

BISHOP'S UNIVERSITY
MINUTES
OF THE 433rd MEETING OF SENATE

The 433rd meeting of Senate took place on Monday 22 January 2001, at 7:00 p.m. in Tomlinson Hall, McGreer 100.

Members present: Mrs. J. Hodder, in the Chair; Dr. S. Black, Mr. P. Camino, Mrs. R. Cavanagh, Dr. M. Childs, Dr. A. Dean, Dr. A. Drumheller, Mrs. W. Durrant, Ms. K. Hammond, Ms. S. Hodge, Dr. K. Hull, Dr. A. Johnson, Dr. N. Jones, Dr. P. Leventhal, Dr. K. McLean, Prof. L. McRae, Ms. S. Mitton, Ms. A. Montgomery, Dr. J. Rittenhouse, Prof. B. Robson, Dr. C. Rose, Mr. J. Stewart, Dr. V. Stroehrer, Dr. L. Thomas, Dr. G. Wickens, Dr. B. Willms, Dr. L. Zubieta

Observer: Ms. L. Jamieson

Guests: Ms. Carol Bennett, Mr. Kent Maharaj: Bishop's Information Technology Services

Mrs. Hodder opened the meeting with an introduction of Mr. Kent Maharaj, Director of Bishop's Information Technology Services, and the Assistant Director, Ms. Carol Bennett. She also welcomed four new faculty Senators: Dr. Kerry Hull, Dr. Ken McLean, Dr. Lynn Thomas, and Dr. Glen Wickens; and Mrs. Rosemary Cavanagh, now officially representing the Council of Part-time Students.

1. AGENDA

Added: 6/433/ii - Performance Contract

Added: 7/433/7.4 i) Department of Geography, and ii) Department of Psychology

Added: 8/433 - announcement from Ms. Hodge

It was moved by Dr. Jones, seconded by Dr. Black, that the agenda be approved as amended.

Motion carried.

2. MINUTES

It was moved by Mrs. Cavanagh, seconded by Dr. Willms, that the minutes of the 432nd meeting of Senate be approved.

Motion carried.

3. COMMUNICATIONS FROM THE CHAIR

There were none.

4. BUSINESS ARISING

i) Student Academic Appeals Committee.

Mrs. Hodder drew Senate's attention to two letters regarding the Student Academic Appeals Committee which had been circulated to Senators. Prof. Robson reported that a majority of members of the committee had resigned from the case, and one from the committee entirely. There are alternate members, but not enough to constitute a full committee. Ms. Hodge indicated that student members were in place. It was moved by Dr. Childs, seconded by Prof. McRae, that the Senate Nominating Committee be authorized to name sufficient faculty to re-constitute this committee immediately.

Motion carried.

ii) 7/432/7.2 Dr. Childs presented a revised course description for MLA 201 and moved, seconded by Mr. Stewart, that Senate approve a new course in Modern Languages, MLA 201 Introduction to Linguistics.

Motion carried.

5/433 COMMITTEE ITEMS

i) Computer Policy Committee Report.

The Principal invited Ms. Bennett and Mr. Maharaj to present this report, reminding Senators that they had asked the Computer Policy Committee of Corporation (CPC) to consult with the academic departments and prepare a comprehensive policy on the purchase and maintenance of computer software and hardware, following discussion of the SPARC report on the Mathematics programme (5/421/iii).

Ms. Bennett indicated that the CPC had reviewed expenditures for hardware and software in 1997-98 and 1998-99, and had surveyed the departments with regard to their current status and anticipated future needs in this area. The results of the survey were outlined in the present document.

Mr. Maharaj said that work was beginning on a policy that would define the process for requesting budgets and acquiring computer resources for teaching and research purposes.

It would also attempt to ensure a coherent and equitable state of access to equipment across the campus, and define responsibilities for support and maintenance.

ii) Academic Standing/Admissions Policy Committee (ASAP)

It was moved by Dr. Childs, seconded by Prof. Robson, that the Vice-Principal, in his capacity as overseer of the School of Education, be made an ex-officio voting member of the Academic Standing/Admissions Policy Committee.

Dr. Childs noted that at present the Deans of Humanities, Business, Natural Sciences, and

Social Sciences, as well as the representative of the SRC, are the only voting members of this committee. The purpose of the motion is to ensure equity in the decision-making process for the School of Education, and to provide for uniformity in the application of university regulations and procedures.

It was noted that this proposal would result in six voting members, and the committee agreed to establish a procedure in the event of tie votes.

It was suggested that the Director of the School of Education could be added to the ASAP committee; some Senators felt that the composition of the committee should not be changed until a wider discussion of the place of the School of Education in the structure of the University had taken place.

Motion carried.

6/433 OTHER MATTERS

i) Review of Senate Membership.

It was moved by Ms. Hodge, seconded by Ms. Hammond, that the membership of Senate be reviewed by all appropriate bodies, with the goal of increasing student representation by one voting member, in order to ensure representation of the students in the School of Education.

Some Senators questioned whether Senate has the authority to change its structure. Mrs. Hodder indicated that the Corporation would need to amend the Rules, Orders and Regulations in order to achieve this; however Senate can discuss the matter and make recommendations to Corporation.

A number of alternative ways of enfranchising Education students were proposed. However, many Senators recognized that this issue was part of the larger question of the place of the School of Education in the university structure; it was pointed out that questions about this had been raised during the SPARC review of Education and also by the provincial accrediting body, CAPFE.

