

**BISHOP'S UNIVERSITY  
MINUTES  
OF THE 403rd MEETING OF SENATE**

The 403rd meeting of Senate was held on Monday 23 February, 1998, at 7:00 p.m., in the Conference Room, McGreer Hall.

Present:

Mrs. M. Bandrauk, Prof. S. Barlow, Prof. J. Benson, Dr. S. Black, Dr. D. Booth, Mr. G. Cameron, Prof. C. Carman, Dr. M. Childs, Dr. R. Cook, Prof. P. Cunningham, Mr. W. Curran, Dr. A. Dean, Prof. R. Drolet, Dr. R. Forrest, Dr. S. Harvey, Dr. A. Johnson, Ms. H. Johnson, Dr. K. McLean, Dr. L. Nelson, Dr. C. Rose, Mr. Ian Smith-Windsor, Mr. J. Roche, Mr. D. Roy, Dr. R. Sproule, Dr. R. van Hulst, Ms. M. Wallace, Dr. L. Zubieta. Mrs. Hodder was in the chair.  
Absent: Ms. A. Montgomery.

1/403 APPROVAL OF THE AGENDA

Deleted: 7.5/i - School of Education  
Added: 4/iv - Tabling of the Senate Planning Committee Report  
6/i - Task Force on Student Retention Report  
7/7.3 - Program Change, MAT100/110, PHY199/089, BIO155/BIL155  
7.4/vi - Calendar Changes  
8/ii - Instructors for the School of Education  
8/iii - Capital Campaign

It was moved by Dr. Forrest, seconded by Dr. Johnson, to approve the agenda.

**Motion Carried**

2/403 APPROVAL OF THE MINUTES

It was moved by Prof. Carman, seconded by Dr. Black, that Senate approve the minutes of the 402nd meeting.

**Motion Carried**

3/403 COMMUNICATIONS FROM THE CHAIR

The Chair welcomed a new Senator, Dr. L. Zubieta.

She then announced that Senate would hold a special meeting on Thursday, February 26th, 1998 at 7:00 p.m. to discuss the Senate Planning Committee report which was distributed. The majority of senators were in favour of such a meeting.

Mrs. Hodder said that the Ministry of Education had just published its report on the future of Quebec universities.

4/403 BUSINESS ARISING

- i) 6/401/i - The Deans and Continuing Education presentation on a Third Semester: Dean Barlow reported that discussion would take place at the next meeting.
- ii) 6/402/i - Sessional Dates for 1998-1999  
It was moved by Dr. Cook, seconded by Mr. Smith-Windsor, that sessional dates be approved with an early start of September 1 & 2 for Registration and May 3 for the marks deadline.

**Motion carried**

- iii) 5/400/i - Motion concerning the maximum of credits taken elsewhere  
It was moved by Dr. Black, seconded by Dr. Forrest, that the motion take effect as of September 1998 and that discretion be left to the Deans concerning special cases that arise for the subsequent year.

Dr. Dean amended the motion to read that the motion apply to students with 30 or more credits excluding labs, but he withdrew his amendment after discussion.

**Motion carried**

It was then agreed that the Registrar would ensure that this motion be circulated to all the Deans so that they would be reminded in the future, and that student Senators would circulate the information to other students to inform them of this motion.

- iv) The Senate Planning Committee Report  
Dr. Booth tabled the Senate Planning Committee Report which is to be discussed at a special meeting of Senate along with the comments from the Divisions.

5/403 COMMITTEE ITEMS

- i) SPARC
  - a) The Classics Department report was deposited by Dr. Cook.
  - b) The Fine Arts Department  
It was moved by Dr. Cook, seconded by Dr. Nelson that the Fine Arts review be postponed until the Fall.  
**Motion carried**
  - c) The Chemistry Department  
It was moved by Dr. Cook, seconded by Prof. Cunningham, that the Chair of Senate inform the Chemistry Department that if the Department had not replied to the SPARC report by March 2, 1998, the Reviewers' report would become public document.  
**Motion carried**
  - d) The Business Department  
Dr. Cook informed Senate that the response of the Reviewers to the Departmental response was still outstanding.

