

BISHOP'S UNIVERSITY
MINUTES
OF THE 428th MEETING OF SENATE

The 428th meeting of Senate took place on Monday 18 September 2000, at 7:00 p.m., in the Tomlinson Room, McGreer Hall.

Members present: Mrs. J. Hodder, in the Chair; Mr. P. Camino, Dr. M. Childs, Dr. J. Crooks, Dr. A. Dean, Dr. A. Drumheller, Mrs. W. Durrant, Mr. E. Favelle, Ms. K. Hammond, Ms. S. Hodge, Dr. A. Johnson, Dr. N. Jones, Dr. N. Khouzam, Dr. P. Leventhal, Prof. L. McRae, Ms. S. Mitton, Ms. A. Montgomery, Dr. J. Rittenhouse, Prof. B. Robson, Dr. C. Rose, Mr. J. Stewart, Dr. V. Stroehrer, Dr. H. White, Dr. L. Zubieta.

Absent: Dr. N. Ferguson

Observer: Ms. L. Jamieson, Education

The Principal welcomed Senators to the first meeting of the academic year, and introduced the new members: students Shannon Hodge, Kelly Hammond, Julian Stewart, Phil Camino, Sarah Mitton, and faculty Dr. Curt Rose and Professor Lissa McRae. She noted that Ms. Laurie Jamieson, a student in Education, would attend meetings as a non-voting observer.

1/428 AGENDA

Mrs. Hodder indicated that 3/428, Communications from the Chair, would be more in the nature of a report from the Principal with regard to the status of our Performance Contract with the Minister of Education.

8/428 ii: add Adjunct Professors, Division of Natural Sciences and Mathematics, 2000-2001: Dr. Patrick Labelle (Champlain Regional College), Physics
Dr. Shiping Liu (Université de Sherbrooke), Mathematics
Dr. Ibrahim Assem (Université de Sherbrooke), Mathematics
Dr. Steve Harvey (University of Alberta), Biology

8/428 iii: add Tom Kerr (M.A.), ESL 133 English for Technology and ESL 211 Advanced Communications Skills.

8/428 vi: add a course number change -- GEO 311 becomes GEO 211; the title and course description are not changed.

With these amendments, the agenda was approved.

2/428 MINUTES

It was moved by Dr. Khouzam, seconded by Dr. Crooks, that the minutes of the 425th meeting of Senate be approved.

Motion carried.

It was moved by Mrs. Durrant, seconded by Dr. Childs, that the minutes of the 426th meeting of Senate be approved.

Motion carried.

It was moved by Mr. Stewart, seconded by Dr. Stroehrer, that the minutes of the 427th meeting of Senate be approved.

Motion carried.

3/428 COMMUNICATIONS FROM THE CHAIR: PERFORMANCE CONTRACT

Mrs. Hodder reported that the document approved by Senate and the Executive Committee in July had been submitted to the Minister of Education in early August. On 12 September the Minister paid a visit to Bishop's during the course of which there was a brief discussion of the terms of the Contract, and subsequently, on 14 September, the Principal and the two Vice-Principals met with Ministry officials in Québec. She reviewed in some detail their analysis of our document.

It is clear as a result of these two meetings that we will need to be much more specific in articulating our goals, especially in the areas of student success (graduation rates), and our plans for spending the new funds over the next three years. In each of the categories of activity (student success, cost structures, faculty workload, programme offerings, research, etc.), we should provide an analysis of the current situation, articulate measurable goals, and outline our strategy for achieving these goals. It is expected that the Minister will wish to sign the Contracts within the next two months; we should try therefore to submit a second version by mid-October. This means that there will not be time to follow our usual academic planning procedures.

With the proposed new funding rules, Bishop's could see an increase of \$4.5 million over three years, an augmentation of \$33.9%. This funding is conditional on Ministry approval of the detailed list of planned expenditures, and it is quite possible that the final amount will be less than this. In line with the present distribution of our budget, the new funding would be distributed in roughly the following proportion: 65% to the academic programme, 14% for academic support including Library and Computer Centre, and 23% for general administration.

Mrs. Hodder asked for the advice of Senate as to how to proceed in setting our academic

priorities for the next three years,

It was moved by Dr. Johnson, seconded by Dr. Crooks, that the Senate Planning Committee be asked to prepare a three-year academic plan according to the financial parameters outlined by the Principal, for presentation to Senate in October.

