

BISHOP'S UNIVERSITY

MINUTES
OF THE 394TH MEETING OF SENATE
PART II

Part II of the 394th meeting of Senate was held on Monday 1 April 1997, at 7:00 p.m. in the Conference Room, McGreer Hall.

Present: Mr. Baechler, Prof. Benson, Dr. Black, Ms. Carlton, Dr. Clark-Jones, Dr. Coyne, Dr. Crooks, Dr. Dean, Dr. Forrest, Dr. Gaskell, Ms. Montgomery, Mr. Nowers, Prof. Robson, Prof. Siddiqui, Mr. Smith-Windsor, Dr. Stritch, Prof. Taseen, Mr. Thorne, Dr. Yeats.
Dr. Cook was in the chair.

Regrets: Prof. Cunningham, Mr. Curran, Dr. Harvey, Mrs. Hodder, Dr. Norman, Mr. Sawyer

Observer: Mrs. Bandrauk

Guests: Dr. White, Dr. Dudemaine

1/394 APPROVAL OF THE AGENDA

The following items were added to the agenda:
4/394/iv motion from Humanities re: Fine Arts
4/394/v advertising of replacement positions
5/394/i:a notice of motion: T. Nowers
5/394/vi motion from SPC re: division of credits between
 Business and Economics

Item 7/394/5 was deleted.

Moved by Prof. Siddiqui, seconded by Dr. Gaskell, that the agenda be approved as amended.

Motion carried.

2/394 MINUTES

Moved by Dr. Coyne, seconded by Dr. Crooks, that the minutes of the 392nd meeting of Senate be approved.

Motion carried.

Moved by Dr. Black, seconded by Dr. Yeats, that the minutes of the 393rd meeting of Senate be approved.

Motion carried.

3/394 COMMUNICATIONS FROM THE CHAIR

There were none.

4/394 BUSINESS ARISING

I) 4/390/viii Norms for field courses. Dr. Cook indicated that this will come back to Senate early in the fall semester 1997.

ii) 4/392 Senate Nominating Committee. A revised list of committee memberships is to be circulated to members. Dr. Cook reported that the following had been named to the Ad Hoc Committee on Programme Quality: Prof. Khouzam, Dr. McLean, Dr. Tucker, Prof. Zubieta, Mr. Speer, and himself as resource person.

iii) 4/390/ix Notice of motion: Dr. Yeats
It was moved by Dr. Yeats, seconded by Dr. Clark-Jones, that the Senate formally approve the award of the 1996 Elizabeth Ann Pennington Towers Prize for exchange students to Aaron C. Davis, and that this award be noted in the 1997 Convocation programme.

Motion carried.

iv) Dr. Forrest reported that the Humanities Division had passed a motion at its last meeting to the effect that a sessional appointment in Art History was indispensable for the Department of Fine Arts in 1997-98. Dr. Cook indicated that this motion had been overtaken by decisions already made by Senate.

v) Dr. Dean moved, seconded by Dr. Yeats, that Departments be permitted to advertise tenure-track and sessional appointments immediately, with the notation that these were subject to budgetary approval. Members of Senate were concerned that delays in formal approval of these positions would jeopardize the identification of qualified candidates. Departments were urged to communicate with their counterparts in other institutions as quickly as possible, by fax and by e-mail. Dr. Cook pointed out that

the publication deadlines for the *CAUT Bulletin* and *University Affairs* would permit display ads to be prepared following the meeting of the Executive Committee on 11 April.

Motion carried.

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COMMITTEE ITEMS

I) 3/390/v - Student Appeals Committee Procedures

Dr. White presented a revised version of the constitution and procedures of the Student Appeals Committee. He noted that the Divisions had reviewed the document, and had communicated their comments to the Committee. It was moved by Dr. Crooks, seconded by Ms. Carlton, that the constitution and procedures of the Student Appeals Committee be approved as outlined in the revised text.

Dr. Black moved, seconded by Dr. Yeats, that section 1.a.1 be changed to provide for a membership of four members of faculty, two students, one Dean, to be chosen by the Senate Nominating Committee, and a non-voting chairperson to be named by the Principal.

Some Senators felt that parity was inappropriate on a committee where experience was needed to make decisions on crucial and complex matters. Others thought that parity was important, but felt that the committee proposed was too large to be effective.

Moved by Dr. Stritch, seconded by Dr. Crooks, that the question be called.

Amendment defeated.

Moved by Dr. Clark-Jones, seconded by Prof. Siddiqui, that the membership of the Student Appeals Committee be: two members of faculty and two students elected at large, and one Dean to be named by the Principal, all members to be voting.

