

BISHOP'S UNIVERSITY

MINUTES  
OF THE 392nd MEETING OF SENATE

The 392nd meeting of Senate was held on Monday, 24 February 1997, at 7:00 p.m. in the Conference Room, McGreer Hall.

Present: Mr. Baechler, Prof. Benson, Dr. Black, Ms. Bolduc, Ms. Carlton, Dr. Clark-Jones, Dr. Cook, Dr. Coyne, Dr. Crooks, Prof. Cunningham, Dr. Dean, Dr. Forrest, Dr. Gaskell, Dr. Harvey, Ms. Montgomery, Mr. Nowers, Prof. Robson, Mr. Sawyer, Prof. Siddiqui, Mr. Smith-Windsor, Dr. Stritch, Prof. Taseen, Mr. Thorne. Mrs. Hodder was in the Chair.

Regrets: Mr. Curran, Dr. Norman, Dr. Yeats

Guest: Mrs. Bandrauk

1/392 APPROVAL OF THE AGENDA

The following items were added:

4/392 (iv) (1/391) Senate Planning Committee Report  
(v) SPARC Review, Chemistry

5/392 (viii) Mandate for Timetable Committee

6/392 (iv) Student request re transcript notation

8/392 (iii) Special meeting of Senate

Moved by Dr. Crooks, seconded by Dr. Forrest, that the agenda be approved as amended.

**Motion carried.**

2/392 Moved by Prof. Benson, seconded by Dr. Cook, that the minutes of the 390th meeting of Senate be approved as presented.

**Motion carried.**

Moved by Dr. Coyne, seconded by Prof. Benson, that the minutes of the 391st meeting of Senate, part I and part

II, be approved. It was noted that, on page 3 of Part I, the number of faculty positions should be 16 rather than 17.

**Motion carried.**

3/392

COMMUNICATIONS FROM THE CHAIR

Mrs. Hodder referred to extracts from a Ministry of Education document which had been distributed to Senators.

At her request, Dr. Cook reported on a visit from the Commission des Programmes which is charged with rationalizing university offerings across the province. He indicated that the areas being examined in the first instance are Engineering, Communications, Theology (including Religion), and Music. Meetings dealing with Religion and Music are to be held on March 11th and 14th; representatives from Bishop's will attend. Recommendations from this Commission are to be made public before the end of June this year.

Mrs. Hodder said that the members of a Ministry committee to examine university funding had been named, and include a wide representation of university and community interests. Its report is expected by the end of March. She noted that the universities' position is that, given the small prospect of change in the size of the financial "envelope", this is not a good time to be revising the funding formula.

4/392

BUSINESS ARISING

I) 4/390/I - Committee on Programme Quality. It was moved by Dr. Crooks, seconded by Dr. Stritch, that Prof. Khouzam, Dr. McLean, Mr. Speer, Dr. Tucker, Dr. Zubieta, and Dr. Cook be named members of the Committee on Programme Quality.

**Motion carried.**

Dr. Cook noted that Dr. McLean had been named as Committee Chair.

It was moved by Dr. Cook, seconded by Prof. Robson, that Dr. Dean be named to replace Prof. Carman as the Natural Sciences representative on the Nominating Committee.

**Motion carried.**

4/392 ii) 4/390/ii Dean's Report on Third Semester. Dr. Cook reported the Deans' opinion that this issue was premature given the other changes now underway. He suggested that consideration of a third semester be put off until next year.

iii) 6/390/ii Sessional Dates 1997-98. It was moved by Dr. Cook, seconded by Prof. Robson, that the Sessional Dates for 1997-98 be approved as presented by the Registrar. Ms. Bolduc, seconded by Ms. Carlton, moved to amend by changing the date of Convocation 1998 from Friday 29 May to Saturday 30 May.

**Amendment carried.****Motion carried.**

iv) 1/391 Senate Planning Committee Report. Moved by Dr. Dean, seconded by Dr. Cook, that Senate accept the following timetable for consideration of the SPC's Final Report: the Report to be deposited with Senators on March 10th, and distributed simultaneously to all members of faculty; feedback to be provided to the SPC by March 14th; a Special Meeting of Senate to be called for March 17th to discuss the final recommendations. Dr. Dean explained that this tight schedule was necessary if Senate was to meet its commitment to report to the Executive Committee on March 21st.

**Motion carried.**

v) 5/390/2 SPARC Review of Chemistry/Biochemistry. Dr. Cook reminded Senators that the SPARC review of the Chemistry and Biochemistry programmes was to begin next month. He moved, seconded by Dr. Coyne, that Senate approve the following procedure for providing to the review committee material still missing from the file: that the SPARC Committee make use of material from the 1993-94 Annual Report of the Chemistry Department; that a letter be sent to the reviewers indicating that more up-to-date material will be provided; that the Chemistry Department be given a firm deadline of March 14th to complete the documentation for the review.

**Motion carried.**

5/392

I) 4/390/viii SPARC Reviews List. Dr. Cook deposited a list of SPARC reviews with the dates on which they had been deposited at Senate. It was noted that several Deans' follow-up reports were due. Dr. Cook will report for Computer Science on March 24th; Dr. Forrest for English, and Prof. Siddiqui for Geography on April 21st.

