

BISHOP'S UNIVERSITY

MINUTES OF THE 459TH MEETING OF SENATE

The 459th meeting of Senate took place on Thursday 13 November 2003, at 4:00 p.m. in Tomlinson Hall, McGreer 100.

Present: Dr. J. Rittenhouse, in the Chair; Prof. P. Cunningham, Dr. A. de Man, Mr. G. Dempsey, Prof. R. Drolet, Ms. C. Dubois, Mrs. W. Durrant, Mr. E. Favelle, Ms. L. Kane, Mr. C. Léveillé, Dr. K. McLean, Ms. A. Montgomery, Dr. J. Norman, Mr. C. Quinn, Dr. M. Richardson, Dr. M. Scarlete, Prof. S. Sheeran, Mr. G. Stephens, Dr. A. Stritch, Ms. C. Viens, Prof. J. Wilson, Dr. R. Yeats

Absent: Dr. A. Drumheller, Mrs. J. Hodder, Prof. B. Robson, Dr. C. Rose, Dr. L. Thomas, Ms. S-L. Ward, Dr. B. Willms

1/459 AGENDA

The agenda was approved (Léveillé/Wilson) with the addition of one item under 4/459: Nominating Committee report.

2/459 MINUTES

The following amendments to the minutes of the 458th meeting were proposed:

5/458/i.a This motion had not been made, and should be deleted.

5/458/iii Dr. Yeats requested that his comments about the number of junior faculty on committees, and concerning the number of representatives from one department in Science, be noted for the minutes.

The names of Dr. Stritch, Dr. Yeats and Ms. S-L. Ward were added as having been named to the Research Ethics Committee.

It was moved (Durrant/Viens) that the minutes be adopted as amended. **Carried.**

Mr. Sheeran indicated that Mr. C. Leroux, elected as a alternate on the Student Appeals Committee, being a part-time student, was ineligible to serve. It was moved (Dempsey/Quinn) that Mr. Chris Léveillé replace Mr. Leroux on this committee. **Carried.**

Dr. McLean noted that members had been named to the Ad Hoc Committee on Gender and Diversity, even though that committee had been disbanded by Senate (5/449/ii). The Chair suggested that the status of this committee be re-visited at the next meeting.

3/459 COMMUNICATIONS FROM THE CHAIR

Dr. Rittenhouse drew Senators' attention to the recently-released university rankings in Maclean's magazine, which showed Bishop's having moved from 6th place up to 4th in the "primarily undergraduate" category.

4/459 BUSINESS ARISING

i) 5/458/I SPARC

Dr. Yeats made a number of comments concerning the administration of the SPARC review in Biology. He said it was regrettable that the reviewers were not approved by Senate until they were actually on campus to begin their work. (Dr. Rittenhouse noted that the cancellation of the September meeting of Senate had led to this unfortunate circumstance.) Dr. Yeats and Dr. Scarlete both suggested that, when another department has significant involvement in a programme being reviewed, that department should also be given an opportunity to meet with the SPARC reviewers. They also suggested that if, in the course of being reviewed, members of one department make reference to the activities of another, the second department should have an opportunity to present its views as well. Dr. Yeats expressed his thanks to Dr. Rittenhouse for his helpfulness in providing the Chemistry Department with access to the Biology programme reviewers.

ii) 5/458/iii Nominating Committee

Mrs. Durrant provided the names of those named to Senate committees since her report to the last meeting:

Ad hoc committee on Gender and Diversity: E. Favelle

Continuing Education Committee: J. Benson and R. Cavanagh

Students with Special Needs: S-L. Ward

Teaching Evaluation Committee: J. Sangster

It was moved (Durrant/Yeats) that these nominations be approved. **Carried.** Mrs. Durrant noted that there were still two vacancies to be filled on the Advisory Committee on Writing in English.

5/459 COMMITTEE ITEMS

Dr. Yeats took the Chair at this point.

I) Senate Planning Committee

a) It was moved by Dr. Rittenhouse, seconded by Dr. McLean, that Senate re-affirm its approval of the criteria and factors to be used by the 2003-04 Senate Planning Committee when evaluating departmental and decanal submissions, as adopted in November 2002 (5/451/i). **Carried.**

ii) It was moved by Dr. Rittenhouse, seconded by Dr. McLean, that Senate approve the following policy on advertising of faculty positions:

Should a department lose a tenure-stream position through resignation, retirement or any other reason, an appointments committee can advertise for a tenure-stream position *before* the position has been approved by Senate and the Executive Committee, provided that the following are adhered to:

- the description of the job in the advertisement must match the department’s request to the Senate Planning Committee;
- the advertisement must clearly indicate that the position is subject to Senate and budgetary approval;
- the deadline for applications cannot be earlier than December 31;
- any correspondence or meetings with prospective candidates must always indicate that the position is subject to Senate and budgetary approval.

