

## BISHOP'S UNIVERSITY

### MINUTES OF THE 463<sup>rd</sup> MEETING OF SENATE

The 463<sup>rd</sup> meeting of Senate took place on Monday 5 April 2004, at 7:00 p.m., in Tomlinson Hall, McGreer 100.

**Present:** Mrs. J. Hodder, in the Chair; Prof. H. Agourram, Prof. P. Cunningham, Dr. A. de Man, Mr. G. Dempsey, Prof. R. Drolet, Dr. A. Drumheller, Ms. C. Dubois, Mrs. W. Durrant, Mr. E. Favelle, Dr. C. Grogan, Ms. L. Kane, Mr. C. Léveillé, Ms. A. Montgomery, Mr. C. Quinn, Dr. M. Richardson, Dr. J. Rittenhouse, Dr. C. Rose, Dr. M. Scarlete, Prof. S. Sheeran, Mr. G. Stephens, Prof. C. Viens, Prof. S-L. Ward, Dr. G. Wickens, Dr. B. Willms, Dr. R. Yeats

**Absent:** Prof. B. Robson, Prof. J. Wilson

The Principal welcomed Prof. Hafid Agourram, a recently-named new member of Senate.

#### 1/463 AGENDA

7/463/ add 7.2/iii: Course change REL 116 and 117

8/463/ii: it was noted that the May meeting of the Senate would be held on Thursday 13 May (not Friday).

The agenda was approved (Léveillé/Grogan).

#### 2/463 MINUTES

It was pointed out that the motion at 7/461/7.1/iii had been carried. With this amendment, the minutes of 461<sup>st</sup> and 462<sup>nd</sup> meetings of Senate were approved (de Man/Willms).

#### 3/463 COMMUNICATIONS FROM THE CHAIR

Mrs. Hodder reported on the University's presentation to the Parliamentary Commission on Education in March, and thanked those who had taken part in both the preparation and the presentation. She said our brief had been well-received, the work of the Commission is still in progress and it is not known when the results will be made public. There is no prospect of immediate re-investment in the university sector; however she was hopeful that in the medium term we could see some change in the funding rules for Bishop's as a small university in a region.

The Principal reviewed provisions of the recent federal and provincial budgets which affect universities. On the federal side, increases to the Canada Student Loan programme could result in additional transfer payments to Québec, and there were

increases to funding for research agencies and support for innovation. On the provincial side, there had been increases based on enrollment growth, and changes to the student loan and bursary programme.

A forum is to be held next month to examine the role and future of CEGEPs in the Québec higher education structure.

Mrs. Hodder indicated that there may be a move towards a formal system of university accreditation and quality assurance in response to increasing international pressure.

#### 4/463 BUSINESS ARISING

i) 6/460/ii: It was moved (Sheeran/Quinn) that this motion be lifted from the table: that the academic advising function of the Degree Navigator not be accessible to students.

During the discussion, other members agreed the audit function of this software does not work well in our context, where many students have individually-designed programmes. The resources to keep this data current are not available in the Registrar's Office. The Registrar indicated that efforts are being made in collaboration with DAG and our ITS department to make the system more user-friendly. It was emphasized that the on-line registration and grade reporting functions would not be affected by this motion. **Motion carried.**

ii) 4/461/i: It was moved (Léveillé/Dubois) that this motion be lifted from the table.

Mr. Léveillé indicated that, as requested at the last meeting, he had consulted with the Deans about the wording of the revision to the regulations on examinations, and he moved, seconded by Ms. Viens, that the text on page 30 of the 2003-04 Calendar, under Examinations, paragraph 4, be rewritten as follows:

“Examinations (other than final examinations) and tests can only be set during the formal working hours of the University, namely Monday through Friday from 8:30 a.m. to 6:00 p.m. Evening classes, however, will be allowed to set examinations during their regular class time. Students shall not be required to miss classes in order to write a test, nor shall students be scheduled to write two tests at once. Should either of these two situations arise, the professors and students involved will take immediate steps to remedy the situation to the satisfaction of the students' Academic Dean. Tests outside of normal working hours, or in the case of evening classes, outside of regular class time, will require signatures of all students registered in the course.”

**Motion carried.**

iii) 6/460/iii: It was moved by Mrs. Durrant, seconded by Prof. Drolet, that Prof. Hafid Agourram and Dr. Trygve Ugland be appointed as members of the Search Committee for a Registrar and Secretary General. **Motion carried.**

iv) 6/461/ii: It was moved by Prof. Sheeran, seconded by Mr. Quinn, that 1½ hour time slots be made available in the timetable on Monday-Wednesday-Friday mornings for courses in Humanities. After a brief discussion, this issue was referred to the Academic Standing/Admissions Policy Committee for consideration. A faculty member from the School of Education will be added to the ASAP Committee for these deliberations.

v) 6/461/iv: It was moved by Dr. Willms, seconded by Dr. Yeats, that, considering that Bishop's University can greatly stimulate teaching, research, and public education on an important Canadian ecosystem by participating in the construction of an ecological field station and environmental exposition space at the Johnville Bog and Forest Park, Senate encourage the participation of Bishop's University in such a project.

