

**BISHOP'S UNIVERSITY**  
**MINUTES**  
**OF THE 420th MEETING OF SENATE**

The 420th meeting of Senate was held on Monday 13 December 1999, at 7:00 p.m., in the Conference Room, McGreer Hall.

**Members present:** Dr. J. Rittenhouse, in the Chair; Mrs. M. Bandrauk, Dr. J. Crooks, Ms. S. Curran, Dr. A. Dean, Dr. A. Drumheller, Mrs. W. Durrant, Mr. E. Favelle, Dr. N. Ferguson, Dr. L-G. Harvey, Ms. K. Hughes, Dr. A. Johnson, Dr. N. Jones, Dr. N. Khouzam, Dr. K. McLean, Ms. A. Montgomery, Ms. A. Murphy, Prof. F. Siddiqui, Dr. A. Stritch, Dr. R. Van Hulst.

**Absent:** Mrs. J. Hodder, Mr. A. Lacas, Ms. E. Leath, Dr. M. Lustigman, Prof. B. Robson

**Guest:** Dr. Karl Kuepper

Dr. Rittenhouse advised Senators that he had been asked by the Principal to chair the meeting in her absence. In response to questions as to the propriety of this situation, it was moved by Dr. Stritch, seconded by Dr. Harvey, that Senate accept the chairmanship of Dr. Rittenhouse for this meeting.

**Motion carried.**

Senators observed a minute of silence in memory of student Kevin Mackle, on the first anniversary of his death.

1/420 AGENDA

- 5/420 i a Dr. Stritch advised that the motion with regard to the Senate Planning Committee was withdrawn, but noted that the Nominating Committee had other proposals to bring forward.
- 5/420 v Add: Report from the Senate Planning Committee
- 6/420 iv Prof. Siddiqui tabled a Notice of Motion concerning the holding of final examinations, to come forward on the Senate agenda in January.
- 8/420 iii Add: Mary-Ellen Donnan, M.A. (Carleton); WOM 305 Women and Feminism in Canada  
Sandy-Lee Ward, M.A.(Texas A&M); PSY 170 Psychology of the Couple

It was moved by Ms. Murphy, seconded by Prof. Siddiqui, that the agenda be approved as amended.

**Motion carried.**

2/420 MINUTES

The minutes of the 419th meeting of Senate were approved as presented.

3/420 COMMUNICATIONS FROM THE CHAIR

There were none.

4/420 BUSINESS ARISING

The Registrar deposited a report on cases of academic dishonesty in the Winter semester 1999, in compliance with the guidelines on plagiarism.

5/420 COMMITTEE ITEMS

i) Nominating Committee

a) The motion regarding the Senate Planning Committee was withdrawn, as Dr. Jonathan Rittenhouse had been appointed to it as representative of the administration. Dr. Stritch moved, seconded by Mrs. Durrant that Senate approve the nominations of two part-time students to fill committee vacancies: Veersh Pavate on the Library Committee, and Rosemary Cavanagh on the Teaching Evaluation Committee.

**Motion carried.**

Dr. Stritch noted that no Humanities representative had yet been found for the Programme Quality Committee.

b) Dr. Stritch asked for Senate's guidance in naming and establishing a mandate for the newly-created committee concerned with gender and diversity balance, so that the Nominating Committee could proceed to name members to it.

It was moved by Dr. Dean, seconded by Dr. Harvey, that the Ad Hoc Committee to Examine Gender and Diversity Balance be mandated to look into gender and diversity balance within the University, in relation to the hiring of academics and librarians, and to make appropriate recommendations to Senate; and that a professional librarian be added to the membership previously approved.

**Motion carried.**5/420 ii) Programme Quality Committee

It was moved by Dr. Crooks, seconded by Prof. Siddiqui, that the Programme Quality Committee be disbanded.

Dr. Crooks told Senators that in his view the Programme Quality Committee was not useful, given the rigorous examination of programmes already provided for through the SPARC process, which includes both an “auto-critique” by the department and a review by external scholars.