Dr. Cook indicated that the SPARC Committee will now keep track of review dates, and remind the Deans when follow-up reports are due.

ii) SPARC Mandate and Procedures. Dr. Cook noted that CREPUQ has been reviewing our procedures, and that the SPARC Committee will await the results of that process before bringing a proposal to Senate. The current mandate and procedures were deposited for information.

iii) Dr. Forrest said that the mandate of English Language Advisory Committee would be affected by the creation of the new Department of Modern Languages. He undertook to bring a new mandate to Senate at a later date, if it is determined that this committee is still needed in the new context.

iv) Moved by Dr. Coyne, seconded by Dr. Crooks, that the Audio-visual Committee be dissolved.

**Motion carried.**

v) Dean Forrest was asked to determine whether the English Writing Proficiency Committee should continue to exist.

vi) Moved by Dr. Cook, seconded by Dr. Black, that the mandate and membership of the Committee on Students with Special Needs be confirmed as presented.

**Motion carried.**

vii) Moved by Dr. Crooks, seconded by Dr. Stritch, that the mandate, composition and procedures of the Research Ethics Committee be approved as presented.

**Motion carried.**

viii) It was noted that at the time the Technological Information Committee was established, the University's needs in this area were technical rather than pedagogical.

Dr. Coyne was asked to convey to the Committee a request that it review its mandate and membership given the new role that technology is expected to play.

5/392 viiib) The mandate and membership of the Timetable Committee were approved as presented.

ix) Committee on Prizes and Scholarships. It was moved by Prof. Cunningham, seconded by Prof. Siddiqui, that the Bourse du Consulat général de France and the Prix du Consulat général de France be approved for inclusion in the Academic Calendar.

**Motion carried.**

Moved by Professor Cunningham, seconded by Dr. Clark-Jones, that beginning with the Spring 1997 awards, Departmental prizes for non-graduating students (formerly designated as U-2 prizes) may be awarded to any student who is not in his or her graduating year, provided that no prize may be awarded more than once to the same student.

**Motion carried.**

x) As Dr. Yeats was not present, consideration of his motion was postponed to the next regular meeting of Senate.

xi) Moved by Dr. Stritch, seconded by Prof. Robson, that the Ad Hoc Committee on Sabbatical Leaves be dissolved.

**Motion carried.**

Following a brief discussion, it was agreed that the Teaching Evaluations Committee should continue as presently constituted.

xii) Mrs. Bandrauk noted that the Registrar should be listed as an *ex-officio* member of the Continuing Education Committee, not as an observer.

6/392 OTHER MATTERS

4/388i Report on German and Foreign Languages. Dr. Forrest indicated that this matter had been overtaken by the establishment of the new Modern Languages Department.

ii) 1/391/b Divisional responses to Recommendations a)

b) and c). Written reports from the Divisions of Business, Social Sciences and Humanities were deposited. These, and a report from Natural Sciences, will be circulated with the minutes of this meeting.

iii) 1/391/c Department of Modern Languages. This issue is covered in the Dean of Humanities' report under 6/392/ii above.

iv) Student request for removal of transcript notation. Moved by Prof. Siddiqui, seconded by Dr. Clark-Jones, that this matter be referred to the Academic Standing Committee, and that the Committee meet immediately following this Senate meeting.

**Motion carried.**

7/392

RECOMMENDATIONS

7.1 Business Division. There were none.

7.2 Humanities Division.

It was moved by Dr. Forrest, seconded by Dr. Crooks, that the Zertifikat Deutsch als Fremdsprache no longer be required (though still highly advisable) for German and Foreign Languages majors.

**Motion carried.**

Moved by Dr. Forrest, seconded by Dr. Coyne, that the number of credits required for a Classics Major be changed from 36 to 42; and that a list of cognate courses in Classics be approved as presented.

**Motion carried.**

Dr. Forrest presented a notice of motion regarding a proposal for a B.A. programme in Arts Administration; this is to come forward at the next regular meeting of Senate.

7/392

7.3 Natural Sciences and Mathematics. Dr. Cook provided a course description for MAT 334 Advanced Topics in Probability, as requested (7/389/I).

7.4 Social Sciences. Prof. Siddiqui reported on a series of motions which had been passed by the Social Sciences

Division; these were received by Senate as information with no action required at present.

7.5 Graduate School of Education It was moved by Dr. Cook, seconded by Dr. Forrest, that, following recommendations concerning the secondary teacher education programme made by CAPFE, the name "Diploma in Education" be changed to "Bachelor of Education".

**Motion carried.**

It was pointed out that the number of credits required and the structure of the programme were not affected by this change.

Moved by Dr. Cook, seconded by Dr. Coyne, that a new course EDU406 Measurement and Evaluation in Education be approved.

**Motion carried.**

8/392

BRIEF INFORMATION

I) Mrs. Hodder noted that Dr. A. Knight's sabbatical leave report was on file in the University Secretary's office.

ii) Reminders for the next regular meeting:

6/388/1 Report on measures and criteria for evaluation of the quality of the academic programme.

3/390/v Review of Student Appeals Committee mandate and procedures.

4/390/viii Norms for field courses (Dr. Cook)

iii) Mrs. Hodder reminded Senators that a Special Meeting to consider the final report of the Senate Planning Committee would be held on **Monday, 17 March, at 7:00 p.m.**

The meeting adjourned at 9:30 p.m.

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Janyne M. Hodder, Chair

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Ann Montgomery, Secretary