

## BISHOP'S UNIVERSITY

### MINUTES OF THE 453<sup>RD</sup> MEETING OF SENATE

Part I of the 453<sup>rd</sup> meeting of Senate took place on Monday 27 January 2003, at 7:00 p.m., in Tomlinson Hall, McGreer 100.

**Members present:** Mrs. J. Hodder, in the Chair; Dr. S. Black, Dr. R. Brewster, Ms. A. Campbell, Dr. M. Childs, Prof. P. Cunningham, Dr. A. de Man, Mrs. W. Durrant, Mr. E. Favelle, Mr. R. Jaggi, Dr. K. McLean, Prof. L. McRae, Ms. A. Montgomery, Ms. V. Newman, Dr. J. Rittenhouse, Prof. B. Robson, Dr. C. Rose, Dr. M. Scarlete, Mr. G. Stephens, Mr. I. Stephens, Dr. V. Stroehrer, Ms. J. van Horssen, Ms. C. Viens, Ms. S-L. Ward, Dr. G. Wickens, Dr. B. Willms, Dr. R. Yeats

**Absent:** Dr. A. Drumheller, Dr. L. Thomas

Mrs. Hodder opened the meeting with a welcome to Ms. Sandy-Lee Ward, attending her first Senate meeting as a representative of the School of Education.

#### 1/453 AGENDA

6/453/ii Sessional Dates: deferred to the February meeting of Senate.

8/453 Brief Information: add (iii) emergency appointment in English

It was moved by Mr. Childs, seconded by Prof. Robson, that the agenda be approved as amended.

**Motion carried.**

#### 2/453 MINUTES

It was moved by Dr. de Man, seconded by Ms. Viens, that the minutes of the 451<sup>st</sup> and 452<sup>nd</sup> meetings of Senate be approved.

**Motion carried.**

#### 3/453 COMMUNICATIONS FROM THE CHAIR

Mrs. Hodder informed Senators that a fire in Lennoxville on Sunday had left 39 of our students homeless, though fortunately no-one had been injured in the blaze. Bishop's and the local community have rallied in support of the students, to provide accommodation as well as necessary clothing and provisions. A Fire Relief Fund has been set up, to which all contributions are welcome.

The Principal reminded Senators of the special Convocation tomorrow, at which the Governor General and the Archbishop of Montreal are to be honoured, and a commemorative stamp unveiled.

On Wednesday the Assistant Deputy Minister of Education, madame Marie-France Germain, will visit Bishop's with several colleagues. The agenda for the meeting includes various issues related to funding, including the weighting formula, funding of international and exchange students, and support for research.

The Principal reported that she had expelled a student in December.

4/453 BUSINESS ARISING

i) It was moved by Dr. Rittenhouse, seconded by Dr. Brewster, that the regular meeting time for Senate be changed to Thursday afternoon, from 4:00 to 6:00 p.m., effective with the fall semester 2003.

**Motion carried.**

ii) Dr. Black indicated that Dr. Norman had agreed to help in the investigation of ways and means of detecting electronic plagiarism; a report on possible solutions and related costs will be prepared first for the Principal and subsequently for Senate.

iii) It was moved by Dr. Rose, seconded by Dr. Childs, that the following be named to the Ad Hoc Committee considering a three-year academic plan in the context of Performance Contract #2:

- 2 officers of the University: Dr. Rittenhouse and Dr. Willms
- 2 members of faculty: Dr. Scarlete and Ms. Sandy-Lee Ward
- 1 student: Ms. Jessica van Horssen

**Motion carried.**

This committee is expected to report back to Senate in March or April.

5/453 COMMITTEE ITEMS

i) Senate Planning Committee.

Dr. Rittenhouse presented the report of the Senate Planning Committee, noting the committee's consensus that more full-time faculty are urgently needed, and deploring the lack of firm funding information from Québec which would allow for better planning in

this area.

It was moved by Dr. Rose, seconded by Dr. de Man, that Senate move into Committee of the Whole.

**Motion carried.**

Senators requested clarification of a number of points, including among others the calculations used to determine funds available for new appointments, how the ratio of CRUs to tenured faculty was determined, and how minors had been dealt with. It was noted that, in Fine Arts - Painting, the faculty complement would increase from 3 to 4, taking Ms. Jamet's position in Knowlton into consideration.

It was moved by Dr. Rose, seconded by Ms. Viens, that Senate move out of Committee of the Whole.

**Motion carried.**

Dr. Rittenhouse, seconded by Dr. Rose, moved the first recommendation (C) in the Senate Planning Committee's report. After some debate, this motion was withdrawn.

It was moved by Dr. Wickens, seconded by Dr. Rittenhouse, that Senate and the University immediately seek out and identify any and all financial means to increase the tenured faculty to 120.

