

BISHOP'S UNIVERSITY

MINUTES

OF THE 434th MEETING OF SENATE

The 434th meeting of Senate took place on Monday, 19 February 2001 in Tomlinson Hall, McGreer 100.

Members present: Dr. J. Rittenhouse, in the Chair; Dr. S. Black, Mr. P. Camino, Mrs. R. Cavanagh, Dr. M. Childs, Dr. A. Dean, Dr. A. Drumheller, Mrs. W. Durrant, Ms. S. Hodge, Dr. K. Hull, Dr. A. Johnson, Dr. P. Leventhal, Dr. K. McLean, Prof. L. McRae, Ms. S. Mitton, Dr. C. Rose, Mr. J. Stewart, Dr. L. Thomas, Dr. G. Wickens, Dr. B. Willms, Dr. L. Zubieta.

Absent: Ms K. Hammond, Mrs. J. Hodder, Dr. N. Jones, Ms. A. Montgomery, Prof. W. Robson, Dr. V. Stroehrer.

Observer: Ms. L. Jamieson

1. AGENDA

Item 7/434 Recommendations 7.3 was moved to 5/434 ii) Senate Planning Committee a.i)

It was moved by Dr. Rittenhouse, seconded by Prof. McRae, that the agenda be approved as amended.

Motion carried

2. MINUTES

It was moved by Ms. Mitton, seconded by Dr. Hull, that the minutes of the 433rd meeting of Senate be approved.

Motion carried

3. COMMUNICATIONS FROM THE CHAIR

There were none.

4. BUSINESS ARISING

i) The performance contract was signed with the Minister of Education on Friday February 16, 2001 in the Old Library.

ii) The ad hoc committee (on representation of the School of Education) has

been meeting and will report at a later date.

5/434 **COMMITTEE ITEMS**

5/434/i/a Draft: Policy: Support of Computing, Multimedia and Telecommunication Resources.

Dr. Rittenhouse presented the draft document which outlined the responsibilities of Information Technology and Services (ITS) for the acquisition and support of equipment and software in administrative and faculty offices, general purpose computing, labs, multimedia classrooms. ITS is concerned about protecting the integrity of the network and the purchase of software that can't be supported.

Objections were raised against point 1, acquisition and support of hardware and software in administrative and faculty offices. Faculty already purchase, install, and service their own hardware and software. Reservations were expressed regarding the media centre's policy of purchasing higher priced brands of equipment such as Sony because of servicing arrangements. A number of Senators felt the draft policy was too inflexible. It was moved by Dr. Black, seconded by Dr. Hull, that the Computer Policy Committee revise its policy to allow more flexibility for users; in particular, that individuals be allowed to install their own software and hardware, provided that the installations do not affect the University network and that the University bears no responsibility for them.

Motion carried (1 abstention)

5/434/i/b Draft: Bishop's University Computing Acceptable Use Policy

Dr. Rittenhouse presented the draft document outlining the proposed Bishop's University Computing Acceptable Use Policy. This document is based on policies at other Universities. Unfortunately, no representation from the Computer Policy Committee was present to answer questions.

Objections were raised that point 3.4 Purpose of Use, goes too far in that it prohibits members of the University Community from sending personal e-mails and consulting sites of personal interest. Several Senators expressed the view that it was unrealistic to expect that personal e-mails would not be sent from personal computers. It was noted that point 3.8 Electronic Mail provided for the transmission and receipt of "a small portion of private and personal messages".

Concerns were raised that 3.5 Pornography/Hatred/Racism would infringe on teaching by preventing the study of racism.

Objections were also noted about 3.10 Compliance that no process was described, and that the administration will decide penalties.

Several Senators commented that academic freedom is impinged upon.

After a lengthy discussion, a general motion was moved by Dr. Rose, seconded by Dr. McLean, that the Computer Policy Committee re-consider points 3.4, 3.5, 3.10 of the draft: Bishop's University Computing Acceptable Use Policy.

Motion carried (1 abstention)

5/434/ii/a Report of Senate Planning Committee

Dr. Rose assumed the Chair.

Dr. Rittenhouse presented the Report of the Senate Planning Committee. Recommendations #4 and #6 of the SPC report of October 2000 were tabled. The Committee met, reconsidered, and revised its recommendation for 2001-2002 sessional appointments and recommends increased support for the regular part-time budget.