In response to questions, Dr. Willms indicated that private fundraising was already in progress in support of this project, and Bishop's researchers were making use of the resources of the Bog. We have not so far been asked for any formal contribution.

**Motion carried.**

vi) 6/461/v: Dr. Willms noted that the Division of Natural Sciences and Mathematics had been dissatisfied by the level of consultation with respect to the changes to the Secondary Education programme.

vii) 6/461/vi: Dr. Willms presented for information the results of the 2003-2004 McConnell Student Opportunity Fund.

viii) 7/461/7.3/ii: It was moved (Willms/Richardson) that this motion be lifted from the table. Dr. Willms reminded Senators that his Division was proposing a change to the credit structure for laboratories, and that this could have implications for the collective agreements presently being negotiated. In view of this, it was agreed that **the motion be tabled** again until May, at which time Dr. Willms undertook to present a summary of the impact the proposed changes would have, the cost and revenue implications, and an indication that the new structure would be acceptable to the Ministry of Education.

## 5/463 COMMITTEE ITEMS

### i) Nominating Committee

Mrs. Durrant distributed the most recent list of Senate committee memberships. She indicated that the Nominating Committee would meet soon to elect a new Chair, and to

make appointments to the Student Academic Appeals Committee. It was noted that the new academic appeals structure would take effect as of July 1<sup>st</sup>.

ii) SPARC.

a) Dr. Rittenhouse tabled the SPARC review of the programmes in Environmental Studies and Geography, along with the department's response.

b) Dr. de Man presented his report on the actions which had been taken by the department of Psychology on the recommendations of the SPARC report of one year ago.

iii) Senate Planning Committee.

a) Dr. Rittenhouse presented the Senate Planning Committee's proposed three-year plan for tenure stream faculty positions. He acknowledged that the committee had received requests for many more positions than could be accommodated at present, but he noted that the present recommendations would go some way toward meeting the University's goal of 120 permanent positions. He indicated that the SPC's proposal for the allocation of temporary positions and part-time credits would be brought to Senate shortly.

At the suggestion of the Chair, Senate first considered the three-year plan as a whole, and subsequently focussed on the proposal for positions in Year One.

It was moved by Dr. Rittenhouse, seconded by Dr. Rose, that Senate approve in principle the Three-Year Plan proposed by the Senate Planning Committee.

It was moved (Rittenhouse/Viens) that Senate move into Committee of the Whole. **Motion carried.** There was a brief discussion concerning the procedures and criteria used by the SPC in reaching its decisions. On a motion (Scarlete/Cunningham), Senate returned to consideration of the motion at hand.

It was moved by Dr. de Man, seconded by Prof. Viens, that Senate add a position in Sociology/Anthropology to those recommended for appointment in Year One. This amendment was **defeated.**

The main motion was **carried.**

It was moved by Dr. Rittenhouse, seconded by Prof. Drolet, that Senate recommend to the Corporation the following six tenure stream positions for 2004-2005, listed in order of priority:

- Education (Educational Psychology)
- Business (General Management)
- Education (Teacher Education)

English (Cultural Studies)  
Music (Music Performance)  
Physics

**Motion carried.**

b) Dr. Rittenhouse drew Senators' attention to the document entitled "On Faculty Complement at Bishop's University", an analysis by the Senate Planning Committee of faculty-student ratios in the different sectors of the University, with recommendations concerning the achievement of a faculty complement of 120, as well as thoughts on the distribution of student numbers across the Schools and Divisions of the University.

iv) Dr. Willms presented a notice of motion regarding a request from the Senate Research Committee for additional funds to be made available to support research projects of faculty in the current year. This issue is to be placed on the agenda for the May meeting of Senate.

6/463 OTHER MATTERS

i) Mr. Léveillé distributed to Senators the results of a recent survey of students on the question of academic dishonesty. Senators were concerned at the perceptions revealed in the responses, and it was proposed that a Task Force on Academic Dishonesty should be struck to consider the matter and make recommendations to Senate. Mr. Léveillé agreed to consult with the Deans in the preparation of a draft mandate for such a Task Force, and to bring a proposal to the May meeting.

7/463 RECOMMENDATIONS

7.2 Division of Humanities

i) It was moved (Sheeran/Grogan) that Senate approve a change to the programme requirements in Fine Arts to the effect that the 21 credits in Studio Art should be in a minimum of three studio disciplines. **Motion carried.**

ii) It was moved (Sheeran/Rittenhouse) that Michael Kennard, be approved as instructor of DRA/MUS 265 Musical Theatre. **Motion carried.**

iii) It was moved (Sheeran/Quinn) that the six-credit course REL/CLA 241 Field Course in Ancient Middle Eastern Archaeology (7/460/7.2/i.d) be replaced by two new three-credit courses REL 116 Archaeology in the Holy Land I, and REL 117 Archaeology in the Holy Land II. The course description remains the same for both courses. **Motion carried.**

7.4 Division of Social Sciences

a) It was moved (de Man/Cunningham) that Senate approve a new course PSY 299 Psychological Profiling. **Motion carried.**

b) It was moved (de Man/Cunningham) that Senate approve a new course SOC 292 Social Policy. **Motion carried.**

The meeting adjourned at 9:00 p.m.

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Janyne M. Hodder, Chair

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Ann Montgomery, Secretary