- 5/403 ii) Interim Report from the Committee on Teaching Evaluation  
Dr. Rose suggested that in spite of structural defects in the questionnaire, it remained the same for 1998-99. He then listed the changes that would need to be made and moved, seconded by Dr. Harvey, that Senate approve the first change mentioned in the report, that of space added to the questionnaire.

**Motion carried**

Dr. Rose moved, seconded by Prof. Benson, that the second change be approved by Senate.

**Motion defeated**

Dr. Rose moved, seconded by Mr. Cameron, that the third change mentioned on the report be approved by Senate.

**Motion carried**

- iii) Senate Committee on Prizes and Scholarships Report  
Ms. Wallace moved, seconded by Ms. Johnson, that the list of prizes be approved.

**Motion carried**

It was moved by Ms. Wallace, seconded by Dr. Rose, that in Departments with University prizes, the prize for non-graduating students be re-named “Undergraduate prize in (discipline)” and that prizes awarded to graduating students continue to be called “Univesity Prize in (discipline).”

**Motion carried**

#### 6/403 OTHER MATTERS

- i) Task Force on Student Retention  
Dr. Dean moved, seconded by Dr. Johnson, that the nine recommendations on the report be tabled and discussed at the next meeting after consultation with the departments and Divisions.

**Motion carried**

- 7/403/ 7.1 The Williams School of Business and Economics: Nothing to report.  
7.2 Division of Humanities

Dr. Forrest moved, seconded by Prof. Benson, that the New Courses listed on the agenda be approved by Senate.

**Motion carried**

Dr. Forrest moved, seconded by Dr. Childs, that **WOM101** be counted for category IV of the Humanities Core Curriculum only.

**Motion carried**

Dr. Forrest announced that the request for the approval of a New Minor in Quebec Studies will be postponed until further notice.

7/403/ 7.3 Division of Natural Sciences  
i) Dr. Dean tabled the motion concerning the program change for Biology: CHE105 Requirement for the Biology Program.

ii) Dr. Dean moved, seconded by Prof. Cunningham, that Senate approve **MAT100/110.**

**Motion carried**

iii) Dr. Dean moved, seconded by Dr. Nelson, that Senate approve **PHY199/089.**

**Motion carried**

iv) Dr. Dean moved, seconded by Dr. Nelson, that Senate approve **BIO155/BIL155.**

**Motion carried**

7.4 Division of Social Sciences

i) New Program in Political Studies - **International Studies Minor**  
Dr. Johnson moved, seconded by Dr. Rose, that this new program be approved.

**Motion carried**

ii) It was moved by Dr. Johnson, seconded by Ms. Wallace, that Senate approve the new courses listed on the agenda.

**Motion carried**

iii) It was moved by Dr. Johnson, seconded by Ms. Wallace, that Senate approve the course titles as mentioned on the agenda.

**Motion carried**

iv) It was moved by Dr. Johnson, seconded by Ms. Wallace, that Senate approve the title and description change as mentioned on the agenda.

**Motion carried**

v) It was moved by Dr. Johnson, seconded by Ms. Wallace, that Senate approve the calendar changes circulated.

**Motion carried**

vi) It was moved by Dr. Cook, seconded by Dr. Dean, that the motions concerning from the Divisions concerning the SPC report be received by Senate and passed on the Senate Planning Committee.

**Motion carried**

8/403 Brief Information

i) The list of new instructors mentioned on the agenda was given for information.

ii) Dr. Cook will give the names of the instructors for the School of Education to the Senate Secretary to attach to the minutes.

iii) Senator Smith-Windsor informed Senate of the Students priorities concerning the Capital Campaign.

The meeting adjourned at 9:20 p.m.

Janyne M. Hodder, Chair

William Curran, Acting Secretary