

**BISHOP'S UNIVERSITY
MINUTES
OF THE 404th MEETING OF SENATE**

The 404th meeting of Senate, a Special Meeting, took place on Monday, 16 March 1998, at 7:00 p.m., in the Conference Room, McGreer Hall.

Members present: Dean Barlow, Dr. Black, Mr. Cameron, Prof. Carman, Dr. Childs, Dr. Booth, Dr. Cook, Prof. Cunningham, Dr. Dean, Mr. Curran, Dean Forrest, Dr. S. Harvey, Dean A. Johnson, Ms. H. Johnson, Dr. McLean, Ms. Montgomery, Dr. Nelson, Mr. Roche, Dr. Rose, Mr. Smith-Windsor, Dr. Sproule, Dr. van Hulst, Ms. Wallace, Dr. Zubieta. Mrs. Hodder was in the Chair.

Absent: Mrs. Bandrauk, Prof. Benson, Mr. Roy

Guests: Prof. Drolet and Dr. Rittenhouse (members of the Senate Planning Committee)

Mrs. Hodder reminded Senators that this Special Meeting had been called to consider proposals made by the Senate Planning Committee (SPC), which were contained in its Interim Report (dated 21 January 1998) and in the documents Option A and Option B (dated 17 February 1998). These had been referred to the Divisions for consideration and comment.

Before the discussion began, Dr. Sproule asked for and received permission to give notice of two motions for the March 23rd Senate Meeting, concerning the Senate Planning Committee and the Senate Research Committee. He circulated a document to those present.

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It was moved by Dr. Cook, seconded by Dr. Rose, that Senate move into Committee of the Whole for the preliminary discussion of these reports.

Motion carried.

Dr. Booth, chair of the SPC, reminded Senators that the Committee's mandate was to propose a plan for reducing the cost of delivering the academic programmes by \$1 million over the next two academic years, with a reduction of not less than \$500,000 to come from the 1998-99 budget. He noted that, while the documents headed Option A and Option B deal with solutions for the short-term, some of the medium- and longer-term concerns are raised in the Interim Report and should be addressed by the Divisions and Senate in due course.

The SPC has provided some examples of the way we could go; Senators were urged to examine the present Divisional structure in the light of the decreasing faculty complement, the need for increased flexibility, and the University's mission.

Dr. Booth noted that the Interim Report contained some specific recommendations dealing with part-time, sabbatical and research credits which, though part of the larger context, were also linked to the 1998-99 budget issue. He also pointed out that faculty retirements would be spread out over at least a five-year period, and would happen randomly (in terms of Department affiliation); Senate would need to deal with both the short-term process and the "post-retirement" reality.

The proposals for dealing with part-time credits were intended to maximize the University's ability to make use of its resources; Dr. Booth posed the question of where decisions in this area should lie: with the Senate Planning Committee, the Division, or the Department. He noted that, in Option A, credits are split between part-time and sessional appointments; in Option B the allocation is primarily to sessional appointments.

Each of the Deans reported on the discussion that had taken place in his Division, with regard to the recommendations in the Interim Report:

- Humanities supported Recommendation 1, with the proviso that agreement of the Department Chairs be obtained.
- Social Sciences proposed that the Senate Planning Committee be charged with the allocation of part-time credits.
- Natural Sciences supported both recommendations, preferring to keep part-time credits within the Division.
- Business treats these credits as a pool to be allocated according to need in the Division.

All of the Deans indicated that the "Schools" idea had not found much support, though some indicated that other ways of co-operating between Departments were already being examined.

Some Senators requested a more detailed rationale from the SPC for the idea of re-structuring the academic units. They also asked for more analysis of the numbers set out in Options A and B, to provide a better picture of how the faculty complement is changing in each Department.

Questions were asked about the faculty complement in Education. Dr. Cook pointed out that the addition of one tenure track position had taken place following approval of the programme in secondary teaching, but after 1995-96 which is being used as the base year

for the SPC exercise. He also indicated that Education is attracting significant numbers of new students to the B.Ed. programme, being offered in full for the first time this year. He offered to verify the relationship of the government grant to the expenses of the Education programme.

It was moved by Dr. van Hulst, seconded by Dr. Rose, that the Committee of the Whole be dissolved.

Motion carried.

It was moved by Dr. Booth, seconded by Dr. Childs, that Option B be adopted as a general framework for planning the 1998-99 academic budget, but that individual departments should be allowed to choose Option A with the permission of their Division.

Motion carried.

It was moved by Dean Forrest, seconded by Dr. McLean, that the part-time credits generated by sabbatical leaves in 1998-99 should not automatically accrue to the department of the faculty member on sabbatical, and that part-time sabbatical and research leave credits should be allocated within their Division by the Deans in consultation with the department Chairs.

Motion carried.

It was suggested by Dr. Black that this motion should not prevent the Deans from negotiating exchanges of part-time credits between Divisions, as needed.

There being no further business, the meeting adjourned at 9:20 p.m.

Janyne M. Hodder, Chair

Ann Montgomery, Secretary