arts. The position of Lab Instructor in Biology was intended to relieve faculty work-load in this area, to permit a better rotation of courses in Biology. **Motion carried.**

iii) Academic Standing/Admissions Policy Committee (ASAP)

a.(1). It was moved by Prof. Sheeran, seconded by Dr. Grogan, that the following modifications be made to the University's regulation regarding double and triple minors (p. 26 of the 2004-05 Calendar): to delete the phrase "...and the greatest choice of subjects overall. A third major may be included."; and to **add** a new paragraph: ***"To graduate with a double or triple minor, students must normally complete all the requirements for each minor programme as stipulated in the Academic Calendar. However, in cases where there are common course requirements, for a double minor, a maximum of 6 credits may be double-counted (i.e. applied to both minors); for a triple minor a maximum of 9 credits may be double counted (i.e. applied jointly to the three minors)."*** Motion carried.

(2). It was moved by Prof. Sheeran, seconded by Dr. Willms, that Senate approve the following amendment to the University regulation regarding the transfer of credits between certificate and degree programmes (p. 189 of the 2004-05 Calendar): to add the sentence: ***"If a student has graduated from a Certificate programme, the credits earned in the Certificate may not be used to satisfy the requirements of a minor in the same discipline."*** Motion carried.

b). Guidelines for Examination Invigilators.

Dr. Rose explained that various issues he had confronted as Ombudsman had led him to ask the ASAP Committee to provide guidelines for those called upon to invigilate examinations. He referred to the document which had been circulated by the ASAP, noting that he would recommend changes to the wording of the paragraph on "Authority" to better reflect the text of the recently revised Code of Student Conduct, as follows:

The invigilator has the authority to dismiss from the examination room any student without proper identification. The invigilator may ask a student to leave an examination if he/she has reasonable grounds to believe that a student is breaking or has broken, or is attempting to break a University exam regulation, e.g., cheating, impersonation, improper use of exam materials, or attempting to communicate with or convey information to other students in any way. The invigilator also has the authority to dismiss from the examination any student whose behaviour could cause a disturbance or could constitute a threat to the safety or security of others.

All such instances must be reported to the instructor of the course (if this is not the invigilator), and to the Dean of the Division to which the student belongs, using a form designed for this purpose

and available from the Records Office.

It was moved by Dr. Rose, seconded by Prof. Sheeran, that Senate adopt these guidelines for examination invigilators, as amended, and that they be printed in the University's Academic Calendar. **Motion carried.**

c) Scholarship Policy.

The Registrar informed Senators that the policy for the awarding and renewal of scholarships for the 2005-06 academic year was unchanged from the 2004-05 version.

6/470 OTHER MATTERS

i) Sessional Dates for 2005-06.

The Registrar presented two versions of possible sessional dates for the 2005-06 academic year, noting that one followed the traditional pattern and the other incorporated the longer break at Thanksgiving which had been approved on a trial basis for the current year.

It was moved by Mr. Léveillé, seconded by Mr. Sowerby, that Senate approve the proposed sessional dates for the 2005-06 academic year, including the long break at Thanksgiving. **Motion carried.**

7/470 RECOMMENDATIONS

7.2 Division of Humanities

i) Credit for previous studies.

Prof. Sheeran noted that there appeared to be inconsistencies in the way newly admitted students were credited for work done previously at CEGEP, or through Advanced Placement, International Baccalaureat, or OACs. He said that the ASAP Committee would be reviewing these policies, and asked that any concerns in this area be brought to the Committee's attention.

ii) New Courses.

a) It was moved (Sheeran/Cove) that Senate approve the new course CLA/REL/FIN 238 Greece, Land of the Gods. He said that the Division had reviewed the content, delivery and evaluation methods proposed for the course, and was satisfied that it merited a

6-credit designation. **Motion carried.**

b) It was moved (Sheeran/Cove) that Senate approve a new course HIS 330 Field Trips into Canadian History: Society and the Environment. This field course is to be offered through Continuing Education, and will take place between 27 June and 15 July 2005. **Motion carried.**

Senators again expressed concern about the additional cost to students of these new courses, and urged the University to find ways of helping students in financial difficulty to take advantage of them.

c) It was moved (Sheeran/Hull) that Senate approve the cross-listing of the course SOC 291 Sociology of Art as FIN 292. **Motion carried.**

7.3. Division of Natural Sciences and Mathematics

i) It was moved (Willms/Rittenhouse) that Senate approve an appointment as Adjunct Professor in the Department of Physics for Dr. Ariel Edery, for a term of three years beginning 1 July 2004. **Motion carried.**

ii) It was moved (Willms/Yeats) that Senate approve a new course CHE 133 Environmental Chemistry. **Motion carried.**

7.4 Division of Social Sciences

i) It was moved by Dr. de Man, seconded by Prof. Sheeran, that Senate approve a new Major in Social Studies, to be offered jointly by the Departments of History and Environmental Studies and Geography, and to be available only to students registered in the Major in Secondary Education. Dr. de Man explained that approval of this Major would enable the departments involved to receive credit for course enrollments. It will be in listed the Calendar under Multidisciplinary Programmes as well as in the section on Education. **Motion carried.**

The meeting adjourned at 9:15 p.m.

Robert Poupart, Chair

Ann Montgomery, Secretary