Amendment carried.

As a result of this decision, the number of alternates specified in section 1.a.2 was reduced to one faculty

member and one student.

It was moved by Dr. Black, seconded by Dr. Clark-Jones, to amend sections 3.b and 3.d to provide that hearings should take place in a single meeting with both parties present.

During the discussion, the question of natural justice was raised; it was pointed out that the right to confront one's accuser was central to this. Some Senators felt that there was a high risk that one or both parties would feel intimidated if required to meet face-to-face.

Amendment defeated.

Moved by Mr. Nowers, seconded by Prof. Benson, that the following sentence be added to section 3.b: This policy will not preclude a single face-to-face meeting if all parties agree.

Amendment carried.

Moved by Dr. Black, seconded by Dr. Coyne, that section 3.c be amended to require that copies of the minutes be provided to both parties.

Amendment carried.

The question was called on the document as amended.

Motion carried.

Dr. Cook conveyed the thanks of Senate to Dr. White, the members of his committee, and others who had worked to bring this report forward.

5/394/ I(a) Notice of motion

Mr. Nowers gave notice of the following motion for the next regular meeting of Senate: Moved that provision be made for a student in the penultimate semester of attendance at the University to petition Senate to expunge from his/her academic transcript any reference to non-academic disciplinary proceedings. Such a petition would be received by Senate and referred to the Student Conduct Committee for a recommendation.

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ii) Dean's Report on SPARC for Computer Science. Dean Cook deposited his report on the status of recommendations made following the SPARC review of the Department of Computer Science.

iii) EWP Committee Status. It was moved by Dean Forrest, seconded by Dr. Coyne, that the English Writing Proficiency Committee and the English Language Advisory Committee be abolished. This was taken to be a notice of motion for the next regular meeting of Senate.

iv) Technological Information Committee. Dr. Coyne, on behalf of Ms. C. Gaskell, provided a list of the members of the Technological Information Committee, noting that this was a committee of experts who were available to help any member of the University community with technological problems. It was agreed that it was not necessary to include a Dean among the members. The committee was urged to promote its services more widely to its potential clients.

v) Teaching Evaluations Committee. Professor Taseen informed Senate that, with the exception of himself, the members of the Teaching Evaluations Committee did not wish to continue and should be replaced by the Senate Nominating Committee.

vi) Senate Planning Committee. With reference to the teaching credits to be allocated between Economics and Business, it was moved by Dr. Dean, seconded by Dr. Stritch, that the Department of Economics be allotted 6 courses of part-time funding (\$19,260) and the Department of Business be allotted one 10-month sessional appointment (Level 1 Assistant Professor) plus 6 courses of part-time funding.

Motion carried.

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OTHER MATTERS

I) GRADUATE SCHOOL OF EDUCATION. Dean Cook deposited for information the report made by the Visiting Committee to the Comité d'agrément des programmes de formation à l'enseignement (CAPFE), indicating that the report on our secondary teaching programme was very favourable, and the Visiting Committee was recommending that it be approved for a 6-year period.

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RECOMMENDATIONS7.1 Business Division

The proposal for a new course BCS120 was deferred until the next Senate meeting.

7.2 Humanities Division

I) New courses. Moved by Dr. Forrest, seconded by Dr. Coyne, that the following new courses be approved:

DRA190 Television Production

DRA285 Screenwriting

CLA360 Topics in Ancient History

SPA341 Seminar in Linguistics

SPA342 Seminar in Literature

Motion carried.

ii) New Major in Spanish. Dr. Dudemaine was invited to describe the proposed new major in Spanish, which will consist of 42 credits. She outlined the proposed course rotation, indicating that the programme would be dependent upon sufficient funds being made available for part-time instructors. Some Senators questioned whether it was wise to start new programmes in the current financial context; others pointed out that Spanish is a high demand programme which has had very high enrollments in recent years. Dean Forrest indicated that funding arrangements were being looked at within the Division of Humanities.

It was moved by Dr. Forrest, seconded by Dr. Gaskell, that Senate approve a Major programme in Spanish as outlined in the proposal.

Motion carried.

iii) Dr. Forrest reported a decision by the Division of Humanities that no new students would be accepted into the present Foreign Languages major as of Fall 1997, noting that all students presently in the programme will be guaranteed the courses needed to complete it.

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7.2 iv) Women's Studies Major. Dr. Forrest said that the Division of Humanities was in agreement with a proposal to base the Women's Studies Programme in the Division of Social Sciences.

v) Music Programme. It was moved by Dr. Forrest, seconded by Dr. Coyne, that MUS243 Classic and Romantic Music be divided into two courses, MUS246 Classical Music and MUS247 Romantic Music.