It was noted that sessionals are 10 month contracts and some of the staff are already here on 1-year contracts. Dr. Rittenhouse indicated that the phrase to define Sessionals is "intermediary", not permanent, and not part-time. The hope was expressed that people already here would not be penalised. This could be worked out at the joint-committee.

Dr. Childs outlined the measures by which Humanities is doing more with less. The price of the History position is the disappearance of the Spanish position. He hopes that next year that Humanities will be brought back up as close as possible to historical levels.

It was brought to the Senate's attention that in Sciences, such as Biology, there is a lab component, which reduces the number of courses taught per faculty member. The figure is 4 lecture courses plus 2 labs. This issue has been brought to the attention of the Senate Planning Committee before.

Concerns were raised about lack of statistical information in the report, lack of explanations for changes and decisions, loss of positions when faculty go on leave of absence, principles for replacements, how academic planning should be done.

It was moved by Dr. Rittenhouse, seconded by Dr. Johnson, that Senate approve motion 1 in which the SPC recommends the following sessional appointments for 2001-2002 Chemistry (2), Computer Science (instructor position), English, Fine Arts, History, Music, Statistics (instructor position).

Motion carried (2 abstentions)

Motion #2

A question was raised as to the logic used to allocate courses, specifically why none were assigned to Natural Sciences and Education and so few to Social Sciences. Dr. Rittenhouse explained that the Deans and the School of Education were asked to speak to the issue of part-time credits and where the needs were. The SPC attempted to provide for these needs. It was felt that the division of Social Sciences had a full compliment of faculty next year, thus there was less pressure in the part-time area.

It was moved by Dr. Rittenhouse, seconded by Prof. McRae that, Senate approve motion #2 that the SPC recommends an increase of 17 courses (8 to Business and Economics, 6 to Humanities, and 3 to Social Sciences to the previously approved 75 part-time courses of recommendation #6.

Motion carried (3 abstentions)

Motion #3

Discussion arose on the procedure and the role of the Dean in transferring part-time credits for a sessional. Ten month sessionals are appointments. Senate has already passed recommendation #5 in October delivering sabbatical courses to departments.

It was moved by Dr. Rittenhouse, seconded by Dr. Childs, that Senate approve motion #3, as per the approved recommendation of #6 October 2000, the SPC recommends the following allocation of 75 part-time courses: Business and Economics (8), Education (16), Humanities (35), Natural Sciences and Mathematics (6), Social Sciences (10).

Motion carried (2 abstentions)

5/434/ii/ai (was 7/434/7.3)

The reasons for proposed calendar changes for Enriched Calculus were outlined. The Math Department Calculus class of 80-90 students has a high failure rate and the students need help. The students would be well served by dividing the course into Calculus for the Life Science students and Enriched Calculus for the Math/Physics students. Also a one credit

Calculus laboratory would be added. This lab would also generate approx. \$26,500 in extra revenue since the government matches the cost 2 to 1. The lab would also reduce cost to Academic support since the instructor would also teach 2 part-time courses. According to the collective agreement if taught by regular faculty the lab would count as 1.5 courses.

It is felt that this split is justified in terms of size and audience. It is also hoped this would help to reduce the science calculus failure rate and be a way of addressing the UO problem.

Positive feedback about the proposed changes have been received from the students.

It was moved by Dr. Dean, seconded by Dr. Hull, that Mathematics 190a be changed to Mathematics 190ab; Mat 191a be replaced by Mathematics 191a Enriched Calculus I, Mathematics 081a Enriched Calculus Laboratory I; replacement of Mat 192b by Mathematics 192b Enriched Calculus II, Mathematics 082b Enriched Calculus Laboratory II; change Mathematics 193ab Calculus I (for Business students) to Calculus I (for Business and Economics); change Mathematics 195ab Calculus II (for Business students) to Calculus II (for Business and Economics); addition after Math 195ab of Mathematics 198ab Calculus I (for Life Sciences), Mathematics 088ab Calculus (for Life Sciences) Laboratory I; addition after Mat 088ab above Mathematics 199b Calculus II (for Life Sciences), Mathematics 089b Calculus (for Life Sciences) Laboratory II and change prerequisite in Mathematics 106a, Advanced Calculus I, to Prerequisite: Mathematics 192b or a grade of at least 80% in Mathematics 199b.

Motion carried

5/434/ii/b Senate Planning Committee: Recommendations for Academic Support

It was moved by Dr. Dean, seconded by Ms. Hodge that Senate approve the SPC recommendations for Academic Support.

