

## BISHOP'S UNIVERSITY

### MINUTES OF THE 460<sup>TH</sup> MEETING OF SENATE

The 460<sup>th</sup> meeting of Senate took place on Thursday 11 December 2003, at 4:00 p.m., in Tomlinson Hall, McGreer 100.

**Present:** Dr. J. Rittenhouse, in the Chair; Prof. P. Cunningham, Mr. G. Dempsey, Dr. A. Drumheller, Ms. C. Dubois, Mrs. W. Durrant, Ms. L. Kane, Mr. C. Léveillé, Dr. K. McLean, Ms. A. Montgomery, Dr. J. Norman, Mr. C. Quinn, Dr. M. Richardson, Prof. B. Robson, Dr. C. Rose, Prof. S. Sheeran, Mr. G. Stephens, Dr. A. Stritch, Ms. C. Viens, Ms. S-L.Ward, Dr. B. Willms, Prof. J. Wilson

**Absent:** Dr. A. de Man, Prof. R. Drolet, Mr. E. Favelle, Mrs. J. Hodder, Dr. M. Scarlete, Dr. L. Thomas, Dr. R. Yeats

#### 1/460 AGENDA

- 6/460 add:   iii) Consultation concerning a Search Committee for the Registrar and Secretary General;  
                  iv) Notice of motion regarding a report from the Student Academic Appeals Committee;  
                  v) Notice of motion regarding the Classroom Renovation Committee.

The agenda was adopted as amended (Léveillé/Cunningham).

#### 2/460 MINUTES

The minutes of the 459<sup>th</sup> meeting, held on 13 November 2003, were approved as presented (Viens/Stritch).

#### 3/460 COMMUNICATIONS FROM THE CHAIR

Dr. Rittenhouse advised Senators that the Québec Ministry of Education has issued a consultation document in preparation for the Parliamentary Commission on the Quality, Accessibility and Financing of Universities. This is available now in French on the Ministry's website, and should be available in English soon. The Commission will receive written briefs until 6 February and will hold hearings beginning on 17 February 2004.

#### 4/460 BUSINESS ARISING

- i) It was moved (Sheeran/Quinn) that the motion concerning changes to the Add-Drop

deadline (6/459/ii) be lifted from the table. **Carried.** After a brief discussion, Prof. Sheeran, with the approval of his seconder, withdrew the motion.

ii) It was confirmed that the Committee on Gender and Diversity had been dissolved (5/449/ii).

Senators were informed that Dr. J. Norman would replace Dr. K. McLean as Humanities representative on the Nominating Committee, effective January 2004.

5/460 COMMITTEE ITEMS

There were none.

6/460 OTHER MATTERS

i) It was moved by Mr. Léveillé, seconded by Mr. Dempsey, that the underlined text below be added to the regulations governing Regular Examinations (2003-04 Academic Calendar, page 30, paragraph 4):

(...) miss classes in other courses to write a test, nor shall students be scheduled to write two tests at once. Should either of these two situations arise, the professor(s) involved shall make accommodations which must be deemed satisfactory by the appropriate Dean. The professor(s) shall notify the students of these accommodations in writing, within one week of being informed of the situation. Tests outside of normal working hours (...)

It was pointed out that in some circumstances it might not be clear which Dean would be the “appropriate” one; was it to be the Dean of the students in the course (who could come from various Divisions or Education) or was it to be the Dean under whose jurisdiction the course fell. Some Senators suggested that it was incumbent upon the professors to resolve this kind of conflict and if they were unable to do so then the Dean of the professors should decide.

The mover and seconder **agreed to table** the motion for further review, and to propose new wording for the January meeting of Senate.

ii) It was moved by Prof. Sheeran, seconded by Dr. Willms, that the academic advising function of the Degree Navigator not be accessible to students.

The Registrar informed Senators about on-going negotiations with Decision Academic Graphics concerning problems with both the Degree Navigator and the Registration Navigator. She said that a senior officer of the company would visit Bishop’s in January, and would meet with administration, Deans, students, and any members of faculty who are interested. Following this, a decision will be taken as to the long-term options for

on-line registration and degree audit.