**Motion carried.**

It was moved by Dr. Rittenhouse, seconded by Dr. de Man, that Senate approve two (2) tenure-stream positions for 2003-03: one (1) in Business-Marketing, and one (1) in Political Studies.

**Motion carried.**

It was moved by Dr. Rittenhouse, seconded by Prof. Robson, that Senate approve the following temporary positions for 2003-04, in order of priority:

- A. History
- B. English, Music, Sociology
- C. Business, Chemistry, Economics, Fine Arts-Art History, Mathematics, Mathematics - instructor, Modern Languages - instructor Hispanic Studies, Physics, Psychology.

It was noted that, with the exception of Physics, these would be ten-month positions.

**Motion carried.**

It was moved by Dr. Rittenhouse, seconded by Dr. Rose, that Senate approve the

allocation of 58 regular part-time courses for 2003-04, as follows:

Business and Economics: 5  
 Education: 10  
 Humanities: 28  
 Natural Sciences and Mathematics: 10  
 Social Sciences: 5

**Motion carried.**

The Principal emphasized that the exact budget figures for next year are still unknown, and that it may be possible to make adjustments when enrollment numbers become clearer.

A motion of thanks to the Senate Planning Committee for their hard work in this difficult task was made by Prof. Cunningham, seconded by Ms. Viens, and **carried unanimously**.

ii) Dr. Wickens reminded Senators that, under the current guidelines used by the SPC, a vacant faculty position remains open for only one year before it is deemed to be a “new” position. He asked that the SPC consider changing this definition to permit “old” positions to be kept up to five years. Dr. Rittenhouse indicated that the SPC would look at this question for the next round of decision-making.

Dr. Rose noted that there were a number of other long-range planning issues, such as the ideal size of Divisions and Schools, which should be debated by Senate. The Principal pointed out that such issues could be brought to the attention of the Ad Hoc Committee which had just been established.

iii) SPARC.

Dr. Rittenhouse deposited a SPARC review of the programme in Psychology, which had taken place in Winter 2002.

6/453 OTHER MATTERS

i) It was moved by Dr. Willms, seconded by Mr. Jaggi, that Senate waive the 10-day time limit for requesting deferred status, in a particular student case.

**Motion carried.**

It was then moved by Dr. Childs, seconded by Ms. Newman, that the word “absolute” be struck from the text of the regulations governing deferred status, in both the section

dealing with the 10-day limit to request, and the 30-day limit for receipt of documents.

**Motion carried.**

It was moved by Prof. McRae, seconded by Dr. Wickens, that Senate suspend discussion of the rest of the agenda until Monday 3 February.

**Motion carried.**

The meeting was suspended at 9:05 p.m.

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The 453<sup>rd</sup> meeting of Senate resumed on Monday 3 February 2003, at 7:00 p.m., in Tomlinson Hall, McGreer 100.

**Members present:** Mrs. J. Hodder, in the Chair; Dr. S. Black, Dr. M. Childs, Prof. P. Cunningham, Dr. A. de Man, Mrs. W. Durrant, Mr. R. Jaggi, Dr. K. McLean, Ms. A. Montgomery, Ms. V. Newman, Dr. J. Rittenhouse, Dr. C. Rose, Mr. G. Stephens, Mr. I. Stephens, Dr. L. Thomas, Ms. J. van Horssen, Ms. C. Viens, Ms. S-L. Ward, Dr. G. Wickens, Dr. B. Willms, Dr. R. Yeats

**Absent:** Dr. R. Brewster, Ms. A. Campbell, Mr. E. Favelle, Prof. L. McRae, Prof. B. Robson, Dr. M. Scarlete, Dr. V. Stroehrer

Mrs. Hodder opened the meeting with several communications from the Chair:

She reported that the Finance Committee and the Executive Committee had approved the two tenure-stream positions recommended to them by the Senate last week.

The Assistant Deputy Minister of Education, madame Germain, had visited Bishop's with several colleagues last Wednesday. Members of the senior administration had made the case to them for special funding under the budget rules, in two particular categories: the particular mission of the University, and our small size. The question of funding for exchange students and international students had also been discussed.

Last week also, CREPUQ and the MEQ had released the report of a study undertaken jointly to determine the level of funding per student available in Québec universities in comparison to the Canadian average. This study had been the result of an undertaking by the government following the Youth Summit. The MEQ had re-invested \$300 million in the universities at that time. However, the study showed that there was still a shortfall of \$375 million in the ability of Québec universities to spend. It is the intention of the universities to increase public awareness of this situation as we move towards a

provincial election period..  
7/453 RECOMMENDATIONS

7.2 Division of Humanities

i) English Department.