After further discussion, the mover and seconded of the motion agreed to table it until at least the February meeting of Senate.

It was moved by Dr. Childs, seconded by Dr. Dean, that Senate immediately strike an *ad hoc* committee to prepare and to recommend policies and procedures for the better integration and representation of the School of Education on Senate and on Senate committees.

Motion carried.

The following Senators were duly nominated to the *ad hoc* committee: Dr. Thomas, Dr. Childs, Ms. Hodge, Dr. Wickens, and Dr. Rittenhouse. Ms. Jamieson will join the group

as an observer.

The *ad-hoc* committee was asked to report back to the February meeting of Senate.

6/433 ii) Performance Contract.

The Principal presented two documents: the *Proposition pour un contrat de performance*, which is the Bishop's proposal, and the *Entente de réinvestissement intervenue entre le ministère de l'Éducation et l'Université Bishop's*, which is the Ministry's synthesis of our objectives and which, when finalized and signed by both parties, becomes the formal contract. She noted that an English version of the Ministry's document would be provided as quickly as possible.

Mrs. Hodder reviewed the goals and strategies outlined in the Bishop's document, noting that some changes had been made since Senators had seen an earlier version in December. The goals fall into the following general categories: a balanced budget over three years; support activities; teaching and research; academic programmes; and student success. She indicated that the Executive Committee had given its approval at its meeting last Friday, and had authorized her and the President of Corporation to negotiate the text of and sign the final contract document.

In response to questions about the goal of an 80% graduation rate after 6 years, Mrs. Hodder said that data were now being produced which would help us to understand where improvements are most needed, and these would be made available to departments and Divisions. She noted that the increased numbers of scholarship students admitted in recent years has already had a positive effect. In addition, a Retention Task Force is to be put in place to produce specific recommendations for actions to be taken on a university-wide basis. Senators agreed that neither the quality of students admitted nor the quality of the academic programmes should be compromised.

It was moved by Dr. Wickens, seconded by Prof. Robson, that Senate approve the objectives and strategies outlined in the document *Proposition pour un contrat de performance*, dated January 2001.

Motion carried.

7/433 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

7.2 Division of Humanities

i) It was moved by Dr. Childs, seconded by Dr. McLean, that Senate approve the following new courses in English: ENG 118 Literature of the Environment; ENG 119 Modern and Contemporary Women Writers; and ENG 280 Literature and Film.

Motion carried.

It was moved by Dr. Childs, seconded by Dr. McLean, that Senate approve the following new courses in Religion: REL 236 Death and Dying in the Ancient World; and REL 237 Religion and Film.

Motion carried.

7/433/7.2

ii) Dr. Childs presented a series of proposed changes to the programme in Religion, notably the division of the course offerings into three theme areas: Biblical Studies; World Religions; and Approaches, Perspectives and Expressions. Honours and Major students will be required to complete 12 credits in Biblical Studies (REL 212, 213, 218 and 219); 12 credits in World Religions (including REL 100 and 101, plus 6 credits from REL 124, 125, 126 and 127); and 12 credits in Approaches, Perspectives and Expressions (including REL 232 and 233 or REL 330 and 331). It was moved by Dr. Childs, seconded by Prof. McRae, that these programme changes be approved.

Motion carried.

It was moved by Dr. Childs, seconded by Dr. Hull, that Senate approve the changes in course numbers, titles and descriptions outlined in document 7.2/ii/a. Dr. Childs indicated that the changes were largely in response to recommendations made during the department's recent SPARC review.

Motion carried.7.3 Division of Natural Sciences and Mathematics

It was moved by Dr. Dean, seconded by Dr. Stroehrer, that Senate approve a new course in Chemistry CHE 490 Instrumentation and Process Control and Simulation. Dr. Dean explained that this 6-credit course would be offered only to students eligible for admission to a final year Chemical Engineering programme.

Motion carried.7.4 Division of Social Sciences

i) It was moved by Dr. Johnson, seconded by Ms. Hammond, that the name of the Geography Department be changed to "Department of Environmental Studies and Geography", and that all existing and new courses bear the new code ESG.

Motion carried.

It was moved by Dr. Johnson, seconded by Dr. Black, that Senate approve a new

Concentration in Environmental Studies, as described in the document 7.4.i.

Motion carried.

It was moved by Dr. Johnson, seconded by Dr. Jones, that Senate approve the following new courses in Environmental Studies: ESG 100 Introduction to Environmental Studies; ESG 267 Global Environmental Change; and ESG 300 Environmental Studies Seminar.

Motion carried.

ii) It was moved by Dr. Johnson, seconded by Dr. Drumheller, that the course PMA 161 Psychological Statistics II be added to the list of core courses for the Psychology Major, Gerontology concentration.

Motion carried.

It was moved by Dr. Johnson, seconded by Dr. Drumheller, that Senate approve two new courses in Psychology: PSY 123 Multicultural Psychology; and PSY 330 Psychology and Ethics.

Motion carried.

7.5 School of Education

It was moved by Dr. Thomas, seconded by Dr. Rittenhouse, that Senate approve Ms. Wendy E. King as instructor for EDU 311 Secondary School Curriculum.

Motion carried.

7.6 Continuing Education

There were none.

8/433 BRIEF INFORMATION

Ms. Hodge informed Senators that Friday 2 February had been designated as Ski Day.

The meeting adjourned at 9:25 p.m.