Dr. Rittenhouse reminded Senate that the original mandate of this committee had included monitoring proposals for new courses and programmes, to ensure they met quality criteria, before their presentation to Senate.

Dr. McLean, chair of the committee, said that the committee had developed nine quality indicators which he thought had been circulated to the Divisions for comment. In view of the recent difficulties with negotiations, no further action had been taken this semester.

It was moved by Dr. Harvey, seconded by Dr. Van Hulst, that the motion be tabled until January.

**Motion carried.**

iii) Dr. Rittenhouse drew Senators’ attention to the Dean’s reports on the implementation of SPARC recommendations in the Departments of Philosophy and Études françaises and québécoises which had been circulated.

iv) Advisory Committee to the School of Education

Ms. Murphy requested feedback from Senators on a proposed mandate and membership for a revised Advisory Committee, in view of the changes to the programme in Education since the establishment of the original Advisory Committee.

The following comments were made:

The Advisory Committee should include two members of faculty from departments offering teachable subjects: one each from Humanities/Social Sciences and Natural Sciences/Mathematics.

Changes to the administrative structure of the University are not part of Senate’s mandate, and therefore cannot be included in the mandate of a Senate committee. The

Rules, Orders and Regulations provide both Faculty Council and the Students' Representative Council with the power to adjust their Senate representation to include Education faculty and students, if they so desire.

Ms. Murphy indicated that a formal motion with regard to this committee would be brought forward soon.

5/420 v) Senate Planning Committee

The Senate Planning Committee circulated a document recommending the approval of four sessional appointments for Winter 2000. Senators noted that the half-session appointment in English had already been approved (5/415/i).

It was moved by Dr. Crooks, seconded by Dr. Van Hulst, that Senate approve a half-sessional (5 month) appointment in Fine Arts (Art History) for the Winter semester 2000.

**Motion carried.**

It was moved by Dr. Khouzam, seconded by Dr. Van Hulst, that Senate approve a half-year (6 month) appointment in Computer Science for the Winter semester 2000.

**Motion carried.**

It was moved by Prof. Siddiqui, seconded by Dr. Van Hulst, that Senate approve a half-sessional (5 month) appointment in Economics for the Winter semester 2000.

**Motion carried.**

6/420 OTHER MATTERS

i) Sessional Dates 2000-2001

The Registrar presented a proposal for sessional dates for the academic year 2000-2001.

It was moved by Dr. Dean, seconded by Dr. Stritch, that the start date for examinations in the Fall semester 2000 be changed to Wednesday December 6, with the consequent changes to the end date and marks deadline.

**Motion carried.**

It was moved by Dr. Khouzam, seconded by Ms. Murphy, that the registration period for

the Fall semester 2000 be changed to August 31-September 1, so that classes could begin on Tuesday September 5. It was pointed out that with web registration the bulk of returning students would have registered earlier in the year, and this early start would permit an integrated orientation and registration for new students, as well as more flexibility in the examination and grading period at the end of the semester.

**Motion defeated.**

It was moved by Prof. Siddiqui, seconded by Dr. Harvey, that the sessional dates for 2000-2001 be approved as amended.

**Motion carried.**

ii) Continuing Education

Mrs. Bandrauk deposited a report on Continuing Education programmes and activities. She spoke in particular about the importance of the ESL programme in terms of student numbers and profits generated, and expressed her concern about the situation of the part-time faculty responsible for it, who carry heavy work loads for inadequate recompense.

It was moved by Dr. McLean, seconded by Dr. Harvey, that Senate request the Senate Planning Committee to investigate and report back on the staffing situation in ESL programmes.

**Motion carried.**

Mrs. Bandrauk also asked Senate to consider whether the work done by Bishop's students employed by Continuing Education for summer programmes could be acceptable for credit in the context of work-study or co-op arrangements. She described the development and growth of activities at the Knowlton Centre, and hoped that it would serve as a model for establishing Bishop's "satellites" in other communities.

A motion of thanks to Mrs. Bandrauk for her dedication and leadership in Continuing Education was **carried unanimously**.

iii) Senators were invited to take note of the University's response to the Minister of Education's proposed policy on universities.