It was moved (Léveillé/Wilson) that this motion be tabled until after the meeting referred to had taken place. **Carried.** In the meantime, students can be advised that information provided the degree audit function is unreliable.

iii) Dr. Rittenhouse informed Senators that the Principal proposed to strike a Search Committee for the position of Registrar and Secretary General, with the following composition:

- 2 members of faculty, named by Senate;
- 1 full-time student, named by the Students' Representative Council;
- 1 academic officer, named by the Principal;
- 1 member of the Registrar's Office staff;
- 1 community Trustee of the Corporation;
- with the Chair to be named by the Principal.

In response to a query, Dr. Rittenhouse said that as the Registrar works closely with Senate it seems appropriate that Senate, rather than the Faculty Council, should name the faculty representatives to the Search Committee.

iv) Dr. Willms gave notice that the following motion would be brought forward at the January meeting of Senate: that Senate accept the report of the Student Academic Appeals Committee for implementation and for publication in the 2004-05 Academic Calendar.

Dr. Willms indicated that the report would be circulated to Senators before the holidays and he urged them to read it in preparation for discussion in January.

v) Prof. Sheeran gave notice that a motion from the Division of Humanities would be brought to the January meeting of Senate, to the effect that the Committee on Classroom Renovations should be made a committee of Senate (rather than a sub-committee of the Building Committee), and that its name should be changed.

## 7/460 RECOMMENDATIONS

### 7.2 Division of Humanities

#### i) New Courses

a) It was moved (Sheeran/Quinn) that Senate approve a new course in Modern Languages, JSE 100 I-II Intensive Course (6 credits). **Carried.**

b) It was moved (Sheeran/Viens) that Senate approve a new course MUS 359 Jazz.

Improvisation Independent Study. **Carried.** It was pointed out that this course replaces MUS 252, and will cover the same material in one semester instead of two. Students will not be permitted to register in both MUS 359 and MUS 252.

c) It was moved (Sheeran/Léveillé) that Senate approve a new course PHI 247 Philosophy and Film. **Carried.**

d) It was moved (Sheeran/Quinn) that Senate approve a new cross-listed course REL/CLA 241 Field Course in Ancient Middle Eastern Archaeology. This is to be a six-credit field course which will take place over the summer, and will be given through Continuing Education. **Carried.**

ii) New Instructor

It was moved (Sheeran/Quinn) that Senate approve Mr. D'Arcy Poultney, B.A., as instructor for the course DRA 161 Costume Design. Prof. Sheeran indicated that Mr. Poultney's professional and teaching experience, taken with the graduate courses he has completed, could be considered as equivalent to a Master's degree. **Carried.**

### 7.3 Division of Natural Sciences and Mathematics

i) New Concentration in Computer Science

It was moved by Dr. Willms, seconded by Dr. Richardson, that Senate approve a new Honours concentration in Computer Science: Imaging and Digital Media.

Dr. Willms said that this would be a very rigorous programme, which would include a number of courses offered in French at the Université de Sherbrooke. It would also include a co-op component, and would therefore take longer to complete than a "regular" bachelor's level programme. He noted that it would make a wider range of courses available to our students who are interested in this area; at the same time, students at the Université de Sherbrooke would have access to courses taught only at Bishop's.

Mr. Léveillé, while applauding the increase in collaboration between the two universities, expressed his concern at our offering a programme that was dependent on courses given by another institution. He also noted that prospective applicants to this programme would need to be fully informed about the need for competency in French.

**Motion carried.**

ii) New Courses

a) It was moved (Willms/Richardson) that Senate approve two new courses in Biology:

BIO 317 Forest Ecology and BIO 127 Introductory Exercise Physiology. **Carried.**

b) It was moved (Willms/Léveillé) that Senate approve a new course in Physics PHY 111 The Physics of Everyday Phenomena. **Carried.**

Dr. Willms said that PHY 111 and BIO 127 were intended for non-science students, as science electives open to all.

c) It was moved (Willms/Léveillé) that Senate approve a new course in Computer Science CSC 313 Computer Vision. **Carried.**

iii) New Cross-listings

It was moved (Willms/Dempsey) that Senate approve the cross-listing of an existing Biology course and its lab with Biochemistry: BCH 374 Biotechnology and BCH 384 Biotechnology Laboratory. **Carried.**

Students who have received credit for BIO/BIL 314 would not be permitted to take this course.

The meeting adjourned at 5:15 p.m.

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Dr. Jonathan Rittenhouse, Chair

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Ann Montgomery, Secretary