Carried.

Dr. Rittenhouse resumed the Chair.

6/459 OTHER MATTERS

i) Dr. de Man pointed to a situation common to a number of programmes at Bishop’s, where a faculty member in one department offers courses that are part of a programme in another department. At present these significant contributions are not formally recognized, and he asked Senators’ opinion as to how this might be done, for example by cross-appointment. He emphasized that this was not intended to affect either a department’s budget, or its faculty complement for purposes of Senate Planning Committee calculations, but rather to give individuals recognition for the work they were doing. He noted that a status such as “cross-appointment” could be advantageous to the faculty members when applying for research grants.

There was general agreement with the principle that professors carrying this kind of additional load should be recognized in some formal way. Some further reflection is needed to find a terminology that does not have implications other than those intended.

ii) Prof. Sheeran, seconded by Dr. McLean, moved that the Add-Drop date be changed to the Friday of the second week of classes. He said that the goal was to have class lists firmed up as early as possible, so that the work of the course could begin. Student Senators indicated their preference for a longer period, saying that they felt it was the student’s responsibility to catch up on work missed. After further discussion, the motion was **tabled**.

iii) The Registrar presented two proposals for Sessional Dates for the academic year 2004-2005, one following the usual schedule, and one with a longer break at Thanksgiving.

It was moved (McLean/Cunningham) that Senate approve Sessional Dates including a five-day break at Thanksgiving, and that the pre-exam break in the fall semester be reduced from four days to three days, in years when the calendar requires it. **Carried.**

The Registrar noted that Senate would have an opportunity to review the effect of this next year, when the dates for 2005-2006 would be presented for approval.

iv) It was moved (Yeats/Cunningham) that the regular meeting time of Senate be changed back to Monday evenings at 7:00 p.m., beginning with the Winter Semester 2004. Dr. Stritch, seconded by Mr. Wilson, moved to amend the motion to make it effective with the Fall Semester 2004. **Amendment defeated. Motion carried.**

v) Prof. Sheeran indicated that the questions raised at the last meeting regarding the proposed new course ENG 286 On-line Journalism had been resolved, and he moved, seconded by Mr. Quinn, that the course be approved. **Carried.**

7/459 RECOMMENDATIONS

7.2 Division of Humanities

i) New courses.

a) It was moved (Sheeran/Quinn) that Senate approve a new course CLA 245 Signs of the Past: Cognitive Archaeology. **Carried.** Prof. Sheeran indicated that there were sufficient contact hours to justify the three-credit value.

b) It was moved (Sheeran/McLean) that Senate approve the following new courses in English: ENG 121 The Panther's Gaze; Humans and Animals in Literature; ENG 283 The Documentary Film, and ENG 284 Film Noir. **Carried.**

c) It was moved (Sheeran/McLean) that Senate approve the following new courses in Études françaises et québécoises: FRA 286 Littératures québécoises et canadiennes comparées I; FRA 185 Un siècle de théâtre 1880-1980; FRA 186 L'attrait des sciences et de la ville; FRA 287 De l'aventure et de l'histoire; FRA 288 Le roman de la Révolution tranquille; FRA 289 Le Québec et la littérature de l'ailleurs; FRA 290 Censure, religion, campagne et coureurs de bois. **Carried.**

Prof. Sheeran noted the following courses would no longer be offered: FRA 183/184

Littérature québécoises I and II; FRA 283 Théâtre québécois; and FRA 383 Littérature historique au Québec.

d) It was moved (Sheeran/Quinn) that Senate approve a new course PHI 366 Critical Theory. **Carried.**

ii) New course format.

Prof. Sheeran presented to Senate a revised proposal for FIN 185 Landscape Drawing and Painting, which had been discontinued some years ago due to problems with the organization of the course. The new formula includes three classes in Knowlton followed by two weeks in Guatemala, including the regular March Break. Most of the prospective students are adults studying Fine Arts at either the Knowlton or the St. Lambert centres. The cost of travel, housing, insurance, etc., is to be borne by the students themselves

It was moved (Sheeran/Quinn) that Senate approve the changes to FIN 185. **Carried.**

The meeting adjourned at 6:00 p.m.

Jonathan Rittenhouse, Chair

Ann Montgomery, Secretary