

**BISHOP'S UNIVERSITY
MINUTES
OF THE 399th MEETING OF SENATE**

The 399th meeting of Senate was held on Monday 27 October 1997, at 7:00 p.m., in the Conference Room of McGreer Hall.

Members present: Mrs. Bandrauk, Dean Barlow, Prof. Benson, Dr. Black, Mr. Cameron, Prof. Carman, Dean A. Johnson, Ms. H. Johnson, Dr. Clark-Jones, Dr. Cook, Dean A. Dean, Mrs. Durrant, Dean Forrest, Dr. S. Harvey, Dr. McLean, Ms. Montgomery, Dr. Nelson, Mr. Roche, Mr. Roy, Dr. Rose, Mr. Smith-Windsor, Dr. Sproule, Dr. Taseen, Dr. Van Hulst, Ms. Wallace. Mrs. Hodder was in the chair.

Also present: Dr. M. Childs

Absent: Prof. Cunningham

1/399 APPROVAL OF THE AGENDA

The agenda was approved with the following amendments:

- 7.4 Social Sciences - add a course title change in Political Studies and a new course in Geography
- 7.5 Graduate School of Education - postponed to the November meeting
- 8. Notice of motion from Academic Standing/Admissions Policy Committee

2/399 MINUTES

It was moved by Mr. Cameron, seconded by Mr. Roche, that the minutes of the meeting of 22 September 1997 be approved as circulated.

Motion carried.

3/399 COMMUNICATIONS FROM THE CHAIR

Mrs. Hodder welcomed Mr. Damien Roy, representative of the Council of Part-time Students, to his first meeting of Senate. She reported that, although Faculty Council had held an election to fill a vacancy on Senate, some clarification of the results was needed before the new Senator could take his

place.

The Principal told Senators that at its Annual Meeting held on October 18th, the Corporation had elected André Cardinal, Peter Dunn, Joan Stadelman, Michael Tinker and Gussie Turner as community Trustees. Ron Lawless and Jim Ferrabee had been re-appointed for a second term as President and Vice-President, and Norman Webster and Mona Bandeen had been named Chair and Vice-Chair of the Executive Committee.

The launch of the Capital Campaign had also been announced; this will begin with the community members of Corporation, following which faculty, staff and students will be approached before a wider solicitation is begun. David Williams, a major Bishop's benefactor, has agreed to act as National Chairman; John Cleghorn, CEO of the Royal Bank, will chair the Leadership Gifts campaign.

4/399 BUSINESS ARISING

i) 3/398: Dr. Forrest moved, seconded by Dr. Cook, that meetings of Senate be held on Friday afternoons. During the discussion it was noted that the scheduling of Science laboratories and other courses would make this difficult for some Senators. It was suggested that perhaps other times of the week could be considered, and built into the teaching schedule.

Motion defeated.

ii) Mrs. Hodder indicated that Senate meetings would continue to be recorded, though she found the practice to be a bit odd.

iii) 1/394/i: Dean of Student Affairs on Senate Committees.

Dr. Robert Cook assumed the Chair for this discussion.

The Registrar, as Chair of the Academic Standing/Admissions Policy Committee (ASAP), reported the Committee's recommendation that the Dean of Student Affairs no longer be a formal member of the Committee, but that he continue to receive the minutes, and that he be invited to attend whenever his input would be helpful.

It was moved by Dean Barlow, seconded by Dr. Dean, that the membership of the ASAP Committee be the four Divisional Deans and a representative of the SRC as voting members, along with

the Registrar, the Director of Continuing Education, the Director of Liaison, and the Director of Admissions as non-voting members.

4/399/iii

Mrs. Hodder spoke against the motion, noting that there was no impediment to non-Senators sitting on Senate Committees. She felt that the Dean of Student Affairs had a contribution to make to the deliberations of the ASAP, due to his appreciation of all aspects of student life. Dr. Rose reviewed the history of the combined Admissions Policy and Academic Standing Committees, indicating that as the DSA's position now had no academic component, it was not appropriate for him to be a member. Student Senators felt that the DSA had an overview of the student situation, and that with annual turnover of student representation, he provided essential continuity in presenting a student-life viewpoint.

