

## BISHOP'S UNIVERSITY

### MINUTES OF THE 440<sup>th</sup> MEETING OF SENATE

The 440<sup>th</sup> meeting of Senate was held on Monday 22 October 2001, at 7:00 p.m. in Tomlinson Hall, McGreer 100.

**Members present:** Mrs. J. Hodder, in the Chair; Ms. V. Angell, Dr. S. Black, Mrs. R. Cavanagh, Mr. P-L. Chicoine, Dr. M. Childs, Ms. S. Doran, Dr. A. Drumheller, Mrs. W. Durrant, Mr. M. Farrow, Dr. K. Hull, Dr. A. Ibrahim, Dr. A. Johnson, Dr. N. Jones, Dr. M. Scarlete, Dr. K. McLean, Ms. A. Montgomery, Ms. G. O'Rourke, Dr. J. Rittenhouse, Prof. W. Robson, Dr. C. Rose, Mr. L. Sowerby, Dr. V. Stroehrer, Dr. L. Thomas, Dr. G. Wickens, Dr. B. Willms, Dr. L. Zubieta.

**Absent:** Prof. L. McRae, Dr. R. Yeats

#### 1/440 AGENDA

The agenda was approved as presented.

#### 2/440 MINUTES

It was moved by Ms. O'Rourke, seconded by Dr. Thomas, that the minutes of the 439<sup>th</sup> meeting of Senate be approved.

**Motion carried.**

#### 3/440 COMMUNICATIONS FROM THE CHAIR

Mrs. Hodder said that a new provincial budget could be expected by early November. There is so far no information about what kinds of changes are likely. The Ministers of Finance and Education have convened a meeting of senior officers from CREPUQ, with representatives of faculty and student associations, which may be an indication that the news will be good.

The Finance and Executive Committees and the Corporation met at Bishop's on the weekend. At the Finance Committee, it was recommended that two positions which have been vacant for some time should now be filled: a senior accountant in the Business Office, and a management position in Buildings and Grounds. At the Executive Committee, Dr. Rose presented the annual report of the Ombudsman, which will also be presented to Senate soon.

With regard to enrollment, the number of full-time students is down by 11 compared with last year. Representation from Ontario continues to decline, while all other areas are increasing. Though the number of enrollments was fairly stable, there were

significantly fewer applications. Now that we have an office in Toronto, staffed by David McBride, we are hoping that the number of applicants can be increased with a consequent increase in enrollments.

At the Principal's request, Dr. Rittenhouse informed Senators that the three major research granting agencies will be signing a common memorandum of understanding with each university. This common MOU will also include various schedules that will set certain base principles, guidelines and procedures for financial management, ethics review of research on human subjects, integrity in research and scholarship, environmental assessment, the use of animals in research, and so on.

He also noted that the decision on Bishop's Canada Research Chair has been postponed until November.

#### 4/440 BUSINESS ARISING

##### i) Task Force on Student Success.

Each of the Deans and the Director of the School of Education described the response of their constituency to the recommendations made by the Task Force. In general, there was support for the ideas put forward, though concern was expressed about the utility of student surveys. There was support for a more structured system of advising. The written responses from the School and the Divisions are to be forwarded to the Task Force, which will analyse them and formulate such specific proposals as may be indicated. Mrs. Hodder asked also that the budgetary implications of the recommendations be looked at. Dr. Childs indicated that the Task Force could have a final report for the end of next semester.

ii) Dr. Willms outlined changes to the scholarship programme which are to be put into effect for September 2002, for both entering and upper year students. A copy of the scholarship policy is to be distributed to Senators.

iii) The Principal presented data describing student admission, distribution and graduation in the Divisions and departments, as a means of illustrating the discussion on student retention. She noted that there is an appreciable difference in the performance of students in three-year versus four-year programmes, and pointed out some disparities between various programmes. She invited Senators to contribute their analytic skills as we further develop and try to understand the profile of student retention and persistence.

5/440 COMMITTEE ITEMS

i) Academic Standing/Admissions Policy Committee.