Motion carried.

Moved by Dr. Forrest, seconded by Dr. Coyne, that Senate approve a new course MUS455 Thesis: Special Project.

Motion carried.

vi) Instructor. Dr. Forrest moved, seconded by Dr. Gaskell, that Senate approve Peter Landecker, whose curriculum vitae has been circulated, as a summer instructor in Drama.

Motion carried.

7.3 Division of Natural Sciences and Mathematics

I) Department of Computer Science. Dr. Dean indicated that the changes being proposed were in response to a perceived need for two different streams within the Department, and that no new staff would be needed.

Moved by Dr. Dean, seconded by Prof. Siddiqui, that the proposed changes to the Honours programme in Computer Science be approved.

Motion carried.

ii) Moved by Dr. Dean, seconded by Dr. Coyne, that the proposed changes to the Major programme in Computer Science be approved.

Motion carried.

iii) Moved by Dr. Dean, seconded by Prof. Benson, that Senate approve the following new courses in Computer Science:

CSC315 Special Topics in Communication
 CSC316 Special Topics in Software
 CSC317 Special Topics in Computer Applications
 CSC314 Computer Networks
 CSC407 Honours Dissertation
 CSC400 Independent Studies

and that the following course name changes be approved:
CSC101 becomes Introduction to Computer Science
CSC111 becomes Programming Methodology

Motion carried.

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7.4 Division of Social Sciences

Dr. Cook outlined for Senators the process by which new programmes (in disciplines not heretofore offered by Bishop's) were approved by CREPUQ and the Ministry of Education, noting that this could take from several months to a year to complete. Admissions to new programmes therefore could probably not begin before the Fall Semester 1998.

I) Gerontology. Moved by Prof. Siddiqui, seconded by Dr. Black, that new Major and Minor programmes be approved in Gerontology, as proposed in the revised document circulated.

Prof. Siddiqui indicated that no new resources were required to mount these programmes, though they were dependent on the Division keeping the faculty positions it presently has. He said that Gerontology is becoming an important area of study, and that student demand had already been demonstrated through the Certificate programme.

Motion carried.

ii) Neuroscience. Moved by Prof. Siddiqui, seconded by Dr. Black, that new Major and Honours programmes in Neuroscience be approved as presented in the revised document circulated. It was pointed out that the Biology laboratory courses should be listed as BIL rather than BIO.

Motion carried.

iii) Psychology Department. Moved by Prof. Siddiqui, seconded by Dr. Black, that the proposed programme changes in Psychology Major and Honours be approved as presented. These changes are intended to provide more course choice to students.

Motion carried.

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7.4 iv) Psychology and Human Resource Management. Moved by Prof. Siddiqui, seconded by Dr. Black, that new B.A. Major and Honours programmes in Psychology and Human Resources be approved as presented. These interdisciplinary programmes have been approved by both Business and Social Sciences Divisions.

Motion carried.

v) Women's Studies. Moved by Dr. Clark-Jones, seconded by Dr. Coyne, that a new interdisciplinary Major in Women's Studies be approved as outlined in the documents circulated. It was noted that a Minor in this area already exists; this is not therefore a "new" programme.

Motion carried.

Moved by Prof. Siddiqui, seconded by Dr. Clark-Jones, that the Women's Studies Programme be housed in the Division of Social Sciences. As noted above, the Humanities Division has agreed to this change.

Motion carried.

vi) Communication and Cultural Studies. Moved by Prof. Siddiqui, seconded by Dr. Clark-Jones, that a new interdisciplinary Minor in Communication and Cultural Studies be approved. This minor will consist of 24 credits chosen from a number of courses already being offered.

Motion carried.

vii) Geography. Moved by Prof. Siddiqui, seconded by Dr. Stritch, that the proposed changes to the Geography programme be approved.

Motion carried.

viii) Political Studies. Moved by Prof. Siddiqui, seconded by Dr. Stritch, that the changes proposed for the Political Studies programme be approved as presented.

Motion carried.

viii) Department of Economics. Dean Siddiqui indicated

that this motion would come forward at the next meeting of Senate.

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BRIEF INFORMATION

Dr. Cook drew Senators' attention to the listing of instructors in Business, Drama, and English. He noted that the proposal for a B.A. Programme in Arts Administration was still under study in the Business Division. He informed Senators of a 6-credit teaching load reduction for Dr. Carle.

Reminder for next meeting: Dean's follow-up to SPARC report for Geography.

There being no further business, the meeting adjourned at 9:45 p.m.

Dr. R. Cook, Chair

Ann Montgomery, Secretary