Motion defeated.

The original composition of this Committee, including the Dean of Student Affairs, is therefore maintained.

Mrs. Hodder resumed the Chair.

iv) 6/383/6.3/i: Norms for Field Courses: Dr. Dean, having reviewed the components of the Field Courses in Geography and Biology, reported that he found no problem with the variation in the number of credits allocated to them.

5/399 COMMITTEE ITEMS

i) 5/395/iii: Advisory Committee on Writing in English. Dr. Forrest indicated that this Committee would replace the EWP Advisory Committee and the English Language Advisory Committee. He moved, seconded by Dr. Van Hulst, that its mandate and composition be approved. In response to questions, Dr. Forrest noted that two members of faculty were among the proposed membership, and that the constituencies involved had agreed to this representation.

Motion carried.

ii) 5/395/iv: Teaching Evaluation Committee Mandate. Dr. Taseen said that this committee has not yet met. The mandate will be brought forward at the next Senate meeting.

iii) 5/398/ii: SPARC Review of Chemistry and Biochemistry. Dr. Cook reported that the external reviewers' comments had been forwarded to the Department for its response.

iv) 5/398/v: Senate Nominating Committee. Dr. Rose informed Senators that he would be Chair of this Committee, and that Mr. Damien Roy would represent the Council of Part-time students. He noted that the proposed membership of the Senate Planning Committee had been circulated on September 25th.

A list of nominations to other Senate standing and *ad hoc* committees was presented and briefly reviewed. Dr. Rose indicated that as a result of the earlier discussion, the Dean of Student Affairs would be added to the ASAP Committee. He moved, seconded by Prof. Carman, that the proposed membership of these committees (including the Senate Planning Committee, but excluding the Ad Hoc Committee on Timetable and Registration and the Technological Information Committee) be approved.

Motion carried.

With regard to the Ad Hoc Committee on Timetable and Registration, Dr. Rose reported that no members had yet been found from Social Sciences or Business. He moved, seconded by Prof. Carman, that the members listed for this Committee be approved.

Motion carried.

Dr. Rose and Dr. Harvey agreed to sit as members for their Divisions if other members could not be found.

There was some discussion about the need for a Technological Information Committee with the mandate and membership that had been approved last year. The role of the Computer Policy Committee of Corporation was briefly reviewed: its responsibility is to develop technological standards and campus-wide policies for computer and communications services. Senators agreed that additional help for faculty in understanding and using pedagogical technologies (computer, audio-visual and library-related) was essential in times of such rapid change. Dr. Rose moved to table the issue. A proposal for an appropriate new committee will be developed and brought back for the consideration of Senate.

i) 6/398/iv: Dr. Black's motion re Statistics. Dr. Black explained the need for standardized University statistics which could be used by various groups for planning purposes, noting that the reports now available were not presented in an appropriate format; he reminded Senators that he had been asking for these for some years, and he moved, seconded by Dr. Clark-Jones, that the Registrar provide the information specified not later than the next meeting of Senate. Mrs. Hodder supported the notion of standardized, reliable statistics, and suggested that a comprehensive list of what is required should be drawn up. The Registrar undertook to provide the data requested by Dr. Black within the time required; Dr. Black then withdrew his motion.

ii) Computer Services. Dr. Taseen referred to the previous discussion of support for computer-assisted teaching. He said that the policies of the Computer Centre in this area are not clear, and the needs of faculty are not being met. He moved, seconded by Dr. Rose, that a committee be formed to see to the needs of faculty in teaching. Mrs. Hodder proposed that a group consisting of Dr. Taseen, Dr. Clark-Jones, Dr. Van Hulst, Mr. Cameron and Mr. Roche meet to devise a mandate and membership for such a committee, which would look at the integration of new information technology with the needs of teaching and research. Dr. Rose, seconded by Dr. Nelson, moved to table Dr. Taseen's motion until this group reports back.

iii) December Senate meeting. Mr. Smith-Windsor moved, seconded by Ms. Johnson, that the date of the December meeting of Senate be fixed after the publication of the examination schedule, so that it will not interfere with student senators' exam preparation.