Some Senators were concerned that the Senate Planning Committee (SPC) could not be activated quickly enough to undertake this task. There was some discussion about the role to be played by the Deans and the Vice-Principal in collecting data from the Departments. Senators also questioned the timing of the exercise, and in particular the pressure to circumvent our normal academic planning procedures. The Principal acknowledged the undesirability of the situation, but said that the funds at issue are very important to the institution's future, and that it is in the best interest of the University to meet the Minister's conditions for approval.

Mrs. Hodder noted that if some of the academic support activities which are now funded by the Foundation were moved into the regular operating budget this would enable us to dedicate more Foundation resources to scholarships and other student-related projects.

Motion carried.

It was moved by Dr. Crooks, seconded by Dr. Jones, that the Nominating Committee proceed immediately to constitute the Senate Planning Committee, and that the proposed membership be ratified by an e-mail vote of Senate as quickly as possible.

Motion carried.

4/428 BUSINESS ARISING

The Registrar reported that the following changes had been made to the graduation list following the May meeting of Senate:

Additions:	Nancy Richard	921512	B.Ed. ConSec
	Mya Penney	950903	B.Ed. ConPri
	Catherine MacDonald	962087	B.Ed. ConSec
	Antoine-Aubert Boissonneault	962420	B.A. MinEngMinFin
	Geneviève Côté	953028	B.A. MajBus
Change:	Trafford Crump	961715	added MajBus

5/428 COMMITTEE ITEMS

- i) Senate Library Committee.

Mrs. Durrant indicated that this report would be presented at the October meeting.

ii) Senate Nominating Committee.

It was moved by Dr. Zubieta, seconded by Prof. Robson, that Dr. Norman Jones be elected to fill the position for Social Sciences left vacant by Dr. Stritch.

Motion carried.

The Principal proposed that committee memberships be brought to Senate at its May meeting in future, so that the committees would be constituted and able to begin work at the beginning of the fall semester.

iii) SPARC.

It was moved by Dr. Rittenhouse, seconded by Dr. Crooks, that Senate approve the list of SPARC reviewers and alternates for the School of Education (B.A. Educational Studies and Bachelor of Education).

Motion carried.

It was moved by Dr. Rittenhouse, seconded by Prof. Robson, that Senate approve the list of SPARC reviewers and alternates for the Department of Religion.

Motion carried.

6/428 OTHER MATTERS

Terms of Reference for the Ombudsman.

Dr. Rose presented a proposal for revised and enlarged mandate and terms of reference for the University Ombudsman. He indicated that he had undertaken a review of our practices at the Principal's request, and had consulted the policies in place at other universities. The result is the present proposal for a somewhat enlarged mandate, which would provide Ombuds services for all members of the University community. The document spells out the functions of the position, the procedures to be followed, and the reporting requirements.

During the discussion, the following suggestions were made:

2. Functions. (a) add a footnote to specify that in the first instance, "University community" refers to students and faculty. Other sectors of the University will consider

separately whether they wish to be included in this.

3. Procedures. B (i). amend: the Selection Committee shall consist of at least the following individuals...

B (v). amend: The Principal, or designate, who shall serve as Chair of the Committee.

D (vi) add: The Ombudsman shall attend the meetings of all appeals committees dealing with student academic matters.

It was moved by Prof. Robson, seconded by Dr. Childs, that the Senate recommend adoption of the revised Terms of Reference for the Office of the Ombudsman, including the suggested alterations.

Motion carried (Dr. Rose abstaining)

7/428 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

7.2 Division of Humanities

i) It was moved by Dr. Childs, seconded by Dr. Rittenhouse, that Senate approve a new course HIS 360 Women in Early Modern Britain.

Motion carried.

It was moved by Dr. Childs, seconded by Dr. Crooks, that Senate approve a new course FIN 208 Digital Imaging for the Artist.

Motion carried.

ii) It was moved by Dr. Childs, seconded by Dr. Rittenhouse, that FIN 252 Methods and Concepts of Art History be changed to FIN 311 (course number change only).

Motion carried.

It was moved by Dr. Childs, seconded by Dr. Crooks, that Senate approve revised course descriptions for ENG 310 Anglo-Saxon Studies I: the Heroic Age, and ENG 311 Anglo-Saxon Studies II: Conversion and Transformation.

Motion approved.

iii) It was moved by Dr. Childs, seconded by Ms. Hammond, that Senate approve the following change to the Major in English: that students proceeding to a Major take a total of 48 credits in English, including ENG 106ab, ENG 112a, ENG 113b, and twelve additional credits in English literature before 1900, including 3 credits in non-dramatic literature before 1660.

Motion carried.

The meeting adjourned at 9:00 p.m.

Janyne M. Hodder, Chair

Ann Montgomery, Secretary