It was moved by Prof. Robson, seconded by Dr. Willms, that the following changes to the academic regulations regarding deferred examinations (Calendar p. 30) be approved, to be put into effect with the Spring Semester 2002.

a) Requests by students for deferred status must normally be made in writing in advance of the scheduled examination. However, if this is not possible there will be a ten-day absolute time limit after the date of the scheduled examination for the student's written request to reach the Dean, and a thirty-day absolute time limit after the date of the scheduled examination for submission to the Dean of the documents supporting the request for deferred status.

b) Deferred final marks shall normally be submitted within thirty days of the original deadline for submission of marks for the course. Grades for deferred examinations which are still outstanding thirty days after the deadline for receipt of the deferred grade will be noted as "0" on the student's transcript.

**Motion carried.**

A second motion dealing with transfers between Divisions was withdrawn and will be brought forward at a future meeting.

ii) SPARC.

a) It was moved by Dr. Rittenhouse, seconded by Dr. Willms, that the list of external reviewers for the SPARC reviews of Physics (Fall 2001) and English (Winter 2002) be approved.

**Motion carried.**

b) Dr. Rittenhouse deposited the SPARC review of the Drama Department, and moved, seconded by Dr. Johnson, that the report be received.

**Motion carried.**

Dr. Rose urged that recommendation 7 of this report, dealing with the publishing of evaluation criteria, be implemented as quickly as possible.

c) It was moved by Dr. Rittenhouse, seconded by Dr. Thomas, that the SPARC report on the Department of Fine Arts be received.

**Motion carried.**

Dr. Rittenhouse indicated that the review had taken a very long time to complete, and that there were issues that should be followed up before the usual one-year reporting deadline.

He moved, seconded by Dr. Childs, that, exceptionally, the Chair of Fine Arts, the Dean of Humanities, and the Vice-Principal report to Senate by April 2002 about issues arising out of the external review.

Ms. Doran, seconded by Ms. O'Rourke, moved to amend the motion to add a student to this group.

**Amendment carried; motion carried.**

6/440 OTHER MATTERS

i) As Dr. Yeats was not present, his motion with regard to cheating on examinations was deferred until the November meeting.

ii) Dr. Johnson expressed his intention to present a motion to the Executive Committee concerning the level of funding for Library acquisitions.

7/440 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

7.2 Division of Humanities

i) New Courses.

a) It was moved by Dr. Childs, seconded by Dr. Thomas, that Senate approve a new course FRA 285 Le roman québécois contemporain; this course combines FRA 281 and FRA 282 offered previously.

**Motion carried.**

b) It was moved by Dr. Childs, seconded by Dr. Rittenhouse, that Senate approve a new

course HIS 328 Women in 19<sup>th</sup> and 20<sup>th</sup> Century Canada.

**Motion carried.**

It was moved by Dr. Childs, seconded by Dr. Willms, that Senate approve a new seminar course HIS 414 Environment and Society in North America.

**Motion carried.**

It was moved by Dr. Childs, seconded by Mrs. Durrant, that Senate approve a new seminar course HIS 460 The Northern Iroquoians.

**Motion carried.**

c) It was moved by Dr. Childs, seconded by Mrs. Cavanagh, that Senate approve a new course GER 370 German Film. It was noted that this course is to be taught in German.

**Motion carried.**

ii) Calendar course description and title changes.

a) It was moved by Dr. Childs, seconded by Dr. Thomas, that Senate approve the changes submitted for the courses descriptions, prerequisites, and/or titles for the following courses:

- FRA 301 Stylistique et traduction I
- FRA 302 Stylistique et traduction II
- FRA 244 Exercices pratiques de français écrit
- FRA 181 Histoire socio-culturelle du Québec I
- FRA 192 Histoire socio-culturelle du Québec II
- FRA 183 Littérature québécoise I
- FRA 184 Littérature québécoise II
- FRA 283 Théâtre québécois
- FRA 284 Littérature et condition des femmes au Québec
- FRA 384 Poésie et chanson du Québec

**Motion carried.**

b) It was moved by Dr. Childs, seconded by Ms. O'Rourke, that Senate approve the changes submitted for the title and course description of ENG 315 The Sacred and the Profane: Romance and Dream Vision in Medieval England.

