

**BISHOP'S UNIVERSITY**  
**MINUTES**  
**OF THE 437th MEETING OF SENATE**

The 437th meeting of Senate took place on Monday 23 April 2001, at 7:00 p.m. in Tomlinson Hall, McGreer 100.

**Members present:** Dr. J. Rittenhouse, in the Chair; Dr. S. Black, Mrs. R. Cavanagh, Mr. M. Childs, Dr. A. Dean, Dr. A. Drumheller, Mrs. W. Durrant, Ms. K. Hammond, Ms. S. Hodge, Dr. K. Hull, Dr. A. Johnson, Dr. N. Jones, Dr. K. McLean, Ms. S. Mitton, Ms. A. Montgomery, Dr. C. Rose, Dr. V. Stroehrer, Dr. L. Thomas, Dr. B. Willms, Dr. L. Zubieta

**Absent:** Mr. P. Camino, Mrs. J. Hodder, Dr. P. Leventhal, Prof. L. McRae, Prof. B. Robson, Dr. G. Wickens.

1/437 AGENDA

It was moved by Dr. Thomas, seconded by Dr. Dean, that the agenda be approved.

**Motion carried.**

2/437 MINUTES

It was moved by Dr. Black, seconded by Dr. Zubieta, that the minutes of the 435th meeting of Senate be approved. Dr. Rose requested that the word "possible" in the second paragraph of page 3 be deleted; this amendment was accepted.

**Motion carried.**

It was moved by Mrs. Durrant, seconded by Dr. McLean, that the minutes of the 436th meeting of Senate be approved.

**Motion carried.**

3/437 COMMUNICATIONS FROM THE CHAIR

Dr. Rittenhouse advised Senators that Dr. François Huard and Dr. Walter Stephan had been successful in obtaining FCAR grants, and that Dr. Stephan had been awarded an NSERC grant as well. He also informed Senate that Ms Sylvie Côté had been appointed to the position of Research Officer, and had already begun her work.

At Dr. Rittenhouse's request, Dr. Johnson and Dr. Childs reported on issues raised at a recent conference of the Deans of Humanities and Social Sciences. Demographic

information provided at the meeting indicated that student numbers would likely increase significantly in future years. This will necessarily lead to increased demand for new faculty, which could have an impact on salary levels in Canada. The situation with regard to research funding for small institutions is not encouraging, especially in the Social Sciences and Humanities, where only 1/3 of applications are successful. There was discussion at the meeting about ways in which the balance between these disciplines and the “hard sciences” can be redressed, and how better access for younger faculty can be achieved. Dr. Johnson hoped to invite an officer from the SSHRC to visit Bishop’s to discuss how access to grants might be improved for our faculty.

#### 4/437 BUSINESS ARISING

Dr. Rittenhouse reported that following the recommendation of Senate with regard to representation of the School of Education, a motion to amend the Rules, Orders and Regulations of the University would be brought to the Spring Meeting of the Corporation.

#### 5/437 COMMITTEE ITEMS

Dr. Rose took the Chair at this point.

##### i) SPARC.

Dr. Rittenhouse presented the SPARC review of the School of Education, including the department’s response to the report, and the reviewers’ reply. He summarized the recommendations made by the reviewers, indicating that they would be forwarded to the appropriate bodies for consideration. He will report on progress made towards implementation in one year’s time, as required by SPARC procedures.

##### ii) Senate Planning Committee.

It was moved by Dr. Rittenhouse, seconded by Dr. Willms, that Senate approve a temporary appointment in Mathematics, to a maximum of three years, starting 1 July 2001. It was pointed out that a three-year appointment was essential to give the incumbent access to NSERC funding.

**Motion carried.**

It was moved by Dr. Rittenhouse, seconded by Dr. Willms, that the sessional appointment in Computer Science earlier approved by Senate (5/434/ii/a) be converted to a continuing position as Instructor, with a 24-credit teaching load.

**Motion carried.**

Dr. Rittenhouse indicated that the English Department’s request for a tenure-stream

appointment to replace Dr. Retzleff would be considered in Fall 2001.

Dr. Rittenhouse resumed the Chair.

6/437 OTHER MATTERS

i) It was moved by Dr. Willms, seconded by Dr. Stroehrer, that there be a minimum of four calendar days between the last day of classes and the first day of examinations, in both semesters.

**Motion carried.**

It was moved by Dr. Willms, seconded by Ms. Hodge, that students not be required to write more than two examinations in any three consecutive time blocks, nor more than three examinations in any six consecutive time blocks.

**Motion carried.**

Senators urged the University administration to allocate top priority to the programming changes needed to implement this motion.

It was moved by Dr. Zubieta, seconded by Dr. Hull, that Senate recommend to the University administration the purchase of appropriate scheduling software, so that exam scheduling can be achieved in a timely and effective manner.

**Motion carried.**

Dr. Rose took the Chair.

ii) Dr. Rittenhouse presented a proposed Research Ethics Policy, noting that such a policy is required by the three major granting agencies (SSHRC, NSERC and CIHR) of any institution in which research involving humans is being carried out. He said that the current version had been inspired by a document prepared by University of Prince Edward Island, and adapted to the Bishop's context. After some discussion, it was moved by Dr. Rittenhouse, seconded by Dr. Drumheller, that the policy be referred to the department Chairs, who should send their comments to the Vice-Principal within two weeks.

**Motion carried.**

The policy will be brought back to Senate at its May 11 meeting for final approval.

Dr. Rittenhouse resumed the Chair.

7/437 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

7.1 Division of Humanities

i) It was moved by Dr. Childs, seconded by Ms. Hodge, that Senate approve Ms. Suzanne Bilodeau as an instructor for AAD 252 Communications and Marketing.

**Motion carried.**

It was moved by Dr. Childs, seconded by Dr. Hull, that Senate approve Mr. Marcin Wawrzyniak as Instructor in English as a Second Language.

**Motion carried.**

ii) It was moved by Dr. Childs, seconded by Ms. Hammond, that Senate approve a new course HIS 410 First Nations-Euroamerican Relations in North America to 1815.

**Motion carried.**

iii) It was moved by Dr. Childs, seconded by Dr. Black, that Senate approve a proposal for a 12-credit joint Honours Thesis in the Departments of Liberal Arts and Philosophy. Senators raised some questions with regard to the need for a 12-credit thesis option, and the level of work to be expected from the student. Dr. Childs indicated that the student was aware of the nature of the work, and that the thesis proposal had been accepted by both departments involved, as well as the Division of Humanities.

**Motion defeated.**

7.3 Division of Natural Sciences and Mathematics

There were none.

7.4 Division of Social Sciences

There were none.

7.5 School of Education

There were none.

7.6 Continuing Education

There were none.

The meeting adjourned at 9:10 p.m.

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Jonathan Rittenhouse, Chair

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Ann Montgomery, Secretary