Motion carried

5/434/iii Nominating Committee - Revised List

Dr. Zubieta made the following additions / corrections to the list:

Addition of Dr. J. Rittenhouse to the **Academic Standing / Admissions Policy Committee.**

Correction: Dr. A. Johnson is the Dean on **Student Appeals Committee.**

Replacements:

Nominating Committee

Dr. G. Wickens replacing Dr. H. White

Dr. K. Hull replacing Dr. N. Khouzam

Research and Publications Committee

Dr. R. Sproule replacing Dr. M. Vigneault

Student Appeals Committee

Prof. W. Robson alternate: for one specific case

Dr. P. Coyne replacing Dr. K. Hull

Ms. J-A. Ouellette replacing Ms. A.

Lalonde-Steedman

It was moved by Dr. Zubieta and seconded by Dr. Childs, that the revised list be accepted.

Motion carried

5/434/iv Continuing Education Committee Report

The Registrar was not at the meeting so Dr. Rose took the chair and Dr. Rittenhouse presented the report in Ms. Montgomery's place. The document clarifies certain procedures that have been built up on an ad hoc basis and formalises them. It deals with certain of the profit territory of the continuing education activities and certain management aspects of running Continuing Education.

Comments were raised that moneys could be used more effectively for academic purposes than currently was the case. Each division should be able to secure funds so that they would make the choice of courses rather than the Continuing Education Committee. 3.1 is not clear as to who will control the allocation of credits. The Committee believes that arrangements can be made with Departments instead of the old system where the Director controlled which courses would be given. Continuing Education still has full control over budget.

It was clarified that credit courses offered through Continuing Education must be on cost recovery basis. The position of Director of Continuing Education was not a faculty position. The Director of Continuing Education when she retired in 1999 was a senior Manager. The position reports to the Vice-Principal. Academic counselling of students is to be done by the Deans or Department Chairs.

An addition 3.10 was made to the recommendations.

It was moved by Dr. Black, seconded by Prof. McRae, that the appropriate

Departments, Divisions, and Senate shall approve all new instructors teaching academic courses for credit in Continuing Education as in past practice.

Motion carried

It was moved by Dr. Rittenhouse, seconded by Dr. Dean, that Senate approve recommendations 3.1 - 3.9, 3.10, 4.1 - 4.2.

Motion carried

6/434/i Revised Terms of Reference, Ombudsman

Dr. Rittenhouse resumed the chair.

The Terms of Reference for the Office of the Ombudsman were approved at the 428 Senate meeting, September 2000. The Faculty Union expressed some objections. There was considerable consultation especially with regard to functions, section 2, what the ombudsman should not do. The new paragraph is to clarify the questions of what is to be done if a faculty member wishes to avail himself/herself of the service of the Ombudsman. A typo was corrected in the word "shall".

In section 5, an addition was made to send a copy of the report to the APBU.

It was moved by Dr. Black, seconded by Dr Willms, that Senate approve the proposal for amendments.

Motion carried (1 abstention)

7/434 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

7.2 Division of Humanities

The word "form" was corrected to read "from".

It was moved by Dr. Childs, seconded by Dr. McLean, that Senate approve a new course English 380 Special Topics in Literature and Film: Directors, Actors, Genres.

Motion carried

7.3 Division of Natural Sciences and Mathematics

Moved to 5/434/ii ai

7.4 Division of Social Sciences

- a) It was moved by Dr. Johnson, seconded by Dr. Hull, that Senate approve a new course POL 438 Honours Seminar in Political Economy.

Motion carried

- b) SPARC Review of Canadian Studies recommended that the programme be revitalised or dropped. No department was willing to supervise Canadian Studies.

It was moved by Dr. Johnson, seconded by Dr. McLean, that the Major in Canadian Studies and the Double Major / Honours with Canadian Studies be discontinued.

Motion carried

7.5 School of Education

It was moved by Dr. Thomas, seconded by Dr. Hull that EDU 428 & EDU 429 - Internship Practicum (15 credits) replace EDU 416 & EDU 417 - Diversity Practicum (3 credits) and EDU 426 & EDU 427 - Internship Practicum (12 credits).

Motion carried

7.6 Continuing Education

There were none.

The meeting adjourned at 9:15 pm.

Dr. J. Rittenhouse, Acting Chair

Wendy Durrant, Acting Secretary