**Motion carried.**

7.3 Division of Natural Sciences and Mathematics

i) New Courses.

a) It was moved by Dr. Willms, seconded by Dr. Hull, that Senate approve a new course CSC 201 Computer Ethics.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Childs, that Senate approve a new course CSC 205 Advanced Assembly.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Thomas, that Senate approve a new course CSC 371 Graph Theory. Dr. Willms pointed out that this course was cross-listed with MAT 321.

**Motion carried.**

Some Senators suggested that the Division of Natural Science and Mathematics pay more attention to the wording of course descriptions for inclusion in the Calendar.

b) It was moved by Dr. Willms, seconded by Dr. Stroehrer, that Senate approve a new course MAT 114 Modern Geometry: Euclidean to Fractal, with its lab MAT 184 Modern Geometry by Laboratory Explorations.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Stroehrer, that Senate approve a new course MAT 115 Number Theory.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Hull, that Senate approve a new course MAT 306 Differential Geometry.

**Motion carried.**

c) It was moved by Dr. Willms, seconded by Dr. Stroehrer, that Senate approve a new course BIO 110 Introductory Cellular and Molecular Biology. It was noted that this course replaces BIO 214.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Stroehrer, that Senate approve two new courses BIO 310 Advanced Cell Biology and BIO 328 Advanced Physiology.

**Motion carried.**

ii) Programme Changes.

a) Biology.

It was moved by Dr. Willms, seconded by Mr. Sowerby, that the Genetics course, and its lab, formerly BIO 118/BIL 118, be renumbered BIO 218/BIL 218.

**Motion carried.**

Dr. Hull presented a proposal for changes to the Honours and Major programmes in Biology, effective for the fall semester 2002. Students will complete a core of 27 lecture credits, and then will choose one of two concentrations: Ecology and Organismal Biology, or Molecular Biology and Physiology. Each concentration will require 21 lecture credits for a Major, or 27 lecture credits for Honours. In addition, 9 elective lecture credits of Biology will be required. Students presently enrolled in the B.Sc. Biology will be able to choose one of the concentrations, or continue in the present programme.

It was moved by Dr. Hull, seconded by Dr. Stroehrer, that these changes to the programme in Biology be approved.

**Motion carried.**

b) Chemistry.

It was moved by Dr. Willms, seconded by Dr. Scarlete, that MAT 106 and PHY 101 be dropped as required courses in the Honours Chemistry and Chemistry Major programmes, and that they be replaced by BCH 211/281 as required courses plus one elective 3-credit course.

**Motion carried.**

It was moved by Dr. Willms, seconded by Dr. Scarlete, that Senate authorize the offering of CHE 103 and CHE 223 as on-line courses as well as regular lecture courses.

**Motion carried.**

iii) New Minor in Mathematics.

Dr. Willms proposed a new 30-credit Minor in Mathematical Contexts, for students in Bachelor of Arts programmes, designed to introduce mathematical concepts and develop analytical problem-solving skills in mathematical contexts. There will be 15 credits in required courses, and an additional 15 elective credits in Mathematics. Dr. Willms moved, seconded by Mr. Furrow, that a Minor in Mathematical Contexts be approved.

It was noted that students would not be permitted to graduate with a double minor in

Mathematics.

**Motion carried.**

7.4 Division of Social Sciences

i) New Courses.

a) It was moved by Dr. Johnson, seconded by Dr. Jones, that Senate approve a new course ESG 268 The Human Landscape and Environmental Change.

Dr. Jones added that ESG 126 or permission of the instructor were prerequisites.

**Motion carried.**

b) It was moved by Dr. Johnson, seconded by Ms. Angell, that Senate approve a new course SSA 150 Introduction to Forensic Anthropology.

**Motion carried.**

It was moved by Dr. Johnson, seconded by Mr. Sowerby, that Senate approve a new course SSA 190 Introduction to the Anthropology of Colonization.

**Motion carried.**

c) It was moved by Dr. Johnson, seconded by Ms. Angell, that Senate approve a new course POL 343 Canadian-American Relations.

**Motion carried.**

It was moved by Dr. Johnson, seconded by Ms. O'Rourke, that Senate approve a new course POL 341 Civil-Military Relations.

**Motion carried.**

7.5 School of Education

There were none.

7.6 Continuing Education

There were none.



The meeting adjourned at 9:15 p.m.

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Janyne M. Hodder, Chair

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Ann Montgomery, Secretary