7/420 RECOMMENDATIONS

7.1 Williams School of Business and Economics

There were none.

## 7.2 Division of Humanities

i) It was moved by Dr. Harvey, seconded by Dr. McLean, that Senate approve a new course HIS 274 Warfare and Security Since 1945.

Dr. Johnson pointed out that an existing course, POL 340 Strategic Issues: Questions of War and Peace, has a very similar course content, and wondered whether the two courses could be combined for the benefit of students in both programmes. Dr. Harvey indicated that this would certainly be possible if the sessional instructor in History remains on faculty.

**Motion carried.**

It was moved by Dr. Harvey, seconded by Ms. Murphy, that Senate approve a new course HIS 311 The United States as a World Power, 1902-1945.

**Motion carried.**

ii) Modified German Concentration in the Department of Modern Languages.

At the invitation of the Chair, Dr. Karl Kuepper presented a proposal for restructuring the offerings in German, noting that the programme as a whole had been approved by Senate and that the present recommendations were modifications designed to streamline the curriculum. Dr. Kuepper also drew Senate's attention to the fact that there are no continuing faculty in German, and the appointment of a full-time faculty member should be treated as an urgent matter.

While Senators sympathized with the urgency of the situation, some felt strongly that this appointment should be treated in context with other requests by the Senate Planning Committee.

It was moved by Ms. Murphy, seconded by Dr. Harvey, that the following courses be removed from the Calendar: GER 236, GER 237, GER 310, GER 331, GER 332 and GER 360.

**Motion carried.**

It was moved by Dr. McLean, seconded by Dr. Crooks, that Senate approve the following changes to the programme in German:

- GER 210 German Language and Culture: new course description
- GER 235 Introduction to German Literature: restore with new course description

- GER 250 Contemporary German: restore with new course description
- title changes, revised descriptions and new course numbers for: GER 301/302 Advanced Language: Styles and Structures; GER 303/304 Advanced Language: Topics and Texts; and GER 305/306 Advanced Language: Patterns and Parallels

**Motion carried.**

iii) It was moved by Ms. Murphy, seconded by Dr. Crooks, that Ms. D. Vasquez be approved as instructor for SPA 102 Introduction to Spanish Language II.

**Motion carried.**

iv) It was moved by Ms. Murphy, seconded by Dr. Harvey, that the description of the Certificate in Modern Languages be modified to include English and French as language options.

**Motion carried.**

v) It was moved by Ms. Murphy, seconded by Dr. Khouzam, that Senate endorse the recommendation from the Division of Humanities concerning the staffing situation in German, and act immediately to authorize a full-time continuing position.

The urgency of the problem was again stressed by Dr. Kuepper. On a motion from Dr. Van Hulst, seconded by Dr. Dean, **the motion was tabled.**

7.3 Division of Natural Sciences and Mathematics

i) It was moved by Dr. Dean, seconded by Dr. Khouzam, that Senate approve a new course and lab BIO 217/BIL 217 Advanced Ecology, and a new course BIO 365 Developmental Biology.

**Motion carried.**

It was moved by Dr. Dean, seconded by Dr. Stritch, that Senate approve a new course MAT 305 Calculus of Variations.

**Motion carried.**

It was moved by Dr. Dean, seconded by Dr. Van Hulst, that Senate approve two new courses CSC 208 Scientific Programming and CSC 305 Theoretical Aspects of Computer Science.

**Motion carried.**

ii) It was moved by Dr. Dean, seconded by Ms. Murphy, that Senate approve Ms. Anne Ross as instructor for BIO/BIL 199. Some Senators objected that Ms. Ross has only a Bachelor's level qualification in Biology, and is not engaged in graduate work in the discipline. Dr. Dean pointed out that BIO 199 is a cegep-level course for U0 students, and that Ms. Ross has been teaching its equivalent at Champlain for some years.

**Motion carried.**

8/420 BRIEF INFORMATION

The Chair drew Senators' attention to the items listed under Brief Information.

The meeting adjourned at 10:00 p.m.

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Dr. Jonathan Rittenhouse, Chair

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Ann Montgomery, Secretary