Motion carried.

The date of the December meeting will be announced at the November meeting.

7/399 RECOMMENDATIONS

7.1 Business and Economics

There were no recommendations.

7.2 Humanities

i) It was moved by Dr. Forrest, seconded by Dr. Harvey, that students must obtain a 70% average, as calculated from the best 60 credits in the Honours discipline (including cognates), in order to graduate with an Honours degree in any Division of Humanities programme.

Motion carried

ii) Dr. Michael Childs was invited to present a proposal from the Division of Humanities for a new Major in Liberal Arts. He thanked the members of his committee for their efforts in developing the 48-credit Major, describing it as a rigorous but broadly-based programme which would take the place of the Divisional Major as well as the Major in Classics, Philosophy and Religion. It would include new liberal arts courses, a second language requirement, and a mandatory final-year liberal arts seminar.

In response to questions, Dr. Childs indicated that the programme would be administered by a permanent committee, with a rotating Programme Director, and that Dr. Crooks had agreed to be the first to take this on. Dr. Dean reported that appropriate courses in general science suitable to this programme were being developed. Dr. Childs said that funding had been made available by the Mills Foundation to permit the Director to lighten his teaching load.

Dr. Clark-Jones suggested that with additional courses from Social Sciences and Natural Sciences, the Divisional majors in these areas could also be replaced; Dr. Forrest thought this might be an interesting idea for future consideration.

It was moved by Dr. Forrest, seconded by Dr. McLean, that the proposal for a Major in Liberal Arts be approved.

Motion carried.

iii) It was moved by Dr. Forrest, seconded by Prof. Benson, that Senate approve a new course in History, HIS 334 The Age of Ideology and Revolution: Europe 1789-1849. This course would replace HIS 337 Germany in the Nineteenth Century.

Motion carried.

7.3 Natural Sciences and Mathematics

7/396/7.3/i: Computer Science Concentration in Information and Decision Science. Prof. Carman, seconded by Dr. Cook, moved to lift this proposal from the table. **Carried.**

Prof. Carman reminded Senators that this proposal had been tabled at an earlier meeting so that faculty in the Business Division could be consulted. Following this consultation, the proposal had been modified by the deletion of BMS 311 Decision Theory, and by increasing the number of elective credits from 6 to 9. Prof. Carman moved, seconded by Dr. Dean, that the new Computer Science concentration in Information and Decision Science be approved.

Dean Barlow pointed out that some of the required Business courses are not now offered on a regular basis, and that this might cause some difficulty to students. Dr. Taseen asked how pre-requisites for the BMS courses would be handled; Dr. Cook said that elective credits could be used for this purpose.

Motion carried.

7.4 Social Sciences

It was moved by Dr. Johnson, seconded by Dr. Harvey, that the title of POL 222 be changed to "Politics and the Arts" to better reflect its content.

Motion carried.

It was moved by Dr. Johnson, seconded by Mr. Cameron, that Senate approve a new course in Geography, GEO 129 The Geography of Pacific Asia.

Motion carried.

8/399 BRIEF INFORMATION

Dr. Forrest gave notice of motion for the November meeting: a proposal from the Academic Standing/Admissions Policy Committee, that 21 of the final 30 credits of a degree programme must be taken at Bishop's University. Under exceptional circumstances, a further 3 credits may be permitted on a letter of permission approved by the Dean. It was pointed out that this requirement would not apply to students on approved exchange programmes.

There being no further business, the meeting adjourned at 9:40 p.m.

Janyne M. Hodder, Chair

Ann Montgomery, Secretary