It was moved by Dr. Childs, seconded by Dr. Wickens, that Senate approve a new course ENG 211 Cultural Spaces of Childhood: Investigating Children's Popular Culture.

**Motion carried.**

ii) Department of Fine Arts.

Dr. Childs introduced a series of motions (7/453/7.2/ii/a/b/c/d) pertaining to changes in the Fine Arts Major, Minor, and Certificate programme, and the cross listing of a number of Classics courses.

There was some discussion as to the Department's motivation in proposing these changes; in particular it was noted that there appears to be a shift in emphasis from Art History and Theory to Studio courses which would change the nature of the programmes significantly.

It was moved by Ms. Newman, seconded by Ms. van Horssen, that the motions 7.2/a/b/c/d be tabled.

**Motion carried.**

It was moved by Dr. Childs, seconded by Ms. Newman, that Senate approve a new course FIN 301 Art Education: Theory and Practice. After discussion, Senate agreed that this motion should be withdrawn.

It was moved by Dr. Rose, seconded by Dr. de Man, that the Fine Arts Department provide Senate with a firm and believable rationale for the proposed changes to the Major, Minor, and Certificate programmes.

**Motion carried.**

iii) Department of Modern Languages.

a) It was moved by Dr. Childs, seconded by Dr. Rittenhouse, that Senate approve a change to the regulations for the Major in German (German Studies component) or the Minor in German, to permit students to take a maximum of one course taught in English (GER 235 Introduction to German Literature or GER 250 German Civilization and Culture; such students would be required to submit written assignments in German.

**Motion carried.**

b) It was moved by Dr. Childs, seconded by Ms. Newman, that the regulations for the Major in Hispanic Studies be revised to make the following courses compulsory: SPA 331 Introduction to Peninsular Literature; SPA 332 Introduction to Spanish-American Literature, SPA 323 Spanish Linguistics I, and SPA 324 Spanish Linguistics II.

**Motion carried.**

It was suggested that, for the Calendar, the phrase encouraging students to spend an immersion semester abroad should not specify the year, as student circumstances could differ in this regard.

c) It was moved by Dr. Childs, seconded by Dr. Thomas, that the regulations for the Major in Modern Languages, Hispanic Studies concentration, be revised to make the following courses compulsory: SPA 331 Introduction to Peninsular Literature or SPA 332 Introduction to Spanish-American Literature; SPA 323 Spanish Linguistics I or SPA 324 Spanish Linguistics II.

**Motion carried.**

It was moved by Dr. Childs, seconded by Ms. Newman, that the regulations for Majors and Minors in Hispanic Studies, and the Major in Modern Languages, Hispanic Studies concentration, be revised to require that students take SPA 201 concurrently with SPA 205, and SPA 202 concurrently with SPA 206.

**Motion carried.**

It was moved by Dr. Childs, seconded by Dr. Rittenhouse, that Senate approve a new course SPA 120 Spanish Language II-III Intensive.

**Motion carried.**

It was moved by Dr. Childs, seconded by Dr. Wickens, that Senate approve a new course SPA 318 Spanish Cinema.

**Motion carried.**

It was moved by Dr. Childs, seconded by Ms. Viens, that Senate approve a new course SPA 334 Spanish Caribbean Literature.

**Motion carried.**

d) It was moved by Dr. Childs, seconded by Ms. Newman, that the option “French as a Second Language (beginners level)” be deleted from the offerings in the Major in Modern

Languages, French component.

**Motion carried.**

7.3 Division of Natural Science and Mathematics

i) Biology Department

It was moved by Dr. Willms, seconded by Dr. Thomas, that Senate approve changes to the course descriptions for BIO 314 Biotechnology, BIO Lab 314 Biotechnology Laboratory, BIO 215 Metabolism, BIO Lab 215 Metabolism Laboratory, BIO Lab 352 Microbiology Laboratory, and BIO Lab 360 Molecular Genetics Laboratory.

**Motion carried.**

The Chair requested that in future submissions to Senate should clearly indicate what changes to the course descriptions were being proposed.

It was noted that student projects referred to in the description for BIO Lab 360 would fall under the University's research ethics guidelines.

ii) Biochemistry..

It was moved by Dr. Willms, seconded by Dr. Rittenhouse, that Senate approve a new course BCH 338 Environmental Biochemistry and Toxicology.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Wickens, that Senate approve the Calendar descriptions of the five new programmes in Biochemistry, as approved last May (4/448).

**Motion carried.**

8/453 BRIEF INFORMATION

iii) Dr. Childs informed Senators that an emergency 10-month appointment in English had been offered to Dr. Shawn Malley, retroactive to September 2002.

The meeting adjourned at 9:00 p.m.

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Janyne M. Hodder, Chair

Ann Montgomery, Secretary